

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

January 22, 2007  
4:58 p.m.

Dobson Conference Center  
Building #13  
Cocoa Campus

**PRESENT:** Mr. James W. Handley, Chairman; Mr. C. R. "Rick" McCotter III, Vice Chairman; Mr. James Theriac; Mrs. Kimberly Tsamoutales; Mrs. Alberta Wilson; Dr. James A. Drake, Secretary; Mr. Andy Hament, Attorney

**1. CALL TO ORDER:**

Mr. James Handley, Chairman, called the meeting to order.

a. Pledge of Allegiance

Mrs. Tsamoutales opened the meeting with the recitation of the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

Following a request from Mrs. Wilson, Dr. Drake asked that Item 4.a. "Report on the Minority Access, Inc., Award" be added to the agenda for information only. A revised agenda was distributed reflecting this change.

**2. CONSENT AGENDA:**

Mr. Handley recommended approval of the consent agenda items:

Mr. McCotter moved approval of the consent agenda items. Mrs. Wilson seconded the motion. All those voting in favor of the motion – McCotter, Wilson, Handley, Theriac, and Tsamoutales; opposed – none. Motion unanimously approved.

**3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

a. Minutes – Board of Trustees Workshop Meeting – December 18, 2006

Approved – consent agenda.

b. Minutes – Board of Trustees Meeting – December 18, 2006

Approved – consent agenda.

**4. COMMUNICATIONS:**

a. Report on the Minority Access, Inc., Award – Ms. Teri Jones

Ms. Teri Jones, Director, Student Diversity/Equity introduced Ms. Wendy Perez, Multicultural Specialist/Event Planner. Ms. Jones reported she had been asked by Dr. Gamble to prepare a presentation on diversity initiatives taken by the College during the past 2 ½ years. As a result the College was selected for nationwide recognition by Minority Access, Inc., as one of the top ten diverse community colleges in the United States.

Ms. Jones reported that Minority Access, Inc., is a non-profit corporation that supports federal, state and local government agencies, providing technical assistance to minorities and minority-serving institutions in order to improve the educational, professional and managerial employment of minorities. The corporation recognizes a "Role Model Initiative" program, which is a cooperative agreement between the company and the U.S. Department of Health and Human Services. The purpose of the program is to identify institutional and individual role models producing or supporting minority researchers, particularly in the area of biomedical science research, in an effort to close the health disparity gap between minorities and the general population. Ms. Jones reported the College has been invited to participate in this year's conference, either in a "role model" or "top ten diversity" area.

Ms. Jones reported on the wide array of initiatives the College has launched during the past few years concerning diversity, outreach, and student recruitment and retention. Three major initiatives in this commitment were the focal points of the College's strategy: 1) incorporating diversity as a goal in the College's strategic planning process; 2) the creation of an Office for Student Diversity and Equity; and, 3) the appointment of Dr. Joe Lee Smith as College Ambassador for minority recruiting and relationship-building among minority community organizations in Brevard County. Examples of outreach efforts were shared. Ms. Jones also presented examples of the College's outreach efforts and also discussed minority employment recruitment and minority student recruitment and retention, sharing data confirming that the College's diversity demographics closely resemble the county's diversity demographics for 2004 and 2005. Ms. Jones further reported that the county's low unemployment rate and other "life issues," such as child care and transportation, also impact enrollment and retention statistics.

Ms. Jones reported that the College has received accolades and recognition as a result of these efforts. In addition to the Minority Access award, the college has received the Educational Institution of the Year Award from the Puerto Rican/Hispanic Chamber of Commerce; The Heart of Gold Legacy Award from the Moore High School Alumni; and a Legacy Leader Award from the Moore Multicultural Center.

Mrs. Wilson reported that she attended the Minority Access award ceremony and was proud of the College's accomplishments; however, she believes that the College's resources can be further directed toward the goal of achieving the Role Model initiative in the future. As this award focuses on biomedical research, opportunities for partnerships with University of Central Florida's new College of Medicine should be explored.

Ms. Perez presented a multi-media photo montage of various College-sponsored cultural events that celebrate diversity.

**5. CITIZEN'S PRESENTATION:**

None.

**6. CONSTRUCTION AND DEVELOPMENT:**

a. Approval of Architect Selection for Remodeling, Buildings #2 and #7, Melbourne Campus (Addendum)

Mr. Al Little, Vice President for Finance and Administrative Services, reported that the College received an appropriation for the 2006-07 fiscal year for remodeling Buildings #2 and #7 on the Melbourne Campus. Mr. Little reported the plan was to convert a number of large classrooms to accommodate the relocation of the learning lab from the library, thereby increasing much needed library space. The outcome of the advertising and internal review process resulted in the recommendation of BRPH Architects and Engineers for the awarding of the contract for this project.

Dr. Drake requested Mr. Little return to the Board if a successful contract cannot be negotiated between BRPH and the College

Mrs. Wilson moved approval of BRPH as the architect for remodeling, Buildings #2 and #7, Melbourne Campus. Mr. McCotter seconded the motion. All those voting in favor of the motion – Wilson, McCotter, Handley, Theriac and Tsamoutales; opposed – none. Motion unanimously approved.

b. Approval of Construction Manager, Building #4 Renovations, Cocoa Campus (Addendum)

Mr. Al Little, Vice President, Finance and Administrative Services, reported the Board approved an architect for the renovation of the Cocoa Fine Art Building #4. Accordingly, a Construction Manager for this renovation must now be selected. The selection process resulted in recommendations of: 1) H. J. High, and 2) A. D. Morgan.

Mr. Handley requested Mr. Little return to the Board if a successful contract cannot be negotiated with H. J. High.

Mrs. Wilson moved approval of H. J. High as construction manager, Building #4 renovations, Cocoa Campus.  
Mr. McCotter seconded the motion. All those voting in favor of the motion – Wilson, McCotter, Handley, Theriac and Tsamoutales; opposed – none. Motion unanimously approved.

**7. OLD BUSINESS:**

a. Report on Pending Legal Actions – Mr. Andy Hament (Addendum)

Mr. Andy Hament, College Attorney, stated that in addition to the report which was distributed there have been two recent matters that he wished to report to the Board on this occasion.

The first is an Equal Employment Opportunity Commission (EEOC) complaint. The complainant had previously filed a complaint in 2005, which was resolved. The second is a Brevard Circuit Court complaint regarding unfair access concerning sales of textbooks. These matters will be reviewed by counsel, and further information will be provided to the Board at the appropriate time.

Mr. Hament reported that to date, Ms. Joni Oglesby has not filed a complaint against BCC. He reported that he had met with Ms. Oglesby in his role as the College's appointed representative for the negotiation of a settlement. Mr. Hament stated that he would be happy to meet with her for further discussions upon her request, but with the understanding that the settlement terms he had proposed to the College and to Ms. Oglesby should remain as they are.

b. Approval of the Proposed FY 2007-08 Strategic Initiatives

Dr. Drake reported that in response to the Board's request, an expanded update of the proposed FY 2007-08 strategic initiatives was distributed. Dr. Drake reported that these strategic initiatives were an outgrowth of the Board's Strategic Planning Workshop. Estimates for funding sources and uses for these proposed initiatives have also been provided to the Board, along with a proposed implementation plan.

Mr. Handley commended the ambitious plan, stating the items represent needs for action. He requested updates be provided to the Board regarding significant changes made to the plan throughout Cabinet review.

Mrs. Wilson moved approval of the proposed FY 2007-08 strategic initiatives. Mr. Theriac seconded the motion. All those voting in favor of the motion – Wilson, Theriac, Handley, McCotter, and Tsamoutales; opposed – none. Motion unanimously approved.

c. Presidential Search Update

Mr. Handley, Board Chairman, reported the Search Committee will meet on January 23, 2007, at 5:00 p.m. The Committee will reduce the remaining 19 presidential to 12. The top 12 candidates will be requested to submit 10-minute videos, which will be reviewed by the Search Committee on February 15. At this time, the field will be narrowed to four to six candidates. The Board will review the videos of these finalists at the February Board meeting. The preferred process for the final selection will be determined by the Trustees at the February Board meeting.

Mr. Handley reported that Dr. Jeff Hockaday, Search Consultant, will be available for Trustees' questions on January 23, 2007.

d. Update on the Cocoa Village Playhouse Campaign and Construction

Dr. Brenda Fettrow, Vice President, Student Services, distributed an updated Historic Cocoa Village Playhouse (CVP) annex project analysis, reflecting the revised Guaranteed Maximum Price (GMP) projection from January 22, 2007, of \$2,900,000. The cost estimate for the project has risen exponentially since the inception of the project in July 2002, from \$1,200,000 to the current GMP of \$2,900,000. The current GMP is good through February 2007.

Discussions ensued regarding concerns and possible solutions for the CVP Annex construction despite the substantial shortfall in the amount of funds raised to date. Mr. Handley suggested a committee be formed to outline alternatives for expansion while minimizing College exposure. Dr. Drake recommended that an outside person be asked to spearhead a task force for the exploration of options for recommendation to the Board. The Board concurred with this recommendation and requested Dr. Drake to proceed with the formation of the task force and the appointment of a chairperson. A report will be delivered by this task force at the February Board meeting.

**8. NEW BUSINESS:**

a. Personnel Actions (Addendum)

The Personnel Actions were presented to the Board for information only; no action is required.

b. Approval of the Board Advisory Forum

Dr. Drake reported the Board enthusiastically accepted Ms. Robin Boggs' recommendation to form a Board Advisory Forum at the January Board meeting. At that time, it was suggested that the first meeting take place today. However, with Ms. Boggs' concurrence, it was suggested that more time be taken to determine participation and guidelines, with the input of the Campus Provosts. Dr. Drake requested additional time to confer with the Provosts, faculty representatives and others, but reported that the administration is firmly committed to the creation of the Forum.

c. Request for Future Board Meeting/Workshop Agenda Items

None.

**9. FINANCIAL ACTIONS:**

a. Approval of the December Monthly Summary of Income and Expenditures (Addendum)

Approved – consent agenda.

b. Approval of the Direct Support Organization Quarterly Reports (Addendum)

Approved – consent agenda.

c. Approval of Disposition of Surplus Property (Addendum)

Approved – consent agenda.

**10. REPORT OF THE PRESIDENT:**

Dr. Drake stated he was grateful to the Southern Association of Colleges and Schools for the recent appointment of Dr. Brenda Fettrow as Commissioner and congratulated her on this important professional honor.

Dr. Drake commended Dr. Astrab for his leadership of the ongoing academic strategic plan developed by the faculty, academic staff, and Pacific Crest, Inc., which has enabled BCC to set the pace for meaningful, program-based strategic planning.

Dr. Drake also expressed appreciation for the efforts of Mr. James Ross, Vice President for Advancement & Public Affairs, for the recent increases in the quantity and quality of media coverage.

**11. COMMITTEE REPORTS**

No reports were given.

**12. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 6:52 p.m.

APPROVED: James W. Handley  
Chair, District Board of Trustees

ATTESTED: James A. Drake  
Secretary, District Board of Trustees