

# Eastern Florida State College

## APPENDIX M. Tenure Portfolio Custody Form

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Portfolio delivered to Campus Tenure Committee Chair by Tenure Candidate:

\_\_\_\_\_ Tenure Candidate  
Signature

Print name \_\_\_\_\_ Date \_\_\_\_\_

Received by Campus Tenure Committee Chair (Not Department Chair/Program Manager)

\_\_\_\_\_ Campus Tenure Committee Chair  
Signature

Print name \_\_\_\_\_ Date \_\_\_\_\_

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Received by Tenure and Professional Development Council (TPDC):

TPDC Chair:

\_\_\_\_\_ TPDC Chair  
Signature

Print name \_\_\_\_\_ Date \_\_\_\_\_

TPDC Member (If Necessary)<sup>1</sup>:

\_\_\_\_\_ TPDC Member  
Signature

Print name \_\_\_\_\_ Date \_\_\_\_\_

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Date Portfolio Returned to Tenure Candidate

Check if sent by campus mail \_\_\_\_\_

\_\_\_\_\_ TPDC Chair  
Signature

Print name \_\_\_\_\_ Date \_\_\_\_\_

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<sup>1</sup> The Campus Tenure Committee may deliver the Applicant's portfolio to the campus representative of the TPDC with approval from the TPDC Chair. All deadlines must be met.