

Sponsoring Club/Group: \_\_\_\_\_

Trip/Conference Title: \_\_\_\_\_

Number of Students: \_\_\_\_\_ Number of Sponsors: \_\_\_\_\_

## Hotel Information

Hotel Name: \_\_\_\_\_

Hotel Address: \_\_\_\_\_

\_\_\_\_\_

**Please list all lodging room numbers and any additional hotel rooms that were reserved and used primarily for EFSC students (e.g., conference rooms).**

Hotel Room Number	Check-in Date	Check-in Time	Check-out Date	Check-out Time