

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

January 24, 2000
4:00 P.M.

Lecture Auditorium
Palm Bay Campus

PRESENT: Eugene C. Johnson, Chairman; Betts O. Silvernail, Vice Chairman; James W. Handley; Miriam E. Martinez; Dr. Alexandra M. Penn Williams; Joe D. Matheny, Attorney; Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. Johnson, Chairman, called the meeting to order.

a. Additions/Corrections to Agenda

Dr. Gamble reported the agenda has been revised to remove Item 6.b. and to add Item 8.a.(4).

2. CONSENT AGENDA:

Dr. Gamble recommended approval of the consent agenda items as presented:

- 3.a. Minutes - Board of Trustees Workshop Meeting - December 20, 1999
- 3.b. Minutes - Board of Trustees Meeting - December 20, 1999
- 7.b. Approval of Revision to Policy 100.01, District Board of Trustees
- 8.b. Approval of Personnel Actions
- 9.a. Approval of Monthly Budget Summary

Mrs. Silvernail moved approval of the consent agenda items as presented. Mrs. Martinez seconded the motion. All those voting in favor of the motion - Silvernail, Gamble, Penn Williams, Handley, Johnson; opposed - none. Motion unanimously approved.

3. APPROVAL OF THE OFFICIAL MINUTES OF PREVIOUS MEETING:

a. Minutes - Board of Trustees Workshop Meeting - December 20, 1999

Approved as part of consent agenda items.

- b. Minutes - Board of Trustees Meeting - December 20, 1999

Approved as part of consent agenda items.

4. COMMUNICATIONS:

- a. Report on "Code Blue" Security System - Dr. Purga

Dr. Bert Purga, Palm Bay Campus President, introduced Ms. Trudy Hull, Coordinator of Security at the Palm Bay Campus, and Mr. Crosby Shutley, Southwestern Communications Integrated Systems. Dr. Purga reported the "Code Blue" security system was recently installed at the Palm Bay Campus with four security towers and one wall-mounted unit which provides immediate communication with the college security personnel. The devices are connected to the security department with wireless technology. Funding for this project came from PECO funds. Dr. Purga explained how the system worked and answered questions from the Board of Trustees members. Dr. Gamble reported the "Code Blue" system is a pilot effort for the college and will be reviewed for use at each of the campuses.

5. CITIZEN'S PRESENTATION:

- a. Ms. Robin Boggs

Ms. Boggs, Palm Bay Campus faculty member, and, representing the UFF-BCC, reviewed information on salaries at each of Florida's public community colleges.

6. CONSTRUCTION & DEVELOPMENT:

- a. Approval of Fair Management Renderings of Improvements to Palm Bay Campus - Dr. Purga (Addendum)

Dr. Purga distributed renderings of the first phase improvements to the Palm Bay Campus by Fair Management, Inc. The first phase development will be the installation of fourteen light posts on Manchester Circle, as well as permanent restrooms. The renderings are being presented to the Board of Trustees for approval. Future plans include a livestock area and a pavilion. He reviewed the areas south of the canal and north of Manchester Circle which will be held for future campus expansion. Dr. Purga introduced Mr. Ernie Cowan, Secretary/Manager of the Brevard County Fair sponsored by Fair Management, Inc., who expanded on the activities conducted as part of the Brevard County Fair.

Dr. Purga reported the college will provide the property for improvements, however, will not be providing funds for the project. The improvements, when completed, will belong to the college. Dr. Gamble recommended approval of the lay out of the specific improvements.

Mr. Handley moved approval of the Fair Management, Inc. rendering for improvements to the Palm Bay Campus. Mrs. Silvernail seconded the motion. All those voting in favor of the motion - Handley, Silvernail, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

7. **OLD BUSINESS:**

a. Report on Pending Legal Actions - Mr. Matheny (Addendum)

Mr. Matheny reported the Board has approved negotiating with the County for a Sheriff substation by the fire station at the Palm Bay Campus. Appraisals have been conducted and negotiations are taking place with the County to perhaps trade assistance for improvements to the campus by the county, i.e., paving, driveways, etc. This will be brought back to the Board with a recommendation by the college staff.

(1) DSO - Liability Insurance

Mr. Matheny reported three of the college direct support organizations (DSO's) are negotiating the purchase of liability insurance. The college has been advised by the Risk Management Consortium there is no liability coverage for the DSO's. The college does have directors' and officers' liability coverage for those board members; however, general liability insurance has not been carried. The King Center for the Performing Arts has now purchased general liability insurance. Mr. Little provided a brief report on the insurance status.

b. Approval of Revision to Policy 100.01, District Board of Trustees (Second Reading) - Dr. Gamble (Addendum)

Approved as part of the consent agenda items.

8. NEW BUSINESS:

a. Purchasing Actions - Mr. Little (Addendum)

Mr. Al Little, Vice President of Business/Finance, reported the Titusville Campus energy system is being upgraded and the three purchasing items for the Titusville Campus is equipment to be utilized for this project. All of the items were bid at the same time and detailed information has been provided to the Board. The recommendation for all three items is the lowest bid meeting specifications.

Dr. Gamble recommended approval of all three purchasing items as presented.

Mrs. Silvernail moved approval of the award of low bid meeting specifications for the three items as presented. Mr. Handley seconded the motion. All those voting in favor of the motion - Silvernail, Handley, Martinez, Penn Williams, Johnson; opposed - none. Motion unanimously approved.

- (1) #99-00-07 - Two (2) Gas Fired Hot Water Boilers - Titusville Campus
- (2) #99-00-08 - Two (2) Centrifugal Chillers - Titusville Campus
- (3) #99-00-09 - 350 Ton Cooling Tower - Titusville Campus
- (4) #99-00-10 - Television Transmitter Klystron Replacement Tube - WBCC-TV

Mr. Little reported item #99-00-10 is a sole source request for a television transmitter replacement tube in order to keep a spare on hand. There is only one manufacturer for this tube. Mr. Little recommended approval of the sole source purchase of a Klystron television transmitter replacement tube from Richardson Electronics in the amount of \$31,500.00.

Mrs. Martinez moved approval of the award of the sole source purchase from Richardson Electronics in the amount of \$31,500.00. Dr. Penn Williams seconded the motion. All those voting in favor of the motion - Martinez, Penn Williams, Martinez, Silvernail, Johnson; opposed - none. Motion unanimously approved.

b. Personnel Actions - Mr. Lawton (Addendum)

Approved as part of consent agenda items.

c. Midwest Research Institute Quarterly Report - Dr. Purga (Addendum)

Dr. Purga reviewed the Midwest Research Institute's quarterly report. The net gain for the first quarter was \$60,522, followed by the second quarter net gain of \$18,846. The college receives 50% which amounts to \$79,368. The profit is distributed at the year end based on the year end total activity of net gain. Dr. Gamble reported this represents more than originally anticipated and the college is very pleased with the revenues and the relationship with Midwest Research Institute (MRI). The college continues to work with MRI on longer range use and possible ownership of the facility.

9. **FINANCIAL ACTIONS:**

a. Monthly Budget Summary (Addendum)

Approved as part of consent agenda items.

10. **REPORT OF THE DISTRICT PRESIDENT:**

a. Report on Governor's Proposed Budget

Dr. Gamble provided information regarding the Governor's proposed budget for 2000-2001. Mr. Little summarized the budget as it related to the college's needs and requests and the potential impact on the community college system. Mr. Little stated this is the preliminary budget and the House and Senate will also provide budget input and the final outcome will be known at the end of the legislative session. A copy of Mr. Little's summary will be provided to the Board members.

Dr. Gamble explained the change in the Performanced Based Funding from the 15%/85% to 25%/75% which will be difficult for the college to maintain programs needed that do not meet the test of high wage high tech categorization. Dr. Gamble described some of the training needs of the area and felt the college needs to be careful not to get tied up in the high wage high tech category so that other careers not meeting those requirements at the front end are forgotten.

b. Upcoming Functions

Dr. Gamble reviewed the upcoming activities which included the FACC Legislative Workshop and Legislative Days on February 7 & 8; the college sponsored Legislative Dinner on February 15; and the college “Winter Social” on February 18. The ACCT/AACC National Legislative Seminar is in Washington, D.C. on February 27-29. A revised Board Workshop schedule has been provided to the Board members.

c. The Commissioner’s “Blue Ribbon” Governance Committee

Dr. Gamble reported there is a statewide task force to redesign education governance in the State of Florida. The statewide task force is the Governor’s “Blue Ribbon” Governance Committee to evaluate a new structure necessitated by the change in the status of the Governor’s Cabinet from one that is elected to one that is appointed. There will be a newly appointed State Board of Education and the major debate is whether the Board of Education should be a “super board” over all education in Florida or if there should be a more coordinating model in place and the existing State Boards of Regents and the Community Colleges remain in place with a State Board of Education established specifically for K-12. Dr. Gamble reviewed the materials which were provided to the Board. February 7 the committee will meet for the final time to finalize the report from the Commissioner’s “Blue Ribbon” Governance Committee which will then go to the Commissioner of Education and then to the legislature. Dr. Gamble has been participating on both the Council of President’s group on governance, as well as the community college system. It is his understanding that the “super board” model is the preferred model of the “Blue Ribbon” committee and has received the blessings of Governor Bush. The Board of Regents and the Board of Community Colleges would be eliminated and would instead create staffs for each entity under the Commissioner of Education and would be managed by the State Board of Education. Dr. Gamble reported the community college system feels that if the “super board” was adopted, there are many positive attributes of the present system that would be lost. In addition, there are many factors of the K-12 system which frankly need the full-time attention of a Board. The local Board of Trustees will not be affected by this action. Dr. Gamble will continue to keep the Board apprized of this situation.

d. College Catalog

Dr. Gamble reported the draft of the college catalog will be presented to the Board of Trustees in March which will provide for additional participation and input into the redesigning of the catalog. He encouraged input by the Board.

e. Distance Learning Program

Dr. Gamble reported this past week, Mr. William Taylor, who has been leading the college's distance learning program, went on medical disability leave and at the urging of the management and staff the college named a portion of the Roger Dobson Building, the William C. Taylor Distance Learning Center.

f. Collegewide Dean of Technical Education

Dr. Gamble introduced Dr. Don Astrab, the new Collegewide Dean of Technical Education.

11. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 5:20 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees