

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

January 26, 2004
4:30 p.m.

Board Room (#231)
Administration Building (#2)
Cocoa Campus

PRESENT: Mr. James W. Handley, Chair; Dr. Alexandra M. Penn Williams, Vice Chair;
Mr. C. R. "Rick" McCotter III; Mr. Joe D. Matheny, Attorney;
Dr. Thomas E. Gamble, Secretary

ABSENT: Mrs. Miriam E. Martinez; Mrs. Alberta K. Wilson

1. CALL TO ORDER:

Mr. James Handley, Chair, called the meeting to order.

a. Additions/Corrections to Agenda

Dr. Gamble requested that Item 6.c., Approval of Guaranteed Maximum Price for Bldg. #20 Re-Roofing, be removed from the agenda.

2. CONSENT AGENDA:

Dr. Gamble requested consent agenda 6.c. be removed from the agenda. Mr. Handley recommended approval of the remaining consent agenda items:

- 3.a. Approval of Minutes – Board of Trustees Workshop Meeting – December 15, 2003
- 3.b. Approval of Minutes – Board of Trustees Meeting – December 15, 2003
- 6.a. Approval of Guaranteed Maximum Price for Collegewide HVAC Project
- 6.b. Approval of Guaranteed Maximum Price for Bldg. 17 Renovations, Cocoa Campus
- 8.a. Approval of 2004-2005 Academic Calendar
- 8.c. Approval of Out-of-Country Travel for Mr. Jeff Johnson
- 9.a. Approval of Monthly Budget Status Report, December 2003
- 9.b. Approval of Budget Amendment – Unrestricted General Fund

Dr. Penn Williams moved approval of the consent agenda items. Mr. McCotter seconded the motion. All those voting in favor of the motion – Penn Williams, McCotter, and Handley; opposed – none. Motion unanimously approved. (Mrs. Martinez and Mrs. Wilson-absent.)

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop – December 15, 2003

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – December 15, 2003

Approved – consent agenda.

4. COMMUNICATIONS:

- a. Follow-up Report on the Sally Ride Festival – Dr. Fettrow

Dr. Brenda Fettrow, Campus President, Cocoa, reported that the Sally Ride Science Festival, which was held on January 24, 2004, was a great success. The event was reported favorably by the Florida Today. More than 300 fifth through eighth grade girls participated, along with at least one parent. There were twenty-seven workshops offered, with approximately 33 percent of those workshops led by BCC faculty. She shared a complimentary email which was received from Sally Ride's sister.

- b. Update on YMCA Construction Progression – Dr. Fettrow

Dr. Brenda Fettrow, Campus President, Cocoa, reported that the targeted YMCA grand opening date has been delayed. The new target opening date is May 2004. Dr. Fettrow reported that the Board's suggestion to have Florida Architect's oversee the project was quite beneficial as they were more familiar with the specification requirements necessary for educational facilities than the contractor, Scott Architects. The groundbreaking ceremony on December 11th went well and construction has now begun.

Dr. Fettrow further reported that the project is within budget and fundraising efforts are ongoing. At Mr. McCotter's suggestion, YMCA personnel will now be more involved with the Capitol Campaign process.

5. CITIZEN'S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

- a. Approval of Guaranteed Maximum Price for Collegewide HVAC Project – Mr. Little

Approved – consent agenda.

- b. Approval of Guaranteed Maximum Price for Bldg. #17 Renovations, Cocoa Campus – Mr. Little

Approved – consent agenda.

- c. Approval of Guaranteed Maximum Price for Bldg. #20 Renovations, Cocoa Campus – Mr. Little

Removed from the agenda.

- d. Approval of Change Order – WBCC-TV – Mr. Joe Williams

Mr. Joe Williams, WBCC-DTV General Manager, reported on February 10, 1999, the Board of Trustees approved Harris Corporation as the system integrator to deliver a turnkey operation as a solution to the college's digital transition with a \$1,822,422 budget. Five years later, WBCC is completing the conversion, along with other separately funded major projects. During the five years as Harris performed their work as the system integrator, their design was modified, updated, and refined to accommodate the changes in the world of digital broadcast equipment. Some of the items were discontinued that were priced as part of the original plan, others were replaced by newer versions with different and improved functionality and some equipment was substituted to take advantage of the newer innovations to increase capabilities.

As a result of the changes throughout the project, the Harris systems integrator project total is \$2,433,700, an increase of the original estimated \$1,822,422. Therefore, the Board is being requested to approve a change order for the increase to the original agreement with Harris Corporation. The college is near completion of the entire project. After the charge order, there will be a balance of more than \$110,000, which will be utilized to purchase additional equipment that will further increase the capabilities of WBCC. Mr. Little confirmed that the funds utilized for the digital conversion of the television station were earmarked specifically for that purpose and could not be utilized for other areas of the college.

Mr. Williams answered questions presented by the Board members. Mr. McCotter expressed concern in that the Board was not apprised of the transaction

in advance of expenditures. Mr. Little indicated that steps have been taken to avoid this problem in the future.

Mr. McCotter moved approval of change order – WBCC-TV. Dr. Penn Williams seconded the motion. All those voting in favor of the motion –McCotter, Penn Williams, and Handley; opposed – none. Motion unanimously approved. (Mrs. Martinez and Mrs. Wilson - absent.)

7. OLD BUSINESS:

- a. Report on Pending Legal Actions – Mr. Matheny

None.

8. NEW BUSINESS:

- a. Approval of 2004-2005 Academic Calendar – Dr. Astrab/Ms. Demetriades

Approved – consent agenda.

- b. Approval of Resolution Renewing Commitment to Access and Equity – Dr. Gamble

Dr. Gamble stated that he received communications from both the American Council on Education and Trustees Association of Community Colleges suggesting that a Resolution be presented to the Board reinforcing the commitment to access and equity in education on the 50th Anniversary of the legal decision in Brown vs. Board of Education. Dr. Gamble recommended endorsement of the Resolution renewing commitment to access and equity in education. (See Appendix)

Mr. McCotter moved approval of Resolution Renewing Commitment to Access and Equity. Dr. Penn Williams seconded the motion. All those voting in favor of the motion –McCotter, Penn Williams, and Handley; opposed – none. Motion unanimously approved. (Mrs. Martinez and Mrs. Wilson -absent.)

- c. Approval of Out-of-Country Travel for Mr. Jeff Johnson – Dr. Kaliszeski

Approved – consent agenda.

d. Request for Board Meeting Agenda Items

None.

9. **FINANCIAL ACTIONS:**

a. Approval of Monthly Budget Status Report, December 2003 – Mr. Cherry

Approved – consent agenda.

b. Approval of Budget Amendment – Unrestricted General Fund – Mr. Little

Approved – consent agenda.

10. **REPORT OF THE DISTRICT PRESIDENT:**

a. Governor’s Budget Proposal

Dr. Gamble reported Governor Bush recently announced his recommendation to add \$104 million to the upcoming budget proposal for Florida Community Colleges (\$3.5 million to BCC). In addition, he is supporting additional budgetary changes which will be advantageous to community colleges such as: providing matching funds in areas not previously provided; adding earmarked funding from the Department of Education for Baccalaureate Degree programs; improving PECO funding; and, refunding previous community college expenditures for retirement funds, etc.

The House currently appears to support the community college budget proposals, but as efforts will be made by other entities to redirect the funds, Dr. Gamble stated that the Trustee’s presence at the February 18, 2004, House Appropriations meeting in Tallahassee is greatly appreciated. If this budget is approved, the Governor stated it will be the most favorable budget for community colleges in fourteen years. Dr. Gamble provided copies of his media response regarding the probable uses of the funding, to include: upgrading student services, upgrading technology resources, confronting deferred maintenance costs, and expanding/improving Allied Health programs. He further reported that the Council of Presidents will emphasize three key areas, namely: (1) the enrollment boom, which has not been funded; (2) the commitment to maintain an “open door” and not turn students away; and, (3) the economic impact of serving the community college population.

b. Official SACS Notification

Dr. Gamble reported that he has now received the official notification of reaccreditation, with a notice that there would be no follow up required for eleven years (2014).

c. Recent Aerospace Developments

Dr. Gamble provided a handout itemizing recent aerospace developments, as follows:

- (1) The relationship between BCC and Embry Riddle has progressed and there are now several Memorandums of Understanding partnering with BCC aerospace programs. This is a very important development as Embry Riddle is a well known, national aerospace university.
- (2) Although the AMF facility will continue to be BCC's primary aerospace training facility, the Florida Space Authority agreed to provide a five-year, no-cost (except utilities) lease at Cape Canaveral Air Force Station to house classrooms, laboratories and workshops for the SpaceTEC and BCC Aerospace Programs. SpaceTEC moved to the Air Force Station, Bldg. 60505 (known as "Little L") on January 23, 2004. This development may allow courses to resume at the Air Force Station, which will be very convenient for training Air Force personnel.

Dr. Gamble reported that he is very pleased with the rapid advancements in the BCC Aerospace Program. There have now been two graduating classes from the program, and the majority of the graduates have been placed for employment in the industry. Mr. James Kennedy, Director, Kennedy Space Center (KSC), commented in the recent graduation ceremony, that KSC is interested in inviting students to KSC to co-op with the KSC technicians, before graduating.

d. Remodeling on Melbourne Campus

Dr. Gamble provided information regarding Melbourne Campus remodeling efforts, and reported that progress is being made. Dr. Gamble contributed to the effort and contracted with a local artist to provide two murals for the exterior buildings on the Melbourne Campus. Several other campus departments have since contracted for additional work by the same artist.

e. Adjunct Faculty Recruitment Fair

Dr. Gamble reported the first adjunct faculty recruitment fair is scheduled for Friday, February 13 and Saturday, February 14, 2004, at the Cocoa Campus. This will enable the college to build its resource database for future adjunct needs.

f. Hearts and Stars Soiree

Dr. Gamble invited the Trustees to attend the BCC Fun is Essential Activities Team (FEAT) social event, entitled "Hearts and Stars Soiree", on February 13, 2004. The event will include dinner, door prizes, music and dancing from 6:00-10:00 p.m. at the BCC Planetarium.

g. Dr. Flom's Retirement Reception

Dr. Gamble reminded the Board that Dr. Flom's retirement reception has been Scheduled for February 25, 2004, from 1:00-3:00 p.m. The reception will be held on the Cocoa Campus at the Virtual Campus Conference Center.

11. COMMITTEE REPORTS:

a. Alumni Association

None.

b. BCC Foundation

Mr. Handley reported that the search for Dr. Flom's replacement continues. The announcement has now closed, and the committee is currently reviewing the candidate's applications. It is expected that a suitable replacement will be found from the candidates who responded.

c. Cocoa Village Playhouse

Mr. McCotter reported that he attended the monthly Cocoa Village Playhouse Board meeting, but was unable to attend the Capital Campaign meeting the following week. The next meeting is scheduled for January 29, 2004, to develop strategies and prospects for this effort.

d. Planetarium

Mr. Handley stated there is no news regarding the Planetarium other than the installation of new carpet, which looks great.

e. YMCA

Mr. McCotter reported that he had nothing to add to Dr. Fettrow's earlier report on the YMCA.

f. King Center

None.

g. Florida Department of Education

Dr. Penn Williams reported that January is National Braille Literacy Month. In conjunction with this celebration, she recently accompanied the Governor on a visit to the largest Braille and talking book library in the world, in Daytona Beach, Florida.

In addition, she reported it is National Mentoring month and encouraged participation in mentoring programs.

Dr. Penn Williams reported that in addition to the Governor's announcement regarding community college budget proposals, there is also a major push for additional funding for middle school literacy. Dr. Penn Williams encouraged BCC's partnering with local middle schools in this effort.

Finally, Dr. Penn Williams reported that February is National Black History Month and encouraged perusal of the various Department of Education weblinks, which have been developed in honor of this event.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 5:30 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees