Computer Applications/Computer Science
Office Technology Discipline Cluster
Friday, August 23, 2013
Melbourne Campus
Minutes

Present:

Absent:
Nelly Cardinale, Stephen Gallagher, Chuck Kise (attended Education Cluster meeting as eLearning rep)

Guests
Kimberly Greene, Jalanda Hudson

The meeting began at 9:30AM with a welcome by Carol Bourke, Discipline Cluster Chair. The next order of business was the election of a new Discipline Cluster Chair beginning Spring Term 2014. Padma Vemuri agreed to be nominated and was unanimously voted to the position for the Spring Term 2014. With Padma vacating her position as Discipline Cluster rep, David Shedrow agreed to be nominated to serve as cluster rep, and he was unanimously voted to serve at our cluster rep with Beverly Payne remaining as the alternate.

- Curriculum Calendar for 2013-2014
The curriculum calendar for 2013-2014 was distributed and sent to the group via e-mail attachment. Any course updates and changes need to be submitted to the cluster chair for discussion and approval by the cluster prior to being sent to the CDC meeting on September 4. Salli Dibartolo is working on course revisions and updates for the Office Technology program.

- New Option/Courses in Networking Services Technology
A new option for the Networking Services Technology program was discussed by the group with added courses to the Virtual and Cloud Computing noted. Keith Whitehead explained courses that are part of this grant-writing and industry certification initiative. The new courses are as follows:
New course option for Virtual and Cloud Computing (VCC) Option has courses approved includes:
- CTS 2370 Virtual Infrastructure: Planning and Design
- CTS 2371 Virtual Deployment: VMWare ESXi 5.1
- CTS 2411 Information Storage Management

Courses to be sent to the cluster chair, distributed to the cluster members for discussion/revision and approval prior to being sent to the CDC are listed below. Courses will be entered into the WIDS format.
Courses undergoing review include:
- CTS-1300 Windows Client Operating System
- CTSC 1328 Windows Server Operating System
- CTSC 1325 Microsoft Windows 2003 Network Infrastructure Administration
A proposal by Ross Decker and Keith Whitehead was presented and discussed on the consolidation of CETC 1172, Beginning PC Repair and CETC 1174, Advanced PC Repair into a single three-credit course. A result of this proposal, if accepted by the cluster, will be to have 3 credits available for another course within the Networking program of study. Department of Education curriculum frameworks revisions for the Networking Services Technology program will be made available to the cluster for further review and update. There will need to be discussion and approval of the new, combined course objectives to the CORE for the computer AS degree programs of study.

- Discussion of Advanced VB & C#
  There was concern expressed over the entire degree program for Computer Programming and Analysis. Thus, discussion of two courses, Visual Basic Programming Advanced, COP 2333, and C# Programming COP 2360, was tabled until there could be a full review of the program of study.

- Catalog listing requirements for courses that have been retired or eliminated
  Courses that have been removed and/or eliminated from a program of study must remain in the college catalog for five years. This permits those who have not completed the degree program to substitute appropriate courses for those no longer available.

- Course Revision/Update list—updates to the CORE for the three AS degree programs. Core courses include:
  At present, there are three courses that need to be updated and entered into WIDS from the CORE
  o COP 2700 Database Techniques
  o CTS 1142 Information Technology Project Management
  o CTS 1300 Windows Client Operating System—

CGS 2100 needs to be entered into WIDS.

- Additional courses to be updated and revised
  o CTS2440 Introduction to Oracle SQL and PL/SQL
  o CTS2441 Oracle Database Fundamentals I
  Steve Johnson will be reviewing the Oracle courses and submitting updates to the cluster when these have been updated and revised.

- Potential Textbook Changes/Adoptions—Spring 2014
  Discussion centered on changes to textbooks for the following courses:
  o CTS 1300—Windows 8
  o CGS 1000
  Through the discussion among members of the cluster, it was determined that no change is needed for CTS 1300. Discussion then centered on the text for CGS 1000 currently adopted with the SAM 2013 and Angel zip files for use with the class. David Shedrow proposed opening the textbook selection for the spring term 2014. It was pointed out by Claude Russo that it is not recommended to change textbooks at the end of the semester. Ed Rodowicz proposed to update the content of the current text to the materials in the new edition of the Shelly Cashman textbook. Discussions ended without a final decision.
Options for Spring 2014 are:
1. Remain with current text and materials
2. Update to the revised chapter content in the Shelly Cashman text
3. Open the discussion to other texts and publishers.

The Spring 2014 textbooks must be entered into the textbook repository by October 15, thus time is short.

The Discipline Cluster meeting ended at 11:50AM.

Respectfully submitted,

Carol Bourke, Ed.D.
Discipline Cluster Chair
Computer Applications/Computer Science
Office Technology