



## 2022 SUMMER TERM PRIVATE SCHOOL DUAL ENROLLMENT INSTRUCTIONAL MATERIALS AGREEMENT

**Textbook Distribution Window: Thursday and Friday, May 12 and May 13, and Monday, May 16 through Friday, May 20**

Eastern Florida State College agrees to loan required instructional materials to private school students under the terms of this Agreement. As a condition for receiving these materials, the parent of this student agrees to email the signed Agreement as a PDF attachment by Friday, May 20 to: [studentaccounts@easternflorida.edu](mailto:studentaccounts@easternflorida.edu)

1. Private school students must pick up dual enrollment instructional materials for any 2022 Summer Term session (12-week, 8-week, and 6-week) during the Textbook Distribution Window: **Thursday and Friday, May 12 and May 13, and Monday, May 16 through Friday, May 20.** This is the only time free instructional material will be available.
2. Students must present their EFSC Student ID and B Number *IN PERSON* to obtain EFSC-provided instructional materials. EFSC will provide only **“required”** materials for a class, not “recommended” items. Students are responsible for the purchase of **required personal tools**, such as lab coats, goggles, and calculators.
3. Students will be provided the least expensive format for instructional materials when placing their order. **If a textbook rental is the least expensive option, a credit card from the student/parent will be required for the rental to be processed.** Credit cards are charged only when the rental is not returned on the date provided.
4. **The Summer Term Textbook RETURN Window is Monday, August 1, 2022 through Monday, August 8, 2022.** Students must return loaned materials in acceptable condition **no later than Monday, August 8, 2022.** To ensure that their account is properly credited, students are reminded to notify the Bookstore employee that they are home education students returning loaned materials. The College will charge students the full cost of replacing damaged items or late returns.
5. The Bookstore will not refund certain items such as unwrapped loose-leaf books or activated eBooks. **Students should NOT open or activate these materials until they are certain they will remain in the class.** It is the responsibility of each student to find out from the Bookstore which instructional items cannot be returned for refund.
6. Students who “drop” a class must return loaned materials to the Bookstore within 30 days from the first day of the term. If the item is not returned by this deadline, or if the item is deemed non-refundable by the Bookstore, students will be responsible for the full cost of the materials.
7. Students with textbook charges on their account may not register for the following term(s) until payment is made to EFSC. If a student has already registered for the following term, the student will be dropped from his/her classes. A graduation/transcript hold will also be placed on the account.
8. Students taking a class through the Early College Credit Option (ECCO) will be responsible for providing their own instructional materials.

**My signature indicates that I have read, understand, and agree to the stipulations in this Agreement.**

_____	_____	B00 _____
Student Signature	Date	Student ID Number (REQUIRED)
_____	_____	_____
Parent Signature	Date	Name of Private School