

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 16, 2009

Simpkins Fine Arts Building (#4)
Cocoa Campus

PRESENT: Mr. James Theriac, Chair; Mr. Stephen Charpentier; Mr. C. R. "Rick" McCotter III;
Mrs. Dixie Sansom (via telephone); Dr. James A. Drake, Secretary

ABSENT: Mrs. Alberta Wilson, Vice-Chair

I. CALL TO ORDER:

Mr. James Theriac, Chair, called the meeting to order at 4:00 p.m.

A. Pledge of Allegiance

Mr. Theriac opened the meeting with the recitation of the Pledge of Allegiance.

B. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

C. Recognition of Mr. Bernie Simpkins

On behalf of the Board of Trustees, Mr. Theriac recognized and thanked Mr. Bernie Simpkins for his generosity and contributions to the College and the community. Dr. Drake, as President, also expressed his gratitude to Mr. Simpkins, and introduced Mr. Simpkins and his wife, LaVonn, as a prelude to a brief discussion of the recent renovations to the Simpkins Fine Arts Center.

Mr. Simpkins expressed his appreciation for the Brevard Community College facility that has been named in his honor, and his pride in the recent renovations to the building. Mr. Simpkins discussed the importance of the College to the community. He also spoke of the great presidents who have served the College since its founding, and he commended Dr. Drake in particular. Mr. Simpkins additionally thanked the Board of Trustees for their dedication and service to the College.

II. PUBLIC COMMENTS

Mr. Theriac acknowledged the members of the audience who were present at the meeting as a result of perceived concerns about the Emergency Medical Technician (EMT) program, and also noted for the record the requests for Citizen's Presentations which various audience members had submitted to the Recorder prior to the start of this meeting.

Mr. Theriac explained that the College has published procedures for addressing and resolving concerns, and that the Board of Trustees does not involve itself in the day-to-day operations of the College. In addition, in matters of personnel or other administrative issues, the Board may be called upon to exercise its appellate responsibilities for the resolution of such issues. Should it become necessary for Board to act in this appellate capacity in this matter at hand, any discussion of the matter at this time may compromise the process. Mr. Theriac therefore recommended that those individuals who wished to address the Board, under Citizen's

Presentations, should refrain from presenting or discussing personnel-related issues in their presentations. Mr. Charpentier and Mr. McCotter concurred with this recommendation. Mr. Theriac then invited the individuals who completed the Citizen's Presentations forms to address the Board.

A member of the audience requested guidance regarding whom to contact in order to receive an expeditious response to the students' concerns. Dr. Drake offered to make arrangements for concerned students to meet with the Provost of the Campus at a location, date and time convenient for the students. Dr. Drake clarified that the Provost will have the opportunity to address these concerns before they are forwarded to the President for his action. Provost Miedema stated that she has allocated time in her schedule for these meetings. Dr. Drake reminded attendees that while student concerns are of substantial importance to the administration, personnel issues are subject to certain rules and regulations and must be treated accordingly.

Mr. Theriac thanked the students and assured them that their concerns are indeed important to the Board and the administration of the College.

III. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETING:

A. Minutes – Board of Trustees Meeting – December 15, 2008 (Addendum)

Mr. McCotter moved approval of the minutes of the Board of Trustees meeting held December 15, 2008. Mr. Charpentier seconded the motion. All those voting in favor of the motion: Charpentier, McCotter, Sansom, Theriac; opposed: none. Motion unanimously approved.

IV. PRESENTATIONS:

A. Enrollment Update

Mr. Ross reported that the College has experienced a record increase of 13.1% for the spring 2009 semester, and an increase of over 25% in the last two years. Enrollment increases have generated a revenue increase of approximately \$3.3 million over the last two reporting years, and an additional \$1.43 million in revenue for the current year.

Mr. Ross further reported that BCC is now rated among the highest community colleges in the state for enrollment increases, and emphasized that this provides great benefits to the community in terms of the availability of quality education. Mr. Ross attributed this increase to strategies that were developed under Dr. Drake's leadership to reverse a trend in declining enrollment. Mr. Ross reported that the College has also achieved a substantial increase in minority enrollment under Dr. Drake's leadership.

V. CONSENT AGENDA:

- A. Approval of January Monthly Summary of Income and Expenditures (Addendum)
- B. Approval of Direct Support Organizations Financial Reports (Addendum)
- C. Approval of Disposal of College Property (Addendum)
- D. Approval of Guaranteed Maximum Price, Simpkins Fine Arts Center Band Room – Cocoa Campus (Addendum)

- E. Approval of Amendment to Educational Plant Survey (Addendum)
- F. Approval of Suspension of Library Late Fees (Addendum)
- G. Approval of Interinstitutional Articulation Agreement between the School board of Brevard County and Brevard Community College (Addendum)
- H. Approval of 2009-10 Academic Calendar (Addendum)
- I. Procedures for Nominations for Honorary Degrees

Mr. Charpentier made a motion to approve the Consent Agenda.

Mr. McCotter requested that Item I, Procedures for Nominations for Honorary Degrees, be removed from the Consent Agenda for further discussion.

Mr. McCotter seconded the motion, with the exception of Item I. All those voting in favor of the motion: Charpentier, McCotter, Sansom, Theriac; opposed: none. Motion unanimously approved.

Mr. McCotter suggested that Board members may want to review the criteria for the Procedures for Nominations for Honorary Degrees, and have the opportunity to add or remove items from this list.

Mr. McCotter additionally suggested a review of the College's procedures for naming campus buildings. Mrs. Sansom recalled that a number of years ago the College established a procedure for the naming of college buildings. Mr. Theriac suggested referring to the policies of other educational institutions. Dr. Drake responded that he would review the College's policies for the naming of facilities.

Mr. Theriac moved approval of Item I on the Consent Agenda. Mr. Charpentier seconded the motion. All those voting in favor of the motion: Charpentier, McCotter, Sansom, Theriac; opposed: none. Motion unanimously approved.

Dr. Drake noted that, in the future, Board agenda items will be reviewed thoroughly by the vice presidents to determine whether they should be included on the Consent Agenda.

In response to a request from Mr. McCotter, Mr. Cherry confirmed that the deficit of \$1,660,000 on the tax return for the Cocoa Village Playhouse is related to the annex (reference, Consent Agenda Item B, DSO Financial Reports). Mr. Cherry also confirmed that the balance for the annex as of January 2009 is \$592,000.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS:

None.

VIII. REPORT OF THE PRESIDENT

Dr. Drake recognized Professor Judi Schatte, President of the UFF Brevard Chapter, and stated that the UFF and the BCC administration have begun negotiations for an upcoming three-year contract. Both parties are aware of the challenges of the current economy, and are looking forward to a favorable outcome.

IX. MISCELLANEOUS

Mr. Ross introduced Mr. Ken Datzman from *Brevard Business News*, who attended the Board meeting to report on the renovations to the Simpkins Fine Arts Center.

X. ADJOURNMENT

There being no further business to be brought before the Board, the meeting adjourned at 4:35 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees