

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

April 18, 2005
4:40 p.m.

Lecture Auditorium
Occupational Building #1
Titusville Campus

PRESENT: Mr. C. R. "Rick" McCotter III, Chairman; Mrs. Alberta K. Wilson, Vice Chairman;
Mr. James W. Handley; Mrs. Miriam Martinez; Mr. James Theriac;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. C. R. "Rick" McCotter III, Chair, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

Dr. Gamble requested Item 7.c., "Discussion/Approval of Revised Board Performance Objectives, FY 2005-2008" be added to the agenda.

2. CONSENT AGENDA:

Mr. McCotter recommended approval of the consent agenda items:

- 3.a. Minutes – Board of Trustees/School Board Meeting – March 9, 2005
- 3.b. Minutes – Board of Trustees Workshop Meeting – March 21, 2005
- 3.c. Minutes – Board of Trustees Meeting – March 21, 2005
- 6.a. Approval of Sidewalk Easement at the Palm Bay Campus
- 8.a. Approval of Personnel Actions
- 8.b. Approval of Purchasing Item RFP #04-05-01 Video Conferencing Center, WBCC
- 8.c. Approval of Faculty Cluster Voluntary Incentive Program (VIP) Awards
- 8.d. Approval of Disposition of Surplus Property
- 9.a. Approval of Monthly Budget Status Report, March 2005
- 9.b. Approval of Direct Support Organization Quarterly Report

Mr. Theriac moved approval of the consent agenda items. Mr. Handley seconded the motion. All those voting in favor of the motion – Theriac, Handley, Martinez, McCotter, and Wilson; opposed – none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees/School Board Meeting – March 9, 2005
Approved – consent agenda.
- b. Minutes – Board of Trustees Workshop Meeting – March 21, 2005
Approved – consent agenda.
- c. Minutes – Board of Trustees Meeting – March 21, 2005
Approved – consent agenda.

4. COMMUNICATIONS:

- a. Recognition of All-Florida Academic Team

Dr. Brenda Fettrow, Provost, Cocoa Campus, introduced Fauna Joseph, Martine Landis, Melissa Yates, Nataliya Harley, Rachel McOwen, and Elizabeth Nash (Kathryn Silvestre-not present), who were selected and recognized for the All-Florida Academic Team. The program recognizes scholarly achievements in the classroom, evidence of substantial development of talents, and the demonstrated ability to share this development with others.

These students have already been recognized in Tallahassee, and will receive certificates upon receipt.

- b. Summary Report from Lisa Rice, Executive Director, Brevard Workforce Development Board

Dr. Gamble introduced Ms. Lisa Rice who recently assumed the position of Executive Director of Brevard Workforce Development Board, Inc. (BWDB). Ms. Rice reported on the functions, goals, strategies and partnerships of BWDB as well as ideas for future joint participation.

Ms. Rice reported that the role of the BWDB is to serve as a point of contact and promote dialog on workforce needs and issues, develop training programs, etc. with

the goal to help individuals find jobs, help employees hire skilled employees and enhance the quality of people's lives. She reported that partnerships with other businesses and the college are vital to making significant impact in these areas.

Ms. Rice reported that workforce investment funds are facing approximately a 20% cut this coming year, and the welfare transition program, Temporary Aid to Needy Families (TANF), are expecting to receive additional funding cuts. Accordingly, she requested assistance from Trustees to call or write legislators requesting restoration of TANF funding.

Ms. Rice reported that the county is become more diverse, and the county shifting from a goods-producing to a service-producing community. As a result, associated employment requires a dramatic increase in the demand for employees with formal and advance schooling. Currently, 80% of the jobs advertised require some type of post-secondary training or education so individuals must make lifelong learning a priority to maximize earning potential. She reported "Learn to Earn" must become the goal as 60% of the new jobs will require skills that are currently held by only 20% of the workforce.

Ms. Rice described Brevard Youth Works to identify students who were unable to achieve their college completion goals to inform them of their options. In the last three years, approximately 13,000 youth have been provided information via the website www.brevardyouthworks.org. In addition, BWDB has joined with the college in the Capstone Pilot Project to expose more youth to career options, with an emphasis on completing a two-year degree, at a minimum.

Ms. Rice stated that it is the goal of BWDB to bring workers to Brevard to fill vacant jobs, but the increase in housing costs has made this a challenge.

Ms. Rice reported she is pleased that more than 67% of individuals on welfare roles are removed within two years. She reported that welfare recipients are automatically registered with BWDB to assist with their employment needs. She explained the TANF funds are used for those individuals who are qualified for welfare, but have chosen not to participate. BWDB assists by negotiating training benefits with employees and their employers.

5. CITIZEN'S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

a. Approval of Sidewalk Easement at the Palm Bay Campus

Approved – consent agenda.

7. **OLD BUSINESS:**

a. Report on Pending Legal Actions – Mr. Matheny

None.

(1) Approval of Tri-Party Agreement with Parrish Medical Center and the American Legion

Mr. Matheny presented the Tri-Party Agreement with Parrish Medical Center and the American Legion for the Board's consideration and approval. He explained that although the proposal is not optimum for the college, it is the preferred option obtained in the negotiations. The agreement allows for an easement cut at the entrance to the college along the North Titusville Campus at no cost to the college. Mr. Matheny reported that the hospital agreed to install stop signs at strategic locations, in response to safety concerns.

Mr. Matheny reported that Parrish Medical Center originally purchased a parcel of land from the American Legion with the understanding that the hospital would provide a curb cut to provide Legion members access to the college's southern driveway. At that time, the college requested that the curb cut be placed on the north side of the Legion property to avoid splitting the college property which might have alternate use in the future. The Legion requires easement in order to have direct access to South Highway 1. When the college acquired the property from the hospital, the necessity to abide by this obligation was recognized. Significant discussion of the Agreement and related concerns ensued. Dr. Gamble requested that Mr. Matheny contact the hospital to request they pay for and install the three stop signs. Dr. Gamble recommended approval of the Tri-Party Agreement.

Mrs. Martinez moved approval of the Tri-Party Agreement with Parrish Medical Center and the American Legion.
Mr. Handley seconded the motion. All those voting in favor of the motion – Martinez, Handley and McCotter; opposed – Theriac and Wilson. Motion carried 3-2.

b. Approval of the Contract with AM-KO

Mr. Little, Vice President, Finance and Administrative Services, reported that despite some concerns regarding AM-KO's service in the past, widespread improvement has been evident following the hiring of a full-time college contract manager. Mr. Little introduced Mr. Bob Jones, BCC Custodial Contract Manager.

Mr. Jones provided a summary of the Custodial Review report which was distributed to the Board. He reported that although there have been challenges, the problems are diminishing and he has found the contract and service with AM-KO to be outstanding, especially when the economical price is taken into account.

Mr. Little reported that AM-KO's chief executive officer is committed to providing service in support of education and has significantly reduced rates in this endeavor. As a result, the college has recognized significant cost savings. Mr. Little reported that the President's Cabinet recommended a five-year contract extension with AM-KO in order to lock into the current advantageous pricing, while retaining the option to cancel with a 90-day notice would be possible

Mr. Little further reviewed the AM-KO cost analysis which reveals good service at a lower cost compared to the industry standard. Dr. Gamble recommended approval of the AM-KO Contact Extension.

Mrs. Martinez moved approval of the AM-KO Contract Extension. Mrs. Wilson seconded the motion.
All those voting in favor of the motion –
Martinez, Wilson, Handley, McCotter, and Theriac;
opposed – none. Motion unanimously approved.

c. Discussion/Approval of Revised College and District Board of Trustees Performance Objectives, FY 2005-08

Dr. Gamble reported that the college and District Board of Trustees Performance Objectives were revised based on the recommendations made at the March Board of Trustees Workshop. He noted that the changes are summarized on the second page of the handout distributed. Dr. Gamble reported that there are now 26 objectives to be used in the President's evaluation process. He noted that Items 23 and 25 are dependent upon qualitative data to be received from surveys. He further reported that he is comfortable with the proposed objectives to be used as a starting point for the new approach to the Presidential Evaluation procedure, with anticipation that adjustments will be made each year. He also reminded that these objectives are a subset of a much larger set of components in the strategic planning effort, which were selected by the Board to be the focus when performing the annual evaluation of the President.

Mrs. Wilson moved approval of the Revised College and District Board of Trustees Performance Objectives, FY 2005-08. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Wilson, Martinez, Handley, McCotter, and Theriac; opposed – none. Motion unanimously approved.

8. NEW BUSINESS:

- a. Personnel Actions – Ms. Oglesby
Approved – consent agenda.
- b. Approval of Purchasing Item RFP #04-05-01 Video Conferencing Center, WBCC
Approved – consent agenda.
- c. Approval of Faculty Cluster Voluntary Incentive Program (VIP) Awards
Approved – consent agenda.
- d. Approval of Disposition of Surplus Property
Approved – consent agenda.
- e. Request for Board Meeting Agenda Items
None.

9. FINANCIAL ACTIONS:

- a. Approval of Monthly Budget Status Report, March 2005 – Mr. Cherry
Approved – consent agenda.
- b. Approval of Direct Support Organization Quarterly Report – Mr. Cherry
Approved – consent agenda.

10. REPORT OF THE PRESIDENT:

- a. Harvard Program on Negotiation

Dr. Gamble thanked the Board for the opportunity to attend the Harvard Program on Negotiation in conjunction with the annual AACC conference in Boston, Massachusetts. Dr. Gamble reported that the principal position being taken was to understand your opponent's interest when making the decision of negotiation versus confrontation.

b. American Association of Community College (AACC) Annual Convention

Dr. Gamble reported that the AACC Convention, and the sessions that he attended were valuable, with applications pertinent to the college, including controlling textbook costs, and utilizing analysis of local economic data to define return on investments, which he will share with appropriate staff.

c. Tallahassee Budget Update

Dr. Gamble reported that the budget status has not changed despite the additional \$2.5 billion added to the state's resources. Indications are that higher education is not a significant priority for this session. He reported that he will be attending the Council of Presidents meeting next week at which time the final outcome should be known. He reported that current expectations are for an approximate a 3-5% increase.

d. Higher Education Governance Update

Dr. Gamble reported that the group has met several times and there is agreement across the state regarding the community college governance issue, although there is some debate on whether the move back to a community college board should be a priority over staying with the state board of education. The consensus is to stay with the Board of Education. Dr. Gamble reported that the lawsuit probably will not reach conclusion before summer. He further reported on legislation regarding who sets the tuition rates for universities to counter the lawsuit so that the Board of Governors will not have authority to set the tuition rates for universities.

e. New Joint Degrees with University of Central Florida (UCF)

UCF is currently developing two new bachelor program; namely, the Bachelor of Applied Science (BAS), and the Bachelor of Arts in Business Administration , (BABA), which are supported by this college. These degrees would accept AS and AA graduates from the community colleges, due to UCF's findings of demand for this type of offering. Dr. Gamble reported he expects endorsement by the Board of Education.

f. Veterinary Technican Program

Dr. Gamble reported he is pleased that the most recent Vet Tech graduates had a 100% pass rate on the Florida Practical Exams and the National Board Exams. Dr. Gamble reminded that Dr. Grumbles will be leaving the program. He further reported that the physical structure upgrades identified by the accreditation process have now been completed.

g. Swearer Award in Service Learning

Dr. Gamble reported that a BCC student, Harriet McKenzie, was a recipient of the Howard R. Swearer Student Humanitarian Award for her demonstration of outstanding commitment to community service. Ms. McKenzie is a non-traditional student who is studying nursing. Dr. Gamble further reported that this accomplishment is notable as the other recipients are from institutions such as Stanford University, University of Maryland, Oberlin College and Massachusetts Institute of Technology, which is a tribute to BCC's Service Learning Director, Roger Henry.

h. Instructional Technology Council's (ITC) 2005 Awards for Excellence in Distance Education

Dr. Gamble reported that the Virtual Campus was recently selected as the recipient for the ITC award in the Outstanding Distance Education Program category. The Board congratulated Dr. Cobb and her staff for this honor.

i. Simpkin's Lecture Series

Dr. Gamble reported that the April 14 presentation by Mr. Joe R. Lee of Darden Restaurants, was a success although attendance could have been better.

j. Collegewide Picnic

The college will host its annual collegewide picnic on Friday, April 22, from 4:00-8:00 p.m. at the Burton Smith Regional Park, Cocoa, and welcomed the Trustees attendance.

k. Bridge Builder Award

Dr. Gamble reported that he was the honored recipient of the United Way Bridge Builder Award, which "recognizes volunteers who use their talents to demonstrate caring within the community through service to the United Way". He reported he was recognized for helping numerous local non-profit groups and for being key to launching the Leadership Brevard Citizen's Academy as part of the Brevard Tomorrow Civic Infrastructure Workgroup and providing college locations and WBCC-TV assistance.

l. Rollins College President

Dr. Gamble reported he attended the Inauguration of the new Rollins College President, Dr. Lewis Duncan, who appears to be an energetic leader who will add benefit to Rollins College, while being more involved in curricular matters than his predecessor.

m. Moon River, Music & Magic

Dr. Gamble reported the Indialantic Rotary is sponsoring this year's Moon River, Music & Magic event on April 30. The event is to raise funds for scholarships. Dr. Gamble invited the Trustee's participation.

11. COMMITTEE REPORTS

a. Alumni Association – Mrs. Wilson

Mrs. Wilson reported the former Alumni Specialist, Ms. Debbie Grollmes, has recently left the college. Dr. Jeff Spoeri, Executive Director, BCC Foundation, who reported a search for her replacement is underway.

b. BCC Foundation – Mr. Theriac

No report.

c. Cocoa Village Playhouse – Mr. McCotter

Mr. McCotter reported that shows are selling well and are currently operating on-budget.

d. Insurance Committee – Mr. Theriac

No report.

e. King Center for the Performing Arts – Mrs. Martinez

Mrs. Martinez reported that a proposed set of engagements was distributed at the last meeting, with a great deal of new, exciting venues offered. In addition, budget projections were discussed. Current budget projections, although down, are not of significant concern. Mrs. Martinez further reported that an architectural firm provided a proposal for enlarging the theater to accommodate a larger crowd in the Crown Room. She reported the drawings will be held until such time modifications can be made. She further reported that the modifications that have already been

approved will start this summer with H.J. High managing the project. The guaranteed maximum proposal will be presented to the Board in the near future.

f. Planetarium – Mr. Handley

Mr. Handley reported that Pete Theisinger, Mars Rover Project Manager, will conduct a program at the Planetarium on April 29 at 7:00 p.m. and he will discuss the Mars Rover program. The event is free to the public.

Dr. Astrab reported that eleven Irish Electrical Apprenticeship students graduated the program last Friday. He further reported that the project will be reported at a future Board meeting.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 6:20 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees