



Equivalency of Training Exemption and Proficiency Demonstration Course Information

The Equivalency of Training (EOT) process is for Out-of-State Officers, Federal Officers and previously certified Florida Officers with a break-in-service of four years or more pursuant to section 943.131(2), Florida Statutes and Florida Administrative Code (F.A.C.) 11B-35.009(4)(5). **The EOT allows an officer to be exempt from having to complete the full basic recruit academy.**

You may be eligible for an exemption from the full basic training requirements if you were an officer in another state or with the federal government and meet the following requirements:

- You worked at least one year, full-time as a sworn officer in the discipline you are seeking exemption;
- You received training in that discipline which is comparable to Florida's full basic recruit curriculum and/or;
- You were previously certified in Florida.

There can be no more than an 8-year break in employment as an officer. The break in employment is measured from the separation date of the most recent qualifying employment to the time a complete application requesting an exemption from training is submitted to a Criminal Justice Selection Center or criminal justice employing agency.

Once you are approved for an EOT, you will need to demonstrate proficiency in the high liability areas and pass the state certification exam in the same discipline within 1 year of receipt of the approved Equivalency of Training CJSTC Form 76.

If you do not complete the training and pass the State Officer Certification Examination within the 1-year time limit, you may apply for another exemption from training, but you must be eligible pursuant to Chapter 943.131(2), F.S. at the time of application. By law, criminal justice employing agencies or selection centers are responsible for reviewing out-of-state or federal officer's employment and training to initially determine eligibility for exemption. The Florida Department of Law Enforcement does not determine a person's eligibility.

Upon collection, verification and authentication of documentation which establishes that you meet the training and experience requirements, a criminal justice employing agency or an assessment selection center must submit a completed Equivalency of Training CJSTC Form 76 to the FDLE for approval. (The applicant does not complete the CJSTC-76 form) The applicant must provide the following types of documentation:

Documentation of one year's experience as an out-of-state or federal officer may consist of authentic copies of one or more of the following:

- payroll records
- employment records
- verification of employment letters/affidavits

Documentation of prior training may consist of authentic copies of one or more of the following:

- training records from prior employers
- training records from academies
- transcripts
- curricula summaries
- certificates of completion
- verification of training /letters affidavits

Steps For Out-of-State, Federal or Previously Sworn Florida Officers To Become Certified in Florida

Step 1 - Obtain CJSTC Form 76 Equivalency of Training Exemption Approval:

Contact a Criminal Justice Selection Center or criminal justice employing agency and complete their application process to determine eligibility to be exempt from completing a basic recruit training course. If approved, you will be issued an Equivalency of Training CJSTC Form 76. **Eastern Florida State College's Selection Center is Brevard Police Testing.** For more information on how to apply please visit: <http://www.easternflorida.edu/academics/public-safety-institute/brevard-police-testing-selection-center/equivalency-of-training/how-to-apply.cfm>

Cost: Out of State Officers: \$350, Inactive Florida Officer Recertification: \$200

Brevard Police Testing & Selection Center location: 3865 North Wickham Rd., Melbourne, FL 32935.

Telephone (321) 433-5638, Email policeinfo@easternflorida.edu

Step 2 – Pass the Equivalency of Training Proficiency Demonstration Course

During the course, you will demonstrate proficiency in high liability areas of Firearms, First Aid, Defensive Tactics, and Vehicle Operations (LE only), in accordance to FDLE CJSTC Forms 4, 5, 6, and 7. **If your CJSTC Form 76 is NOT approved prior to the start of the EOT Course you will NOT be allowed to attend.** The training center personnel will issue you a voucher to allow you to take the [State Officer Certification Examination](#).

The Eastern Florida State College EOT Course Application is located at the end of this packet. Please read the instructions carefully to submit the application along with a copy of your CJSTC Form 76. Once your completed application has been approved and accepted, you will receive a seat confirmation.

Step 3 – Register to take the [State Officer Certification Examination](#)

You can register for the State Exam with Brevard Police Testing Center. The cost is \$150. The date you take the examination must be after the completion date of your EOT training class. You may have up to 3 attempts to pass the examination provided all attempts are within the 1-year time limit. If you are unable to complete the requirements within the 1 year time limit, you may apply for an additional exemption from training, however, you may only have 3 attempts to successfully complete the examination regardless of how many exemptions from training you are granted. After 3 attempts, you would have to complete a full basic recruit training academy.

