

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
EXECUTIVE SESSION**

October 22, 2001
5:35 p.m.

Auditorium, Building 1
Titusville Campus

PRESENT: Mrs. Miriam E. Martinez, Chair; Mr. James W. Handley, Vice Chair;
Mr. Eugene C. Johnson; Mr. C. R. "Rick" McCotter III;
Dr. Alexandra M. Penn Williams, Mr. Joe D. Matheny, Attorney;
Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mrs. Martinez, Chair, called the meeting to order.

2. REPORT OF SECURITY SITUATION AT ALL CAMPUSES - Dr. Gamble

Dr. Gamble reported the college has begun the training process, due to the current national situation, with security, as well as the shipping and receiving departments. He reported, to-date, all four campuses have had an incident with mail or shipping related activities, which have required action of local authorities. Dr. Gamble stated BCC is taking the terrorism situation very seriously and will take steps required to educate BCC personnel to ensure they are prepared to deal with this situation. Mrs. Martinez suggested that BCC contact Harris or Pitney Bows to receive a copy of the mail handling procedures. Dr. Gamble stated it is important for the Board members to understand BCC is taking action.

3. ADJOURNMENT

The meeting adjourned at 5:47 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees