

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

May 20, 2002  
4:37 p.m.

Lecture Auditorium, Technical Bldg., Bldg. #1  
Palm Bay Campus

**PRESENT:** Mrs. Miriam E. Martinez, Chair; Mr. James W. Handley, Vice Chair;  
Mr. Eugene C. Johnson; Mr. C. R. “Rick” McCotter III; Dr. Alexandra M. Penn Williams;  
Dr. Thomas E. Gamble, Secretary; Mr. Joe Matheny, Attorney

**1. CALL TO ORDER:**

Mrs. Martinez called the Board meeting to order.

The following change took place to the agenda:

a. Additions/Removal/Corrections to Agenda

Dr. Gamble reported there was a revised agenda that the Board received.

Item 9.b. “Approval of 2002-2003 Unrestricted Fund Budget”

Dr. Gamble removed this from the agenda and reported it will be addressed at a special Board meeting.

**2. CONSENT AGENDA:**

Dr. Gamble recommended approval of the consent agenda items as presented:

3.a. Approval of Minutes – Board of Trustees Meeting – April 15, 2002

3.b. Approval of Minutes – Board of Trustees Policy Governance Workshop – April 30 and May 1, 2002

8.a. Approval of Personnel Actions

8.b. Approval of 2002-2003 Collegewide Faculty and Staff VIP Awards

8.c. Approval of Out-of-Country Travel Request for Mr. Johnson

8.d. Approval of Out-of-Country Travel Request for Mr. Morrissey

9.c. Approval of Unrestricted Budget Amendment #5

9.d. Approval of Monthly Budget Summary Report (April 2002)

Mr. Johnson moved approval of the consent agenda items. Mr. Handley seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

**3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETINGS:**

- a. Minutes – Board of Trustees Meeting – April 15, 2002

Approved – consent agenda.

- b. Minutes – Board of Trustees Policy Governance Workshop – April 30 and May 1, 2002

Approved – consent agenda.

**4. COMMUNICATIONS:**

- a. Presentation of Business Partnership Award - Dr. Purga

Dr. Bert Purga, Palm Bay Campus President, reported BCC received the Business Partner Award for 2001-2002, from the Brevard School's Foundation, for BCC's leadership in the Brevard Tech Prep partnership. He presented the award to Mrs. Martinez, Board Chair.

- b. Report on Accelerating Access to a College Education – Dr. Purga

Dr. Purga introduced Mr. Hep Aldridge, Dean of Educational Services on the Palm Bay Campus, who gave a report on the Accelerating Access to a College Education (A<sup>2</sup>CE). This is an intense, one-month remediation program for students who were close to passing the College Placement Test (CPT). After completing this program, the student is allowed to retest for the CPT. This allows the student to start college classes without using one semester to complete remediation courses. Dr. Gamble reported Mr. Billings could create a research study that would give some data to show the success rate of the students in this program compared to students participating in regular remediation courses.

c. Report on the BCC Athletics Programs – Dr. Gamble

Dr. Gamble reported there has been a continuing concern regarding the three sports, baseball, volleyball, and tennis, that BCC has chosen to discontinue. He reported BCC cannot bring only one sport back to BCC, because it would not meet the requirements of the Title IX component. Because of State funding, BCC is within \$131,000 of the starting budget, for this year. This has allowed BCC the opportunity to give consideration to reinstate the three sports. Dr. Gamble reported the recruiting season has already concluded for next year. Dr. Gamble requested the Board consider authorizing him to establish a study group toward bringing these three sports back to BCC, effective with the 2003-2004 year. BCC would establish the funding mechanisms, the coaching capabilities, and begin the process of recruiting students back into these sports, as well as working with the new booster organizations toward what level of funding they will be able to provide in addition to what they have already committed for the four sports BCC is retaining. Dr. Gamble reported the sports programs cannot be conducted the same as they were in the past.

Mr. Handley moved approval of Dr. Gamble establishing a study group to review restoring the three sports to BCC, effective with the 2003-2004 year. Dr. Penn Williams seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

d. Report on the BCC Alumni Program – Ms. Grollmes

Ms. Debbie Grollmes, Alumni Resource Development Specialist, presented the new BCC mascot logo to the Board. She has been working on the data base for the Alumni Association, the Summer mailing, and the establishment of the BCC Alumni Association Scholarship. BCC received \$5,000 to start this scholarship and plans to award the first scholarship next Spring. She reported BCC Alumnus, Colonel Danny McKnight, was nominated for the Florida Association of Community Colleges Leroy Collins Distinguished Alumni Award.

Ms. Grollmes presented, to Mrs. Martinez, Board Chair, a County adopted Resolution dated April 2002, to the BCC Alumni Association.

e. Report on Florida Bright Futures Scholarship Program – Mr. Cherry/Ms. Buchanan

Dr. Gamble reported the report on the Florida Bright Futures Scholarship Program item was a request from the Board of Trustees. Mr. Mark Cherry, Associate Vice President of Collegewide Accounting, reported the Florida Bright Futures Scholarship Program was established by the legislature to provide lottery-funded, academic scholarships to Florida high school graduates enrolled in Florida post-secondary institutions. He reported there are three types of awards: the Florida Academic Scholarship, which is a 100% award with an additional \$300 book allowance; the Florida Merit Scholarship, which is a 75% award; and the Florida Gold Seal Vocational Scholarship, which is also a 75% award. The Florida Department of Education determines eligibility for the Bright Futures Scholarship Program. For the 2001 academic year, BCC issued 1,772 awards, totaling over \$800,000. Ms. Buchanan reported the program has become so large that BCC has to have data support to report, to the Department of Education, what BCC paid the students. She reported that BCC was not able to provide the report in a timely manner because of the large number of students. However, the Financial Aid office is now receiving support from Data Services, for a badge program to report the DERs back to the State. There will be a 45-day cut-off, into the semester, to stop payment and reconcile. The money that is left over will be returned to the State.

5. **CITIZEN'S PRESENTATION:**

a. Mr. Theodore Ballard, Pastor of the College Park Church of God in Cocoa, Florida

Mr. Theodore Ballard, Pastor of the College Park Church of God in Cocoa, expressed concern regarding the stadium that is scheduled to be built adjacent to Cocoa High School, by the City of Cocoa. Mrs. Martinez recommended Pastor Ballard continue working with the City of Cocoa administration regarding his concerns.

b. Ms. Robin Boggs, Chief Negotiator for BCC/United Faculty of Florida (UFF)

Ms. Robin Boggs, Chief Negotiator for BCC/United Faculty of Florida (UFF), reported on some concerns on behalf of the Union Executive Committee, and spoke to the issue of "Bargaining." She expressed the views of BCC/UFF that working relations with the Board and administration have improved significantly over the past couple of years.

c. Ms. Bea Polk, Titusville Citizen

Ms. Bea Polk, Titusville Citizen, expressed her concern and disagreement with the BCC advertisement that was placed in the Florida Today newspaper.

**6. CONSTRUCTION AND DEVELOPMENT:**

- a. Approval of Architect Selection – Cocoa Village Playhouse Renovations – Mr. Little (Addendum)

The approval of architect selection – Cocoa Village Playhouse renovations was deferred to a special Board of Trustees meeting to be held at a later date.

**7. OLD BUSINESS:**

- a. Report on Pending Legal Actions – Mr. Matheny (Addendum)

Mr. Joe Matheny, attorney, reported that in May 2000, the Board sent out RFP's and took presentations from various attorneys. The Board selected Mr. Matheny as the lead attorney for the college and designated Holland and Knight to handle labor and specialty matters that Mr. Matheny could not handle. The Board chose Holland and Knight because of the availability of Mr. Andy Hament and his expertise in the labor field. Mr. Hament has now chosen to move to the Gray Harris firm. Mr. Matheny reported he provided the Board a legal summary of the legal fees, as well as a summary of the subject matter that Holland and Knight and Mr. Matheny have handled. The summary also showed the total fees the college has experienced for a ten-month period, through the end of April 2002. Mr. Matheny reported the Board was also provided some information from Gray Harris. It was the consensus of the Board to retain Joe Matheny as the lead college attorney, Andy Hament as the attorney for employee matters, and Jesse Hogg as the litigation attorney.

- b. Report on Status of Palm Bay Aquatic Center – Dr. Purga

Dr. Purga reported the St. Johns River Water Management District (SJRWMD) notified BCC of 1.3 acres of wetland where the aquatic center is scheduled to be built. The property is not wet, but has flora and fauna, which classifies it as wetlands. There is a request, by SJRWMD for mitigation of 15 acres to each acre of wetland. He reported BCC is following many different strategies, at this time, regarding this situation. BCC has filed all of the paperwork with SJRWMD regarding the 1.3 acres and has communicated with the School Board, the County, and the City of Palm Bay regarding this issue and asked them for assistance. BCC has also directed the architect and engineer to identify other land on the campus that is not wet. Dr. Purga reassured the Board nothing will be done without the Board's approval. The Board expressed the view that the college should not provide any additional land for mitigation purposes.

c. Report on Status of Palm Bay Dual Enrollment – Dr. Purga

Dr. Purga reported there are new additions to the Dual Enrollment Academy on the Palm Bay Campus; the Law Studies Academy and the Teacher Education Academy. Both of those dual enrollment academies have been, and are continuing to be, articulated with the Baccalaureate and Masters Degrees that the University of Central Florida is bringing to the area this fall. The third floor of the joint-use building will most likely be used by the University of Central Florida and not the School Board of Brevard County.

8. **NEW BUSINESS:**

a. Approval of Personnel Actions – Ms. Oglesby (Addendum)

Approved – consent agenda.

b. Approval of 2002-2003 Collegewide Faculty and Staff VIP Awards – Ms. Oglesby (Addendum)

Approved – consent agenda.

c. Approval of Out-of-Country Travel Request for Mr. Johnson – Dr. Heck (Addendum)

Approved – consent agenda.

d. Approval of Out-of-Country Travel Request for Mr. Morrissey – Dr. Heck (Addendum)

Approved – consent agenda.

e. Discussion of a “Town Meeting” – Mr. Johnson

Mr. Johnson, District Board of Trustees member, reported last year’s BCC town meetings were not as productive as desired. He discussed BCC again conducting town meetings and to communicate to the community the importance of their participation. Mrs. Martinez proposed the Board conduct a workshop where the Board members identify the target populations on which to focus these meetings. Dr. Gamble reported BCC is preparing to conduct a community-wide written interest survey. He reported the survey results would be good to use to determine where to hold the town meetings. Mrs. Martinez suggested holding focus meetings at the hospitals, the Chambers, key industries in the area, etc. Once the survey results are available, action will be taken to schedule the meetings.

f. Discussion of Board Trip to Trident Technical College Re: Policy Governance – Mr. Johnson

Mr. Johnson suggested the Board of Trustees members visit Trident Technical College, in South Carolina, to talk with administrators at the college, and to sit in on one of the college's Board meetings to see policy governance in action. Mrs. Martinez asked Ms. Terry Martin, Executive Assistant to the District President, to coordinate a time for the Board members to travel to South Carolina. Dr. Gamble reported the Board received the policy manual information and some additional information, from Trident Technical College.

g. Request for Board Meeting Agenda Items – Board Members

Mrs. Martinez provided agenda items for a future meeting to Dr. Gamble.

**9. FINANCIAL ACTIONS:**

a. Approval of Student Tuition Rates for 2002-2003 – Mr. Little (Addendum)

Mr. Little reported the proposed rate for Advanced and Professional (A&P) classes is approximately five percent higher than last year. He reported the out-of-state tuition for A&P classes is increasing by approximately eight percent. He also reported BCC's rate, in the past year, was not as high as it could have been, relative to the in-state rate. BCC was within the required limits, but the out-of-state students were not paying what BCC considers the full-cost equivalent. Mr. Little reported this adjustment accomplishes the correction while keeping within the appropriate limitations. The Board is required, by Statute, to approve the tuition levels. Dr. Gamble recommended approval of the Student Tuition Rates for 2002-2003.

Dr. Penn Williams moved approval of the Student Tuition Rates for 2002-2003. Mr. Johnson seconded the motion. All those voting in favor of the motion – Handley, Johnson, McCotter, Martinez, and Penn Williams; opposed – none. Motion unanimously approved.

b. Approval of 2002-2003 Unrestricted Fund Budget – Mr. Little (Addendum)

This item was deferred to a special Board of Trustees meeting to be held at a later date.

- c. Approval of Unrestricted Budget Amendment #5 – Mr. Little (Addendum)  
Approved – consent agenda.
- d. Approval of Monthly Budget Summary Report (April 2002) – Mr. Cherry (Addendum)  
Approved – consent agenda.

**10. REPORT OF THE DISTRICT PRESIDENT:**

- a. Response to Board of Trustees’ Questions Regarding the Equity Report – Ms. Oglesby

Dr. Gamble reported the Board was provided charts regarding the Equity Report he asked Ms. Joni Oglesby, Associate Vice President of Human Resources, to review the information with the Board. Mrs. Martinez suggested providing these charts each year to compare to the prior year in this format, to determine if there was an improvement.

- b. Executive Limitations and Institutional Ends

Dr. Gamble discussed the process of implementation of Policy Governance and the Board setting the executive limitations and the institutional ends. The Board will further explore the schedule to be used to move forward with the process.

- c. Dr. Koller’s Testimony Before the National Commission on the Future of the United States Aerospace Industry

Dr. Gamble reported the Board received a copy of Dr. Koller’s testimony before the National Commission on the Future of the United States Aerospace Industry. It is an outstanding presentation the Board should review.

- d. Civilian/Military Dinner Meeting on May 23, 2002

Dr. Gamble reminded the Board members about the Civilian/Military dinner meeting, on Thursday, May 23, 2002, being hosted by BCC on the Palm Bay Campus. The campus tours begin at 5:30 p.m., the social hour begins at 6:00 p.m., and dinner will be provided at 7:30 p.m.

- e. University of Central Florida (UCF) Board of Trustees Meeting on July 25, 2002

Dr. Gamble discussed the University of Central Florida (UCF) Board of Trustees meeting scheduled for Thursday, July 25, 2002, on the BCC Cocoa Campus. The BCC Board of Trustees is invited to the breakfast and the lunch. Dr. Gamble invited the BCC Board members to attend the opening of the meeting so they could be introduced.

f. Spring Graduation Ceremonies

Dr. Gamble reported the college graduated 942 students at the Spring ceremony.

g. Election to the Florida Council of Presidents

Dr. Gamble reported he has been elected Vice Chairman of the Florida Council of Presidents, beginning July 1, 2002. On July 1, 2003, Dr. Gamble will become the Chairman of the Florida Council of Presidents.

h. Commission on Adult Learning and Educational Credentials of the American Council on Education

Dr. Gamble reported he was appointed to the Commission on Adult Learning and Educational Credentials of the American Council on Education. He reported this is a three-year term, beginning July 1, 2002.

**11. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 7:08 p.m.

**APPROVED:** \_\_\_\_\_  
**Chair, District Board of Trustees**

**ATTESTED:** \_\_\_\_\_  
**Secretary, District Board of Trustees**