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BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MAY 5, 2009

MINUTES

PRESENT: Mr. James Theriac, Chair; Mrs. Alberta Wilson, Vice-Chair; Mr. Stephen Charpentier; Mr. C.R. "Rick" McCotter III; Mrs. Dixie Sansom (via telephone); Dr. James A. Drake, Secretary. Guest: Mr. Scott Glover.

I. CALL TO ORDER:

Mr. James Theriac, Chair, called the meeting to order at 9:00 a.m.

A. Pledge of Allegiance
Mr. Theriac opened the meeting with the recitation of the Pledge of Allegiance.

B. Approval of Agenda
The agenda was approved as distributed.

II. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETING:

A. Minutes – Board of Trustees Meeting – February 16, 2009 (Addendum)
Mr. McCotter moved the approval of the minutes of the Board of Trustees meeting of February 16, 2009. Mr. Charpentier seconded the motion. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

III. PUBLIC COMMENTS:

There were no public comments.

IV. PRESENTATIONS:

A. Year-to-Date Progress and Forecasts, Athletic Programs
Mr. Jamie Howell, Director of Athletics, provided an overview of the competitive sports in which the College participates: men's baseball; men's basketball; men's golf; women's basketball; women's fast-pitch softball; and women's volleyball.

B. Year-to-Date Progress and Forecasts, Direct Support Organizations:

1. Brevard Community College Foundation
   Mr. Jonathan Flint, Executive Director, reported that this year's scholarship awards totaled $810,562, including 248 scholarships from the James A. Drake Family Textbook Scholarship Fund.

2. King Center for the Performing Arts
   Mr. Steven Janicki, Executive Director. reported that the King Center presented and/or hosted 56 events and 96 total performances, 31of which were exclusive to the Center.

3. Historic Cocoa Village Playhouse
   Ms. Staci Hawkins-Smith, Executive Director, reported on the progress of the Cocoa Village Playhouse. Now in its 19th season, the theme of which is *Broadway on Brevard: Every Story is a Legend*, the Playhouse and its new annex are the embodiment of the community theater and community support.

V. CONSENT AGENDA:

A. Approval of March Monthly Summary of Income and Expenditures (Addendum)
Mr. McCotter moved the approval of the item; Mr. Charpentier seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

B. Approval of 2008-09 Annual Equity Plan (Addendum)
Mr. McCotter moved the approval of the item; Mr. Charpentier seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

C. Approval of Honorary Doctor of Laws Degree upon Bernard W. Simpkins
Mrs. Sansom moved the approval of the item; Mr. Charpentier seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

D. Approval of Continuation of Banking Services by Bank of America
Mrs. Wilson made a motion to reconsider this item during a future meeting of the Board; Mr. Charpentier seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

E. Approval of Proposed Amendments to the Brevard Police Testing Center Bylaws (Addendum)
Mrs. Sansom expressed a concern about the language of this request, and ventured that the proposed amendments require legislative approval. Mr. Charpentier made a motion to remove this item from the consent agenda; Mrs. Wilson seconded. All those voting in favor of the motion to remove the item: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

F. Approval of Dr. Phillip Benjamin Matching Program Funds (Addendum)
Mrs. Sansom moved the approval of the item; Mr. McCotter seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

G. Approval of Blanket Purchase Order in excess of $250,000 to ARC (Addendum)
Mr. McCotter made a motion to remove this item from the consent agenda; Mr. Charpentier seconded. All those voting in favor of the motion to remove the item: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

H. Approval of Renovation to Auditorium in the Vocation Building in Cocoa (Addendum)
Mr. McCotter moved approval of the item as presented, but with the addendum that when similar items are presented for the Board's approval, a summary sheet should be attached indicating the number of vendors who received the request for bids; the names and locations of all vendors who responded; and the amounts of each bid submitted by the vendors. Mrs. Sansom seconded the motion. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

VI. OLD BUSINESS:

A. Report of Direct Support Organizations Investments for FY 2008-09
At the invitation of the Board, Mr. Scott Glover provided an overview and update on the King Center Endowment and the Foundation investments. Mr. Glover stated that subsequent to the transfer of investments funds to the Glover Group, the College administration opted to have the funds managed as conservatively as possible, thereby protecting their maximal value amid the recent market turbulence.

