

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
RETREAT/WORKSHOP**

May 22, 2006
12:00 p.m.

King Center for the Performing Arts
Room #168
Melbourne Campus

PRESENT: Mrs. Alberta K. Wilson, Chairman; Mr. C. R. “Rick” McCotter III, Vice Chairman;
Mr. James W. Handley; Mrs. Miriam Martinez; Mr. James Theriac;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. C. R. “Rick” McCotter III, Vice Chairman, called the Retreat/Workshop meeting to order.

2. GENERAL DISCUSSION:

a. Education Proposal for Developmentally Disabled Students

Dr. Gamble reported a community citizen with a disabled child, has presented a concept to the School Board which would allow developmentally disabled individuals, 16 to 22 years of age, to attend classes on college campuses to enhance their skills and self-esteem. Although the Governor’s, Commissioner’s and Chancellor’s offices are aware of this concept, there is no official plan to proceed at this time. A proposal has been submitted to Dr. Richard DiPatri, School Superintendent, although it is not an official request. Dr. Gamble reported that a meeting with Dr. DiPatri to explore the details will be held in the near future; costs and logistics will be discussed. Dr. Gamble reported that Tallahassee Community College and Indian River Community College have similar programs on their campuses. He further reported that if the School Board makes a formal request, it will be brought to the Board for discussion.

(Mrs. Wilson arrived at 12:40 p.m.)

b. Wireless Internet Access

Mr. Handley reported a former student recently made an inquiry regarding plans for wireless access on BCC campuses. Mr. Marshall reported that although the concept has been part of the budget review process, the cost (\$12,000 to \$15,000 per building) is considered prohibitive at this time. In addition, studies show low utilization by students at the Palm Bay Campus, which does have wireless capability. Mr. Marshall reported that students may access the internet in all buildings which are wired for plug-in internet access. He also added that the University of Central Florida is planning on rolling out a

wireless network in the Cocoa Campus library. Mr. Handley reported that that wireless capability has intrinsic value in marketing and should be considered when feasible. Dr. Gamble reported that the initial goal will be to ensure wireless capability in all campus libraries.

c. YMCA/School Partnerships:

Mr. McCotter reported that he recently attended a dedication of a school in Lake Nona where the YMCA integrated during the school's construction and indicated similar plans in the future are possible for Brevard County.

Dr. Gamble reported that discussions regarding the YMCA partnership at the Aquatics Center at Palm Bay is stalled at this time. However, he stated that Palm Bay's rapid growth and the Palm Bay Academy may make the location more appealing.

Mr. McCotter plans to discuss expanded partnership possibilities between BCC and the YMCA in the future.

d. Introduction of Mrs. Kim Tsamoutales:

Mr. McCotter welcomed Mrs. Kim Tsamoutales who has been appointed by the Governor to serve on the Board beginning June 1, 2006.

e. College Catalog Report:

Mr. Handley called attention to the fascinating follow-up report on enrollment completion statistics, which was included in the draft catalog. Dr. Gamble further shared an example of a new cover design, which will be used on the final printing.

3. **2005 INSTITUTIONAL ACCOUNTABILITY PROGRESS REPORT: (Addendum)**

Mr. Frank Billings, Associate Vice President, Institutional Effectiveness and Strategic Management, reported the 2005 Institutional Accountability Progress report is an extremely comprehensive document. He explained that reporting of institutional accountability performance data is required by statute and the data is used for tracking trends and strategic and operational planning. He introduced Ms. Sharyn Hurst, Senior Research Analyst, who provided a summary of the data.

Mr. Billings reported that the handout on Number of Early Admission & Dual Enrollment Students Receiving AA Degree at Graduation shows significant accomplishment by the college as 124 high school students have received their AA degrees at high school graduation within the last three years. He stated that the statistics for student success in CLAST testing and performance when transferring to the state university system are positive. He further stated that although the college does well at recruiting FTIC students to the college, the major challenge to ensuring student success and retention requires strategies for assisting at-risk students in the first 24 credit hours of college. The college continues to emphasize as one of the high level

goals the recruitment and retention of minority students. Dr. Gamble reported that identifying and encouraging students in the K-12 system to continue higher education is a high priority. He reported that the success of the first cohort group of The Century Program (TCP), which graduates next year from Cocoa High School will be enlightening as to whether individual attention and cohort groups are necessary to success in high risk students. Dr. Gamble further reported that the mandate for certain students to take the College Success Skills Class in their first semester is hoped to have a positive effect on student success and retention.

Mr. Billings reported the Student Enrollment Profiles report is a comprehensive snapshot of BCC student demographics for the Trustee's review.

Mr. Billings reported that the Proposed College Performance Dashboard was developed to provide an obvious, color-coded insight on positive and negative performance trends relative to the Board's 27 performance objectives. This data will be provided to the Board three times a year and will allow analysis of leading indicators.

4. EXECUTIVE SESSION:

Mrs. Wilson announced a break to be followed by an Executive Session at which time "The Board will engage in a strategy session relative to collective bargaining. This is an Executive Session closed and exempt from the Florida Sunshine Law and is for the express purpose of discussions between the College President and the Board of Trustees as the Public Employer."

The session was conducted between 2:45 p.m. and 3:30 p.m.

5. BUDGET WORKSHOP: (Addendum)

Mr. Al Little, Vice President of Finance and Administrative Services, reported on the Proposed Operating Budget, Fiscal Year Ending June 30, 2007, and significant changes. He reported that there was a 6.29% legislative appropriation increase this year, which is less than the average for other Florida community colleges due to the "relative need" formula. He further reported the funding will help offset large increases in insurance and utility costs of more than \$1 million.

Mr. Little reported 68% of the college revenue comes from state appropriations, 29% from student fees and 3% from other sources.

Mr. Little reported that the proposed budget was developed in concert with the college strategic plan for the coming year with an emphasis on improvements in retention, enrollment, career and technical programs, health sciences initiatives, student satisfaction, etc. Mr. Little further reported that extraordinary PECO appropriations will allow for much needed capital projects, which he discussed as well as the purchase of maintenance equipment. Mr. Little also reported that part of the appropriation will be utilized to fund a large increase in the retirement contribution rate as well as increased insurance and utility costs.

Mr. Little reported that the legislature increased travel reimbursement allowances this year. He stated this is also good news for the college as rates have not been increased for 10-20 years.

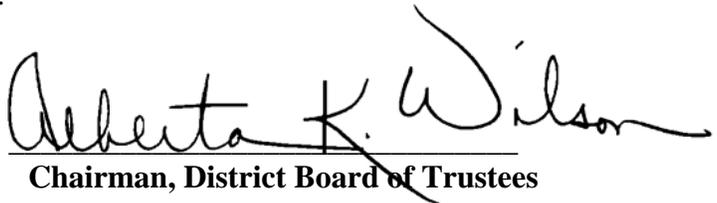
6. CAPITAL OUTLAY BUDGET:

Mr. Al Little, Vice President of Finance and Administrative Services, reported on the Capital Outlay Budget, which deals with new construction, renovation, remodeling and maintenance projects. He reported funding sources include PECO funds, Capital Improvement and Technology fees. He reviewed projects planned for the coming year, including renovations to the Fine Arts Building on the Cocoa Campus, Phase III of the HVAC renovation project, restroom renovations and painting of the Melbourne Campus.

7. ADJOURNMENT:

The workshop adjourned at 4:06 p.m.

APPROVED:


Chairman, District Board of Trustees

ATTESTED:


Secretary, District Board of Trustees