

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORKSHOP**

May 23, 2005
2:00 p.m.

Gymnasium
Building 6, Concession Area
Melbourne Campus

PRESENT: Mrs. Alberta K. Wilson, Vice Chairman; Mr. James W. Handley;
Mrs. Miriam Martinez; Mr. James Theriac; Mr. Joe D. Matheny, Attorney;
Dr. Thomas E. Gamble, Secretary

ABSENT: Mr. C. R. "Rick" McCotter III, Chairman

1. CALL TO ORDER:

Mrs. Alberta Wilson, Vice Chairman, called the Workshop meeting to order.

2. GENERAL BOARD DISCUSSION:

a. Graduation

Mrs. Wilson congratulated Dr. Gamble for the successful graduation ceremonies of May 21, which honored the largest graduating class in the history of the school. Dr. Gamble thanked Mrs. Wilson and Mrs. Martinez for their participation.

b. Retention of Dr. Drake

Mr. Theriac thanked President Gamble for his assistance in retaining Dr. Jim Drake as Southern Region Director and Associate Vice President for Academic Affairs, UCF Regional Campuses.

c. Golf Team Congratulations

Mr. Handley congratulated the golf team for its 7th place finish in the National Junior College Golf Championship competition. Dr. Gamble reported that news releases regarding this honor were provided to the Board today.

d. BCC Athletic Program Brochure

Dr. Gamble reported that he distributed a draft of the BCC Athletic Program brochure, which should be finalized in the near future. The brochure will serve as a promotional tool.

e. International Program Opportunity

Mr. Handley reported he has learned there is an international program "First" that may be locating to Brevard County, and will be looking for approximately 1800 square feet of space for four full-time staff and their operation. Mr. Handley reported his understanding that the organization brings approximately 3500 high school students together each year for science related activities. As a result, the association with a college would be beneficial, perhaps at the AMF or Planetarium. Mr. Handley will provide details to Dr. Gamble's further exploration and report back to the Board.

f. Executive Session

Dr. Gamble called for an Executive Session and read the following statement: "At this time, the Board will engage in a strategy session relative to collective bargaining. This is an Executive Session closed and exempt from the Florida Sunshine Law and is for the express purpose of discussions between the College President and the Board of Trustees as the Public Employer."

The session was conducted between 2:20 and 3:10 p.m.

3. **BUDGET REVIEW/DISCUSSION:**

Mr. Al Little, Vice President, Finance and Administrative Services, reported on the proposed operating budget for the fiscal year ending June 30, 2006. He stated the state funding, which is the major source of college operating funds, increased by 4.17%, which was lower than last year based on "relative need" according to the state distribution formula. He further reported that the actual total revenue increase to the budget is only 2.84% due to adjustments to earlier IBT&CE fee revenue to more realistic projections.

Mr. Little reported that the legislature approved two fee increases for 2005-06; to increase tuition rates by 5% as well as a \$2 per credit hour increase to the Capital Improvement Fee (CIF). These increases represent less than an 8% increase to credit programs. He further noted that Post Secondary Adult Vocation and Vocational Prep classes will increase 5%. He reported that although increases to students are avoided, the increases are deemed necessary and are nationally comparable.

Mr. Little discussed budget expenditures and how the budget fits within the goals and objectives of the college strategic plan, to include improved recruitment and retention rates and student services.

Mr. Little reported that budget surplus from decreased operating expenses the past year were redistributed to allow for a small cost-of-living increase to employees.

He summarized by reporting that revenues increased moderately from the past year and that emphasis was given to strengthening academic programs and improving student services in concert with the strategic planning process.

4. POLICY GOVERNANCE:

Mrs. Martinez reported that edited sections of the Policy Governance Manual were distributed to the Board printed on yellow paper. She reported that she found only minor problems upon her review, mostly grammatical in nature. However, she asked for clarification of the hazing examples listed on page 26. Mrs. Oglesby, Vice President, Human Resources, reported that hazing is defined as any activity that demeans or demoralizes an individual. Dr. Jeff Spoeri, Executive Director, BCC Foundation, reported that hazing is a criminal act in Florida and 42 other states and therefore any activity which could be classified as demeaning is forbidden. In addition, items such as scavenger hunts have been added as they may be demoralizing in addition to creating liability issues in school sanctioned activities. The Board concurred that the section should remain as written.

Mr. Matheny reported that Section 200.6 which annotated the college leave policy has now been eliminated and Section 300.6 was added which specifies that the President of the College has the authority and obligation to establish and oversee personnel policies and procedures. Mrs. Martinez concurred, but recommended that the listing found in paragraph 2, page 43 should be listed in bullet-type format for easier reading. Dr. Gamble reported the specific policies will be published in the College Rules/Procedures Manual.

Mrs. Martinez reported that the Policy Governance Book is complete and should be ready for Board approval. Dr. Gamble reported that Mr. McCotter had confirmed his support of the Policy Governance Manual in a telephone conference prior to the meeting. Mrs. Martinez recognized the Trustees' support and assistance in this process and made the recommendation to have future meetings limited to 3:00 – 4:00 p.m. The Board concurred and thanked her for her guidance in refining the Policy Governance Manual.

5. BRIEFING OF ATHLETICS PROGRAM/TOUR OF THE GYMNASIUM

Coach Ernie Rosseau, Athletic Director, reported on the Athletic Department, and the many improvements which have been made in the past two years. He introduced the coaches and season highlights, as follows: Golf Coach, Jamie Howell, Men's Baseball Coach, Ernie Rosseau; Women's Softball Coach, Ed Yanes; Women's Volleyball Coach, Linda Gomez; Women's Basketball Coach, Vanessa Santiago; and reported the Men's Basketball team will be led by Coach Terry Parks, who was recently hired by the college.

Coach Rosseau reported that the sports programs will be recruiting local talent and that support by many entities is an important part in the improvement and growing success of the Athletic Department.

Coach Rosseau provided a brief tour of the athletic facilities.

6. **ADJOURNMENT:**

The workshop adjourned at 4:10 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees