

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

November 14, 2005  
4:35 p.m.

Board Room (#231)  
Administration Building (Bldg. #2)  
Cocoa Campus

**PRESENT:** Mr. C. R. "Rick" McCotter III, Vice Chairman; Mr. James W. Handley;  
Mrs. Miriam Martinez; Mr. James Theriac; Mr. Joe D. Matheny, Attorney;  
Dr. Thomas E. Gamble, Secretary

**ABSENT:** Mrs. Alberta K. Wilson, Chairman

**1. CALL TO ORDER:**

Mr. C. R. "Rick" McCotter III, Vice Chairman, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

Dr. Gamble reported that Items 4.a., Presentation of Certificate of Appreciation; and, 4.b., Presentation of Community Business Partner Recognition by Habitat of Humanity would be deferred due to scheduling conflicts.

Mrs. Martinez requested that Item 8.b. "Approval of Changes/Additions of Policies #400.4 and #400.7" be removed from the consent agenda.

**2. CONSENT AGENDA:**

Mr. McCotter recommended approval of the remaining consent agenda items.

- 3.a. Minutes – Board of Trustees Workshop Meeting – October 17, 2005
- 3.b. Minutes – Board of Trustees Meeting – October 17, 2005
- 8.a. Summary of Personnel Actions
- 8.c. Approval of Changes to IRS Section 409(a) Pay Plan
- 9.a. Approval of Revisions to the 2005-06 Fee Schedule for New Health Sciences Course
- 9.b. Approval of October Monthly Summary of Income and Expenditures

Mr. Theriac moved approval of the consent agenda items. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Theriac, Martinez, Handley, and McCotter; opposed – none. Motion unanimously approved. (Wilson-absent)

**3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

- a. Minutes – Board of Trustees Workshop Meeting – October 17, 2005

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – October 17, 2005

Approved – consent agenda.

**4. COMMUNICATIONS:**

- a. Presentation of Certificate of Appreciation - Mr. J.B. Kump, Regional Director for Congressman Weldon

Deferred due to scheduling conflicts.

- b. Presentation of Community Business Partner Recognition by Habitat of Humanity - Mr. Joe Gassman, President, Habitat for Humanity, Brevard County

Deferred due to scheduling conflicts.

**5. CITIZEN'S PRESENTATION:**

None.

**6. CONSTRUCTION AND DEVELOPMENT:**

None.

**7. OLD BUSINESS:**

- a. Report on Pending Legal Actions – Mr. Matheny

- (1) Delay in Palm Bay Academy Closing

Mr. Joe Matheny reported the Palm Bay Academy 17-acre parcel purchase from the college was delayed due to the need for the lender to obtain additional documentation prior to closing. He stated that both parties expect resolution within thirty days. Mr. Matheny recommended the Board approve

a thirty-day extension of the contract. Dr. Gamble recommended approval of the thirty-day extension for closing of the 17-acre parcel to the Palm Bay Academy.

Mr. Handley moved approval of a thirty-day extension for closing on the 17-acre parcel to the Palm Bay Academy. Mr. Theriac seconded the motion. All those voting in favor of the motion –Handley, Theriac, Martinez and McCotter; opposed – none. Motion unanimously approved.  
(Wilson-absent)

**8. NEW BUSINESS:**

a. Personnel Actions

Presented to the Board for information only; with no action required.

b. Approval of Changes/Additions of Policies #400.4 and #400.7

Mrs. Martinez reported that she recommended approval of the policies upon correction of minor typographical errors. Dr. Gamble recommended approval of the changes/additions to Policies #400.4 and #400.7, as amended.

Mrs. Martinez moved approval of the addition of Policies #400.4 and #400.7, as amended. Mr. Handley seconded the motion. All those voting in favor of the motion – Martinez, Handley, McCotter and Theriac; opposed – none. Motion - unanimously approved. (Wilson-absent)

c. Approval of Changes to IRS Section 409(a) Pay Plan

Approved - consent agenda.

d. Request for Future Board Meeting/Workshop Agenda Items

None.

**9. FINANCIAL ACTIONS:**

a. Approval of Revisions to the 2005-06 Fee Schedule for New Health Sciences Course

Approved - consent agenda.

b. Approval of the October Monthly Summary of Income and Expenditures

Approved - consent agenda.

**10. REPORT OF THE PRESIDENT:**

a. University of Central Florida (UCF)-Community College Consortium

Dr. Gamble reported on a University of Central Florida (UCF) meeting that he and Mrs. Wilson attended in Orlando on November 9, at which the joint UCF-Community College agreement was signed.

Dr. Gamble also reported that the college will now work closely with UCF on the Student Services' component of the agreement, with Dr. Brenda Fettrow, Vice President, Student Services, representing the community colleges in this effort. Presidents and Academic Vice Presidents will later complete the academic component of the agreement. Dr. Gamble reported the completion of the operating document should occur in the February/March timeframe.

b. 2005 Legislative Delegation Luncheon

Dr. Gamble reported that the 2005 Legislative Delegation Luncheon hosted by the Brevard County School Board is scheduled for Tuesday, November 15, 2005, 11:30 am. - 1:30 p.m. to be held at the Dobson Conference Center, Building 13, on the Cocoa Campus. Dr. Gamble reported that several members of the legislative delegation are unable to attend but their aides will be present. Dr. Gamble reported that he has met one-on-one with all but one member of the local delegation to discuss specific interests and concerns of the college and they expressed support of the community college needs.

Dr. Gamble provided a summary of the community college needs and issues for 2006-07, which will be distributed to the legislators and luncheon attendees.

c. BCC Nursing Student Association named Chapter of Year

Dr. Gamble reported that the college's Nursing Student Association was named Chapter of the Year by the Florida Nursing Association, which is an honor to both the students as well as their advisors.

Dr. Gamble also reported that the Board of Nursing has approved the expansion of the Nursing Program on the Palm Bay Campus, which will commence in January 2006.

d. Florida Association of Community Colleges Annual Convention

Dr. Gamble reported that the Florida Association of Community Colleges (FACC) Annual Convention will take place on November 16-18, 2005, in Tampa, FL. The Trustees' sessions will begin at 9:00 a.m. on Thursday, November 17.

e. Fall Graduation Ceremonies

Dr. Gamble reported Fall graduation ceremonies will be held on Saturday, December 17, at 1:00 p.m. and 4:00 p.m., respectively, at the King Center in Melbourne.

f. Massing of the Colors

Dr. Gamble reported on the 23<sup>rd</sup> Massing of the Colors Veterans Day Event held on the Cocoa Campus on November 11. Trustees Handley and Martinez were in attendance.

g. Board Performance Goal Dashboard

Dr. Gamble distributed a draft of the District Board of Trustees Performance Monitoring Dashboard, which is proposed for tracking the status of the 29 Board goals in a format allowing for easy discernment of progress. The progress will be updated each month. The Board concurred with the format; however, requested an additional page be added for actions to be taken to return areas identified in red (performance well below target) and yellow (performance below target) to plan.

Dr. Gamble thanked Mr. Billings for his work in this project and reported that a similar format would be utilized for monitoring the President's and Vice Presidents' objectives.

h. "Ted Hughes and the Classics"

Dr. Gamble reported the college was well represented by David Johansson, Assistant Professor, English, Melbourne Campus, at the "Ted Hughes and the Classics" conference held November 24-28, 2005, in Edinburgh, Scotland.

i. BCC Athletics Booster Club Kickoff

Dr. Gamble reported that the Titans Booster Club will host its first meeting on November 17, at 6:00 p.m. in the BCC Melbourne Gymnasium. This event will initially focus on the Men's Basketball Team's fundraising effort. Dr. Gamble welcomed the Trustees participation in the event.

j. Service Learning Volunteers

Dr. Gamble reported that the college Service Learning Department is sending a team to the Gulf area to assist with cleanup and reconstruction of areas devastated by Hurricane Katrina. College faculty, students and staff have volunteered to assist in recovery efforts, and their costs are being underwritten by voluntary donations.

11. **COMMITTEE REPORTS**

a. Architect Selection – Mrs. Martinez

No report.

b. Alumni Association – Mrs. Wilson

No report.

c. BCC Foundation – Mr. Theriac

No report; however, Mr. Theriac reported he has spoken to Ms. Beth Barnes who will assist in coordinating a Board meeting and tour on the UCF, Orlando Campus after the first of the year.

d. Cocoa Village Playhouse – Mr. McCotter

Mr. McCotter deferred to Dr. Brenda Fettrow, Vice President, Student Services, who reported that casting is taking place for the production of “A Christmas Carol.” Dr. Fettrow further reported that the Cocoa Village Playhouse Board of Directors approved the utilization of restricted funds for fingerprinting of the volunteers.

e. Insurance Committee – Mrs. Martinez

No report.

f. King Center for the Performing Arts – Mr. Handley

Mr. Handley reported King Center revenues are currently well ahead of projection; however, expect to meet projections by the end of the season. The King Center anticipates paying for fingerprinting of current volunteers with future volunteers to pay for their own.

g. Planetarium – Mr. Handley

Mr. Handley reported the Planetarium has requested Boeing funds for purchase of the IMAX movie “Cosmic Voyage.”

Dr. Gamble reported that the Planetarium Gift Shop has a good selection of items for purchase.

12. **ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 4:55 p.m.

APPROVED C. R. McCotter III

Chair, District Board of Trustees

ATTESTED: Thomas E. Gamble

Secretary, District Board of Trustees