

**BREVARD COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING**

October 16, 2000  
4:00 P.M.

Lecture Auditorium  
Titusville Campus

**PRESENT:** Mr. Eugene C. Johnson, Chairman; Mrs. Miriam E. Martinez, Vice Chairman;  
Mr. James W. Handley; Mrs. Betts O. Silvernail; Dr. Alexandra M. Penn  
Williams; Dr. Thomas E. Gamble, Secretary

**ABSENT:** Mr. Joe Matheny, Attorney

**1. CALL TO ORDER:**

Mr. Johnson, Chairman, called the meeting to order.

**2. CONSENT AGENDA:**

Dr. Gamble recommended approval of the consent agenda items as amended:

- 3.a. Minutes - Board of Trustees Workshop - August 18 & 19, 2000
- 3.b. Minutes - Board of Trustees Meeting - September 18, 2000
- 3.c. Minutes - Board of Trustees Workshop - September 25, 2000
- 7.a. Report on Pending Legal Actions
- 7.b. Additions/Revisions to College Policy Manual: Policy #302.02 and  
Policy #400.07
- 8.a. Approval of Personnel Actions
- 8.b. Annual Safety Discrepancy Report 2000-2001
- 9.a. Monthly Budget Status Report

Mr. Handley moved approval of the consent agenda items.  
Mrs. Silvernail seconded the motion. All those voting in  
favor of the motion - Handley, Silvernail, Johnson,  
Martinez; opposed - none. Motion approved. (Dr. Penn  
Williams unavailable for vote.)

**3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETING:**

- a. Minutes - Board of Trustees Workshop - August 18 & 19, 2000

Approved - consent agenda.

- b. Minutes - Board of Trustees Meeting - September 18, 2000

Approved - consent agenda.

- c. Minutes - Board of Trustees Workshop - September 25, 2000

Approved - consent agenda.

**4. COMMUNICATIONS:**

- a. Update on BCC/Parrish Medical Center Land Exchange - Dr. Koller

Dr. Al Koller, Titusville Campus President, introduced Mr. Chris Male, Senior Vice President, Parrish Medical Center and Mr. Harry Jones, attorney for Parrish Medical Center. Dr. Koller reported since the Board of Trustees was last briefed, negotiations have been taking place with the American Legion to acquire additional property adjacent to the Titusville Campus, in hopes of moving the potential south roadway slightly to the west. The negotiation has come to a conclusion with no change in the status. Dr. Koller provided a drawing of an aerial of a proposed roadway. The college and Parrish Medical Center are currently involved in a property exchange with an appropriate charge to Parrish Medical Center in order to make arrangements for paving. It is hoped that in the process of making the exchange, the college can complete the loop road on the Titusville Campus. The existing entrance to the Titusville Campus will remain, however, a new south corridor will be opened as the main entrance.

Dr. Koller reported the attorneys are in the process of drawing up property specifications. Mr. Jones reported the college previously engaged an appraiser to determine the fair market value of the property located south of the proposed entrance road. As the discussions have continued, the college has expressed an interest in acquiring the part of the Parrish Medical Center property north of the proposed entrance road for signage, campus integrity and security. It is proposed that the property be traded, however, Parrish Medical Center is acquiring more property than they are giving to the college. The next step would be to have the surveyor ascertain the exact acreage in each of the parcels and Parrish Medical Center will pay the college the difference in cash as previously agreed. Mr. Jones reported it is intended to have a new lighted intersection from which the college would benefit from a safety standpoint. Mr. Jones reported this proposal will be brought to the hospital board in early November for approval and then would come to the Board of Trustees for their November meeting. Mr. Male reported if all approvals are obtained, it is anticipated the road construction will begin in midsummer.

**5. CITIZEN'S PRESENTATION:**

None

**6. CONSTRUCTION AND DEVELOPMENT:**

- a. Approval of Contract for Amphitheater - Palm Bay Campus - Dr. Purga (Addendum)

Dr. Bert Purga, Palm Bay Campus President, introduced Mr. Gary Nungesser, President of the Palm Bay Chamber of Commerce Foundation. Dr. Purga reported the college has been working closely with the Palm Bay Chamber of Commerce Foundation regarding an amphitheater to be located at the Palm Bay Campus. The proposed location would be the center of the Palm Bay Campus, just south of the canal. The amphitheater stage would face southeast. The berm capacity would be approximately 3,000 and the seated capacity of the amphitheater under cover would be approximately 2,200. Dr. Purga stated it is felt the facility would be beneficial, not only to the City of Palm Bay and south Brevard, but the entire Brevard community. Dr. Purga reported the lease agreement has been reviewed by Mr. Matheny and the college staff. An addendum agreement will be presented for Board approval at the November meeting which will address the insurance and liability issues. Dr. Purga reported the ten-year commitment was required by the Palm Bay Chamber of Commerce Foundation as they approach the community for donations. There is an opportunity for either party to terminate the agreement under certain criteria. Dr. Purga summarized the lease agreement, which is a thirty-year agreement with ten year intervals. The Palm Bay Chamber of Commerce Foundation would provide for 100% of the financing of the project and maintenance of the facility.

Dr. Purga answered questions presented by the Board of Trustees.

Mr. Nungesser reported the Palm Bay Chamber of Commerce Foundation's purposes are firstly, education and secondly, public buildings within the City of Palm Bay. A discussion was held on the location of signage for the amphitheater. Dr. Gamble reported the administration and the Palm Bay Chamber of Commerce Foundation had discussed having a sign that would be close to I-95 and also adjacent to the entrance to the main building areas of the Palm Bay Campus. Dr. Gamble indicated the amphitheater project significantly enhances visibility of the college in the Palm Bay area and will have a major positive impact on the college. He recommended approval of the lease agreement.

Mrs. Martinez moved approval of the lease agreement

between the BCC Board of Trustees and the Palm Bay Chamber Community Foundation to locate an amphitheater at the Palm Bay Campus. Mr. Handley seconded the motion. All those voting in favor of the motion - Handley, Silvernail, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

b. Award of Bid - Roofing Projects - Mr. Little (Addendum)

Mr. Al Little, Vice President for Finance and Administrative Services, reported with the assistance of Rood & Zwick, architects, drawings have been completed of the re-roofing projects for the Industrial Building, Administration Building, and Technical Building on the Cocoa Campus and the Criminal Justice Building on the Melbourne Campus. Mr. Little reported the college issued a bid to re-roof the buildings. The bid opening was held on Tuesday, October 10 and all bids received significantly exceeded the budget. Mr. Little reported the architect is working with Mr. Richard Moon to determine why the bids exceeded the initial estimates. At this time, Mr. Little recommended the Board reject these bids due to budgetary constraints. The situation will be reassessed and will be brought back to the Board with a revised plan.

Dr. Penn Williams moved approval to reject the bids for the re-roofing projects. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Penn Williams, Silvernail, Handley, Martinez, Johnson; opposed - none. Motion unanimously approved.

c. Approval of Guaranteed Maximum Price - Student Welcome Center - Mr. Little (Addendum)

Mr. Little reported the Welcome Center Design Committee has worked together with the architect and the construction manager to finalize the plans and the college has completed negotiations with H.J. High, the Construction Manager. The guaranteed maximum price, with the approval of Amendment #2, will be \$4,051,313. This is the maximum price to be paid to H.J. High for construction costs. Mr. Little reported it is anticipated the Melbourne Campus renovation will be completed by April 2001 and the Cocoa Campus renovation to be completed by July 1, 2001. The total cost of the project, including architect fees, furniture, equipment, and other anticipated costs exceeded the budget approximately \$200,000. This is primarily due to a necessary increase in the scope of the project on the Melbourne Campus. Mr. Little reported an underground piping project, which is not critical for this year, will be deferred until next year, along with

some renovation costs. Mr. Little felt with those budget adjustments, the increase in the budget could be worked out. He recommended approval of Amendment #2 to the construction manager's contract in the amount of \$3,427,329. Dr. Gamble recommended approval of Amendment #2 to H.J. High's contract.

Dr. Penn Williams moved approval of Amendment #2 to H.J. High's contract. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Penn Williams, Silvernail, Handley, Martinez, Johnson; opposed - none. Motion unanimously approved.

d. Amendment - Welcome Center Contract - Master Planning Service - Cocoa Campus - Mr. Little (Addendum)

Mr. Little reported the Board of Trustees approved master planning as part of the capital budget for the current year. The Welcome Center project on the Cocoa Campus brings an immediate need for these services since the new facade, as well as the view of the new facility, bring a dramatic change to the campus. Florida Architects has agreed to increase the scope of the Welcome Center project to include master planning services for the Cocoa Campus. The focus of the master plan will be on the needs and use of the current facilities, rather than the development of new facilities. The plan will also include work on landscape design to assist in the project to redevelop the Clearlake Road vista and incorporate an electronic sign. Mr. Little reported the process will take approximately two months and the anticipated cost for this service is \$25,000. Master planning is anticipated for the remaining campuses, however, it was determined that the college should move forward on the Cocoa Campus project and will address the others in the near future. A request for proposal will be submitted for master planning on the other three campuses. Mrs. Martinez felt if the college is satisfied with the work of Florida Architects it would be beneficial to continue with them for the master planning on the other three campuses. Mr. Handley asked if the college has had an analysis performed on the ten-year projections for facilities as this would be needed before a master plan could be completed. Dr. Gamble reported the college is emphasizing upgrades to existing facilities and the evaluation to converting buildings to meet the needs of the future. Dr. Gamble recommended approval of the amendment to the contract with Florida Architects to allow for master planning services on the Cocoa Campus.

Mr. Handley moved approval of the amendment to the contract with Florida Architects to include master planning services on the Cocoa Campus. Mrs. Silvernail seconded

the motion. All those voting in favor of the motion - Handley, Silvernail, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

**7. OLD BUSINESS:**

- a. Report on Pending Legal Actions (Addendum)

Approved - consent agenda.

- b. Additions/Revisions to College Policy Manual: Policy #302.02 - Ms. Oglesby and Policy #400.07 - Dr. Bilsky - 2<sup>nd</sup> Reading (Addendum)

Approved - consent agenda.

**8. NEW BUSINESS:**

- a. Approval of Personnel Actions - Ms. Oglesby (Addendum)

Approved - consent agenda.

- b. Annual Safety Discrepancy Report 2000-2001 - Mr. Carman (Addendum)

Approved - consent agenda.

- c. Approval of Employee Insurance Plan - Mr. Little (Addendum)

Mr. Al Little, Vice President of Administrative and Financial Services, reported the Insurance Committee was composed of six staff members and six faculty members, and joining the committee as resource members were Ms. Joni Oglesby, Ms. Darla Ferguson and himself. This year, Betts Silvernail sat on the committee to provide her expertise and to listen as a Board member. Mr. Little felt based on information he received the Insurance Committee worked harder this year than they ever had.

Mr. Little reported at one of the committee's initial meetings this year, it was decided to continue the use of Gallagher-Bassett for brokerage renewal and to investigate any alternatives for the college. The committee believed Gallagher-Bassett had done an excellent job for the college in the past and Gallagher-Bassett was also willing to lower their commission rate 2%, which is charged to the insurance companies, as opposed to the college. Mr. Little reported the

committee requested a renewal quote from the current insurance plans which were compared to the Florida Risk Management Consortium quote.

In July of this year, the initial response for the current plans were received from Prudential and CIGNA and the committee realized CIGNA was increasing their rate 20% and Prudential was increasing their rate 43%. The college then asked Gallagher-Bassett to investigate every possibility in the current market. Under those circumstances, the committee determined to identify one full-featured policy similar to the policy with CIGNA and one lower benefit/low cost plan to give the families an option for affordable health care. Gallagher-Bassett proceeded to investigate the possibilities in those areas and found that no company was willing to quote a group policy with less than a full feature of benefits. Due to this fact, the committee felt a full-featured plan should be reviewed, such as with CIGNA, along with the lowest cost HMO they could find to give the families the lowest cost option available.

Mr. Little discussed the cost for the college to obtain insurance through the Florida Insurance Consortium. The price, along with the insurance plan was presented to the Insurance Committee to compare with the other selections. Mr. Little reported the committee seriously reviewed pricing and benefits of each plan and looked at five point-of-service (PPO) plans and 11 different HMO's and, in each case, the committee voted to recommend the plan which would provide the best benefits for the least money for that type of plan. Mr. Little reported the rates for the Florida Institute of Technology for 2000 are similar to BCC's, however, he spoke to the broker who indicated large increases are expected for 2001. Last week, the School Board approved new contribution rates for their employees at \$278 per month, as compared to BCC's CIGNA plan at \$276 and the Prudential plan at \$287. Mr. Little reported, in summary, the plans recommended by the Insurance Committee are the best plans available for the best premium possible. The college pays for the individual employee's coverage, however, the employee has to pay for dependent coverage.

Mrs. Silvernail reported the problem with the insurance coverage is there is no competition in Brevard County and at some time, the Insurance Committee may wish to evaluate the plan coverage. The insurance recommendation is for a one-year period and at that time the coverage will be reinvestigated to come up with a lower cost/lower benefit plan. Mrs. Martinez felt the Insurance Committee team performed an excellent job in analyzing all possible options and felt the employees should feel they were well represented. She felt the reality of the matter is everyone has to face the insurance costs are going out of sight, not only for BCC, but for all employers.

Mr. Little reported it is felt the young, healthy families will be able to find individual coverage significantly cheaper than the college can offer. Mr. Little reported for employees who opt out of the college's insurance, as they are covered for insurance elsewhere, a plan will be brought to the Board at the November meeting which would provide other benefits in place of the regular insurance. Dr. Gamble approved the Insurance Committee recommendation for the renewal of the current CIGNA and Prudential policies.

Mrs. Silvernail moved approval of the health care insurance recommendation from the Insurance Committee. Mr. Handley seconded the motion. All those voting in favor of the motion - Silvernail, Handley, Penn Williams, Martinez, Johnson; opposed - none. Motion unanimously approved.

**9. FINANCIAL ACTIONS:**

- a. Monthly Budget Status Report - Mr. Little (Addendum)

Approved - consent agenda.

- b. Approval of Fund 1 Budget Amendment #2, 2000-2001- Mr. Little (Addendum)

Mr. Little reported the Fund 1 Budget Amendment #2, 2000-2001 is a budget amendment to the unrestricted fund to address needs in the Cocoa Café and Culinary Arts program, Continuing Education and Marketing. Mrs. Martinez commented the college should begin to monitor what is spent in the marketing area and to measure what is derived from this amount. Dr. Gamble reported the community survey should be completed shortly and once concluded, a meeting will be held on the development of the marketing plan for the college. Dr. Gamble reported he met with President John Hitt, UCF, and he is committing \$100,000 of UCF funds for joint marketing and has offered the assistance of his marketing staff which should be helpful to BCC's efforts. Dr. Gamble recommended approval of the Fund 1 Budget Amendment #2.

Mrs. Martinez moved approval of the Fund 1 Budget Amendment #2. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Martinez, Penn Williams, Handley, Silvernail, Johnson; opposed - none. Motion unanimously approved.

c. Charter Schools

Dr. Penn Williams reported information on the Okaloosa-Walton Charter High School has been provided to the Board for their review. This high school was developed in partnership with the K-12 system and the community college system with a dual enrollment thrust. Dr. Penn Williams encouraged the Board to review this material. She asked the Board to consider a future meeting with the K-12 system regarding charter schools. Dr. Penn Williams reported she had met with the new school superintendent, Dr. Richard DiPatri, and he is supportive of charter schools. She reported there has been a feeling that a central location is needed for a student who is interested in pursuing a vocational certificate or to focus on a particular area of interest.

10. **REPORT OF THE DISTRICT PRESIDENT:**

a. Data and Technology Division Reorganization

Dr. Gamble called the Board's attention to the Personnel Actions, specifically, the Data and Technology Division reorganization which is complete with the appointment of Mr. Michael Frank Billings as Director of Web Technology who will be working in tandem with Tony Awtonomow, as Director of Networking and Data Operations and Rick Story, as Director of Administrative Systems.

b. Planetarium Director

Dr. Gamble reported Mark Howard has been moved permanently to the Planetarium Director position with Suzanne Leslie as Associate Director who will market the planetarium programs. Dr. Fettrow, along with members of her staff, conducted a study of the potential and costs involved and the decision was made that it would be to the advantage of the Planetarium and its future development to have Mr. Mark Howard as the Director.

c. Adopt-a-School Program

Dr. Gamble reported a summary has been provided to the Board on what the Cocoa and Melbourne Campuses are doing with the Adopt-a-School program.

d. Governance Issues

Dr. Gamble reported a draft of Governance Issues provided by the Council of Presidents has been provided to the Board. The intent of this document is to present to the task force established a statement on behalf of the community colleges in total through the Council of Presidents and the Florida Association of Community Colleges. Dr. Gamble encouraged comments and suggestions from the Board. Dr. Gamble reported he had made suggestions in terms of modification, one of which he felt there should be some clear identification with the Boards of Trustees of the community colleges to be appointed by the Governor as opposed to locally elected officials, and that is not specifically addressed.

e. Report on International Students

Dr. Gamble reported BCC has approximately 202 international students from 61 countries.

f. Rededication of the Allied Health Building

Dr. Gamble reported the Allied Health Building rededication is scheduled on Tuesday, October 24 at 2:30 p.m. in which the facility will be renamed the Harbor City Volunteer Ambulance Squad Allied Health Center. This rededication is in recognition of a major contribution to the college by the Harbor City Volunteer Ambulance Squad.

g. 2000 Diversity Celebration

Dr. Gamble reported the 2000 Diversity Celebration is scheduled at the Melbourne Campus on Saturday, November 4 from 9:00 a.m. until 6:00 p.m.

h. Massing of the Colors

Dr. Gamble reported on Saturday, November 11 at 3:00 p.m. in the Cocoa Campus amphitheater, the Massing of the Colors ceremony is scheduled. This year the Air Force will be recognized.

**11. ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 5:40 p.m.

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**APPROVED:** \_\_\_\_\_  
**Chairman, District Board of Trustees**

**ATTESTED:** \_\_\_\_\_  
**Secretary, District Board of Trustees**