

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

February 17, 2003
4:30 p.m.

Technical Building (#1), Lecture Auditorium
Palm Bay Campus

PRESENT: Mr. James W. Handley, Chair; Dr. Alexandra M. Penn Williams, Vice Chair;
Mrs. Miriam E. Martinez; Mr. C. R. "Rick" McCotter III;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

ABSENT: Mr. Eugene C. Johnson

1. CALL TO ORDER:

Mr. Handley called the Board meeting to order.

The following changes took place to the agenda:

a. Additions/Removal/Corrections to Agenda

There were no additions or corrections.

2. CONSENT AGENDA:

Dr. Gamble recommended approval of the consent agenda items:

- 3.a. Minutes – Board of Trustees Meeting – January 29, 2003
- 6.b. Approval of Renovations to the Board Room #231, Bldg. #2, Cocoa Campus
- 8.a. Approval of Personnel Actions
- 8.c. Approval of Institutional Membership Dues
- 8.d. Approval of 2003-2004 Academic Calendar
- 8.e. Approval of International Travel
- 9.a. Approval of Monthly Budget Summary Report – January 2003

Mrs. Martinez moved approval of the consent agenda items. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Meeting – January 29, 2003

Approved – consent agenda.

4. COMMUNICATIONS:

- a. Report on Wireless Technology – Dr. Purga/Dr. Salvo Gorham (Addendum)

Dr. Bert Purga, Palm Bay Campus President, introduced Dr. Salvo Gorham, Instructional Technologist on the Palm Bay Campus, who gave a presentation on the wireless technology available at the Palm Bay Campus.

- b. Update on Aquatic Center – Dr. Purga (Addendum)

Dr. Purga gave a presentation on the status of the aquatic center located on the Palm Bay Campus, which is estimated to be completed by June 2003. He provided the Board members with a fact sheet for the center.

- c. Report on YMCA Status – Dr. Fettrow (Addendum)

Dr. Brenda Fettrow, Cocoa Campus President, provided an update on the progress of the YMCA project. Mr. Lang Houston, owner, Crest Cleaners, who is a member of the committee, along with Mr. John Vasbinder, YMCA District Director of Brevard County, provided additional information to the Board.

Dr. Fettrow answered questions presented by the Board regarding budgetary concerns and BCC's responsibility. Dr. Fettrow reported the partnership with the YMCA is proceeding well. Estimates have been received from two construction companies and they are waiting for a third estimate for the building, exercise equipment and swimming pool that range from approximately \$527,000 to \$600,000. She reported on the progress of the capital campaign. Mr. Vasbinder reported on future plans for the swimming pool, which would include temporary repairs until funds are available for construction of a new facility.

Prior to beginning construction, the college will work with the YMCA to develop an agreement to present to the Board of Trustees for approval. Dr. Fettrow reported an agreement hopefully will be ready to present to the Board at the March meeting. Dr. Fettrow reported on the components of the operating

proposal, to include BCC providing guaranteed funds of \$85,000 per year from student activities funds. BCC will be responsible for general maintenance and custodial services at the current level of service. BCC will be responsible for all utilities for the facility and swimming pool. Dr. Fettrow reported the YMCA discussed upgrading swimming pool equipment, once funds are raised through the capital campaign, which will reduce the costs the college currently experiences in that area. Mr. Little explained that budget is still available to offer as an incentive to the YMCA to cover the current levels of service.

In addition, Mr. Little will prepare a schedule for the Board of any future needs for the building within the next ten years where maintenance will be required, so that the Board has a better understanding of the requirements.

Dr. Gamble reported administration is aware of the cost issues and believes the benefits to the college and community outweigh the costs.

5. CITIZEN'S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

a. Approval of Melbourne Campus Master Plan – Mr. Little (Addendum)

Mr. Al Little, Vice President of Finance and Administrative Services, reported the Board previously approved the Campus Master Plans for the Palm Bay, Cocoa, and Titusville Campuses. Mr. Little introduced Mr. Steve Clark, from Florida Architects, who presented the Master Plan for the Melbourne Campus. Dr. Gamble recommended approval of the Melbourne Campus Master Plan.

Mrs. Martinez moved approval of the Melbourne Campus Master Plan.
Dr. Penn Williams seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

b. Approval of Renovations to the Board Room (#231), Bldg. #2, Cocoa Campus – Mr. Little (Addendum)

Approved – consent agenda.

c. Approval of the Welcome Center Renovations, Titusville Campus – Mr. Little (Addendum)

Mr. Little reported the Board had previously approved projects to be completed at the Melbourne and Cocoa Welcome Centers. Plans have been developed for improvements to the Titusville Campus for a Welcome Center to involve renovations to the old incubator space. Dr. Spraggs was able to secure funds to complete the renovations by savings in other areas. Mr. Little reported H. J. High has given BCC a guaranteed maximum price for the renovation of \$193,000. Dr. Gamble recommended approval of the Welcome Center Renovations on the Titusville Campus.

Dr. Penn Williams moved approval of the Titusville Campus Welcome Center Renovations. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

7. **OLD BUSINESS:**

a. Report on Pending Legal Actions – Mr. Matheny (Addendum)

1. Extension of the Amphitheater Agreement

Mr. Matheny introduced Mr. Gary Nungesser, President of the Palm Bay Chamber Foundation, who asked for a five-year extension to the commencement of the Amphitheater at the Palm Bay Campus. Dr. Gamble recommended approval of the five-year extension of the Amphitheater Agreement.

Mr. McCotter moved approval of the five-year extension of the Amphitheater Agreement. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

2. Chain of Lakes Project at the Titusville Campus

Mr. Matheny reported the Chain of Lakes concept has been approved by the Board members for a number of years. The project involves an agreement with BCC, Parrish Medical Center, Brevard County, the City of Titusville, and St. John's River Water Management District. He reported Parrish Medical Center has approved the agreement. Mr. Matheny reported the City of Titusville will extend BCC a complete forgiveness of stormwater charges, as well as a forgiveness of any future stormwater charges. Mr. Matheny introduced Mr. Ron Jones, P.E. and Director of the Stormwater Department for Brevard County, who reviewed the Chain of Lakes project with the Board members. Dr. Gamble recommended approval of the Chain of Lakes Project at the Titusville Campus.

Dr. Penn Williams moved approval of the Chain of Lakes Project at the Titusville Campus. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

3. Oktoberfest Agreement

Mr. Matheny reported the Oktoberfest Agreement is an agreement that benefits the BCC Foundation and has historically generated between \$7,500.00 and \$10,000.00 per year for the BCC Foundation. It involves the use of the Melbourne Campus once a year for the Oktoberfest. He reported that Spacecoast Oktoberfest, Inc., has asked that the agreement be extended for four years. Dr. Gamble recommended approval of the renewal of the Spacecoast Oktoberfest Inc., Agreement.

Mrs. Martinez moved approval of the renewal of the Spacecoast Oktoberfest Inc., Agreement. Dr. Penn Williams seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

8. NEW BUSINESS:

- a. Approval of Personnel Actions – Ms. Oglesby (Addendum)

Approved – consent agenda.

- b. Report on Visitors' Welcome Center – Dr. Purga (Addendum)

Dr. Purga introduced Mr. Hank Simon, President of the Palm Bay Chamber of Commerce, Mr. Gary Nungesser, President of the Palm Bay Chamber Foundation, and Mr. Vaughn Holeman, of Holeman Suman Architects. Mr. Simon and Dr. Purga presented the proposal for the Visitors' Welcome Center. It was the consensus of the Board to approve the concept. Mr. Simon and Mr. Nungesser will move forward to secure funds for this project.

The Visitors' Welcome Center will house National Science Foundation Distributed Energy grant displays and information. BCC students may visit for educational information on energy efficiency.

- c. Approval of Institutional Membership Dues – Dr. Kaliszeski (Addendum)

Approved – consent agenda. (National Association of Student Financial Aid Administrators – NASFAA)

- d. Approval of 2003-2004 Academic Calendar – Dr. Bilsky (Addendum)

Approved – consent agenda.

- e. Approval of International Travel – Dr. Cobb (Addendum)

Approved – consent agenda. (Travel for Frank Margiotta to Alicante, Spain)

- f. Request for Board Meeting Agenda Items – Board Members

Mr. McCotter asked for a Board Meeting Agenda item to be added to the next Board meeting. He would like Dr. Gamble to survey the District Cabinet members and bring to the next Board meeting a survey stating how satisfied or dissatisfied they are with AM-KO.

9. FINANCIAL ACTIONS:

- a. Approval of Monthly Budget Summary Report – January 2003 – Mr. Cherry (Addendum)

Approved – consent agenda.

- b. Approval of Capital Outlay Budget Amendment #2 – Mr. Little (Addendum)

Mr. Little briefly commented on Capital Outlay Budget Amendment #2.
Dr. Gamble recommended approval of Capital Outlay Budget Amendment #2.

Dr. Penn Williams moved approval of Capital Outlay Budget Amendment #2.
Mrs. Martinez seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

10. REPORT OF THE DISTRICT PRESIDENT:

- a. Brevard City/County Summit

Dr. Gamble provided the Board with a notice of the first Brevard City/County Summit, to be held on the Cocoa Campus, on February 21, 2003, from 9:00 a.m. to 4:00 p.m. This is an effort to bring the various municipalities of the county closer together. He invited the Board members to attend.

- b. Vision for the Future of Brevard Community College

Dr. Gamble provided the Board with a handout called, “A Vision For The Future of Brevard Community College,” and reported there was a modification made under the second category, the last sub-section, to incorporate the Astronaut

Memorial Planetarium & Observatory, the college lecture series and the intercollegiate athletics programs. Dr. Gamble asked the Board members if they had any concerns with the direction he was planning on taking the college. Dr. Gamble made it clear that this is not the college's vision, but his vision. The Board indicated their agreement with Dr. Gamble's vision statement.

c. Las Vegas Revue – Titusville Campus

Dr. Gamble reported there will be Las Vegas Revue held on the Titusville Campus on March 1, 2003, located in the gymnasium. It is a fundraiser for the Emma Parrish Playhouse, a local organization. It is being done in good taste so there should not be any concerns.

d. SACS Site Visitation

Dr. Gamble reported the SACS Site Visitation Team is scheduled to arrive on Sunday, February 23, 2003. Dr. Penn Williams will be greeting the group. Mr. McCotter and Mrs. Martinez will also be present. Dr. Gamble asked the Board members to review sections 1, 2, and 6 in their addendum booklets to prepare for this visit.

e. Change in Board Meeting Dates

Dr. Penn Williams asked for the Board of Trustees meeting dates to be changed because of her new position, which will require her to be located in Tallahassee during this time. It was the Board's consensus that the future Board meetings would be held on the fourth Monday of the month.

11. COMMITTEE REPORTS:

None.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 7:25 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees