

How do I access  
my Shopping  
Sheet?



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# Step One

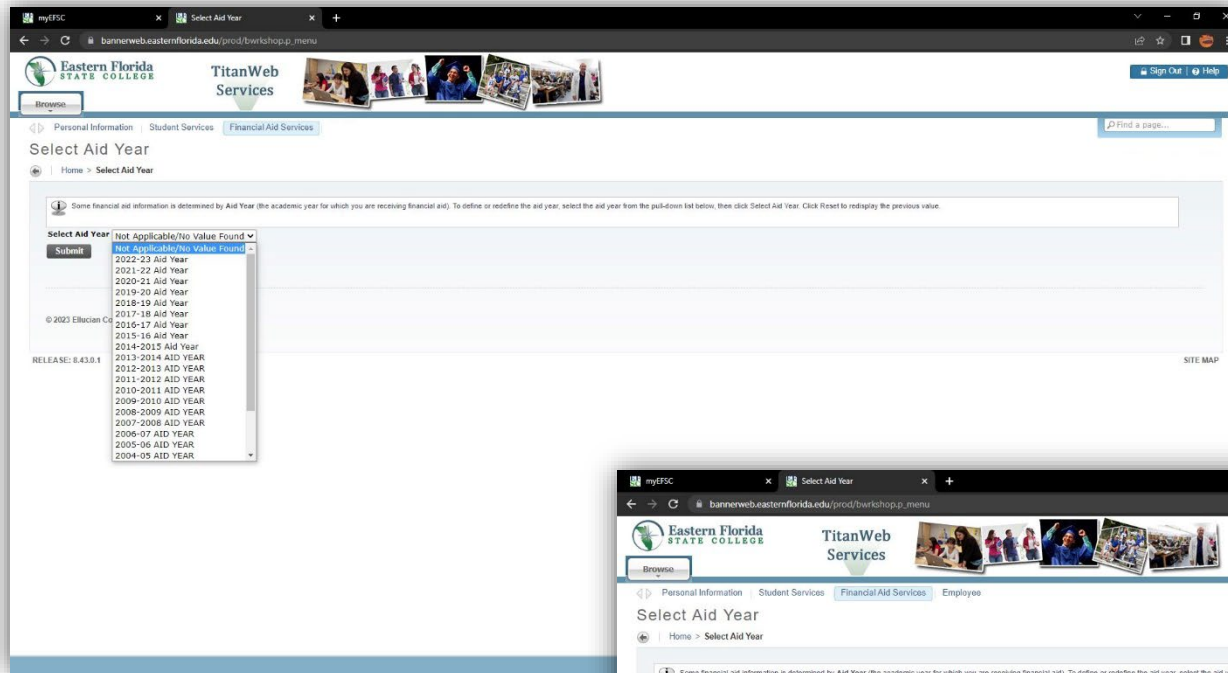
The screenshot shows the myEFSC staff portal interface. At the top, there is a navigation bar with the Eastern Florida State College logo, the myEFSC logo, and user options for 'Student' and 'Staff'. Below the navigation bar, the main content area is divided into several sections. On the left, a 'Welcome' section features a grid of icons for various services: TitanWeb, Employee Dashboard, EFSC Website, Staff Webmail, Canvas, Argos, myGPS, myGPS (New), and MyEFSC. A blue callout bubble with white text is overlaid on the TitanWeb icon, stating: 'After logging into MyEFSC, click on TitanWeb!'. To the right of the Welcome section, there is a 'Titan Alerts' section with a form for entering mobile, home, and email information, and a 'Spotlight' section with an 'Office 365' announcement. Further down, there are sections for 'Document Center', 'Voting Information', 'SACS Reaffirmation Reports', and 'SACSCOC Fifth Year Interim Report'. At the bottom, there is an 'IT Support' section with contact information and a 'Wi-Fi' section with network details.

# Step Two

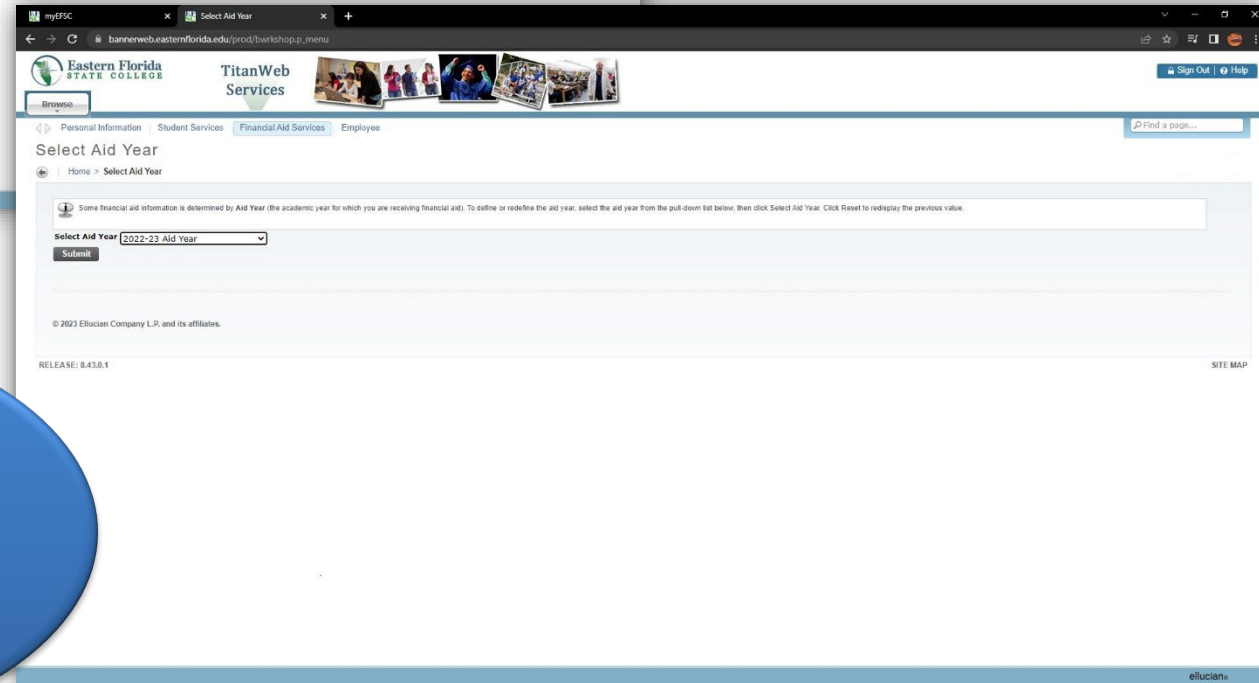
The screenshot shows a web browser window with the URL `bannerweb.easternflorida.edu/prod/twbkwbis.P_GenMenu?name=bmenu.P_MainMnu`. The page header includes the Eastern Florida State College logo, the text "TitanWeb Services", and a "Browse" button. Below the header, a navigation bar contains four tabs: "Personal Information", "Student Services", "Financial Aid Services", and "Employee". The "Financial Aid Services" tab is highlighted in yellow. A blue callout bubble with white text points to this tab, stating: "Next, click on Financial Aid Services tab!". Below the tabs, there are three columns of text describing the services available under each tab. The "Financial Aid Services" column includes options like "Apply for Admission", "Register, Request an Official Transcript", "View your academic records and Financial Aid Information", and "Apply to Graduate". The footer of the page contains the copyright notice "© 2023 Ellucian Company L.P. and its affiliates.", the version number "RELEASE: 8.9.2.1", and a "SITE MAP" link. The Ellucian logo is visible in the bottom right corner of the page.

# Step Three

The screenshot shows a web browser window with the URL `bannerweb.easternflorida.edu/prod/twbkwbis.P_GenMenu?name=bmenu.P_MainMnu#pageName=bmenu--P_FinAidMainMnu__UID2&pageReferrerId=&pageDepth=2&options=false`. The page header includes the Eastern Florida State College logo, TitanWeb Services, and navigation links for Sign Out and Help. The main content area displays a welcome message and a breadcrumb trail: Home > Financial Aid Services. Below this is a horizontal menu with buttons for Personal Information, Student Services, Financial Aid Services (selected), and Employee. The Financial Aid Services menu is expanded, showing several options: Financial Aid Status, Eligibility, Offer, E-Mail Eastern Florida State College Office of Financial Aid, General Financial Aid, and Federal Shopping Sheet. The Federal Shopping Sheet option is highlighted with a yellow circle. A blue speech bubble points to this option with the text: "Once the drop-down options are accessible, click on Federal Shopping Sheet!". The footer contains the copyright notice "© 2023 Ellucian Company L.P. and its affiliates." and the version number "RELEASE: 0.41.2".



# Step Four



Once you're on the Aid Year page, click on the drop-down to access the desired Shopping Sheet!



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**GO TITANS!!!!**