Step 4 - Obtain employment as a sworn officer

Obtain employment in a sworn position with a criminal justice agency who will conduct your background investigation and complete the process for certification. Here is a link to the [address list of all Florida criminal justice agencies](#). Contact the criminal justice agency of your choice for specific information concerning job vacancies.

Equivalency of Training Proficiency Demonstration Course Overview:

The EOT Course consists of high liability proficiency demonstration and a legal review. See below for a description of each part of the training.

Defensive Tactics Training- Demonstrate proficiency in defensive tactics techniques. Students will be subjected to but not limited to: Intense Body Movements, Rapid Evasive Movements, Pressure Point Pain Compliance, Joint Locks, Falling Techniques, Crawling, Jumping, Walking, Running, Standing, Kneeling, Prone Position, Body Tackles, Impact Weapons Training, and Hand to Hand Combat Impacts.

Firearms Training- Qualify in daytime handgun, nighttime handgun, and long gun proficiency, under time. Operate/fire handgun or automatic pistol and a shotgun from the standing, kneeling, prone, and covered position while walking and/or running under stressful conditions during day or night. Outdoor training.

Firearms Qualification: Daytime handgun using a Glock 17, 48 rounds, from the 25, 15, 7, 3, 1-yard lines. Nighttime handgun using a Glock 17, 36 rounds from the 7, 3-yard lines. Long gun qualification depends on weapon choice: Shot

gun using a Remington 870 12 gauge, 8 rounds 00 9 pellet from the 15-yard line, OR Ruger AR 15 556/.223, 20 rounds from the 25-yard line.

First Aid Training- Demonstrate proficiency. Airway Care – Adult/Child/Infant; CPR – One and two-person Adult, CPR child and infant; Patient Assessment; Treating for Shock, Bleeding, Musculoskeletal and Soft Tissue Injuries, Moving patients, Spinal Cord Injuries. Perform a dummy drag and lift/move patients.

Vehicle Operations Training (Law Enforcement Only) – Demonstrate proficiency in daytime and nighttime: Figure 8, Backing, Braking, Cornering, Emergency Evasive, Serpentine, Slide Recovery. Students will be subject to but not limited to: Aggressive Motion, Rapid Motion, Rapid Vehicle Acceleration, and Abrupt Stops. Outdoor training.

Academic Learning: A Legal review is conducted in air-conditioned classrooms. Breaks are provided throughout the day. Students are required to sit for at least sixty (60) minutes at a time.

EOT Course Payment

Tuition must be paid on the first day of class. Payment can be made by cash, check or money order. Credit card payments incur a 2.75% convenience fee. If you plan to use military benefits, this course is considered “continuing education” and therefore, our Military and Veteran’s Service Center cannot certify your enrollment in this course to the VA until the last day when you finish the course. **This means that they CANNOT give you a deferment, and you will need to be prepared to pay upfront for this course and then receive your reimbursement approximately 6-8 weeks after the course.** For more information, please contact our Military and Veteran’s Service Center at 321-433-7880 or MVRS@easternflorida.edu

Tuition Costs: Law Enforcement: \$750.00, Corrections: \$600.00

EOT Course Required Equipment & Supplies

Defensive Tactics: Mouth guard. Wear loose clothing, sweatpants or BDU style pants with cargo pockets and a t-shirt. No Red shirts (red is for instructors only). Athletic shoes with socks, soft soles only. Water and sports drinks

Firearms: EFSC provides Ammunition, Weapon, belt, holster, eye protection, and full ear protection. There will be no substitution on these items. You cannot use your own weapon and/or equipment. See the previous page under EOT Proficiency Demonstration Course Overview for a description of the weapons and course of fire. Sleeved shirt (no tank tops), pants with a large cargo pocket for ammunition, baseball cap. No Red shirts or hats. Shoes that provide full protection to the foot (tennis shoes are acceptable). Sunscreen, insect spray and rain gear.

Vehicle Operations: Wear casual loose clothing such as t-shirt with BDU’s, jeans or casual pants and athletic shoes. No Red shirts or hats. Sunscreen, insect spray and rain gear.

First Aid: Classroom training. Wear casual, comfortable attire. No shorts. You will be performing CPR and bandaging techniques. Closed toed shoes are required.

Legal Review: Classroom training. Wear casual, comfortable attire. No Shorts or Flip Flops

Textbooks: Cost is approximately \$10 each, prices may vary by term. The newest version of curriculum is released by FDLE on July 1 of each year. When purchasing books in advance of a class, purchase the correct curriculum **version** for the class you plan to attend. **For example**, if your class is starting **prior** to July 1, 2022, you should purchase the 2021 version. If your class is starting **on or after** July 1, 2022, you should purchase the 2022 version.

Law Enforcement Books: Law Enforcement Academy, Florida Basic Recruit Training Program – Volume 1, **and** High Liability Florida Basic Recruit Training Program – Volume 2

Corrections Books: Corrections, Florida Basic Recruit Training Program – Volume 1, **and** High Liability Florida Basic Recruit Training Program – Volume 2

Purchasing Textbooks on Campus: Purchase in person at the Melbourne Campus bookstore: 3865 North Wickham Rd, Building #3, Melbourne FL 32935. Open Monday – Thursday 8am – 6pm. Telephone (321) 433-5677.

Purchasing Textbooks Online: If you attempt to order your books online and the bookstore advises that they are out of stock, contact the EOT coordinator for assistance using the contact information provided in this information packet.

Online ordering can be a confusing process because you have to choose the right combination of course and section numbers for the books to display. This is because our bookstore is tied into our college course system for the training blocks that are running in the current basic recruit academies.

Go to <https://easternflorida.bncollege.com/shop/brevard-cc/page/find-textbooks>

Campus – Choose “Melbourne & EFSC Online”

Choose the term, course, and section: You may have to try more than one combination of course numbers and section numbers to see the required books.

Term – Choose the term based on when the class occurs. Spring Term (January – Mid May), Summer Term (Mid May – First Week of August), Fall Term (Mid August – December)

Department – Choose [CJK]

Course – Choose [0002] (or any number combination that will show you the required books)

Section – Choose [01M] (or any number combination that will show you the required books)

Click FIND MATERIALS FOR 1 COURSE

Select your books: (You DO NOT need the Source Book for EOT):

Law Enforcement: Law Enforcement Academy Volume 1 **and** High Liability Curriculum Volume 2

Corrections: Correctional Curriculum Volume 1 **and** High Liability Curriculum Volume 2

Follow the prompts to add your selection to your cart and to check out.

State Officer Certification Exam (SOCE)

Be mindful of the one-year expiration date on your CJSTC 76 Form. There are no exceptions for this. There are 200 questions on the exam. The questions are taken directly from of the Florida Basic Recruit Training Program textbooks. These books are all you need to study in order to pass. EFSC and FDLE only recommend and approve the Florida Basic Recruit Training Program books. You should purchase and study the books months ahead of your state exam date. The EOT course is proficiency based only and does not teach you the curriculum. EFSC includes a complimentary legal review. However, the legal review is not a substitute for studying the books.

The exam is written for a basic recruit academy graduate. You should approach the material with the mindset of a Basic Recruit, not as an experienced Corrections/Law Enforcement professional. Do not try to memorize the material, try to learn the concepts. It is more important to understand and know how to apply the material. Do not try to memorize the numbers of the Florida State Statue (FSS) and Florida Administrative Code (FAC). These numbers might be used as a reference to the material or as indicator on the SOCE, however, in most circumstances you do not need to recall the exact FSS or FAC number. Know the elements of the crimes and take the time to know case law along with the outcome and effect, not only for the SOCE, but also for agency interviews.

For more information on the SOCE exam, and FAQ's, click this link:

<https://home.pearsonvue.com/getattachment/b23df8ae-eb39-463c-ba04-620ad2e30de1/Florida%20Department%20of%20Law%20Enforcement%20FAQ%20State%20Officer%20Certification%20Exam.aspx>

Equivalency of Training Course Schedule

Sample Schedule is listed below, **but subject to change. Days could be cut short, cancelled, or extended based on weather.** There will be an orientation at 8am on the first day to go over the schedule and training locations.

DATE	TIMES	SUBJECT	REPORTING LOCATION
Monday	8AM – 12PM 12PM – 1PM 1PM – 6PM	Defensive Tactics LUNCH BREAK Defensive Tactics	EFSC Melbourne Campus 3865 N Wickham Rd Melbourne FL 32935, Bldg 8, Room 124
Tuesday	8AM – 12PM 12PM – 1PM 1PM – 7PM	Firearms LUNCH BREAK Firearms	EFSC Firearms Training Complex 2955 Pluckebaum Rd Cocoa, FL 32926
Wednesday	8AM – 3PM	Firearms (Night Fire at Indoor Range)	The Gun Site Indoor Range 125 South Banana River Dr Merritt Island, FL 32953
Thursday <i>LE Only</i>	7AM - 5PM 5PM – 6PM 6PM -10PM	Vehicle Operations DINNER BREAK Vehicle Operations	EFSC Palm Bay Campus 250 Community College Parkway Driving Pad Bldg 5 (south end of campus) Palm Bay FL 32909
Friday <i>LE Only</i>	7AM - 5PM 5PM – 6PM 6PM -10PM	Vehicle Operations DINNER BREAK Vehicle Operations	EFSC Palm Bay Campus 250 Community College Parkway Driving Pad Bldg 5 (south end of campus) Palm Bay FL 32909
Saturday	8AM - 4PM	Review of Legal Curriculum	EFSC Palm Bay Campus 250 Community College Parkway Driving Pad Bldg 5 (south end of campus) Palm Bay FL 32909
Sunday	1PM- 10PM	Review of Legal Curriculum	EFSC Palm Bay Campus 250 Community College Parkway Driving Pad Bldg 5 (south end of campus) Palm Bay FL 32909
Monday	7AM -12PM 12PM – 1PM 1PM -5PM	Medical LUNCH BREAK Medical	EFSC Melbourne Campus 3865 N Wickham Rd Melbourne FL 32935, Bldg 8, Room 134
Tuesday	8AM -12PM 12PM – 1PM 1PM -5PM	Medical LUNCH BREAK Medical	EFSC Melbourne Campus 3865 N Wickham Rd Melbourne FL 32935, Bldg 8, Room 134
Wednesday	OFF	Students should use this as a review day to study for the State Exam	
Thursday	State Exam	Student can choose to take the State Exam immediately following the course or wait for a future test date.	State Exam will be offered by Brevard Police Testing and Selection Center on a regular basis at the end of each month. Contact BPTC for testing dates at (321) 433-5638

Eastern Florida State College - Public Safety Institute

Application for Equivalency of Training High Liability Proficiency Demonstration Course

This COMPLETE application AND your CJSTC 76 Form must be received 2 weeks PRIOR to the start date of the course

Send your completed application to the program coordinator via email (preferred), by fax, or by US Mail.

Email: ****Preferred method**** Scan and send your course application to Lisa Charpentier at charpentierl@easternflorida.edu

Fax: (321) 433-5026. Please follow up your fax with an email to so we can retrieve your fax.

Mail: Eastern Florida State College
 Attention: Lisa Charpentier (EOT)
 Public Safety Institute
 Building 8, Room 201E
 3865 N Wickham Road
 Melbourne, FL 32935

**EASTERN FLORIDA STATE COLLEGE - PUBLIC SAFETY INSTITUTE
AUTHORIZATION FOR RELEASE OF INFORMATION**

The Family Educational Rights and Privacy Act (FERPA), also known as the BUCKLEY ACT, is a federal law regarding the privacy of student records and the access to these records.

As a student attending the Eastern Florida State College’s Public Safety Institute Basic Law Enforcement Academy, Basic Correctional Academy, Advanced & Specialized Training, or Equivalency of Training to gain or maintain certification, I recognize that certain records that pertain to me are being developed and maintained which may fall under the protections of FERPA.

I also understand that there may be some potential need for these records to be released to: current criminal justice employers, and/or potential employers, during FDLE audits, or in any other event that the staff of the Brevard Police Testing and Selection Center or the Public Safety Institute deems it appropriate to release my records.

These records would include, but are not limited to:

- Attendance reports
- Grades / Transcripts
- Disciplinary reports
- Submitted memoranda
- Coordinator and/or instructor evaluations or written comments on any topic
- Student proficiency scores
- Injury reports
- Any other reports, written, emailed, videotaped, or orally communicated, that may assist an employing agency or prospective employing agency in determining the suitability of the student for law enforcement.

I understand and agree, that by signing this document, I am agreeing to allow the Eastern Florida State College, Public Safety Institute and/or the Brevard Police Testing and Selection Center to release any and all of my student records or information to the FDLE or to any employing criminal justice agency or any prospective employing criminal justice agency for the purpose of audit, certification, determining my current employment status, or in determining my prospective suitability for employment.

Furthermore, I agree to hold harmless Eastern Florida State College, the Public Safety Institute, the Brevard Police Testing and Selection Center and all members of their respective staffs from any and all liability arising from the release of my student records.

Printed Name of Affiant	Signature of Affiant	Date
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The foregoing instrument was acknowledged before me by means of _____ physical presence
OR online notarization this _____ day of _____, _____,

by _____ . Notary Stamp:

(Signature of Notary Public)

(Print Name of Notary Public)

Personally known OR produced identification
Type of identification produced: _____

**EASTERN FLORIDA STATE COLLEGE – PUBLIC SAFETY INSTITUTE
MEDICAL CLEARANCE**

Law Enforcement / Corrections / Equivalency of Training Program Overview

Attention Examining Physician: Please review below the program overview of the various physical demands a student will encounter during the scope of their training. The program this student will be attending consists of High Liability Demonstration Training and course review. The following synopsis profiles the tasks required of the student. Please note, much if not all of the Physical Training, Firearms Training, and Vehicle Operations Training will be conducted outside, where students will be exposed to the Florida climate and other types of environmental factors.

Defensive Tactics Training- Students will be subject to but not limited to: Intense Body Movements, Rapid Evasive Movements, Pressure Point Pain Compliance, Joint Locks, Falling Techniques, Crawling, Jumping, Walking, Running, Standing, Kneeling, Prone Position, Body Tackles, Impact Weapons Training, and Hand to Hand Combat Impacts. In addition, there will be Physical Training for warm up (Please see Physical Training description below)

Firearms Training- Operate/fire handgun or automatic pistol and a shotgun from the standing, kneeling, prone, and covered position while walking and/or running under stressful conditions during day or night.

First Aid Training- Students will demonstrate: Airway Care – Adult/Child/Infant; CPR – One and two person Adult, CPR child and infant; Patient Assessment; Treating for Shock, Bleeding, Musculoskeletal and Soft Tissue Injuries, Moving patients, Spinal Cord Injuries. Perform a dummy drag and lift/move patients.

Vehicle Operations Training (Law Enforcement/Equivalency Only) - Students will be subject to but not limited to: Aggressive Motion, Rapid Motion, Rapid Vehicle Acceleration, and Abrupt Stops.

Academic Learning: Student academic learning is conducted in air-conditioned classrooms. Breaks are provided throughout the day. Students are required to sit for at least sixty (60) minutes at a time.

Patient’s Name: _____ Date of Birth: _____

Street Address: _____

City / State / Zip: _____

To the Examining Physician: The examination of this applicant should determine whether there is any physical reason that he/she cannot safely perform the physical demands associated with Corrections/Law Enforcement training for which this applicant has applied for. Physical disabilities identified by this examination **SHOULD NOT** be reported to Eastern Florida State College.

By my signature, I hereby attest that I have examined the above named patient and find they may participate in the physical demands of the Corrections/Law Enforcement program (As outlined in the Training Profile above).

Physician’s Printed Name & Credentials

Signature of Physician

Date

Address: _____

Name of Practice or Stamp Below:

CJSTC 76 Form

**Please attach a copy of your CJSTC Form 76
approved by Brevard Police Testing and Selection Center,
or any other FDLE Certified Selection Center**