

EFSC

Non-Substantive Change/Error Correction Form

This form is for correcting small errors and making non-substantive changes.

Examples:

Delivery method changes

CCVS edits

Instructions:

- Enter Course Prefix and Number(s)
- Enter effective term
- Describe correction(s) or change(s) to be made
- Provide rationale
- Collect discipline-specific full-time faculty vote
- Program Manager sign form
- Collegewide Chair sign form
- Email signed documentation with faculty vote to Catherine Johnston
johnstoncat@easternflorida.edu

Questions or assistance: johnstoncat@easternflorida.edu or call x7135

EFSC

Non-Substantive Change/Error Correction Form

Course Prefix and Number:

Effective Term:

Non-Substantive change or error correction to be made:

Rationale for change or correction(s):

Approved by Discipline-Specific Full-Time Faculty Vote (Include faculty vote documentation)

Approved by Program Manager:

Approved by Collegewide Chair

Approved by Associate Vice President, Academic Affairs