

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING**

July 25, 2007  
4:30 p.m.

Conference Room (#200)  
Carver Administration Bldg. (#2)  
Cocoa Campus

**PRESENT:** Mr. C. R. "Rick" McCotter III, Vice-Chairman; Mr. James Theriac; Ms. Dixie Sansom; Mrs. Alberta Wilson; Mr. James Richey (via telecommunication); Mr. Philip Nohrr; Dr. James A. Drake; and Ms. Kathryn Bauernfeind, Administrative Support Specialist.

**I. CALL TO ORDER:**

Mr. Rick McCotter, Vice-Chair, called the meeting to order and welcomed Mr. James H. Richey to the Brevard Community College Board of Trustees.

**2. REORGANIZATION OF THE BOARD OF TRUSTEES:**

Mr. Phil Nohrr advised that Board members participating in the meeting through a telecommunication medium are entitled to vote during the meeting.

Mr. McCotter called for nominations for Chair of the Board for 2007-08. Mrs. Wilson nominated Mr. Theriac; Ms. Sansom seconded the motion.

Mr. Theriac was appointed Chair by unanimous approval. All those voting in favor of the appointment: Wilson, Sansom, McCotter, Theriac, and Richey; opposed, none. Motion unanimously approved.

Mr. McCotter called for nominations for the Vice-Chair position. Mr. Theriac nominated Mr. McCotter, and Mrs. Wilson seconded the nomination. Mr. McCotter, however, declined the nomination, citing other responsibilities that currently require his attention and commitment.

Mr. McCotter then called for additional nominations for Vice-Chair. Mr. Theriac nominated Mrs. Wilson, and Ms. Sansom seconded the motion.

Mrs. Wilson was appointed as Vice-Chair by unanimous approval. All those voting in favor of the appointment: Sansom, McCotter, Wilson, Theriac and Richey; opposed, none. Motion unanimously approved.

**3. FY 2007-08 TUITION AND FEE STRUCTURES**

Dr. Drake summarized the recent instructions from the Florida Department of Education regarding the increase in Postsecondary Adult Vocational (PSAV) certificate tuition and out-of-state fees, and reviewed various options under consideration by other Florida community colleges. Dr. Drake and Mr. Ross commented that the Florida Community College System appears to be recommending a 5% increase for PSAV certificate programs (including in-state and out-of-state fees for the programs), to be offset by a state-defined waiver in order to nullify the impact of these increases upon students.

Mrs. Sansom made a motion to approve the second option. Mr. McCotter seconded the motion. During the ensuing deliberations, Mrs. Wilson expressed reservations about these proposed increases and the use of a waiver to minimize their impact.

The motion to raise the PSAV tuition by 5%, including in-state and out-of-state fees for that category, and to utilize a state-defined waiver to nullify the effect of the tuition increase upon students was approved by majority vote. Those voting in favor of the motion: Theriac, McCotter, Sansom and Richey; opposed, Wilson.

**4. CITIZEN'S PRESENTATION**

Mr. James Handley, now a former trustee as of July 17, 2007, stated to the Board that he has completed a draft of Dr. Drake's evaluation for the period October 1, 2006 through June 30, 2007. The current Board policy specifies that each trustee complete an evaluation form, the contents of which will be incorporated into a final version approved by the Board Chair as the official evaluation of the president's performance during that year. Mr. Nohrr stated that Florida Statutes require that the Board of Trustees conduct and submit an evaluation of the president each year. The actual form required for submission to the State, however, does not address the specifics of the performance evaluation. Dr. Drake commented that it may be in the interest of the College to request that legal counsel review the current Board policy in reference to the contents of the president's annual contract, to ensure that the criteria and procedures are congruent. Mr. McCotter commented that the two may be incongruent in some respects.

As part of his citizen's comments, Mr. Handley offered a review of lessons learned from the past, areas that the Board may want to address, and ideas for the College to consider for the future. An outline of these items was provided to attendees by Mr. Handley.

**5. ADJOURNMENT**

There being no further business to come before the Board, the Special Meeting adjourned at 6:10 p.m.

**APPROVED:**   
Chair, District Board of Trustees

**ATTESTED:**   
Secretary, District Board of Trustees