

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

March 21, 2005  
4:50 p.m.

Board Room (#231)  
Administration Building (Bldg. #2)  
Cocoa Campus

**PRESENT:** Mr. C. R. "Rick" McCotter III, Chairman; Mr. James W. Handley;  
Mrs. Miriam Martinez; Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble,  
Secretary

**ABSENT:** Mrs. Alberta K. Wilson, Vice Chairman; Mr. James Theriac

**1. CALL TO ORDER:**

Mr. C. R. "Rick" McCotter III, Chair, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

None.

**2. CONSENT AGENDA:**

Mr. McCotter recommended approval of the remaining consent agenda items:

- 3.a. Minutes – Board of Trustees Meeting – February 28, 2005
- 8.a. Approval of Personnel Actions
- 8.b. Approval of Library Fee Waiver
- 9.a. Approval of Monthly Budget Status Report, February 2005

Mr. Handley moved approval of the consent agenda items. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Handley, Martinez and McCotter; opposed – none. Motion unanimously approved. (Theriac and Wilson – absent.)

**3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

- a. Minutes – Board of Trustees Meeting –February 28, 2005

Approved – consent agenda.

**4. COMMUNICATIONS:**

- a. Recognition of Dr. Fritz Thompson

Dr. Barbara Ake, Provost, Health Sciences, invited Ms. Judi Schatte, Instructor, Surgical Technology, to recognize Dr. Fritz Thompson for his invaluable service to the Surgical Technology students. Ms. Schatte reported Dr. Thompson has been a proponent of the program since its inception and has volunteered two to three weeks each year since 1998 to perform mock surgeries with the students. In addition, Dr. Thompson is a member of the Advisory Committee. Mr. McCotter presented Dr. Thompson with a plaque and offered thanks for his invaluable service to the college.

- b. Update on the YMCA

Dr. Brenda Fettrow, Provost, Cocoa Campus, reported that the relationship with the YMCA has developed into a successful partnership. She introduced Heather Thies, YMCA District Executive Director, Brevard District; Mr. Chris Jaffe, Executive Director, Cocoa YMCA Family Center; and Mr. Mark Russell, CFO, Central Florida's YMCA.

Ms. Thies reported the YMCA is very proud of the developments this year. She reported on the mission of the YMCA and highlighted several county-wide accomplishments, which she acknowledged were strengthened by the opening of the Cocoa YMCA Family Center at the college.

Mr. Jaffe reported on operational highlights of the Cocoa Family Center this past year. He stated the Capital Campaign was a great success due to financial support from the college and other donors. The Center had an official grand opening date of July 1, 2004 and he reported on the facilities programs. Mr. Jaffe reported the membership units significantly exceeded the opening year goal, which includes 357 BCC student members, who are enrolled at a significantly reduced rate. He indicated that faculty and staff also enjoy a subsidized membership rate.

Mr. Jaffe reported that community outreach efforts provide funds for financial assistance so that no person should be denied membership due to an inability to pay. He reported that partnership opportunities with other Campuses are being discussed.

Dr. Gamble reported that the YMCA organization fits very well with the open-door concept of the community college, and enhances the relationships of the community with the college.

5. **CITIZEN'S PRESENTATION:**

None.

6. **CONSTRUCTION AND DEVELOPMENT:**

a. Approval of Architect Selection for Phase II Renovations to Building #17, Cocoa Campus

Mr. Al Little, Vice President for Finance and Administrative Services, reported that Phase I of the Building 17 renovations were completed in August, 2004. In order to plan for Phase II renovations, the college must identify an architect to consult in this review. He reported the Architect Selection Committee reviewed presentations by the top three candidates and voted to recommend the firms in the following priority order: Florida Architects; Rood & Zwick; and, Hanson Architects. Board approval of the list will allow negotiations to proceed with Florida Architects. In the event negotiations are unsuccessful, negotiation would proceed with the subsequent firms, in the order shown. Dr. Gamble recommended approval of architect selection for Phase II renovations to Building #17, Cocoa Campus, in the following ranked order: Florida Architects; Rood & Zwick; and, Hanson Architects.

Mrs. Martinez moved approval of architect selection for Phase II renovations to Building #17, Cocoa Campus, in the following ranked order: Florida Architects; Rood & Zwick; and, Hanson Architects. Mr. Handley seconded the motion. All those voting in favor of the motion – Martinez, Handley and McCotter; opposed – none. Motion unanimously approved. (Theriac and Wilson – absent.)

b. Approval of Construction Manager for King Center Renovations

Mr. Al Little, Vice President for Finance and Administrative Services, reported that the King Center has raised \$645,000 in capital funds, which have been submitted for potential state matching funds. The funds will be used for a renovation to the light bridge, which will provide improved viewing to patrons in the grand tier balcony and thus improve revenue due to increased ticket sales in this area. In addition, dressing room areas will be updated. In order to proceed, a construction manager for the project should be selected. He reported the Construction Manager Selection Committee reviewed presentations by the top three candidates and voted to recommend the firms in the following priority order: H.J. High Construction; A2 Group, Inc.; and, A.D. Morgan. Board approval of the list will allow negotiations to

proceed with H.J. High Construction. In the event negotiations are unsuccessful, negotiation would proceed with the subsequent firms, in the order shown. Dr. Gamble recommended approval of Construction Manager for King Center Renovations.

Mrs. Martinez moved approval of construction manager for King Center renovations, in the following ranked order: H.J. High Construction; A2 Group, Inc.; and, A.D. Morgan. Mr. McCotter seconded the motion. All those voting in favor of the motion – Martinez, McCotter and Handley; opposed – none. Motion unanimously approved. (Theriac and Wilson – absent.)

7. **OLD BUSINESS:**

- a. Report on Pending Legal Actions – Mr. Matheny

None.

8. **NEW BUSINESS:**

- a. Personnel Actions – Ms. Oglesby

Approved – consent agenda.

- b. Approval of Library Fee Waiver

Approved – consent agenda.

- c. Request for Board Meeting Agenda Items

Mrs. Martinez requested that a presentation by the Brevard Workforce Development Board be provided at a future meeting.

9. **FINANCIAL ACTIONS:**

- a. Approval of Monthly Budget Status Report, February 2005 – Mr. Cherry

Approved – consent agenda.

**10. REPORT OF THE PRESIDENT:**

a. Status of Governance Deliberations

Dr. Gamble reported that Trustees had been provided with wording for a proposed Draft Resolution of the Trustees Task Force as well as the recommendation from the Council of Presidents (COP) on governance issues. The recommendations are very similar, with the significant difference being that the Trustees would recommend if community colleges cannot come under the State Board of Education, they would recommend the establishment of a "State Board of Colleges" intended to represent only the community colleges plus the four that now offer baccalaureate degrees and thus carry the title of "college." Under the same circumstances, the COP would recommend establishment of a "State Coordinating Board of Community Colleges" in order to 'preserve the current autonomy and authority of the community college District Boards of Trustees.' Dr. Gamble stated that the outcome is pending the clarification of the roles of the Board of Education and Board of Governors.

Mr. Handley reported he supports the wording proposed by the Council of Presidents.

b. Educator Preparation Institute (EPI) Update

Dr. Gamble reported that BCC has applied, along with 24 other colleague institutions, to become an Education Preparation Institute, with the mission to certify K-12 teachers. The program is scheduled to begin this coming Summer. Dr. Gamble reported the issue of state funding has not yet been resolved; however, it appears that \$4.4 million has been identified for potential start-up funds. In addition, the legislator has recently converted the program from non-credit to a fully-credited program, thus allowing community college credit to participants, which can be later converted toward a higher degree if desired

The Board of Education is very supportive of this program and it has been placed on a fast track. The news of this program has already generated significant interest and immediate heavy demand is expected, based on the pilot program at Indian River Community College.

Dr. Gamble confirmed that participants will be required to have a Baccalaureate Degree in their field of instruction, will be required to pass a national subject-area test and have a clear background check and fingerprinting.

c. College Partnership Activity

Dr. Gamble reported that an International Day of Service on HIV Aids Awareness, which is being jointly sponsored by the Shiloh Christian Center, Project Response;

Delta Sigma Theta sorority; Wuesthoff Brevard Hospice; Brevard Ebony News; and, Brevard Community College, will be offered on March 23, 2005. He stated that this partnership is demonstrative of the college's desire to be a community-centered organization working on issues of concern to Brevard County.

d. Joint Legislative Reception

Dr. Gamble reported that the college is jointly sponsoring a legislative reception in Tallahassee, on March 29, 2005, along with Florida Institute of Technology, Florida Space Authority, Port Canaveral Authority, and the Economic Development Commission of Florida's Space Coast. He stated that Trustees have been provided with a list of attendees and encouraged their participation. Dr. Gamble reported that he will represent the college.

e. Spring Break

Dr. Gamble reported that the college will be closed for Spring Break from March 28-April 1, 2005, although some ancillary services, such as the YMCA will be operational.

f. Gulf-Coast Summit

Dr. Gamble reported that the college will host the Gulf-South Summit on Service Learning and Civic Engagement, April 6-8, 2005. This is a large conference involving service learning professionals from colleges in the region. The conference will be held at the Cocoa Beach Hilton.

g. Rollins College Installation Ceremony

Dr. Gamble reported that he will represent the college at the Rollins College Installation ceremony on April 9, to welcome their new president, Dr. Lewis Duncan.

h. AACC Convention

Dr. Gamble reported that he will attend the annual American Association of Community Colleges (AACC) convention in Boston, April 9-12, 2005. He reported that Trustees are welcome to attend if interested.

i. Harvard Executive Leadership Seminar

Dr. Gamble reported that he will remain in Boston to partake of a continuing education opportunity from April 14-15, 2005 at the Harvard Program for Senior Executives. The training will focus on negotiation strategies and personnel management.

j. Simpkins Lecture Series

Dr. Gamble reported that Mr. Joe Lee, Chairman of the Board for Darden Restaurants, will speak at the Simpkins Lecture series on April 14. Mr. Lee is the founder of many popular restaurants, such as Red Lobster, Outback Steakhouse, etc. Presentations will be held at the Cocoa Campus from 9:00-10:00 a.m.; 11:00 a.m.-Noon on the Melbourne Campus, and later at the Melbourne Chamber of Commerce.

k. Annual Collegewide Picnic

The college's annual collegewide picnic will be held at 4:00 p.m., on April 22, 2005, at the Burton Smith Park, S.R. 520, west of Cocoa.

11. **COMMITTEE REPORTS**

a. Alumni Association – Mrs. Wilson

No report.

b. BCC Foundation – Mr. Theriac

No report.

c. Cocoa Village Playhouse – Mr. McCotter

No report.

d. Insurance Committee – Mr. Theriac

No report.

e. King Center for the Performing Arts – Mrs. Martinez

Mrs. Martinez reported that the King Center Board is currently reviewing investment options for the King Center Foundation. She reported that the Merrill Lynch representative was asked to compare the current investment strategy with a mutual funds approach. The analysis revealed better returns if a mutual fund strategy had been used. Further discussions will ensue at the next meeting regarding the possibility of moving funds with the hopes of better yield returns in the future.

f. Planetarium – Mr. Handley

No report.

**12. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 5:45 p.m.

**APPROVED:** \_\_\_\_\_

**Chair, District Board of Trustees**

**ATTESTED:** \_\_\_\_\_

**Secretary, District Board of Trustees**