

**NOTICE OF INTENT TO IMPOSE DISCIPLINARY SANCTION**

This document shall serve as a written notice of proposed disciplinary action to be taken against: \_\_\_\_\_ and is being provided to the above named person pursuant to Article 17.2 of the BCC/UFF-Brevard Agreement 2009-2012.

The proposed disciplinary action to be taken is (check one of the following)

- Oral/Written Warning
- Reprimand
- Suspension
- Termination

This proposed disciplinary action is based on behavior that is considered to be in violation of *College Procedures and/or Policies*. Specifically, this is in reference to:

Pursuant to Article 17.2(B) (2), you have the right to respond to this notice of proposed discipline, in writing within 10 days of receipt herein before any disciplinary action can be taken. Furthermore, you have the right to union representation during any investigatory questioning that may reasonably be expected as a result of this proposed disciplinary action.

This action is subject to Article 16- Grievance and Arbitration of the BCC/UFF-Brevard 2009-2012 Agreement.

\_\_\_\_\_  
Provost or Associate Provost

Date \_\_\_\_\_

*Receipt of this memorandum and the contents herein is hereby acknowledged:*

\_\_\_\_\_  
Faculty Signature

Date: \_\_\_\_\_