


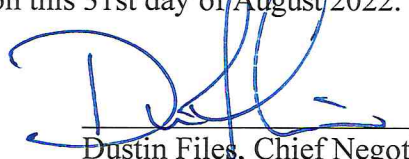
MEMORANDUM OF UNDERSTANDING BETWEEN  
EASTERN FLORIDA STATE COLLEGE  
AND  
THE UNITED FACULTY OF FLORIDA

This Memorandum of Understanding is entered into by and between the Eastern Florida State College District Board of Trustees (EFSC-BOT) and the Brevard Chapter of the United Faculty of Florida (UFF-Brevard). The Parties hereby agree to the following policies and procedures regarding the electronic submission of the tenure application and portfolio.

- The tenure application and portfolio will be submitted electronically through NextGen Dynamic Forms under the EFSC Employee Applications section of MyEFSC beginning with the academic year 2022-2023.
- Faculty eligible for tenure are required to submit an application and portfolio unless they have taken leave according to the CBA 11.1.A.1.a.
- As the tenure application and portfolio is mandatory, faculty are not required to declare their intent to apply for tenure to their Supervising Administrator.
- The following individuals will have read-only access to the electronic tenure application and portfolio between January 10 and the last day of the spring semester: Chief Learning Officer, Supervising Administrator, Tenure Council Chair, and Discipline/Program (Formally Campus) Tenure Committee Chair.
- The portfolio Custody Form is no longer used.
- The minimum tenure requirements outlined in CBA Article 11, Appendix S, and the TC Handbook remain unchanged.
- All deadlines in the Tenure Timeline, CBA Appendix R, with the exception of declaring intent to apply for tenure, remain unchanged.
- Tenure applicants cannot use activities submitted for FDIP to satisfy tenure requirements.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives on this 31st day of August 2022.

  
8/31/22  
Laura Earle, Chapter President  
UFF-Brevard

  
8/31/22  
Dustin Files, Chief Negotiator  
UFF-Brevard

  
8/31/22  
Randall Fletcher, VP, Academics & Student Affairs  
EFSC-CLO