VII. NEW BUSINESS:

A. Approval of Resolution of Commendation to the Governor and Legislative Delegation
The Board assented to Dr. Drake's recommendation that, because the legislative session was still in progress, this item should be deferred to a future meeting of the Board.

B. Extension of Employment Contract for the College President
Mr. Theriac proposed that the employment contract for the President of the College should be renewed and extended for five years. At the request of the Chair, Mr. Ross was asked to highlight for the record the documented progress of the College under Dr. Drake's leadership based upon key indicators including enrollment growth, fiscal management, student support, employment retention, and institutional innovations which have earned national prominence for the College. In the ensuing discussion, each trustee provided positive assessments of the President's performance. Mr. Richey, as General Counsel, confirmed that the employment agreement currently before the Board is substantially equivalent in material respects to the contract under which Dr. Drake has been serving since his appointment. Mr. Theriac clarified, and Dr. Drake confirmed, that as President he will neither seek nor accept any increases to his base salary for the duration of the new contract; that he (Dr. Drake) will donate to the BCC Foundation any cost-of-living increases or other mandatory increases or adjustments to his base salary; and that Dr. Drake has volunteered to donate any royalties or similar proceeds from any books, publications or other original products for which he may be compensated by publishers or other vendors during the term of the extended employment contract. Mr. Charpentier moved to approve the extension of the President's employment contract for five years commencing July 1, 2009; Mrs. Wilson seconded. All those voting in favor of the motion: Theriac, Wilson, McCotter, Charpentier, Sansom; opposed: none. Motion approved unanimously.

C. Request for Presentations or Agenda Items for Future Board Meetings
Mrs. Sansom suggested that future Direct Support Organization presentations to the Board of Trustees should be scheduled quarterly rather than annually. Mrs. Sansom also requested that the agenda for the June meeting of the Board should include an item concerning the report of the Auditor General. Mr. Charpentier requested that an educative presentation should be made by the administration to the Board concerning the statutory requirements, functions, and operations of Direct Support Organizations. Regarding the King Center for the Performing Arts, Mr. Charpentier volunteered to devote personal time to meet with Mr. Janicki and any others in an effort to better understand the operations of the King Center. Mr. Theriac, noting that the College will celebrate its 50th anniversary in 2010, requested that because transitions in the service of individual trustees can have an adverse effect on the "institutional memory" of a complex organization, a future workshop should be scheduled about the evolvement of the roles and functions of the Board of Trustees in the governance of the College.

VIII. REPORT OF THE PRESIDENT:

A. Swine Flu (H1N1)
At Dr. Drake's request, Dr. Linda Miedema, Provost of the Titusville Campus, reported that the College is continuously monitoring bulletins, reports and recommendations issued by the U.S. Department of Health and Human Services, the Center for Disease Control, and the State of Florida Department of Health concerning the swine-flu epidemic.

B. United Faculty of Florida Negotiations
Dr. Drake recognized and commended Professor Judi Schatte, President of the United Faculty of Florida-Brevard, for the efforts and contributions of the UFF-Brevard bargaining team during the ongoing negotiations for a three-year collective-bargaining agreement. In response to a question from Mr. Theriac, Prof. Schatte characterized Dr. Drake as being honest and forthcoming with the UFF, which she described as "very refreshing." She also commented that her perception is that the faculty of the College, on the whole, is very trusting of the administration under Dr. Drake's leadership.

IX. ADJOURNMENT:

There being no further business to be brought before the Board, the meeting was adjourned at 12:48 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees