

Women in Higher Education

Meeting Minutes

April 24, 2019

2:00-3:30 pm M10-204D

Meet Me x6801

Led by: Dr. Ashley Spring

Minutes recorded by: Dr. Ashley Spring

In attendance:

Rachel Allen, Project Specialist, Service Learning and Civic Engagement (M)
Marina Baratian, Professor, Psychology (M)
Jill Bloomstine, Instructor, Accounting (M)
Victoria Candelora, Program Manager/Associate Professor, Early Childhood Education (M)
Korie Carter, Instructor, Drafting and Design (M)
Pilar Florenz, Instructor, World Languages (M)
Tonia Graham, Program Coordinator/Instructor, Criminal Justice (M)
Stephanie Jarvis, Instructor, Communications (M)
Sharon Kline, Instructor, Psychology (M)
Melinda Kretschmer, Director, Campus Admissions and Records (M)
Dr. Zhengrong Li, Instructor, Science (M)
Julie Manuel, Instructor, Math (M)
Nicole Prosser, Instructor, Math (M)
Dr. Kristin Schroeder, Assistant Professor, Physical Therapist Assistant Program (M)
Dr. Ashley Spring, Associate Professor, Science (M)
Grace Svitak, Student Advisor, Career and Technical Programs (M)
Patty Wallace, Instructor, Psychology/Human Services (M)

Absent:

Carrie Johnson, Librarian (M)
Dr. Linda Miedema, VP, Academic and Student Learning/CLO (M)
Dawn Niehoff, CRM Specialist, Enrollment Marketing Services (M)
Daniel Riding, Instructor, Business (M)
Dr. Dee Sibley, Provost Cocoa (C)

Carolyn VanBergen, Assistant Professor, English (M)

Dr. Holly Wendel, Assistant Professor, Math (M)

Betsy Wetzel, AVP, Information Technologies (C)

Evelyn Young, Director, Service Learning and Civic Engagement (M)

I. Introductions

A. Welcome 25 faculty and staff interested in supporting women in higher education

B. Check names and titles are correct

II. Goals for 1st meeting

A. Develop name for committee (future vote via email)

1. Women in Higher Education

2. Succeeding in Higher Education (SHE)

3. Supporting Women in Higher Education

B. Needs of EFSC Female Faculty and Staff

1. Interactions with other women at the College

2. Learn about possible professional growth within the College

3. Help to continue career and graduate degrees

C. Goals of committee

1. Network professionally and personally

2. Share opportunities for professional growth within the College

3. Encourage females at the College who desire to pursue:

a. next step in career path

b. another graduate degree

4. Recognize female accomplishments at the College

5. Support less fortunate females in Brevard County through volunteering

6. Empower female students to pursue higher education

7. Have fun!

D. Objectives

Spring 2019 Objectives:

<i>Activity</i>	<i>Description</i>	<i>Expected Outcomes</i>	<i>Collaborators/ Resources</i>	<i>Assigned to</i>	<i>Due date</i>
College-wide email requesting volunteers.	Individuals interested in supporting women in higher education.	List of volunteers to serve on committee.	Approval of Dr. Miedema.	Dr. Ashley Spring	April 2019
Development of college-wide committee of volunteers.	Selection of committee members based on interest.	Establishment of college-wide committee.	Approval of Dr. Miedema.	Dr. Ashley Spring	April 2019
Hold 1 st committee meeting.	Commence committee.	Identify name, needs, goals, and objectives.		Dr. Ashley Spring	May 2019

Fall 2019 Objectives:

<i>Activity</i>	<i>Description</i>	<i>Expected Outcomes</i>	<i>Collaborators/ Resources</i>	<i>Assigned to</i>	<i>Due date</i>
Hold 2 nd committee meeting.	Identify fall 2019 activities.	Identify/edit fall 2019 objectives.		Dr. Ashley Spring	August 2019 Welcome Back
Identify and consider joining or collaborating local, state, and national groups.	Research groups and meet with key players.	Identify groups and make recommendation to committee on joining or collaboration.		??	??
Implement 1 st activity: book club.	Host activity.	Support women in higher education.	Approval of Dr. Miedema and/or campus provosts.	Dr. Ashley Spring	September 2019
Implement 2 nd activity: guest speaker and potluck lunch.	Host activity.	Support women in higher education.	Approval of Dr. Miedema and/or campus provosts.	??	October 2019
Implement 2 nd activity: volunteering in the community.	Host activity.	Support women in higher education.	Approval of Dr. Miedema and/or campus provosts.	Dr. Kristin Schroeder, Marina Baratian, Tonia Graham ??	November 2019
Hold 3 rd committee meeting to develop programs and activities.	Develop programs and activities for 2020 academic year.	Develop activities for 2020 academic year.		Dr. Ashley Spring	Last week before finals fall 2019

III. Possible partnerships and resources

A. Possible partnerships

1. Junior League of South Brevard – Dr. Kristin Schroeder
2. EFSC Women’s History Month – Marina Baratian
3. EFSC Women in Science and Engineering (WiSE) – Dr. Ashley Spring
4. ACE Women’s Network of FL – Dr. Ashley Spring

B. Possible resources

1. EFSC Criminology Club – Tonia Graham
2. Presentation Lab – Stephanie Jarvis
3. Career Center
4. Writing Center
5. Learning Lab
6. Admissions

C. Local, state, and national organizations supporting women in higher education

1. Need to research
2. Potentially collaborate or join

IV. Possible future activities

A. Professional development workshop, panel of speakers, or guest speaker

1. Open to public and market to EFSC female students
2. Resume writing
3. Presentation skills
4. Work-life balance
5. Breaking habits and exhibiting strength
6. SMART goals

B. Attend state and/or national conferences

C. Networking lunches

D. Shadowing

E. Book club on leadership: Lean In, The 4 Agreements, etc.

F. Brown bag lunches of support groups

1. “Moving Forward” support group to encourage women to take next step in career or graduate school
2. Managing professional and personal life
3. Publishing/editing working group

- G. Women's History Month
- H. Highlight EFSC women's accomplishments
 - 1. Recognition through awards
 - 2. CTE newsletter
- I. Volunteer as a group in the community
 - 1. Susan G. Komen 5K run in Viera in October
 - 2. Habitat for Humanity Women Build
 - 3. Hacienda Girls Shelter, Genesis House, Women's Center, and other shelters
- J. Field trips
 - 1. Women's shelters
 - 2. Women's jail
 - 3. Other colleges
- K. Fun activities to personally network
 - 1. EFSC Cocoa cosmetology
 - 2. Yoga/relaxation
- L. Seminar or grad admissions night for EFSC students applying to grad schools
- V. Possible future subcommittees
 - A. Research and meet with possible collaborators within EFSC
 - B. Research and meet with possible collaborators of local, state, and national organizations who support women in higher education
 - C. Organize guest speakers, workshops, and other professional development
 - D. Organize professional networking events
 - E. Organize fun activities to personally network
 - F. Organize shadowing program
 - G. Organize volunteer events
 - H. Highlight EFSC women's accomplishments
- VI. Meeting adjourned