



Tenure Council Minutes

Date: August 23, 2024

Time: 9:00 am-10:45 am

Location: Teams

Attendees: Kelli Leslie, Dr. Sasan Kermani, Dr. Cristina Moisii, Michelle Rezeau, Amy Rieger, Dr. Elmira Yakutova-Lorentz, Carrie Wells, Donovan Cox, Dr. Dustin Files, Dr. Mevlut Guvendik, Joe Wakim, Asiya Satdanova.

Notetaker: Asiya Satdanova, Vice Chair

1. Membership Updates

- **Current Membership:** Kelli reported that TC currently has 12 members, with 8 members' terms ending in Spring 2025.
- **Term Staggering Issue:** Dustin suggested that some members restart their terms in Fall 2024 to avoid a staggering issue with term expirations.
- **New Member Solicitation:** The committee discussed the process of recruiting new members to ensure all 15 disciplines are proportionally represented. Priority will be given to inviting representatives from Health Sciences, Humanities, Public Safety, Library, and Business.
- **Current Representation:** It was noted that the AA side of the house is well-represented in the current roster.
- **Maximum Membership:** According to the TC handbook, the maximum number of members is set at 15, corresponding to the number of Disciplines.
- **Recruitment Request:** Dustin mentioned that Dr. Handfield sends out requests for council recruitment. Kelli should e-mail her with a list of members we need.

2. Election of Chair and Vice Chair

- **Chair Election:** Asiya motioned for Kelli to serve as TC Chair for another term, with Mevlut seconding the motion. The decision was unanimous.
- **Vice Chair Election:** Dustin motioned for Asiya to serve as Vice Chair for another year, with Sasan seconding the motion. The decision was unanimous.

3. Call for New Members

- **Underrepresented Areas:** This agenda item was discussed under Membership Updates (Agenda Item 1).

4. CBA Tenure Updates

- **Changes to Article 11:** Kelli shared her screen to review changes to Article 11 in the new Collective Bargaining Agreement (CBA). Key changes include:
 - **Tenure Application Timeline:** Updates to the timeline for tenure applications.
 - **Temporary Full-Time Teaching:** Two years of temporary full-time teaching can now count towards tenure.

- **Point Requirements:** For faculty hired for the 2024-2025 academic year and beyond:
 1. Completion of the Faculty Mentoring Program.
 2. Completion of Portfolio 101.
 3. Any combination of three (3) professional development points, as defined in the Faculty Professional Development and Advancement by Classification Appendix, coming from the two categories: Commitment to the College and Commitment to the Profession.
- **Role of PMs (DMs):** Historically, PMs (DMs) formed the Discipline Tenure Committee (DPTC). This will be the last year that DMs will handle this role. Moving forward, a TC member will be assigned this task and may serve as a liaison during DPTC meetings to ensure CBA policies and procedures are followed.
- **Tenure Timeline:** For the 2024-2025 cohort, TC will follow the previous timeline (CBA 2021-2024), requiring tenure portfolios to be submitted by January 10.
- **Vote on Guidelines:** A vote was held to maintain the current guidelines. Amy motioned, Elmira seconded, and the motion was unanimously approved.

5. Handbook Update Process

- **Update Process:** TC will use a Canvas shell to revise the TC handbook.
 - **IT Request:** Kelli will submit an IT request for instructor and student roles for all TC members, due by Monday, August 26.
 - **Discussion Boards:** Asiya will set up discussion boards for each article of the current handbook and establish a timeline for revisions.
 - **Participation:** TC members will contribute to updates and changes via the Canvas discussion boards.

6. Other Business

- **Portfolio 101 Dates:** Kelli will post Portfolio 101 session dates on the TC webpage next month.
- **Reminders:** Kelli reminded everyone about the importance of confidentiality and managing conflicts of interest.

Meeting Adjourned: 10:45 am