

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

March 12, 2004
4:30 p.m.

Board Room (#231)
Administration Building, Bldg. 2
Cocoa Campus

PRESENT: Mr. James W. Handley, Chair; Mrs. Miriam E. Martinez;
Mr. C. R. “Rick” McCotter III; Mrs. Alberta K. Wilson;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

ABSENT: Dr. Alexandra M. Penn Williams; Vice Chair

1. CALL TO ORDER:

Mr. James Handley, Chair, called the meeting to order.

a. Additions/Corrections to Agenda

Dr. Gamble requested that Item 8.b., Approval of Risk Management Consultant, be removed from the agenda.

b. Introduction of Mr. Joe Senia

Dr. Gamble introduced Mr. Joe Senia, who was recently hired as the college’s Coordinator, District Technical Services and Instructional Media. Mr. Senia will assist with technology issues at future Board meetings.

c. Presentation by Florida Power & Light (FPL)

Mr. Tim Lee, FPL, Manager, Major Accounts, presented plaques to: Dr. Gamble, Mr. Little, Mr. Moon, Mr. McCoy, Dr. Fettrow, Dr. Kaliszeski, Dr. Purga and Dr. Spraggs in recognition of their participation in FPL’s Performance Based Contract Program, in which the state allows financing of equipment replacement if the performance is such where the energy savings pays for the equipment within a certain period of time. The college elected ten years. The modifications and changes will provide savings which will pay for the equipment by 2010.

2. CONSENT AGENDA:

Mr. Handley recommended approval of the consent agenda items:

- 3.a. Approval of Minutes – Board of Trustees Workshop Meeting – February 23, 2004
- 3.b. Approval of Minutes – Board of Trustees Meeting – February 23, 2004
- 6.a. Approval of Architect – Reroofing of Bldg. #3, Cocoa and Bldg. #5, Melbourne
- 8.a. Personnel Actions

- 8.d. Approval of Out-of-Country Travel for Mr. David Johansson
- 8.e. Approval of Out-of-Country Travel for Dr. George Cornelius
- 8.f. Approval of Out-of-Country Travel for Wider Horizons Program/
Ms. Arrington, Mr. White and Ms. Enoch
- 9.a. Approval of Monthly Budget Status Report, February 2004

Mr. McCotter moved approval of the consent agenda items. Mrs. Wilson seconded the motion. All those voting in favor of the motion – McCotter, Wilson, Handley, and Martinez; opposed – none. Motion unanimously approved. (Penn Williams-absent)

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop – February 23, 2004

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – February 23, 2004

Approved – consent agenda.

4. COMMUNICATIONS:

None.

5. CITIZEN’S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

- a. Approval of Architect - Reroofing of Bldg. # 3, Cocoa and Bldg. #5, Melbourne - Mr. Little

Approved – consent agenda.

7. OLD BUSINESS:

- a. Report on Pending Legal Actions – Mr. Matheny

None.

8. **NEW BUSINESS:**

a. Personnel Actions – Ms. Oglesby

Approved – consent agenda.

b. Approval of Risk Management Consultant – Mr. Little

Removed from the agenda at Dr. Gamble's request.

c. Approval of Security Plan – Mr. Little/Mr. Carman

Mr. Al Little, Vice President, Financial & Administrative Services/Chief Technology Officer, explained that state statutes require periodic Board-approved Security Plans, providing reasons and justification for a security fee surcharge, be submitted to the Florida Board of Education. He stated that most community colleges assess the allowed security fee and the presented request does not represent a tuition increase. Mr. Little introduced Mr. Craig Carman, Director, Collegewide Safety and Security, who presented the 2004-2005 Security Plan, which will be submitted to the Department of Education with the Board's approval. Mr. Carman reported that the Plan emphasizes the following needs: improvement of patrol officer coverage on all campuses due to statistics which show an above-average crime rate in the college district; strategic placement of defibrillators on all campuses; establishment of unified security procedures on all campuses; extensive training of all security officers; upgraded lighting in select campus parking lots; training through evacuation drills to prepare in the event of a future emergency; and, implementation of fingerprinting procedures for future new hires. Dr. Gamble recommended approval of the 2004-2005 Security Plan.

Mrs. Wilson moved approval of the Security Plan. Mrs. Martinez seconded the motion. All those voting in favor of the motion – Wilson, Martinez, Handley and McCotter; opposed – none. Motion unanimously approved.
(Penn Williams-absent)

d. Approval of Out-of-Country Travel for Mr. David Johansson – Dr. Kaliszeski

Approved – consent agenda.

e. Approval of Out-of-Country Travel for Dr. George Cornelius – Dr. Kaliszeski

Approved – consent agenda.

f. Approval of Out-of-Country Travel for Wider Horizons Program/Ms. Arrington, Mr. White, and Ms. Enoch – Dr. Astrab

Approved – consent agenda.

e. Request for Board Meeting Agenda Items

Mr. McCotter requested that Dr. Gamble provide a brief update on the status of the legislative budget process at the April Board Meeting.

9. FINANCIAL ACTIONS:

a. Approval of Monthly Budget Status Report, February 2004 – Mr. Cherry

Approved – consent agenda.

10. REPORT OF THE DISTRICT PRESIDENT:

a. All-Florida Academic Team

Dr. Gamble reported that five BCC students were selected for the 2004 All-Florida Academic Team. A Melbourne student was selected for the First Team and the other four students were selected for the Second Team. The awards presentation will take place in Tallahassee on March 17. The students will be recognized at the April Board meeting.

b. All American Success Story Recipient

Dr. Gamble reported that Lauren Bogar, BCC AA graduate and resident of Rockledge, is one of 19 Floridians being honored as an “All American Success Story,” by the State of Florida. Ms. Bogar overcame significant personal hardships and is now pursuing a double major in computer engineering and electrical engineering at DeVry University in Orlando and hopes to pursue future employment with NASA.

c. Foundation Executive Director Position

Dr. Gamble reported that Dr. Jeff Spoeri has been selected and has accepted the position of BCC Foundation Executive Director, and is scheduled to begin April 12.

d. Publications and Printing Services Relocation

Dr. Gamble reported that Publications and Printing Services have now relocated to Bldg. 14, Vocational Building. The former temporary location, Bldg. 8, has now been demolished.

e. Cocoa Campus Perimeter Project

Dr. Gamble reported that work on the Cocoa Campus perimeter work has now begun and will be ongoing through the summer.

f. Spring Inservice

Dr. Gamble reported that the college's Spring Inservice was held today (March 12). He congratulated Dr. Astrab and his staff on a successful and productive event.

g. Career Fair

Dr. Gamble reported that the Melbourne Campus will host a Career Fair on March 17 from 9:00 a.m. – 1:00 p.m.

h. Updated BCC Brochures

Dr. Gamble provided the Board with copies of updated college brochures. The brochures are of a consistent format which clearly identify them as an official BCC document, and also easily identify the program title when on display. Dr. Gamble reported that the brochures are widely disseminated by Campus Presidents, program directors, etc.

i. Highwayman Festival Reception

Dr. Gamble reported the Trustee's have received invitations to attend the Highwaymen Festival Reception on Friday, March 19. Several of the original Highwaymen will be present at that event following the taping of interviews which will be used for educational purposes and airing on WBCC-TV. In addition, the artists will be available for book signing on Saturday, March 20, 2004, from 9:00 a.m. – 4:00 p.m. on the Cocoa Campus, Bldg. 11.

11. COMMITTEE REPORTS:

a. Alumni Association – Mrs. Wilson

Mrs. Wilson reported another Burdine's fundraising event will take place in April, with the proceeds to be shared with the Dental Hygiene program. She will have tickets available for anyone interested in participating.

b. BCC Foundation – Mr. Handley

Mr. Handley reported several retirement functions were held for Dr. Flom. He also reiterated the anticipation of Dr. Spoeri's arrival as Executive Director.

c. Cocoa Village Playhouse – Mr. McCotter

Mr. McCotter reported that Cocoa Village Playhouse finances are doing well. He further reported that a direct mail piece has been prepared relating to the Capital Campaign. Total capital needs for the project are estimated at \$1.6 million, with approximately \$617,000 collected to date. A grant was prepared by Mr. Walt Gilfilen, and submitted to the Florida Historical Preservation Fund.

d. Insurance Committee – Mr. McCotter

Mr. Little reported that the Insurance Committee is in the process of reviewing RFPs for the benefit consultant and have chosen several to provide future oral presentations.

e. King Center for the Performing Arts – Mrs. Martinez

Mrs. Martinez reported a strategic planning presentation was given at the Executive Committee meeting. The presentation will be made to the Board at the May meeting.

f. Planetarium – Mr. Handley

Mr. Handley reported that the Planetarium is seeking funds for planetarium improvements. He stated there have been discussions regarding the possible establishment of an endowment. Show attendance has been good this year and there are several part time openings which are currently being advertised.

g. YMCA – Mr. McCotter

Mr. McCotter reported the YMCA building construction is proceeding with May 2004 as the projected date for completion.

h. Florida Department of Education (FLDOE) – Dr. Penn Williams

None.

i. Charter School Committee – Dr. Penn Williams

None.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 5:35 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees

Board of Trustees Meeting

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