

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

October 23, 2006  
4:45 p.m.

Occupational Auditorium (Bldg. #1)  
Titusville Campus

**PRESENT:** Mr. James W. Handley, Chairman; Mr. C. R. "Rick" McCotter III, Vice Chairman; Mrs. Kimberly Tsamoutales; Mrs. Alberta Wilson; Dr. James A. Drake, Secretary

**ABSENT:** Mr. James Theriac

**1. CALL TO ORDER:**

Mr. James Handley, Chairman, called the meeting to order.

a. Pledge of Allegiance

Mrs. Wilson opened the meeting with the recitation of the "Pledge of Allegiance."

b. Moment of Silence

Mr. Handley called for a moment of silence in honor of Dr. Thomas Gamble and his family.

c. Presentation to Mrs. Alberta Wilson

Mr. Handley presented Mrs. Wilson with a plaque in recognition of her excellent service as Chairman of the Board of Trustees for 2005-2006.

b. Additions/Corrections to Agenda

Dr. Drake requested Item 8.b., "Review and Discussion of Legal Services to the College," be added to the agenda.

**2. CONSENT AGENDA:**

Mr. Handley recommended approval of the consent agenda items:

- 3.a. Minutes – Board of Trustees Meeting – September 18, 2006
- 3.b. Minutes – Board of Trustees Special Meeting – September 18, 2006
- 3.c. Minutes – Board of Trustees Special Meeting – October 3, 2006
- 3.d. Minutes – Board of Trustees Special Meeting – October 10, 2006
- 9.a. Approval of Monthly Budget Status Report, September 2006
- 9.b. Approval of 2006-07 Capital Outlay Budget Amendment

- 9.c. Approval of the Direct Support Organization Quarterly Reports
- 9.d. Approval of Disposal of Property
- 9.e. Approval of use of Academic Improvement Trust Funds for the Planetarium

Mrs. Wilson moved approval of the consent agenda items. Mrs. Tsamoutales seconded the motion. All those voting in favor of the motion -Wilson, Tsamoutales, Handley and McCotter; opposed - none. Motion unanimously approved. (Theriac – absent)

**3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

- a. Minutes – Board of Trustees Retreat – September 18, 2006  
Approved – consent agenda.
- b. Minutes – Board of Trustees Special Meeting – September 18, 2006  
Approved – consent agenda.
- c. Minutes – Board of Trustees Special Meeting – October 3, 2006  
Approved – consent agenda.
- d. Minutes – Board of Trustees Special Meeting – October 10, 2006  
Approved – consent agenda.

**4. CITIZEN'S PRESENTATION:**

None.

**5. COMMUNICATIONS:**

- a. Report by the Foundation Regarding the Thomas E. Gamble First-Generation in College (FGIC) Scholarship

Dr. Drake introduced Mr. Dick Beagley, BCC Foundation Executive Director, who reported on the proposal for the Thomas E. Gamble First-Generation in College (FGIC) Scholarship. Mr. Beagley reported that the funding for the First-Generation in College Scholarship was approved by the 2005 legislature. These funds have been appropriated and are available for students whose parents did not attend college. BCC's pro-rated funding allotment is \$108,000, which could be matched up to \$216,000. The legislature stipulated the FGIC scholarship must be in place and reported by January 15, 2007, with funds allocated, but not expended, by June 2008.

Mr. Beagley further reported that due to the narrow timeframe allotted for distribution of these funds, the Executive Directors of 26 of the 28 Florida Community College Foundation offices, have opted to use unrestricted monies to fund the scholarship match.

Mr. Beagley reported the BCC Foundation Executive Committee moved to allocate \$50,000 in unrestricted funds to create the Thomas E. Gamble First-Generation in College (FGIC) Scholarship. The motion further stated that if through analysis it was determined that there was significant need beyond \$50,000, the Foundation would request approval by the Executive Committee for up to \$108,000 prior to the January 15, 2007, deadline. These funds would be submitted to the state for matching funds. Mr. Beagley reported that donations could also be made by community members, with the possibility for a future endowment.

Mr. Beagley reported that a committee will be formed to establish the scholarship criteria and work with the Brevard County School System administration to ensure new students have access to these funds, which are need-based. Dr. Fettrow reported the 2.0-2.5 GPA criteria will allow at risk students the opportunity for scholarship that would not meet the normal GPA scholarship requirements.

Mrs. Wilson moved approval of adoption of the Thomas E. Gamble First-Generation in College (FGIC) Scholarship. Mr. McCotter seconded the motion.

Mr. Beagley reported that although this is a one-time appropriation, there is a possibility for future appropriations should the program be successful. Mr. Cherry confirmed that sufficient unrestricted funds are available for this program without hindering other scholarship offerings or needs.

Dr. Drake stated there were two considerations that he had and these were discussed with Mr. Beagley and several of the Foundation Board members. One was that the College obtain the support of the Brevard County Public School System and Superintendent, Dr. Richard DiPatri, and his staff to ensure that the scholarship process is streamlined and that the College have the full confidence of the School System.

Discussion continued indicating the importance to obtain the support of the Brevard County Public School System. Mr Beagley further reported that additional planning is required because ideally the scholarship will be endowed. He added that because funds are available as a result of the Lowe's impending contribution to the Foundation, the Foundation would like to establish an additional scholarship honoring the four college presidents, which would stand on its own.

It was the consensus of the Board that the Foundation may continue the establishment of the special scholarship to honor Dr. Gamble. Mr. Handley

confirmed the Board of Trustees approves the annual budgets for the College direct support organizations. The Board reached consensus that the Foundation may proceed with the scholarship without formal approval by the Board. Mr. Cherry added that once the Foundation Board determines the contribution amount, a budget amendment will be submitted for Board of Trustees approval.

Mrs. Wilson withdrew her motion and Mr. McCotter withdrew his second.

b. Presentation – College Inservice Program (Addendum)

Dr. Drake reported on the college's professional development inservice program entitled, "Let's Make A Difference," which was held on October 17 at the King Center. He reported the program was exceptionally well done and the inspirational speaker/artist, Jason Anthony, was particularly motivational. Drs. Drake and Astrab presented a video abstract of the inservice. Dr. Drake further reported that the piece of art created by Mr. Anthony is being preserved by the Art Department and will be displayed on each campus on a rotational basis in honor of Dr. Gamble.

**6. CONSTRUCTION AND DEVELOPMENT:**

None.

**7. OLD BUSINESS:**

a. Report on Pending Legal Actions - Mr. Matheny (Addendum)

Mr. Mark Cherry, Associate Vice President, Finance, reported proceeds from the Palm Bay Academy purchase of the 17-acre parcel are restricted funds, available for plant maintenance and capital improvements. Mr. Handley suggested the Board be prepared to discuss proposed uses for these funds at the November 6 Board Workshop.

Mr. Cherry also reported payment of the Lowe's \$300,000 Foundation contribution should be forthcoming in the near future as construction will be starting soon. Dr. Purga reported that a meeting to discuss the construction timetable will be scheduled and invited Board participation.

**8. NEW BUSINESS:**

a. Personnel Actions (Addendum)

The Personnel Actions were presented to the Board for information only; no action is required.

b. Review and Discussion of Legal Services to the College

Dr. Drake reported Mr. Matheny's resignation letter and a thorough discussion of legal service options was held at the Board Workshop.

Mrs. Tsamoutales moved approval to accept Mr. Matheny's resignation. Mrs. Wilson seconded the motion.

All those voting in favor of the motion - Tsamoutales, Wilson, and Handley; opposed - McCotter. Motion approved 3-1.  
(Theriac – absent)

c. Request for Future Board Meeting/Workshop Agenda Items

At the Board's request, the December 18, 2006, Board meeting will be held on the Melbourne Campus rather than at Cocoa. In addition, Mrs. Martin will revise the proposed 2007 Board meeting schedule to include an additional Melbourne meeting. Finally, it was requested a Workshop be scheduled on January 22, 2007, which can be cancelled if no need exists.

**9. FINANCIAL ACTIONS:**

a. Approval of Monthly Budget Status Report, September 2006 (Addendum)

Approved – consent agenda.

b. Approval of Capital Outlay Budget Amendment (Addendum)

Approved – consent agenda.

c. Approval of the Direct Support Organization Quarterly Reports (Addendum)

Approved – consent agenda.

d. Approval of Disposal of Property (Addendum)

Approved – consent agenda.

e. Approval of Use of Academic Improvement Trust Funds for the Planetarium

Approved – consent agenda.

**10. REPORT OF THE PRESIDENT:**

Dr. Drake reported much of his time has been spent meeting one-on-one or in small groups to orient him to the various functions of the College; his impressions have been positive. Meetings with the Vice Presidents, Provosts and other staff, as well as tours of the campuses, will be scheduled in the near future. Dr. Drake stated that he would summarize his perceptions of the College as well as interim goals he would propose, at the November 6 Board meeting.

Dr. Drake also commented that he had conferred with Mr. Handley about scheduling informal "orientation sessions" with the Vice Presidents, departments or units and the professional staff members who report to them. Mr. Handley invited all Board members to attend and participate in these orientation seminars.

**11. COMMITTEE REPORTS**

a. Architect Selection:

No report.

b. Alumni Association:

No report; however, Mrs. Wilson reported she would like to discuss plans regarding the Alumni Foundation with Dr. Drake and Mr. Beagley.

c. BCC Foundation:

No report.

d. Cocoa Village Playhouse:

Mr. McCotter deferred to Dr. Fettrow as he was unable to attend the last meeting. Dr. Fettrow reported first show revenues were up from last year. She further reported that plans for the annex are now final and meetings with the Construction Manager and Playhouse liaison are taking place. At the appropriate time, the guaranteed maximum price (GMP) will be presented to the Board.

e. Insurance Committee:

No report.

f. King Center for the Performing Arts:

No report.

g. Planetariums:

No report.

**12. MISCELLANEOUS:**

a. Association of Community College Trustees (ACCT) Leadership Congress:

Mr. Handley reported he attended the recent Association of Community College Trustees (ACCT) Leadership Congress meeting, along with Mrs. Wilson and Mrs. Tsamoutales. Information and materials obtained from the meeting will be shared at the November 6 Board meeting.

b. Florida Association of Community Colleges (FACC) 57<sup>th</sup> Annual Convention:

Mrs. Wilson and Mr. Handley reported they will attend at least one day of the Annual FACC Convention in Tampa, November 1-2, 2006.

**13. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 5:45 p.m.

APPROVED: \_\_\_\_\_

*James W. Handley*  
Chair, District Board of Trustees

ATTESTED: \_\_\_\_\_

*James D. Dabe*  
Secretary, District Board of Trustees