Return to Agenda

BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING

June 18, 2007
5:01 p.m.

Dobson Conference Center (Bldg. #13)
Cocoa Campus

PRESENT: Mr. James W. Handley, Chairman; Mr. C. R. "Rick" McCotter III, Vice Chairman; Mrs. Dixie Sansom; Mr. James Theriac; Mrs. Alberta Wilson; Dr. James A. Drake, Secretary; Mr. Philip Nohrr, Attorney

1. CALL TO ORDER:

Mr. James Handley, Chair, called the meeting to order.

a. Pledge of Allegiance

At the invitation of the Chair, Mrs. Sansom opened the meeting with the recitation of the Pledge of Allegiance.

b. Additions/Corrections to Agenda

Mr. Handley requested that the following items be removed from the consent agenda: Item 9.c., "Approval of FY 2007-08 Operating Budget"; Item 9d, "Approval of FY 2007-08 Capital Outlay Budget"; Item 9e., "Approval of Cancellation of Delinquent Accounts"; and Item 9.f., "Approval of Cancellation of Delinquent Accounts."

2. CONSENT AGENDA:

Mr. Handley recommended approval of the remaining consent agenda items:

3.a. Minutes – Board of Trustees Meeting – May 21, 2007
8.a. Approval of Disposal of Brevard Community College Property
8.c. Approval of the Annual Florida Education Equity Report Update
9.a. Approval of the May Monthly Summary of Income and Expenditures
9.b. Approval of Purchasing Item, SeaChange System, WBCC-TV
9.g. Approval of Corrected Fee Schedule

Mr. McCotter moved approval of the consent agenda, as amended. Mr. Theriac seconded the motion. All those voting in favor of the motion: McCotter, Theriac, Handley, Sansom and Wilson; opposed, none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

a. Minutes – Board of Trustees Meeting – May 21, 2007

Approved – consent agenda.

4. COMMUNICATIONS:

None.

5. CITIZEN'S PRESENTATION:

None.

6. CONSTRUCTION AND DEVELOPMENT:

None.

7. OLD BUSINESS:

a. Report on Pending Legal Actions (Addendum)

None.

8. NEW BUSINESS:

a. Personnel Actions (Addendum)

The Personnel Actions report was presented to the Board for information only; no action was required.

b. Approval of Disposal of Brevard Community College Property (Addendum)

Approved – consent agenda.

c. Approval of the Annual Florida Education Equity Report Update (Addendum)

Approved – consent agenda.

d. Employee Innovation Awards Program

Dr. Drake reported that in response to the Board's request at the October 2006 Workshop, an initiative has been established to recognize and reward staff and faculty creativity and innovation. This initiative was included in the FY 2007-08 budget as the "Bright Ideas" program, but as Dr. Drake suggested, the title may be amended to the "Best Ideas" initiative, in keeping with the "BCC's Best" promotional theme. Dr. Drake also proposed that the awards should be named in honor of James W. Handley as an enduring testament to his leadership of the Board of Trustees. Dr. Drake further reported that although the initiative is currently in the conceptual stage, an ad hoc committee will be formed to propose selection criteria for these awards. It was the consensus of the Board to endorse and encourage this initiative, with updates being given to the Board as they evolve.

e. Request for Future Board Meeting/Workshop Agenda Items

Dr. Drake reported that at Mrs. Wilson's request, a future Workshop will be scheduled regarding the advantages and disadvantages of establishing four-year programs in critical-need areas at community colleges.

9. FINANCIAL ACTIONS:

a. Approval of the May Monthly Summary of Income and Expenditures (Addendum)

Approved – consent agenda.

b. Approval of Purchasing Item, SeaChange System, WBCC-TV (Addendum)

Approved – consent agenda.

c. Approval of FY 2007-08 Operating Budget (Addendum)

Dr. Drake reported that the proposed operating budget has been designed to support strategic initiatives previously approved by the Board, including increasing staff salaries and remedying any salary disparities that have been verified by the administration. He reported that the budget also includes a one-time withdrawal from the fund balance, which was also approved by the Board. Mr. Mark Cherry reported due to a slight upswing in enrollment, coupled with higher than expected interest earnings, revenues are expected to exceed the approved budget.

Mr. McCotter moved approval of the FY 2007-08 Operating Budget. Mrs. Wilson seconded the motion. All those voting in favor of the motion – McCotter, Wilson, Handley, Sansom and Theriac; opposed – none. Motion unanimously approved.

d. Approval of FY 2007-08 Capital Outlay Budget (Addendum)

Mr. Frank Billings reported that PECO funding and surplus funds are being combined to support additional smart classrooms and other upgrades that enhance the learning environment. Surplus funds are also being utilized for scheduled renovations to the Bernard W. Simpkins Fine Arts Center (Bldg. 4) on the Cocoa Campus, and to Building 7 on the Melbourne Campus.

Mrs. Wilson moved approval of the FY 2007-08 Capital Outlay Budget. Mrs. Sansom seconded the motion. All those voting in favor of the motion: Wilson, Sansom, Handley, McCotter and Theriac; opposed, none. Motion unanimously approved.

e. Approval of FY 2007-08 DSO Operating Budgets (Addendum)

Mr. Nohrr reported that there is no legal requirement that the DSO governing boards must approve their annual budgets prior to the approval of the District Board. Under the Policy Governance provisions adopted by the College, however, it has become customary for the approvals to be obtained in that order. Mr. Nohrr reported that both the BCC Foundation Executive Committee and the King Center Board have approved their FY 2007-08 budgets, although the Historic Cocoa Village Playhouse Board has not approved their budget at this date, owing to a lack of a quorum at their meeting. Mr. Cherry reported that a decision to delay Board of Trustees approval of the Cocoa Village Playhouse budget could impact recommended salary adjustments.

Mrs Sansom moved approval of all three DSO Operating Budgets. Mrs. Wilson seconded the motion. All those voting in favor of the motion: Sansom, Wilson, Handley, McCotter and Theriac; opposed, none. Motion unanimously approved.

f. Approval of Cancellation of Delinquent Accounts (Addendum)

Mr. Cherry reported that the cancellation of these delinquent accounts will not remove the actual debt from any student's individual account. Students who attempt to re-enroll or request official transcripts from the College, however, will be asked to pay the balance due. Mr. Cherry reported that the majority of the debt balances relate to Title IV federal financial aid repayment rules.

Mr. McCotter moved approval of the cancellation of delinquent accounts. Mr. Theriac seconded the motion. All those voting in favor of the motion: McCotter, Theriac, Handley, Sansom and Wilson; opposed, none. Motion unanimously approved.

g. Approval of Corrected Fee Schedule (Addendum)

Approved – consent agenda.

10. REPORT OF THE PRESIDENT:

Reflecting upon the close of the academic year, Dr. Drake commented that the College community is still coping with the sadness of the passing of former president Thomas E. Gamble, but that with the passage of time the sadness will be supplanted by the evidence of his legacy.

Reflecting upon the status of the Board-approved strategic initiatives for the new fiscal year, Dr. Drake reported that in addition to salary adjustments for exempt and non-exempt full-time staff members, faculty salary increases have been tentatively negotiated between the College and the United Faculty of Florida, pending the approval of their representatives. Dr. Drake expressed the appreciation of the administration for the positive and collaborative assistance provided by UFF-BCC leaders Ms. Judi Schatte and Ms. Laura Dunn.

11. MISCELLANEOUS:

a. July Board of Trustees Meeting

It was the consensus of the Board that no Board meeting or workshop will be scheduled for the month of July 2007.

b. Transfer of Proceeds from Lowe's

Mr. Nohrr reported the $300,000 Foundation-account contribution from the Lowe's land purchase has not yet been received; however, the closing is anticipated in the near future. Mr. Nohrr will provide notice to the Board upon receipt of the contribution.

Return to Agenda

c. YMCA Pool

Dr. Drake reported that he had assigned to Mr. Frank Billings to help resolve concerns stemming from the recent inspections of the YMCA pool on the Cocoa Campus. Mr. Billings reported the two most recent inspections by the Brevard County Health Department revealed major problems with the interior pool surfacing. Mr. Vassbinder, regional YMCA administrator, has assured the Health Department that the necessary repairs and refurbishing of the pool will take place during the Fall 2007. The Health Department has approved the plan and schedule for the refurbishment. Mr. Billings also reported that a consultant will be retained to review the structural integrity of the pool. According to the YMCA, a capital campaign is being planned for funding the refurbishment of the pool. Discussion ensued regarding the College's partnership agreement with the YMCA and plans for the future.

d. Introduction of Ms. Jennifer Blalock

Mr. Handley welcomed Ms. Jennifer Blaylock to the College in her new role as Associate Vice President for Community Relations. Under the direction of Mr. Ross, Ms. Blalock will also assume responsibility for College-wide enrollment planning.

12. ADJOURNMENT:

There being no further business to be brought before the Board, the meeting adjourned at 6:05 p.m.

APPROVED: _____
Chair, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees