

MEMORANDUM OF UNDERSTANDING
ADVANCE STANDING CREDIT

AUTOMOTIVE SERVICE TECHNOLOGY

Brevard Community College (BCC) will award postsecondary advance standing credit to eligible high school students who have completed the Brevard County High School ASE/NATEF certified Automotive Service Technology program. *The student will not be charged tuition or fees for the postsecondary credit awarded through this advance standing credit agreement.* Listed below are the courses that must be completed at the secondary level:

Course Number	High School Course Title	High School Credit
8709410	Automotive Service Technology 1	1
8709420	Automotive Service Technology 2	1
8709430	Automotive Service Technology 3	1
8709440	Automotive Service Technology 4	1
8709450	Automotive Service Technology 5	1

(Note: Partial Advance Standing Credit may be awarded subject to BCC instructor approval.) The BCC Automotive program is limited access and requires a separate application. Applications are due in early June. Consult the BCC catalog for more information. BCC will award advance standing credit for the following courses toward the BCC Automotive Service Technology Postsecondary Adult Vocational Certificate:

Course Number	Brevard Community College Course Title	PSAV Credit
AERC 0006	Automotive Assistor 1	5
AERC 0691	Automotive Electrical 1	3
AERC 0891	Engine Performance 1	4
AERC 0499	Suspension & Steering Systems	4
AERC 0599	Brake Systems	4

The procedure for obtaining the advance standing credit will be in accordance with the guidelines below.

1. Student must meet the following criteria:
 - Complete the sequence of the Brevard County High School ASE/NATEF certified Automotive Service Technology Program courses with a cumulative grade point average of 3.0 in the program courses.
 - High School Graduation or GED, or High School Certificate of Completion.
 - Apply to BCC and to the BCC Automotive program by the published deadline. (Note that the deadline usually occurs in early June.)
 - Enroll and successfully complete 12 credits OR complete the remaining credits required for the program at BCC with a grade of “C” or higher in the program for which the advance standing credit is to be awarded.

2. Following completion of the required credits at BCC, students must petition the Registrar to have advance standing credit placed on their permanent record. Credit will be awarded with the grade of "S" which will not affect the GPA.
3. The student must enroll in the appropriate BCC courses or program no later than three years after the last high school attendance.

Questions regarding this agreement should be addressed to the Executive Director of Workforce Training and Development, Brevard Community College, and/or the Director, Career and Technical Education, Brevard Public Schools.

This Memorandum of Understanding shall be effective upon the signature of the district superintendent or his designee and the community college president or his designee. This agreement shall remain in effect until reviewed and modified every two years, or terminated by either party upon thirty (30) days written notice prior to the end of a term or by mutual consent.

Renda L Medina
President, Brevard Community College
or designee *Vice President*

7/17/12
Date

cm [Signature]
District Superintendent, Brevard Public Schools
or designee

8/27/12
Date