

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

April 17, 2000
4:00 P.M.

Job Link Center
Eau Gallie Blvd., Melbourne

PRESENT: Betts O. Silvernail, Vice Chairman; James W. Handley; Miriam E. Martinez; Dr. Alexandra M. Penn Williams; Joe D. Matheny, Attorney; Thomas E. Gamble, Secretary

ABSENT: Eugene C. Johnson, Chairman

1. CALL TO ORDER:

Mrs. Silvernail, Vice Chairman, called the meeting to order and she thanked the Job Link staff for providing a tour of the facility to the Board.

2. CONSENT AGENDA:

Dr. Gamble recommended approval of the consent agenda items as presented:

- 3.a. Minutes - Board of Trustees Presidential Evaluation Workshop Meeting - March 20, 2000
- 3.b. Minutes - Board of Trustees Budget Preparation Workshop Meeting - March 20, 2000
- 3.c. Minutes - Board of Trustees Meeting - March 20, 2000
- 8.a.(2) Approval of #99-00-14 - 440 Ton Centrifugal Chiller
- 8.b. Approval of Personnel Actions
- 8.g. Approval of College Catalog - 2000/2001
- 9.a. Monthly Budget Summary

Mrs. Martinez moved approval of the consent agenda items as presented. Mr. Handley seconded the motion. All those voting in favor of the motion - Handley, Silvernail, Penn Williams, Martinez; opposed - none. Motion unanimously approved.

3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETING:

- a. Minutes - Board of Trustees Presidential Evaluation Workshop Meeting - March 20, 2000

Approved as part of consent agenda items.

b. Minutes - Board of Trustees Budget Workshop Meeting - March 20, 2000

Approved as part of consent agenda items.

c. Minutes - Board of Trustees Meeting - March 20, 2000

Approved as part of consent agenda items.

4. COMMUNICATIONS:

a. Recognition - 2000 All-Florida Academic Team

Mrs. Silvernail introduced Catherine Beam, student advisor, Melbourne Campus. Ms. Beam, sponsor of the Melbourne Campus Phi Theta Kappa International Honor Society, reported each year the USA Today Newspaper, the American Association of Community Colleges and Phi Theta Kappa recognize scholarly achievements of students enrolled in a community, technical or junior college. Ms. Beam recognized the Brevard Community College students who are the recipients of the 2000 All-Florida Academic Team. BCC has seven students from four campuses named to the academic team. These students have been invited to attend an awards ceremony in Tallahassee and all seven BCC student recipients will be attending the ceremony. Ms. Beam stated Megan Rothacher (All-Florida First Team), Titusville Campus; Nadine Beard (All-Florida Second Team), Melbourne Campus; Mark Marcojos (All-Florida Second Team), Palm Bay Campus and Walt Smith (All-Florida Second Team), Palm Bay Campus were unable to attend the Board of Trustees meeting. Mrs. Silvernail and Dr. Gamble presented certificates to Alfred Levy (All-Florida First Team), Palm Bay Campus; Jeanette Caesar (All-Florida Second Team), Cocoa Campus and Rowena Gilds (All-Florida Second Team), Cocoa Campus.

b. Report on Information Technology Program - Mr. Russo

Dr. Mike Kaliszeski, Melbourne Campus President, introduced Mr. Claude Russo, Department Chair, Technologies Department, Melbourne Campus. Dr. Kaliszeski reported Mr. Russo has been a collegewide leader with the development of information technology programs and will report on the status of those programs. Mr. Russo gave a power-point presentation and reported on degree programs, the college's status as an AATP training center, the development of a CISCO academy, employment outlooks for program graduates and grants and future challenges for information technology programs.

Mr. Russo reported instructor certification is required for each course taught under the Microsoft Authorized Academic Training Provider Program. The Microsoft official curriculum is afforded to BCC by becoming a member of the training program. The CISCO local academy provides full instructor training at a minimal cost. The student can actually go through the entire course through the internet and this is done in an interactive hands-on training environment. Mr. Russo reviewed the computer degrees available and plans for the future.

Mrs. Martinez asked if any methodology is taught in the two degrees. Mr. Russo reported that theory at BCC is taught hands-on. The classes work in development teams with approximately three to four students per team developing the same projects so there is some competition among the teams. Through this experience, the students are learning team building skills, deadlines, time lines, and how to roll products out.

Mr. Russo reported that the college currently has a \$200,000 State Capitalization Incentive Grant that is enabling the creation of the new networking degree and out of that the college will also get two revamped networking labs. This will also allow the college to purchase the CISCO equipment and to establish a CISCO academy. An additional Capitalization Incentive Grant was submitted for next year that will be attached to the programming degree and certifications will be included as a component.

Dr. Gamble reported one of the efforts underway at BCC is to develop a collegewide planning process to replace equipment across the college on a consistent basis. Dr. Penn Williams asked who pays for the cost of the certifications. Mr. Russo reported students from the Job Link Center have their examinations paid for through an agreement that the Job Link has with the college. Other students would be responsible for their examination fees. Mr. Russo reported on the advisory committee which meets annually and, in addition to that, he works closely with private industry. Mr. Handley asked if high school students were aware of the program with the opportunities that exist and if there was something that could be done with industry to find those students with the aptitude to become programmers or systems people. Mr. Russo reported there are dual enrollment students attending high school who will graduate from the high school and the college program simultaneously. In addition, the CISCO local academy is available at the high school level, however, none of the Brevard County schools have started the program. Dr. Penn Williams asked if any of the AS degree programs articulate with the B.S. degrees. Mr. Russo responded they do not at the public state level, however, they articulate

with Rollins College. The public universities want to teach all of the course work in the program during the third and fourth years.

Dr. Gamble reported that the college plans to expand the "Adopt-a-School" program in all regions and this could be another avenue to assist high school students. Mr. Handley stated he had gotten the feeling from employers in Brevard County that in the Brevard County area they cannot find trained employees and he felt that industry may be willing to help. Mrs. Martinez stated in this area there are those employed as administrative assistants who have computer skills and the maturity needed. If the college offered programs to businesses in the evenings, it would be a good opportunity to recruit and retrain employees. Mr. Russo reported programs are offered during the evenings and days. Dr. Penn Williams asked the number of students who actually complete the program and sit for the examinations for the certifications. Mr. Russo reported approximately 10 percent of the students in the class will sit for the certifications and out of four people who will sit, there will be one who will not receive the certifications. Mrs. Silvernail expressed the appreciation of the Board for Mr. Russo's presentation.

c. Recognition - Basketball Team

Mr. Don Smith, Athletic Director, reported he had been coaching for thirty-seven years and this has been one of his most enjoyable years because of the individuals on the basketball team. The basketball team won the state conference and played in the national tournament. He introduced the team members. Seven of those are from Brevard County. The team consists of Michael Butler, Orlando; Lamont Burgess, St. Petersburg; Norman Cain, Melbourne; Marvis Christian, Cocoa; Joe Cowan, Melbourne; Brian Dolan, Rockledge; Bobby Ferrer, San Juan, Puerto Rico; Oviedo Gonzalez, Melbourne; Joe Gordon, Palm Bay; Andre Jenkins, Eau Gallie; Michael Phenizee, Pittsburgh, Pennsylvania; Timothy Phillips, Willetton, Australia; Phil Puckett, Lexington, Kentucky; Marshall Sanders, St. Petersburg; and Samuel Santiago, Stockbridge, Georgia.

Mr. Smith reported the coaching staff is Coach Tom Cirincione, Coach Robert Worthington, and Kemo Ford, manager assistant. Mr. Smith also thanked the academic team consisting of Jackie French, Gail McKinley and Ron Hill who have taken a special interest in the team. The team captains, Marshall Sanders and Joe Gordon, addressed the Board and thanked them for their support.

5. CITIZEN'S PRESENTATION:

None

6. CONSTRUCTION AND DEVELOPMENT:

a. Approval of Change Order #1, Library/Science Building - Palm Bay Campus - Mr. Moon

Mr. Richard Moon, Director of Plant Maintenance and Operations, provided a brief report on the history of the Palm Bay Campus and the construction project. The college broke ground for the project in July 1999 and the library/science building started in late July, was approximately 21 percent complete as of the end of March 2000. Change Order #1 in the amount of \$159,702, of which \$154,926 (Items #5, #6, #8, and #9) are first-time costs to the college resulting in errors and omissions on the contract documents. Items #4 and #7 have been requested by the college as part of the modification to the building. The change order includes three small credits; items #3 and #10 reduce the contract by \$7,680. Also, the substantial completion date has been extended to March 16, 2001. Mr. Moon reported the Board packet included a letter addressing the impact of Change Order #1 on the project.

Dr. Gamble reported the total Palm Bay Campus construction project includes buildings #2, #3 and #4 and the concern relates to the increase in cost on building #2 as it could impact what the college is able to do in building #3. The college does not yet have the figure for building #4. As it stands at this time, as they look at the total dollars for the project of \$17.3 million, it looks like the college will be approximately \$250,000 short of providing the construction to complete and equip building #3. Negotiations have taken place with the University of Central Florida who has helped BCC obtain approximately \$1.6 million, to construct and finish one complete floor, which UCF then intends to equip. There has been discussion on building a fourth floor with UCF's involvement, however, at the present time, UCF does not have the funding to commit to this project. They have expressed continued interest in working with BCC for the potential fourth floor of the facility. Dr. Gamble reported the administration's position is the change order should be approved, nonetheless, they are concerned with how some of the costs have been incurred relative to that project.

Mrs. Silvernail expressed concern in that a \$109,000 change order was the result of one page missing from the architectural drawings. Mr. Bob Gallardo, Stottler Stagg, explained the error with the electrical Auto Cad drawing. Initially that change order item came across as \$127,000. Stottler met with the electrical subcontractor and managed to reduce this amount to \$109,000.

Mr. Gallardo stated their position is that the items which were omitted are required for the project and that Stottler Stagg feels that part of the cost is their

responsibility. They have not yet worked out the numbers on the difference of what that elimination would have cost had it been in the documents originally and what it would cost now. Stottler Stagg would like to contribute and will be participating with the college in those costs.

Mr. Gallardo answered questions presented by the Board of Trustees regarding the change order for the project. Mr. Matheny explained the law to the extent that this represents a first time cost, which is a cost that the college would have incurred had the pages been in the document, and the college is responsible for those costs. To the extent of any cost that is attributable to the negligence of the architect and engineering firm, they are responsible. He is not aware if there is any cost attributable to their oversight. Mrs. Martinez asked if since this project was done on a competitive bid, would it have changed the college's position. Mr. Matheny stated that was a good question and called for a speculative answer. Mrs. Martinez asked if the Board approves the change order, would they then be in a position where they could not negotiate. Mr. Matheny stated the college could still negotiate with Stottler Stagg. Dr. Penn Williams asked if the college would be vulnerable to the other bidders. Mr. Matheny stated that he did not feel the college would be vulnerable as this was nothing more than a change order. Mr. Handley stated his reaction is that the change order is not a large percentage change and if Stottler can assume some of the cost, then the college can pay for what the original bid would be.

Mr. Handley moved approval of Change Order #1, with the understanding that Stottler Stagg will be contributing a monetary amount to be negotiated. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Handley, Penn Williams, Martinez, Silvernail; opposed - none. Motion unanimously approved.

Mrs. Martinez stated she knows there has been a shift in population in the area of Palm Bay, however, the college has a declining enrollment so she has concerns about not being able to complete additional buildings as it does not seem the demand is there. Dr. Gamble reported he did not think it was in direct correlation with the space they have and what they need. It is true there has been some decline in credit enrollment, however, the overall enrollment including noncredit shows there is a need for space including the expansion of computer labs and related resources, all part of the construction at the Palm Bay Campus. Dr. Gamble reported it is clear that the population is continually growing and as time goes on with a combination of marketing and changes in industry, the college does not have a lot of excess space other than at certain limited times. The

college is attempting to deal with that and a weekend college will be started at the Melbourne Campus to make more effective use of the space on weekends. By working with the University of Central Florida and other partners in higher education, they can develop a learning center for each of our communities throughout Brevard County.

