

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

February 19, 2001
4:00 P.M.

Lecture Auditorium
Palm Bay Campus

PRESENT: Mr. Eugene C. Johnson, Chairman; Mrs. Miriam E. Martinez, Vice Chairman;
Mr. James W. Handley; Mrs. Betts O. Silvernail; Dr. Alexandra M. Penn Williams;
Dr. Thomas E. Gamble, Secretary; Mr. Joe Matheny, Attorney

1. CALL TO ORDER:

Mr. Johnson called the Board meeting to order.

2. CONSENT AGENDA:

Dr. Gamble reported item 7.c., Approval of Out-of-District Travel (Study Abroad) has been added to the open agenda. Dr. Gamble recommended approval of the consent agenda items:

- 3.a. Approval of Minutes - Board of Trustees Workshop - January 22, 2001
- 3.b. Approval of Minutes - Board of Trustees Meeting - January 22, 2001
- 7.a. Approval of Report on Pending Legal Actions
- 7.b. Approval of Out-of-Country Travel
- 8.a. Approval of Personnel Actions
- 9.a. Approval of Monthly Budget Summary Report
- 9.b. Disposition of Surplus Property
- 9.c. Increase in Lab School Tuition

Mrs. Silvernail moved approval of the consent agenda items. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Silvernail, Martinez, Handley, Johnson; opposed - none. Motion unanimously approved. (Dr. Penn Williams unavailable for vote.)

3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETING:

- a. Minutes - Board of Trustees Workshop - January 22, 2001
Approved - consent agenda.
- b. Minutes - Board of Trustees Meeting - January 22, 2001
Approved - consent agenda.

4. COMMUNICATIONS:

- a. Demonstration - Multimedia Room/Wireless Mobile Computer Lab (Room 99) - Dr. Purga/Ms. Salvo/Ms. Anderson (Addendum)

Dr. Bert Purga, Palm Bay Campus President, introduced Ms. Deborah F. Anderson, Librarian, and Ms. Jayne L. Salvo, Instructional Technologist, Palm Bay Campus. Ms. Salvo reported on the BCC Palm Bay Campus technology initiatives which are comprised of multimedia rooms, campus wireless plan, laptops in the library and mobile computer lab. She discussed the philosophy of technology capable students and explained the set-up of the multimedia rooms. A demonstration was provided for the Board. She reported on teacher training for the use of the multimedia room.

Ms. Anderson reported on the laptop pilot program in the library. This program started out with modest advertising to see how the program was accepted by students. They were very enthusiastic regarding utilizing the wireless system. As more lap tops were introduced, it opened up access to faculty and staff. Ms. Anderson reported the program data collected from January 2000 through January 2001 shows 31 students, 10 full and part-time faculty members and 16 full and part-time staff members used the laptop computers. It is hoped that this program will be expanded collegewide.

Plans for the future include adding a third access point in Building I, going completely wireless and adding five new laptops in the library of Building II and having wireless coverage campus wide through a lap top cart and projector. The cart holds 16-36 lap tops and includes recharging battery packs and a wireless node. The total cost of this set-up is approximately \$50,000. It would allow any classroom to become a computer lab.

Dr. Gamble commended Ms. Salvo and her group for the assistance provided in setting up the college's multimedia rooms.

- b. Update - Digital television Station - Mr. Williams (Addendum)

Mr. Joe Williams, WBCC-TV Station Manager, reported on the television station's digital transition and operational plan. The FCC has mandated all television stations must broadcast a digital signal and the phased-in transition schedule ends with all public television stations beginning digital transmission no later than May 1, 2003. Existing analog transmission must end by December 2006, when all television stations will surrender their analog channels to the government.

Mr. Williams reported WBCC-TV currently operates at a profit and brings funding into the college from various clients. The television station is required to assist with the distance learning program in providing video streaming and instructional programs. Mr. Williams discussed the use of the television station to video employee interviews, promotions for events at the college and in the community, programming to support

grades K-12, and airing public meetings. He reported approximately 12% of the college's students are enrolled in distance learning courses.

Mr. Williams reviewed the annual financial summary for the television station and reported the college's total annual revenue anticipated this year is \$1,536,000 and the total expenses are anticipated to be \$1,333,000. Mr. Williams discussed the WBCC-TV business plan, which will be prepared.

Dr. Gamble reported the college is working actively with the FCC, with the assistance of Mr. Williams and Mr. Eddy Pauley, to ensure the college is in the right place at the right time in terms of the analog channel situation. This is an international issue. He asked that the Board members contact Mr. Williams if they have any questions regarding the digital transition and operational plan.

5. CITIZEN'S PRESENTATION:

None

6. CONSTRUCTION AND DEVELOPMENT:

a. Update - College Construction - Mr. Little

Mr. Al Little, Vice President for Administrative and Financial Services, provided a powerpoint presentation on the progress of the college's welcome centers at the Cocoa and Melbourne campuses. He reported the Melbourne Campus welcome center should be finished in April with moving scheduled in May with the facility to be operational the first of June. The Cocoa Campus welcome center should be completed in June with moving scheduled in July and the facility ready for fall registration in August. Mr. Little answered questions presented by the Board.

7. OLD BUSINESS:

a. Report on Pending Legal Actions (Addendum)

Approved - consent agenda.

b. Approval of Out-of-Country Travel - Mr. Little (Addendum)

Approved - consent agenda.

c. Approval of Out-of-District Travel (Study Abroad) - Dr. Fettrow (Addendum)

Dr. Gamble briefly described the out-of-district travel request, which is for the renewal of the Adventures in Costa Rica program. Since this was a new course approved by the

Board and State Board of Community Colleges last year, the State Board of Community Colleges requires that a request to renew be approved by the Board of Trustees. The renewal is then good for three years.

Dr. Penn Williams moved approval of renewal of the out-of-district travel program, Adventures in Costa Rica. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Silvernail, Martinez, Penn Williams, Handley, Johnson; opposed - none. Motion unanimously approved.

8. NEW BUSINESS:

- a. Approval of Personnel Actions - Ms. Oglesby (Addendum)

Approved - consent agenda.

9. FINANCIAL ACTIONS:

- a. Monthly Budget Summary Report (Addendum)

Approved - consent agenda.

- b. Disposition of Surplus Property (Addendum)

Approved - consent agenda.

- c. Increase in Lab School Tuition - Dr. Bilsky (Addendum)

Approved - consent agenda.

- d. Budget Amendment - Unrestricted Fund - Mr. Little (Addendum)

Mr. Little reported the budget amendment is routine. He reported the budget amendment recognizes an increase in the college's budget in the cosmetology area, as well as bringing in some expenditures to accommodate marketing adjustments.

Mr. Handley moved approval of the unrestricted budget amendment 3. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Handley, Silvernail, Penn Williams, Martinez, Johnson; opposed - none. Motion unanimously approved.

10. REPORT OF THE DISTRICT PRESIDENT:

a. Memorandum of Understanding with the Harmony Institute

Dr. Gamble reported on a proposed agreement between the Harmony Institute and Brevard Community College. Dr. Brenda Fettrow, Cocoa Campus President, reported Harmony is a new community in the St. Cloud area. If this agreement is approved, this would be a partnership between the Veterinarian Technician program at BCC and the Harmony Institute. Dr. Fettrow reported a reception is planned in the Planetarium on February 27 with the Harmony Institute and Albert Schweitzer's daughter, Rhena Schweitzer Miller. Mr. John Moore, Dean, Allied Health, reported Harmony is developing a center where if an individual requires a hospital stay, their pet would be cared for during this time. Part of BCC's involvement, would be to help to establish a wellness center if the proposal is approved.

b. 2001 American Association of Community Colleges/Association of Community College Trustees National Legislative Seminar

Dr. Gamble provided materials to the Board which he received from the AACC/ACCT National Legislative Seminar. The new Secretary of Education, Dr. Rod Paige, gave a presentation at the seminar which was very supportive of the community college effort and the potential involvement of certification of teachers to deal with the teacher crisis. Dr. Gamble reported he had the opportunity to visit with each of the offices of the Brevard delegation in Washington, D.C.

c. Continuous Quality Improvement Network

Dr. Gamble reported he attended the Continuous Quality Improvement Network conference. This session was devoted primarily to planning for next summer's institute, which was held at Disney World last year. This coming summer, the primary focus will be on effective mechanisms for personnel retention and workplace satisfaction. BCC will be sending a team of approximately five people to the workshop being held in Dallas. The following session will be held in Seattle, where they will be working with Microsoft and Boeing.

d. Alternative Teaching Certification

Dr. Gamble provided the Board members a copy of the materials received from Dr. Richard DiPatri, School Superintendent, on alternative teaching certification. Dr. Gamble's indicated Dr. DiPatri will be sending a recommendation to the State Board of Education to initiate a similar process in Brevard County as early as this summer. Brevard Community College would have involvement in the process of training alternative route teachers. It is planned that the distance learning program be utilized for part of this process. Dr. Gamble felt there is great potential for retirees in the community in the teaching field.

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11. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 5:25 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees