

Introduction to Sociology

SYG2000 - 3 Credit Hours - Face-to-Face

Contact Information: Instructor: Debra Marshall

Office: Bldg. 7, Room 347, Melbourne Campus

BCC, 3865 North Wickham Road Melbourne, FL 32935

Email: via the "communications" tab in your online classroom (required)

Office hours: On the course home page

Department Chair: Dr Steven Long

Chain of Command: If you have any complaints or issues which arise during the course of the semester, there is a protocol that you must follow when pursuing action. Your first inquiries should ALWAYS be with me, your course instructor. Contact me to discuss your issue first. If you are not satisfied with the outcome of our meeting, you are then welcome to contact my department chair, Dr. Steven Long by calling 433-5744 to arrange a meeting.

Your commitment: You registered for a college class—this involves a commitment on your part. You must complete the assignments and do the coursework on time. We all start classes with the best of intentions; sometimes changes in our personal and professional lives cause us to reevaluate our priorities. This is understandable. However, you must understand that once enrolled in a course, you have only three possible outcomes:

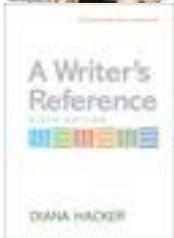
- a. to drop during the official add/drop period for the course (see the current college schedule for dates) or
- b. to withdraw during the official withdrawal period (see the current college schedule for dates) or
- c. to receive a grade based on the effort you put forth

Tools for the Course and Learning Expectations

Books:



Required : Carl, John
THINK Sociology 2nd Ed.



Optional : BCC endorses the Writing across the Curriculum program, supported by *A Writer's Reference*, by Diana Hacker. The text has been enhanced to address the needs of BCC students.

Website: There is a companion online classroom for this course. There you'll find materials such as your syllabus, the course attendance policy, and drop boxes for submitting your work. Please take some time to get familiar with your online classroom.

Core Ability: Model Ethical and Civic Responsibility

Course Description: Study of the structure, functions and dynamics of change in diverse human groups. Major topics include: the sociological perspective, social research, culture, social structures, socialization, groups and organizations, social inequality, deviance and social control, social institutions and sociological challenges of contemporary society.

Course Competencies : You will meet the course objectives by learning to:

Analyze overarching cultural assumptions using the sociological imagination.
Differentiate between the basic scientific methods used in the discipline of sociology.
Compare the micro and macro perspectives with respect to their impact on the individual and on the social structure.
Recognize the historical significance and interconnectedness of global, national and local social institutions.
Determine the impacts of stratification, social inequality and discrimination.
Differentiate between major theories and to be able to objectively apply those theories.
Utilize principles associated with group processes in a social context.
Practice socialization methods that will maximize human potential.
Discuss the impact of globalization on social and economic conditions.
Discuss the role of technology as catalyst for social change.
Evaluate the impact of health care on society.
Examine relationships between environmental issues, social & economic development.

Course Objectives: At the conclusion of this course, you will be able to:

Discuss the micro and macro perspectives of diverse cultures
Articulate positive and negative impacts of using one's own culture to measure other societies
Define and apply the scientific process to the study of human society
Understand and justify the necessity of scientific research with regard to human behavior
Analyze and interpret graphs, charts and tables
Distinguish the significance of the macro perspective on individuals and social institutions
Distinguish the significance of the micro perspective on individuals and social institutions
Analyze social issues to determine structural causes of inequality
Evaluate current trends and policies that seek to ensure social, economic, and political equity
Propose personal and social behaviors and actions that will reduce structural inequality
Apply and give examples of the three major sociological theories
Understand the role of groups in human interaction
Demonstrate awareness of personal and member roles when participating in group processes
Recognize group dynamics that impede success and apply strategies to circumvent
Understand the role of socialization in the human development process
Identify theories associated with child development and the link between these theories and socialization
Analyze personal socialization processes
Predict results from a variety of socialization processes
Analyze at least three different areas how nations in the world are affected by globalization
Explain at least three major changes within a society caused by globalization
Evaluate at least three impacts globalization will make on individuals
Explain the three processes of social change
Analyze the causes of the four major social transformations
Recognize the pros and cons of technology in social change
Understand how health is socially defined
Evaluate the major sociological theories on health care
Recognize social factors that affect a population's morbidity
Explain how economic development can create pollution
Emphasize the need for environmental protection
Appreciate the importance of balancing economic development with environmental protection

College and Course Policies

This is a Gordon Rule course and carries a written requirement per the SBE. Failing to satisfy this requirement will result in course failure. You must successfully complete all of your Gordon Rule work with a minimum grade of "C" (69.5%). If you do not earn a grade of "C" or better on each Gordon Rule assignment, you will not be eligible to pass this course. Gordon Rule assignments are academically oriented and will require you to understand and apply MLA guidelines. You will also be

required to do a significant amount of academically-driven research. If you do not consider yourself to be a strong ACADEMIC writer, then you need to be prepared to spend significant time working with a tutor.

What you need to know to be successful in this course: course deadlines, assignments and activities are available to you on the first day of classes. You may work ahead of our schedule, but if you miss a deadline, I will not be extending it. I do not make myriad announcements about deadlines or upcoming activities—it is up to you to know the schedule and meet the deadlines for all assignments. Other coursework (or high school activities/assignments, family obligations or your job) do not take precedence over this course and your responsibilities in it. I will not extend deadlines for you because you have an assignment due in another course, band practice, cheering, sports activities, or field trips. Likewise, I will not extend a deadline for you if you are called into work at the last minute, have to go to the doctor for illness, or have a family vacation to go on. You must complete and pass all Gordon Rule assignments in order to pass this course. If you "drop off the radar," I will not help you get back on track at the last possible minute, but if you make the effort to stay in touch with me when you are having difficulty I am more than willing to try to help you. If you don't understand, it is YOUR responsibility to contact me. **The best ways to learn about the course are to read all instructions provided to you in the course documents and to attend class regularly.**

Evaluation/Grading: Your grade is calculated on the following points, to total 100:

Final Exam	5 points
Quizzes	50 points (5 @ 10 points each, see below for details)
Gordon Rule Assignments	45 points (a series of assignments to total 45 points)

Course Participation/Conduct and Behavior : While there are no points specifically assigned to course participation, there will be times when you will be asked to participate by answering questions related to the topic of the day. Should you choose not to fully participate when asked, your final grade will be impacted. It is up to you to come to class prepared to participate and to be respectful of others. My policy is to deduct up to **two full letter grades from your final course grade** for infractions. If you consistently disrupt the course or me, or if I have to tell you to desist with a disruptive behavior it will cost you significant points: each infraction is a five point deduction from your final grade; after three deductions, you will be asked to withdraw, or you will receive a final grade of "F."

Grading scale:		All grades are posted to the online grade book as soon as possible. If you have waited more than one week for your grade, feel free to email me so that I can investigate. <u>I do not offer incompletes;</u> you must complete your work during the semester.
89.5 - 100%	A	
79.5 - 89.4%	B	
69.5 - 79.4%	C	
59.5 - 69.4%	D	
Below 59.4%	F	

A note about late assignments and missed deadlines: **I do not accept late papers or assignments.** This is a Gordon Rule course and you must complete all of your Gordon Rule assignments on time and to Gordon Rule specifications. Failure to submit your Gordon Rule papers by their respective deadlines will result in an "F" on the assignment, and an "F" in this course. You have all of your assignment instructions on the first day of class—it is up to you to make sure you meet the assignment deadlines. DO NOT ask for an extension.

A note about missed exams and quizzes: Generally, **I do not allow make-up quizzes or exams.** If you miss a quiz or exam, you MAY be provided with the opportunity to make up the quiz or exam if there was an emergency (I have the final word on exactly what constitutes an emergency). Getting called into work, not having a babysitter, or other non life-threatening situations are NOT emergencies. If you feel you qualify for a make-up quiz or exam, contact me for details about how to make an appointment. You will need to schedule AT LEAST two hours for your make-up quiz/exam.

A note about saving and sending assignments: You'll be using drop boxes this semester for all written assignments. If you are not sure about how to use a drop box then you need to take advantage of the **practice drop box** located in your online course early in the semester. Your failure to properly submit your work is not an excuse! If you do not properly submit your paper to course specifications, it may cause you to fail the course.

Course and College Attendance Policies: You must maintain acceptable attendance in your course. If you violate either my course policy or the college policy, you will be withdrawn. I do NOT make exception to this policy. A complete explanation of the college and course attendance policies is located on the Attendance Policy page in your online classroom.

Withdrawal: Withdrawal from the course is solely your responsibility although I am available to help you make the decision as to whether withdrawing is the proper approach for you in this course. Feel free to make an appointment or to email me if you are not sure what your options are for this course with regard to successful course completion versus withdrawal. Please refer to the student handbook and the semester schedule for important information and deadlines. State Board Rule 6A-14.0301 covers withdrawals: you may withdraw without academic penalty by the designated deadline for the semester.

Religious Observances: When observance of religious holidays interferes with class attendance or work, you must notify me in writing within the first week of class. You are accountable for material covered during your absence. I will provide alternative arrangements for you to complete any missed work. You are expected to complete work without undue delay. If you believe you have been unreasonably denied accommodation due to religious beliefs or practices, you have the right to seek redress through the student appeal procedure.

Student Code of Conduct: BCC is dedicated to the advancement of knowledge and learning, and is concerned with the development of responsible personal and social conduct. By enrolling at BCC, you assume the responsibility for becoming familiar with and abiding by the general rules of conduct. If you engage in any acts that result in disruption of our classroom, online or face-to-face, you will be denied access to the classroom. Disciplinary action could include being withdrawn from the class, disciplinary warning, probation, suspension, or expulsion. The complete Student Code of Conduct can be found in the current Student Handbook and Brevard Community College catalog.

Plagiarism, Cheating and Academic Integrity: While collaboration is an important part of learning, plagiarism is defined as the theft, in whole or in part, of another person's ideas or words without citing that person as a source. Unfortunately a few students find it tempting, especially when it comes to written work, to present someone else's work as their own. **Written work that is "too similar" to another student's or to another source will raise suspicion of plagiarism (I do compare student's papers, check online sources and utilize software which makes tracking down suspected cases of plagiarism quite easy).** I reserve the right to utilize turnitin.com when I suspect plagiarism. It is quite easy for me, as someone who has a great deal of experience in grading and reading student work, to tell if you are plagiarizing.

You are cheating if you:

- turn in a paper in this course that you have already used in another course (unless this is something we have discussed with revisions to your work to make it appropriate for our course)
- cut and paste material from websites and then pass it off as your own work
- copy from traditional print sources
- buy or obtain a paper from someone else (whether online or some other way) and then turn it in as original work
- have someone else write text and then turn it in under your own name

My position on this is firm. Any evidence of cheating/plagiarism will result, at the very least, in an "F" on the assignment and an "F" in the course. Depending on the seriousness of the offense, the matter will be pursued to the fullest extent, including the possibility of expulsion (see the handbook for the policy on this matter). **If you are unclear on what constitutes plagiarism, visit the Writing Center, or ask me for clarification.** Ultimately, there is no excuse for plagiarism. You are responsible for knowing how to quote and paraphrase.

[Additional Course Policies, Procedures and Helpful Information](#)

ANGEL online classroom: Since this is a face-to-face course Angel will only be used for maintenance of your grade book, for storage of course documents, to submit assignments, and for extra credit activities.

Assignments: All assignments and due dates are located on the schedule in your online classroom. Please see the instructions for each assignment and pay close attention to the directions for submission. Failure to follow instructions and directions will result in a

penalty. You will receive a grade for each assignment within the Angel grade book. In addition, for all significant course assignments, you will receive an email with my comments included.

Cell phones and Electronic Devices: I have a "ZERO TOLERANCE" policy with regard to cell phones and electronic devices. In some cases and for extra credit, you will be able to use your cell phone in this course; announcements will be made in class regarding WHEN it is acceptable to use your cell phone. At all other times, your phone and other electronic devices must be turned off. If you violate course policy, you will be asked to leave, you will be marked absent, and you will lose ONE FULL letter grade from your final grade from the course. Beeping, humming, lights, text messaging and checking your messages are not allowed in class. If you have a job for which you are on call, you must provide me with written proof from your employer that you must have your cell phone on during class. Unless otherwise authorized by me, web-enabled phones are not allowed, nor are laptops. Please come to class prepared to take notes the "old fashioned" way. On your third infraction, you will be asked to withdraw from the course, or you will receive a final grade of "F." Tape recorders are not allowed unless you have instructor permission.

Drop Boxes: All coursework will be submitted using your online classroom's drop boxes. It is up to you to make sure you understand how to use a drop box BEFORE your assignments are due. A PRACTICE DROP BOX has been provided for you

Early Submit: You may submit your first Gordon Rule assignment early if you would like to have feedback prior to final grading. If you choose to submit early, significant constructive feedback will be returned to you and you will be able to make corrections to your paper with no penalty to your final paper grade. See your schedule for the early submit deadline.

Emergency Policy: In the event of a hurricane/ other natural disaster, call (866) 451 1107.

Exams and Quizzes: There are several quizzes throughout the semester; most of these quizzes are noted on your syllabus however, there may be pop quizzes. Your top five scores of all quizzes will be recorded. Materials covered will include chapter material, in-class lectures and activities. There is one comprehensive final exam. All quizzes and exams will be taken in the classroom. Please bring your own pencil and a Scan-tron on quiz/exam days - I will NOT provide you with a pencil and I will NOT allow you to disrupt your colleagues by asking them for a pencil. This means that you will need to have Scan-trons on hand for pop quizzes. Scan-trons are available for a reasonable price in the BCC Book Store. DO NOT enter the classroom on quiz/exam days if you are late. If you are late on exam/quiz days, then you should be prepared to take a "0." The final exam MAY be posted on Angel; quizzes will be taken in class and will begin promptly at the start of the hour. Quizzes may consist of up to 50 questions, and you will have up to one hour to complete each quiz, depending on the type and number of questions on the quiz. Quiz questions may be multiple choice, true-false, short answer/essay and fill-in-the-blank. Your final exam will be comprehensive, and will consist of up to 100 questions. The final exam will be timed, and the amount of time will depend on the number and type of questions on the exam. More information regarding your final exam may be provided in class as we near the end of the semester.

Extra Credit : Most extra credit assignments are located in your online classroom. Earn up to 10 points toward your final average (the full 10 points will increase your final grade by ONE LETTER GRADE). Extra credits, unless otherwise noted in the instructions, must be completed by the deadlines noted on the extra credit instructions page.

FAQs: You will find a FAQs page in your online classroom. If you have a question which is not answered here, please check the FAQs page before emailing.

Service Learning/4th Credit Option: Service learning as extra credit is available for this course. Please see your online classroom for details and important deadlines.

Student Assistance Program (SAP): BCC's partnership with BayCare Behavioral Health provides all enrolled BCC students access to licensed mental health providers by simply calling its toll free telephone number: 800-878-5470. This number connects you to a licensed mental health provider who will assess your personal situation and refer you to local face-to-face counseling providers, if needed. You are eligible to receive unlimited FREE telephone counseling services and up to 3 FREE, individual face-to-face counseling sessions per year. Call 800-878-5470 if you need to speak with a counselor; counselors are available 24-7. **BCC does not track this information in any way**—this is a private, confidential service to help students when they need it most.

Student Athletes: Student athletes are required to provide to me an official letter from the athletics department at the BEGINNING (within the first two weeks) of the semester which specifies if any classes must be missed. Student athletes will be excused ONLY for officially sanctioned sports events. Since all assignments are available on the first day of classes, there will be NO exception for missed deadlines. Athletes are encouraged to email me with any concerns. Failure to provide your athletics schedule in a timely manner will result in your inability to be excused from classes.

Students with Disabilities: A person with a disability may qualify for reasonable accommodations. Contact the Office for Students with Disabilities (OSD), 321-433-5598, for information. You must do this within the first two weeks of class or preferably, before classes begin.

Syllabus Disclaimer: This syllabus is subject to change at my discretion or as directed by the college. I will announce changes, when appropriate, on the course home page.

Wikipedia Policy: Please see your online classroom for details on this policy and for information regarding using other online reference material.

Writing Center: I strongly encourage **YOU** to take advantage of the Writing Center and to utilize it to your maximum benefit. You should use the Writing Center if you need assistance with grammar, structure, formatting or other writing issues. If you need assistance with how to write about sociology, use the discussion forum in your online classroom—I will answer you there. Additional contact information regarding the Writing Center is located in your online classroom.

How do I Earn Credit for Service Learning?

Read the following information carefully!

This course offers an **optional** extra credit Service Learning component; this means that you can earn substantial points toward your final grade by volunteering your time in the community. Many of the placement opportunities that the [Center for Service Learning](#) offers are approved for this course. The main issue that you need to address with your placement and this course is that **your placement must have you dealing regularly with people.**

Your Placement Confirmation is due no later than the third week of the semester. While the Service Learning office may have different deadlines for you to meet, you are required to have your placement set and your Placement Confirmation to me by the end of the third week of the semester.

In essence, your service learning placement confirmation is due to me very early in the semester. In addition, you must also meet the course deadline for submission of your completed hours, which is two week prior to the last day of the semester. You may submit your paperwork to me in class, you may scan it and send it via Angel course mail, or you may send it to me intercampus (address all correspondence to Professor D. Marshall, Melbourne Campus, Building 7, Room 347). In any instance, your paperwork **MUST** be in my hands before the above deadlines.

One of the things you will want to keep in mind when you visit the Center for Service Learning is how quickly you can be placed. Some placements require background checks or they require orientations. In these cases, you may not be able to comply with my deadline. If this is the case, then you will need to select an alternate placement. Please do not ask me to make exceptions to the deadlines. To get started, you will need to go to the Center for Service Learning, located in Room 213 of Building 10 on Melbourne Campus. The staff at the Center is aware of my service learning requirements, and will assist you in locating an appropriate placement.

1. You may earn UP TO 5 points on top of your final course average for 20 hours of service learning. In order to be eligible, you must be in a placement approved by the Center for Service Learning.
2. You may earn UP TO 10 points on top of your final course average for 21-34 hours of service learning. In order to be eligible, you must be in a placement approved by the Center for Service Learning.

3. You may earn UP TO 20 points on top of your final course average with a minimum of 35 hours of service learning. In order to be eligible, you must be in a placement approved by the Center for Service Learning.

If you have an idea about how Service Learning in this course can better suit your needs, please feel free to email me with your suggestions.

Fourth Credit Option

Alternately, if you are interested in the 4th credit option for Service Learning, you must contact me within the first two weeks of class and follow all of the instructions that you are given via the Center for Service Learning. Essentially, the parameters for the 4th credit option are the same as those for service learning extra credit, with the addition of a pre-determined assessment. The assessment will be designed by you and me at the beginning of the semester, and is to be completed by the service learning deadline for the course.

All service learning paperwork and hours are due according to the deadlines stated above. **I will not award extra credit if you fail to meet the course deadlines as outlined.** Please DO NOT come to me with your explanation/excuse if you fail to meet any of the deadlines listed in this document. Plan ahead to meet these deadlines!