



## TC Meeting Minutes

8 September 2023, 9-10:10 AM

### TEAMS

Chair: Kelli Leslie

**Members Present:** Kelli Leslie, Dr. Sasan Kermani, Dr. Cristina Moisii, Michelle Rezeau, Amy Rieger, Joe Wakim, Dr. Elmira Yakutova-Lorentz, Wells Carrie, Donovan Cox, Dr. Dustin Files, Dr. Mevlut Guvendik, Dr. Harry Holford, Asiya Satdanova.

**Notetaker:** Vice Chair--Asiya Satdanova

#### 1. **Introductions. Membership Updates.**

Kelli Leslie started the meeting with the introduction of the new member of the TC, Carrie Wells. UFF nominated Ms. Wells. Carrie Wells replaced the UFF at-large representative, Dr. Daryl Davis.

#### 2. **Vice Chair Nomination.**

Since Dr. Daryl Davis is no longer a member of the TC. TC must select a new vice chair. Kelli Leslie mentioned that a member could become a vice chair if they served on the TC for at least one year and outlined the VC's responsibilities. Asiya volunteered.

Dustin Files nominated Asiya. The motion was seconded by Michelle Rezeau. All in attendance approved the nomination.

#### 3. **Tenure Candidates for 2023-2024**

Kelli Leslie shared the current list of the candidates for tenure. She mentioned that those who were eligible for tenure last academic year, 2022-2023, but were not recommended for tenure, will have to resubmit their application. Kelli Leslie will have to delete any previous submissions in the NextGen Dynamic Forms system in order for those candidates to have access.

Sasan Kermani mentioned that an asterisk next to the applicant's name does not necessarily mean they were denied tenure last academic year. Some of the eligible faculty members did not complete a tenure portfolio. Kelli Leslie confirmed.

Kelli Leslie reminded everyone about professionalism and confidentiality regarding reviewing applications. If any member of TC feels that they need to excuse themselves during the tenure portfolio review, they are welcome to do so.

Kelli Leslie will post the dates for the Portfolio 101 workshop this semester. She is planning to offer the training in November. She mentioned that most applicants have attended this workshop in the past.

#### **4. Forming of Discipline /Program Tenure Committees.**

Kelli Leslie reminded TC members that they are ineligible to serve on the Discipline /Program Tenure Committees. The committee for each applicant must be formed by October 2, 2023, given that October 1, 2023, is a Sunday.

Applicants must complete Section 1 of the application process **by October 2, 2023.**

Kelli Leslie indicated that all CWCs should have notified their designated PMs about forming Discipline /Program Tenure Committees. PMs should email Kelli Leslie if they have not received a notification from their CWC **by Monday, September 11.**

Donovan Cox mentioned that forming a Discipline /Program Tenure Committee with only one faculty member in that program is an issue.

Kelli Leslie agreed and indicated that closely related disciplines should be involved. However, PMs must notify her if there are any questions or issues with forming a Discipline /Program Tenure Committee.

#### **5. Summary of TC Chair Meeting with Dr. Fletcher and Dr. Handfield on September 8.**

Kelli Leslie outlined the critical points of her discussion with Dr. Fletcher and Dr. Handfield:

- The administration inquired how to help the TC Chair make her job more manageable. She mentioned the communication issues with some of the Collegewide Chairs.
- Administration is considering expanding the length of the NFMP to 4-5 years. Kelli Leslie indicated that a TC member could not serve as a mentor in that case. All members of TC agreed with Kelli Leslie.
- Dr. Fletcher asked Kelli Leslie to request an update to the TC webpage on the EFSC website. All information must be current. The update should be completed before the SACSCOC visit in October.
- Kelli Leslie and the administration agreed that the new faculty Mentoring Program (NFMP) should remain under TC. TC must be involved in forming the Mentoring Committee and appointing the Chair. Currently, the Mentoring Committee has an interim Chair- Jessica Milford.
- With the upcoming full-book negotiations, Kelli Leslie recommended to the administration making Portfolio-101 workshop mandatory for the tenure applicants.
- Dr. Fletcher suggested that the Chair of the Mentoring Program be a member of the TC. Dustin recommends making the Chair a non-voting member of the TC.
- Kelli Leslie mentioned that the administration aims for 100% faculty involvement in college committees. The involvement might become mandatory.

#### **6. Other Business**

- Kelli Leslie will notify everyone whose term expires in spring 2024 about renewal.
- New membership updates in Spring 2024. Current TC roster: 13 members. (The maximum is 15)
- Dustin mentioned that only 90 out of 220 eligible faculty received FDIP. There was a discussion on how to increase the number of applicants (educate faculty, send them reminders, and label the workshops offered through EFSC as eligible for MCC or FDIP).

The meeting was adjourned at 10:10 am.