



**AFC EASTERN FLORIDA CHAPTER
BOARD MEETING AGENDA
August 27, 2020**

1. **Call to Order:** 9:07 am
2. **Roll Call:** Nora Schutte, Melbourne Campus VP; Janelis Rodriguez, Secretary; Tracy Glidden, President; Rachel Geidel, Palm Bay Campus; Donna Hamilton, Immediate Past President; Christine Tripp, VP-Elect for Regions & Chapters
Absent: Rose Davis, Cocoa Campus VP; Cheryl Whalen, Titusville Campus VP
3. **Business Items**
 - a. Approval of Minutes – June 3, 2020
 1. Motion to approve was given by Donna Hamilton then seconded by Nora Schutte.
 - b. Board positions 2020-21 year
 1. The board is missing a President-Elect and Treasurer. After much discussion, a vote will be sent by email to change the bi-laws to extend the years a President can serve. An extension to June 30th will be emailed to the board by Tracy.
 - c. Budget – Discussion
 1. Account 104515 has an amount of \$4821.01
 2. Account 622159 has an amount of \$3038.62
 3. A refund of \$35.02 was refunded from the tablecloths design since there was a miscommunication within the order details.
 - d. Membership
 1. Membership is down from the following year due to retirement.
 2. In 2019 we had 252. In 2020, we have 184 members.
 3. Let's try to recruit virtually until the New Year. If you have any ideas, please send them to Tracy.
4. **AFC Virtual Conference Opportunities/Updates**
 - a. Faculty Commission – Sept. 3 – Building Globally Competent Students -FREE
 - b. Equity Commission – September 8 – Social Justice Matters-FREE
 - c. 71st Annual Conference – Updates
 - d. Sept. 30th- Cyber Security Conference costs \$39 to AFC members and \$49 to non-members.
 1. The goal is to have 10-15 college staff/faculty attend the conference. The conference fee will be paid by the board. More information to come on how to sign-up.
5. **AFC Chapter Virtual Activities Planning for Fall (Sept – Dec)**
 - a. Professional Development
 1. Tracy would like to present for her CCP Final Presentation. TBD
 - b. Membership
 1. Let's come up with a way to thank our members. Possible gift card or 'thank you' card to let them know they are appreciated and that the board is here if they need any help.
 - c. Social
 1. Beach Clean-Up with lunch included – TBD



d. Service/Fundraisers

1. Nora would like to donate a basket of holiday goods to Crosswinds.
2. Another idea was to participate in Meals on Wheels to feed the elderly.
3. Tracy would like to team up with Synthia Doakes and Endeavor Elementary participating in tutoring or sorting of various donations.

6. Open Discussion

1. On September 24th, there will be a Town Hall Meeting with the Commission Leaders. During this meeting a-lot of different topics will be discussed such as accountability, effective communication and “where do we go from here?”
2. Certified College Professional (CCP) Program will now be hosted in a group setting to ensure that all members graduate. More information to come.

7. **Next Meeting Date:** Mid-September; possibly the 17th

8. **Adjournment:** 10:05 AM