Dr. James Drake, Campus Executive Officer, UCF/Brevard Campus, reported President Hitt has been in support of the Palm Bay area as the first priority because of growth. Dr. Drake stated the fourth floor shell was about two or three legislative sessions ago and money, especially PECO money, got a little more tight. They have never counted on a fourth story in the building. It would be wonderful from a construction standpoint if a shell were erected, however, as Dr. Gamble stated, BCC had altered its master plan to accommodate the building, and last year when UCF thought they would come out ahead in the legislative session and received nothing, President Hitt was successful, behind the scenes, in lobbying directly to the Chancellor and obtained \$1.6 million. As far as UCF goes, they are anticipating the \$1.6 million, which is a few thousand dollars over what it requires to finish, but not furnish completely, one floor. Dr. Drake reported, ultimately, what Dr. Gamble has in mind is to make the facility, in spirit and practice a joint-use facility.

7. OLD BUSINESS:

- a. Report on Pending Legal Actions - Mr. Matheny (Addendum)
- (1) Sheriff's Substation Contract

Mr. Joe Matheny, College Attorney, gave brief report on the history of the proposal for the location of a Brevard County Sheriff's substation on Palm Bay Campus property, which is bond property. In the process of the discussions, the Sheriff made it known that he would like to be on San Fillipo Road. The BCC staff perceives that the presence of the Sheriff at the Palm Bay Campus would represent security to the college and a public purpose. An appraisal of the piece of property which is approximately 3.3 acres came in at \$184,000. Mr. Matheny questioned the appraisal and it appears that the appraiser assessed a value to the land at \$2 a square foot based on the college's sale of property to Saint Johns River Water Management District of some property. In fact, Mr. Matheny reported, BCC sold the property for \$.60 or \$.70 per foot. The appraiser thought the Saint Johns property was a 3-acre track, however, it was really 11.4 acres and he has since changed his opinion and the value of the 3-acre track for the Sheriff substation to approximately \$50,000. Over half of the property is wetland and unusable. Mr. Matheny reported the college has been negotiating with the County

Facilities Director to acquire some paving in exchange for the land. The college expects to receive from the County, paving of approximately 48,000 square feet at the Palm Bay Campus for an approximate value of \$60,000. The property is valued for tax assessment purposes at \$67,000. A cash offer was received from the County for \$25,000. College administration recommends the Board authorize the contract with the County. Mr. Matheny reported he has prepared an agreement between Brevard Community College and the Board of County Commissioners. It is the Board's decision on whether they would like to give Brevard County the property and leave it up to the college administration to negotiate the final number of paved areas, or whether they would like to negotiate a firm contract. Next door to the property is a fire station on property which the college leases to the City of Palm Bay.

Dr. Gamble stated the administration feels there is considerable value and benefit to the college by the proximity of the Sheriff's substation, as is the case with the fire station. As the Palm Bay Campus continues to develop, and with the Fair moving there, along with the community swimming pool, and possibly a YMCA facility, it is felt it would be an advantage to have the proximity of the substation located nearby. Mrs. Silvernail stated if Mr. Matheny and the college staff are confident the County will provide comparable, or better value, in the asphalt paving, she had no problem with the conveyance. Mr. Matheny stated the agreement he prepared has not been approved by the County. He has been in communication with the County Facilities Director who is committed to assisting the college with paving. Mr. Matheny stated if the Board of Trustees authorizes conveyance, he will hold the deed until the County has signed the agreement and completes the paving. Dr. Gamble recommended approval of the agreement between Brevard Community College and the Board of County Commissioners for the exchange of the property for paving services.

Dr. Penn Williams moved approval for the exchange of property/paving services between Brevard Community College and the Board of Brevard County Commissioners. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Penn Williams, Martinez, Handley, Silvernail; opposed - none. Motion unanimously approved.

(2) Bid Protest

Mr. Matheny reported the college bid the mechanical building and walkway at

Palm Bay and awarded the project to the low bidder, Quality Maintenance and Repair in the amount of \$1, 494,500. The third low bidder, with a bid of \$2,048,000, has filed a protest based on the fact that the low bidder and second low bidder did not comply with the Florida Trenching Act. The Florida Trenching Act requires that if a bidder is going to build a trench more than five feet deep, when the bid is submitted he must calculate the cost to comply with the Florida Trenching Act. The low bidder and second low bidder did not provide that information. The second part of the Florida Trenching Act requires the individual who will be digging the trench to specify how he will comply with the act. Mr. Matheny reported the college negotiated with the protestor under the bid protest laws. It was felt that because the plans and specifications were not quite clear, it would be better to settle with the protestor, so the protestor was offered, subject to the Board's approval, \$15,000 to withdraw his protest. He rejected this and requested \$100,000. A short time ago, Mr. Matheny received information that the protestor agreed to accept the \$15,000 and withdraw his protest. Mr. Matheny felt it would cost more to litigate the protest – win or lose – than to pay the settlement. Mr. Matheny reported the low bidder did state in his bid that he would comply with the Florida Trenching Act; he just did not say what it would cost.

Mr. Handley moved approval to authorize a \$15,000 settlement to the bid protestor, Capital Construction. Dr. Penn Williams seconded the motion.

Mrs. Silvernail stated she would like to have the college staff talk to Stottler Stagg about paying for the settlement fee. Mr. Gallardo reported the documents submitted for the project stated the bidder had to comply with the Florida Trenching Act. The statute states that if they do not trench below five feet, they do not have to submit the cost and the low bidder is not going to trench below five feet. Mrs. Silvernail said she would like to leave it up to the college staff to negotiate with Stottler Stagg and would like to have steps taken so this does not happen again. Mr. Gallardo stated that when the documents are sent out for bid, that a form regarding the Florida Trenching Act could be completed, which has to be submitted at the time of the bid, as well as including a statement that an individual who files a bid protest has to post a bond. Mr. Matheny stated he would make sure this is included. Mrs. Martinez asked that Mr. Mike Raphael, Internal Auditor, check to ensure that the Florida Trenching Act form and the wording are added to all future bid packages to require that a bid protestor post a bond.

All those voting in favor of the motion - Handley, Penn

Williams, Martinez, Silvernail; opposed - none. Motion unanimously approved.

(3) Ross Case

Mr. Matheny reported it was past time for the judge to rule on a motion to dismiss the Ross case. The rules provide when that happens the judge be notified. Mr. Matheny will contact the judge.

8. NEW BUSINESS:

a. Purchasing Actions - Mr. Little (Addendum)

(1) #99-00-13 - Natural Gas Supply

Mr. Mark Cherry, Associate Vice President, Collegewide Accounting, reported in the past the college purchased natural gas on a state contract; however, due to the complex billing structure, the college decided to bid the natural gas services. Five invitations to bid were sent out with one response received. Florida Power and Light (FP&L) has bid a supply charge of only \$.35 per mmbtu and a \$.05 per mmbtu charge to consolidate billing with a local supplier. This will provide the college with a natural gas supply contract at approximately one half the supply charge currently paid. The savings expected is between \$20,000 and \$30,000 for next year using the proposed rate schedule. Mr. Baker explained the bid specifications and that they were important in eliminating billing problems experienced in the past. Dr. Gamble recommended approval of the award of bid meeting specifications to FP&L.

Mrs. Martinez moved approval of the award of bid meeting specifications to Florida Power and Light Services. Mr. Handley seconded the motion. All those voting in favor of the motion - Martinez, Handley, Penn Williams, Silvernail; opposed - none. Motion unanimously approved.

(2) #99-00-14 - 440 Ton Centrifugal Chiller

Approved as part of consent agenda items.

b. Approval of Personnel Actions - Mr. Lawton

Approved as part of consent agenda items.

c. Quarterly Report - Midwest Research Institute - Dr. Hall (Addendum)

Dr. Purga introduced Dr. Andrea Hall, Senior Vice President for Midwest Research Institute, Kansas City. Dr. Purga also introduced Mr. Gary Nungesser, Chair, Brevard Teaching and Research Laboratories. Dr. Hall provided the quarterly report for the third quarter of the year. She reviewed the cumulative report from July 1999 through March 2000. Dr. Hall reported MRI is \$860,000 greater than budget for total project revenues. MRI is 40% better than budget on income. The technical costs are significantly ahead at 26% over budget with the addition of numerous staff, recruiting and other costs. Dr. Hall reported with the increase in sales, it has been a challenge to hire the staff needed to perform the work. Twenty-three staff members have been added since April 1999. MRI is currently recruiting to fill seven biologist and chemist positions for current research projects.

Dr. Hall reported that regarding the possible acquisition of the facility by MRI, preliminary discussions were held in January with representatives from the college and the Brevard Teaching and Research Laboratories. Recently, MRI asked for a valuation of the laboratory equipment from the college. On April 6, Mr. Frank Tsamoutales met with Dr. Hall for the purpose of initiating discussions regarding MRI purchasing the laboratory, status of the bond debt, and marketing by Tsamoutales. Dr. Hall communicated MRI's position and stated the accelerated schedule to sell the lab has been a surprise to MRI. The management and operation agreement was signed one year ago and the agreement refers to an initial three-year term which is renewed annually. After that period, there would be an automatic five-year extension. Dr. Hall felt the original intent of the management and operation agreement was to give MRI an opportunity to evaluate the marketplace and to determine if the lab could be competitive in the mainstream environment. During this time, over the first two or three years, MRI was planning to build the revenues and to share profits with BCC. The ultimate outcome of the agreement was that MRI would have an opportunity to purchase the lab. Dr. Hall wanted to assure the Board that is MRI's primary objective. Dr. Hall reported she is preparing a plan for the MRI Board of Directors for their June meeting. She expects shortly after that meeting to come back to the Board of Trustees with an offer.

Dr. Gamble reported one of the reasons the MRI contract had a year to year approval mechanism was the members of the Board of Trustees, from the

previous board, wanted to leave the door open in case there was an offer of some kind given the level of expense to the college. He did not feel the decision of the present Board to move the effort along in terms of marketing the land subject to the bond issue was counter to that understanding.

Dr. Hall reported Mr. Tsamoutales, she and others had a good meeting and felt his connections in the state might assist with bringing additional business to the laboratories. Dr. Penn Williams asked Mr. Matheny if MRI does purchase the laboratories if the college would still be responsible for the 4 percent of gross sales commission even through MRI expressed an interest to purchase the facility before the agreement with Tsamoutales Limited. Mr. Matheny responded the way the agreement with Tsamoutales Limited is set up is that he would receive 4 percent, less a portion of the amount paid to him in the interim. Mr. Matheny reported Tsamoutales Limited is paid \$6,000 a month and out of that amount, \$4,000 each month would apply as a credit against the commission.

d. Name-Change - Brevard Teaching and Research Laboratories (BTRL)
(Addendum)

Dr. Purga reported the Florida Education and Research Foundation and the Brevard Teaching and Research Laboratories (BTRL) boards have approved the recommendation to change the Brevard Teaching and Research Laboratories, Inc. to the Florida Teaching and Research Laboratories, Inc. based on an interest in marketing. MRI has also approved this name change. If the Board approves, Mr. Matheny will take the steps necessary to activate the wording in the articles of incorporation and bylaws.

Mrs. Martinez moved approval of the change in the name of the BTRL to the Florida Teaching and Research Laboratories, Inc. Mr. Handley seconded the motion. All those voting in favor of the motion - Martinez, Handley, Penn Williams, Silvernail; opposed - none. Motion unanimously approved.

e. Center for Aerospace Training and Development - Dr. Koller (Addendum)

Dr. Al Koller, Titusville Campus President, reported the request being made to the Board is the approval of the Center for Aerospace Training and Development for the college to establish a single entity for the development and delivery of aerospace training and related programs. This action will provide a focal point permitting BCC to interact more effectively with the aerospace community and to

seek grants through major sources such as the National Science Foundation and the NTE. Dr. Koller gave a power-point presentation on the new initiative for the aerospace technician A.S. degree program and the Center for Aerospace Training and Development. Dr. Koller answered questions presented by the Board. Dr. Gamble reported the University of Florida is involved in the program and the Chancellor is visiting NASA tomorrow along with representatives from the community college sector. The University of Central Florida has received communication from the Chancellor to become a part of the process. In addition, Embry Riddle has been contacted and will have involvement. Dr. Gamble reported the BCC's involvement is critical in terms of attracting grants to have an established center. Mrs. Martinez asked that a business plan be prepared for this program to include information on the potential market, the cost, and the return on the investment before pursuing the program. She said it is essential, before a new program is approved, to have this type of data in order to make a decision. Dr. Gamble reported the intent is to bring Nancy Barker, along with George Gray, into the program. As the program continues to develop and expand, there will be demands on the program which will involve more costs. Dr. Gamble recommended approval of the Center for Aerospace Training and Development.

Mrs. Martinez moved approval of the Center for Aerospace Training and Development and that a business plan is developed. Mr. Handley seconded the motion. All those voting in favor of the motion - Martinez, Handley, Penn Williams, Silvernail; opposed - none. Motion unanimously approved.

f. 1999-2000 Equity Report (Addendum)

Ms. Joni Oglesby, Director of College Equity, reported each year the Commissioner of Education designates the civil rights areas of concentration for meeting compliance requirements for the Florida Education Equity Act. The Florida Education Equity Act states in part that no person in this state shall on the basis of race, sex, national origin, marital status or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any employment conditions or practices. Ms. Oglesby reviewed the 1999-2000 Equity Report for Brevard Community College. She also addressed questions presented by the Board of Trustees. Dr. Gamble reported the Equity Report will factor into the institutional research efforts.

Mrs. Martinez moved approval of the 1999-2000 Equity

Report. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Martinez, Penn Williams, Handley, Silvernail; opposed - none. Motion unanimously approved.

- g. Approval of College Catalog - Dr. Heck (Addendum)

Approved as part of the consent agenda items.

9. FINANCIAL ACTIONS:

- a. Monthly Budget Summary - Mr. Cherry (Addendum)

Approved as part of the consent agenda items.

10. REPORT OF THE DISTRICT PRESIDENT:

- a. College Budget, 2000-2001

Dr. Gamble reported the college will know what the budget will be in approximately three weeks for next year. There will probably be a 3-5 percent overall increase. Components will include some funding for dual enrollment. Dr. Gamble reported he will be meeting with the Governor Thursday, because BCC represents one of the success stories of where the Workforce Development program has worked. There will be approximately four people there to discuss what is and is not working with the program.

- b. AACC Convention

Dr. Gamble reported he attended the AACC Annual Convention and found it very informative, specifically in the area of marketing. There is a consulting firm the college administration will be talking with concerning marketing of the college.

- c. Remediation Efforts

Dr. Gamble reported remediation efforts are critical nationally. They will be looking at the McCabe study, as well as other avenues.

- d. Public Accountability - Performance Funding

Dr. Gamble reported public accountability – performance funding is really big.

Everybody is looking at South Carolina as they are 100% performance based funded institutionally. Florida is into that somewhat and it will increase, although he felt they will retain the 15% performance level for this coming year.

e. New Technology Developments

Dr. Gamble reported it is important to develop a regular process for replacing software and hardware in the computer resources. At this time, the college is looking at a three-year turnover, because it cannot afford a two-year turnover. He felt there should be a multi-year plan for consistent replacement of laboratory computers and software. If it is done in a consistent manner, things could more easily be worked out with industry.

f. 2001 Centennial Celebration

Dr. Gamble reported 2001 is the celebration of one hundred years of the community college. BCC is participating with activities throughout the year reflective of that celebration.

g. Patrick Air Force Base - Keesler Air Force Base Tour

Dr. Gamble encouraged the Board to participate in the tour scheduled May 23 and 24. Please let him know if you are interested and arrangements will be made.

h. Spring Commencement

Dr. Gamble reported the Spring Commencement will be held May 9 at the King Center for the Performing Arts at 8:00 p.m. All of the commencements, in the future, will be held in the King Center.

i. ITEP Presentation

Dr. Gamble reported on the Information Technologies for Education Policymakers program to be presented to the Board of Trustees. The college has arranged for the Board to participate in this presentation in advance of the May 15 Board of Trustees meeting at 1:00 p.m. This should be an interesting and productive session.

j. District President's Evaluation Materials

Dr. Gamble reported the materials pertaining to the District President's Evaluation have been provided to the Board this afternoon.

k. Strategic Plan Summary Handout

Dr. Gamble distributed a Strategic Plan Summary to each Board of Trustees member.

11. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 7:11 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees