

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORKSHOP**

November 14, 2005
3:10 p.m.

Board Room (#231)
Administration Building (Bldg. #2)
Cocoa Campus

PRESENT: Mr. C. R. “Rick” McCotter III, Vice Chairman; Mr. James W. Handley;
Mrs. Miriam Martinez; Mr. James Theriac; Mr. Joe D. Matheny, Attorney;
Dr. Thomas E. Gamble, Secretary

ABSENT: Mrs. Alberta K. Wilson, Chairman

1. CALL TO ORDER:

Mr. C. R. “Rick” McCotter III, Vice Chairman, called the Workshop meeting to order.

2. BOARD DISCUSSION:

a. Status of Lowe’s Proposal for Palm Bay

Mr. McCotter reported on the current status of the negotiations with Lowe’s. He stated discussions are still ongoing with several issues yet to be resolved.

Mr. Matheny reported that the primary issue to be negotiated is the construction of a road across the Melbourne Tillman Canal to connect to the parking lot on the Palm Bay Campus. The college requested this road be constructed at Lowe’s expense in this location due to access and safety concerns.

Mr. Matheny reported that the Lowe’s attorney inquired if this road construction was critical to the college. The attorney proposed that the \$150,000 construction expense be donated to the college in lieu of completing the road construction. It was the consensus of the Board that the proposed road is important and requested Mr. Matheny communicate this to the Lowe’s attorney.

b. Cancellation of Sally Ride Festival

Dr. Gamble reported the college made the decision to cancel the Sally Ride Festival at the Cocoa Campus for this year. He stated the communication by the Sally Ride organization was inadequate for proper marketing and planning by the college. Furthermore, the college was concerned that Sally Ride’s unavailability to attend the event would hinder the event’s success. After a thorough review by the administration, it was decided that the cost and manpower required by the college to support the event could not be justified under the circumstances.

Dr. Gamble reported that this year's event will now be held at the Kennedy Space Center. The Board concurred with the decision as the community will still benefit from the event.

c. Hispanic/Puerto Rican Celebration Functions

Dr. Gamble reported that the college was very involved in the recent Hispanic/Puerto Rican events.

d. Palm Bay Academy

Mr. Matheny reported the closing for the Palm Bay Academy 17-acre parcel was delayed due to several issues. Mr. Matheny stated the parties agree the issues should be resolved and recommended a 30-day contract extension be approved at the regular meeting.

3. BOARD SELF-EVALUATION:

Mr. Frank Billings, Associative Vice President, Institutional Effectiveness and Strategic Management, discussed the proposed revision of the Board self-evaluation format, which included suggestions made at the October Board Meeting. The Board approved of the proposed format in general, but suggested that a Comments/Evidence section be added. The Board also concurred that a "Proposal or Plan for Improvement" section should be added.

Mr. Billings reported that the 1-4 rating replaced the 1-7 from previous years to avoid a vague/middle ground rating. The format can be placed on the web for the Board's future use to complete online.

Mr. Billings will prepare a draft of Dr. Gamble's evaluation format changing only the rating scale to 1-4, for the Board's consideration at the December meeting. The Board concurred that the discussion of last year's self evaluation be tabled until the entire Board is present.

Dr. Gamble reported that Bill Mallowney, Vice President, Policy and General Council, Valencia Community College, has reviewed the policy governance manual and has offered to come to a future meeting to offer his critique of the manual.

Mr. Billings agreed to research the governance process and self-evaluation format at Austin Community College. Dr. Gamble reported that the Trident Community College, South Carolina, process should be analyzed as well for a comparison.

4. **ADJOURNMENT:**

The workshop adjourned at 4:00 p.m.

APPROVED: C. R. McCotter III
Chairman, District Board of Trustees

ATTESTED: Thomas E. Ladd
Secretary, District Board of Trustees