Library Science Cluster Meeting  
April 14, 2010  
1:30 p.m. – Melbourne Library


1. LINCC Web 2.0 Taskforce - Christal Wood presented the new webpage to all librarians. It was suggested that each campus email the title and ISBN of 10 new items to Nancy Grossman by May 1 so they can be added to the bottom New Books section.

A May 10 launch date, between Spring and Summer semesters, was agreed upon for the entire webpage. Christal will email all library employees about the upcoming change. The Task force will work with the Library Dean’s office on publicity. It was suggested that at least one email go out about the change a week before (It’s Coming), one on the day of the change (It’s Here) and then one at the beginning of Fall semester (Our New Webpage). Christal will check to see if CCLA has LINCC Web 2.0 publicity suggestions that we could use.

2. LibGuides – Michelle Rezeau presented the Repository Libguide http://libguides.brevardcc.edu/repository. The repository guide will hold the archive copy of information boxes which can then be linked to in new guides. This process will save update time and insure consistency since many elements are in all BCC Libguides.

One of the links to be included in the Repository will be a Style Guide which will give guidelines for headings, font (10 pt.) and other style conventions to give continuity to BCC LibGuides.

3. Subject List of Databases – It was suggested that several librarians need to study the Subject List and make recommendations for changes. Carrie Johnson, Karen MacArthur, and Christal Wood agreed to take on this task. Carrie will chair the group. July 31st is their target completion date.

4. Academic Affairs Committee – Jill Simser reported on her participation as the Library Science Representative to the Academic Affairs Committee (AAC). Much of the work in the first meetings of the AAC has consisted of curriculum review. An AAC Handbook Committee is in the process of writing procedures for the committee. The handbook is not yet complete and will need approval by all. One of the items which might be included in the AAC Handbook is the composition of standing committees, which may or may not include a Library committee. The librarians discussed a possible structure for a library standing committee, and recommended that it consist of four faculty members (one from each campus) not three faculty that is in the pending AAC handbook.

At the last AAC meeting there was a presentation on BCC’s preparation for SACS review in 2013/14. The 2004-2009 Follow up report for SACS is on the BCC Webpage under Administration/SACS. Jill said more information on SACS will be forthcoming and that outcomes will get more emphasis in the upcoming review. The librarians discussed their past work with tying library instruction sessions to assessment and agreed this process should be revisited in
the Angel platform. Jill will inquire about the process at the Angel Steering Committee meeting on April 26.

5. eResources Liaisons Group - The Liaisons met in March via WIMBA and discussed contact methods for eResources faculty. Included in this discussion were ideas on ways that WIMBA might be used for library orientations.

Item tabled until next meeting:
- Webpage cleanup (old library links on other pages)

Meeting Adjourned
Minutes compiled by Karen Simpson