

**EFSC/UFF 2019 Re-opener of Collective Bargaining Agreement Meeting Minutes for 3/11/19**

Topic:	EFSC Opener
Discussion:	The College would like to open 8.11 related to minimum class size. The administration and faculty have been working on a task force with the plans to add an MOU to the contract. The College would rather add this information directly into the collective bargaining agreement to maximize transparency and allow the faculty to vote on the language. L. Miedema submitted the follow proposed language: "Any class with less than twelve (12) students will be reviewed by faculty and administration, based on set criteria, to determine whether or not the course will be allowed to be scheduled. Any Honors or bachelor courses with less than six (6) students will be reviewed by faculty and administration, based on set criteria, to determine whether or not the course will be allowed to be scheduled. The final determination will be made by the Vice President Academic and Student Affairs." A. Lieb presented the documentation sheet that would be utilized and the criteria developed by the task force.
Follow up:	UFF will review the language and write the instructions for the form. To be discussed at the next meeting.
Topic:	6.19 Retired Faculty members
Discussion:	L. Miedema reviewed the email that was sent by a Librarian to both UFF and Administration requesting a re-write of this article. After discussion it was determined, that this concern would not be considered as the opener by either party.
Follow up:	Defer to a future year for discussion.
Topic:	UFF Opener
Discussion:	A. Lieb presented the UFF opener which is to add a new article in section 6 related to the process for reviewing student complaints against faculty with the goal to unify the process and ensure a safe teaching environment. D. Ferguson will send the UFF the current security procedure. L. Miedema will send the UFF the current College procedure.
Follow up:	UFF will develop proposed language for the next meeting.
Topic:	Financial
Discussion:	While UFF understands that the College has received better than expected allocations, UFF agrees to not address any financial concerns with this opener so that the College might better prepare for the next full book financial negotiations.
Follow up:	None needed
Topic:	Next meeting
Discussion:	Tuesday April 2 at 3:00 pm