

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

February 27, 2006
4:40 p.m.

Lecture Auditorium
Technical Building (Bldg. #1)
Palm Bay Campus

PRESENT: Mrs. Alberta K. Wilson, Chairman; Mr. C. R. "Rick" McCotter III, Vice Chairman; Mr. James W. Handley; Mrs. Miriam Martinez; Mr. James Theriac; Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mrs. Alberta Wilson, Chairman, called the meeting to order.

a. Pledge of Allegiance

Mrs. Wilson opened the meeting with the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

Dr. Gamble requested Item 4.b, "Report on English as a Second Language/English for Speakers of Other Languages," which was presented at the Retreat, be removed from the agenda.

Dr. Gamble further advised that Item 7.a(2), "Report on DSO By-Laws Pertaining to Term Limits," should be marked for action with an asterisk.

2. CONSENT AGENDA:

Mrs. Wilson recommended approval of the consent agenda items.

- 3.a. Minutes – Board of Trustees Workshop Meeting – January 23, 2006
- 3.b. Minutes – Board of Trustees Meeting – January 23, 2006
- 8.a. Summary of Personnel Actions
- 8.b. Approval of 2005-2006 Faculty VIP
- 8.c. Approval of Out-of-Country Travel for Professor Johnson
- 8.d. Approval for 2006-2007 Academic Calendar
- 9.a. Approval of the January Monthly Summary of Income and Expenditures

- 9.b. Approval of 2005-2006 Capital Outlay Budget Amendment
- 9.c. Approval of 2006-2007 Private Contributions for Matching Purposes

Mr. McCotter moved approval of the consent agenda items. Mr. Theriac seconded the motion. All those voting in favor of the motion – McCotter, Theriac, Handley, Martinez and Wilson; opposed – none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop Meeting – January 23, 2006

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – January 23, 2006

Approved – consent agenda.

4. COMMUNICATIONS:

- a. Report on Pre-Engineering Program

Dr. Don Astrab, Executive Vice President/Chief Learning Officer, introduced Dr. James Drake, Associate Vice President Administration-Southern Region, University of Central Florida (UCF). They reported on the pre-engineering initiative, 2+1+1 program, between UCF and BCC. They stated the initiative will help eliminate the legislator's concern with excess credit hours and help meet Florida's economic demand for engineers. The program will allow students to complete a Pre-Engineering AA degree at BCC, followed by third-year, joint-admission to UCF's School of Engineering, instructed by joint faculty in Brevard County, and completion of the degree at the School of Engineering, UCF, Orlando Campus. Drs. Astrab and Drake reported on the history of the initiative, curriculum development, plans for joint faculty/staff appointments, marketing and program roll out. As this is the first pilot program of its type, Drs. Harrison and Astrab will present the 2+2 program and this new initiative at the League of Innovation meeting in Atlanta. Dr. Drake reported the UCF Academic Affairs Administration, has set aside funds for a three-year marketing campaign of the joint program. In addition, UCF will provide funds to guarantee that classes are held despite possible low enrollment until a sufficient cohort is developed.

- b. Report on English as a Second Language/English for Speakers of Other Languages

Removed from the agenda, as it was presented during the Board Retreat.

5. CITIZEN'S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

6.a. Approval of Change Order for a Credit in Price for King Center Renovations

Mr. Al Little, Vice President for Finance and Administrative Services, reported that the renovations of the King Center have been completed. The Board had approved a guaranteed maximum price of \$1,466,750.00. However, due to savings in scaffolding rental time and shortened project time span, a credit of \$117,098.62 was realized for a final grand total cost of \$1,349,651.38. Mr. Little further reported the majority of the savings will be enjoyed by the King Center since they funded the bulk of the project.

Mr. Handley moved approval of the change order for a credit in price for King Center renovations. Mr. McCotter seconded the motion. All those voting in favor of the motion – Handley, McCotter, Martinez, Theriac and Wilson; opposed – none. Motion unanimously approved.

7. OLD BUSINESS:

7.a Report on Pending Legal Actions – Mr. Matheny

Mr. Matheny confirmed that the extension of contract extension approved for the Palm Bay Academy closing is still in effect with projected closing the end of May.

(1) Report on Lowe's Project

Mr. Matheny reported that negotiations continue on the Lowe's project contract. He reported that although some refinements to the contract are needed, he does not expect any substantial impediment to the closing.

Mr. Matheny reported that the current contract calls for the college to provide a perpetual easement to the City of Palm Bay, which is being reviewed. Mr. McCotter requested Trustees to pull the contract and blue prints for future reference at the next review.

(2) Report on DSO By-Laws Pertaining to Term Limits

Mr. Matheny reported that in June 1999, the Board of Trustees approved the Direct Support Organization (DSO) Task Force's recommendations which included term limitations of three, three-year terms (total of nine years). The

BCC Foundation Executive Committee has requested elimination of term limits for the Foundation DSO, as: 1) they will lose 13 core members in the next two years; 2) a new Executive Director is being hired; and, 3) a large Capital Campaign will embark in the near future. Mr. Matheny reported that Dr. Gamble has recommended extending the Foundation DSO term limits for an additional three-year term. Dr. Gamble reported that the term limits were initially set in order to provide sufficient turnover and fresh ideas for each DSO Board. However, he supports the one term extension based on the Foundation's special circumstances at this time. Significant discussion by the Board ensued.

Mr. McCotter moved approval that due to special circumstances pertaining to the Foundation Board, that whatever Board members are to be termed-out within 364 days as of today, that they be granted a one-year term extension from their last day of term to continue to serve. Mrs. Martinez seconded the motion.

Mr. Theriac requested reconsideration of Dr. Gamble's original recommendation of a one-time additional term of three years. Following discussion, Mr. McCotter repeated his motion as originally stated.

All those voting in favor of the motion – McCotter, Martinez, Handley and Wilson; opposed – Theriac. Motion approved 4-1 (Theriac against.).

8. NEW BUSINESS:

a. Personnel Actions

Presented to the Board for information only; with no action required.

b. Approval of 2005-2006 Faculty VIP

Approved - consent agenda

c. Approval of Out-of-Country Travel for Professor Johnson

Approved - consent agenda.

d. Approval of 2006-2007 Academic Calendar

Approved - consent agenda.

e. Request for Future Board Meeting/Workshop Agenda Items

- (1) Mrs. Martinez requested a presentation of the structure of a Virtual Campus course; how does it work, what is the normal process for the student, what is the instructor's role.
- (2) Mr. McCotter requested Dr. Fettrow provide a short report within the next two months regarding recruiting -- who they are, what they do, plans for future.

9. FINANCIAL ACTIONS:

a. Approval of January Monthly Summary of Income and Expenditures

Approved - consent agenda.

b. Approval of 2005-2006 Capital Outlay Budget Amendment

Approved - consent agenda.

c. Approval of the 2006-2007 Private Contributions for Matching Purposes

Approved - consent agenda.

d. Report on Purchasing Card Usage and Benefits

Mr. Mark Cherry, Associate Vice President, Financial Services, reported on the Purchasing Card (P-Card) usage and benefit. He reported that an analysis was completed three years ago which showed that 80% of all the college's transactions were under \$1,000.00. As a result, a recommendation was made for the implementation of the P-Card as a cost-effective, productive solution to processing these small purchases. Mr. Cherry reported on the P-Card usage, control mechanisms and benefits of the program, including a \$24,195.51 cash-back rebate received by the college to date.

10. REPORT OF THE PRESIDENT:

a. Florida Space Business Award

Dr. Gamble reported that the Florida Space Authority has selected BCC's SpaceTEC, Wiley Labs, and Nida Corporation for the Florida Space Business Award taking place on March 16, in Tallahassee. The award will be presented by Governor Bush and is a credit to SpaceTEC's development and programming.

Dr. Gamble reported that KSC and the Cape have now recognized the capabilities of the program and are initiating requests for training. Requests are also being received

from USA, Boeing, Lockheed, etc. He further reported that USA has added the BCC's AS degree as a preferred credential for hiring, and have given current employees three years of job-related experience credits to candidates with the Aerospace degree from BCC. In addition, Boeing is rewarding employees who complete the aerospace degree with 50 shares of Boeing stock.

Dr. Gamble reported he is honored by the recognition and he plans to be present at the March 16 award ceremony in Tallahassee.

b. Student Financial Aid Cohort Default Rate

Dr. Gamble reported that the BCC student financial aid cohort default rate for FY 2004 was 7.1%, which is the lowest ever. He commended Joan Buchanan and her staff for this accomplishment

c. Youthbuild Student Participation in Home Makeover Edition

Dr. Gamble reported five Youthbuild students, two staff members and a School Board partner participated in home renovations in Orlando on February 23. The renovations are part of the ABC's Extreme Home Makeover program to be aired in the future.

11. COMMITTEE REPORTS

(1) a. Architect Selection – Mrs. Martinez

No report.

b. Alumni Association – Mrs. Wilson

No report.

c. BCC Foundation – Mr. Theriac

Mr. Theriac reported the search for the Executive Director has been narrowed to three excellent candidates, who will now be scheduled for interview. He stated that an April 2006 start date is anticipated.

d. Cocoa Village Playhouse (CVP) – Mr. McCotter

Mr. McCotter reported he attended the CVP meeting on February 17. He further reported that Dick Beagley has agreed to serve as the Chair of the Capital Campaign with the assistance of Dr. Max King. Mr. Walt Gilfilen is also working on a possible Eckerd Family Foundation grant proposal partnering with at-risk youth. Crosswinds Youth Shelter in Cocoa was suggested as a potential partner. Mr. McCotter stated that the annex should

be completed in approximately 18 months rather than the six-month period stated in last month's minutes.

- e. Insurance Committee – Mrs. Martinez

No report.

- f. King Center for the Performing Arts – Mr. Handley

Mr. Handley reported he recently attended a King Center Investment Committee meeting. He reported investments under Merrill Lynch are doing well with significant increases in the corpus from this year's investments.

- g. Planetarium – Mr. Handley

No report.

12. ADJOURNMENT:

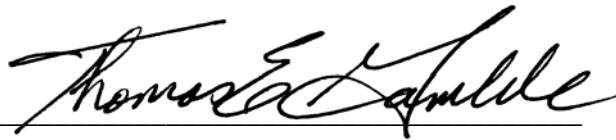
There being no further business to come before the Board, the meeting adjourned at 6:05 p.m.

APPROVED: _____



Chair, District Board of Trustees

ATTESTED: _____



Secretary, District Board of Trustees