Collegewide Honors Council

Meeting Minutes

Friday, April 4, 2014

MB 10-206 10:00-11:30 AM

Attendees: Dr. Wayne Stein, Barbara Kennedy, Karyn Ott, Dr. Phil Simpson, David Houk, Shai Neumann, Willie Smith, Warren Jones, CJ Baker-Schverak, Joy Walton, Qi Yan, and Dr. Mary Roslonowski

- 2013-2014 Honors Status – Mary Roslonowski
  - Honors Account Balance $456.99 – possible expenditure discussed included a) travel to UCF Honors College – due to late date, may not be possible this term. b) promotional items for Honors c) honors seminar on campus – having someone from an Honors College come on campus to talk to honors students about their program – noted that food can not be purchased with this fund. Dr. Roslonowski will see if UCF would have a date available for students to come and tour the Honors College and perhaps UCF facilities before the end of the term.
  - SGA Honors Account - $500.00 left which is reserved for the Convocation Dinner
  - Spring 2014 Honors Diploma graduates – 6 and Honors Affiliates with 9 or more hours -3

- AAC Decision on Honors Council Policies – Dean Barbara Kennedy
  - AAC has approved our method for appointing adjunct faculty to teach in the honors program.
  - AAC approved the checklist for honors courses and the schedule for course revisions.

- Honors Faculty Nominations
  - 1) James Braun – Karyn Ott nominated Mr. Braun. Mr. Braun’s CV was reviewed and he was approved by unanimous vote to teach honors courses.
  - 2) Kenneth Currie – Dr. Steven Long nominated, Dr. Roslonowski reviewed the teaching observation and that it lacked active learning strategies. His resume was also reviewed by the committee. It was determined that Dr. Roslonowski would go back to Mr Currie and explain the types of teaching that Honors requires and work with him to incorporate those items into his methodology. If instructor agrees, Council will review his application again in the Fall 2014 term for possible Spring 2015 honors teaching.
3) Patrick Richards – Karyn Ott nominated – both resume and nomination are on file, but PB needs to develop a schedule of honors courses for the fall and honors instructors are needed, so Dr. Roslonowski will work to get teaching observation done as well as receive his supporting materials. The committee agreed to allow him to teach in honors on a provisional basis for the Fall 2014 term and his packet will come before the council during the Fall term.

4) Richard Chamberlain – Karyn Ott nominated – nomination is on file but not his resume, but again since PB needs to develop a schedule of honors courses for the Fall it is necessary to have honors instructors, so Dr. Roslonowski will work to get teaching observation done as well as receive his supporting materials. The committee agreed to allow him to teach in honors on a provisional basis for the Fall 2014 term and his packet will come before the council during the Fall term.

5) Rosemarie Gilbert – Karyn Ott nominated – resume and nomination letter are on file – same as 3) and 4) above

6) Dr. Janet Rubin – Karyn Ott nominated – resume and nomination letter are on file – same as 3) and 4)

- Timeline for Honors Course Revisions to incorporate checklist – Dr. Roslonowski will develop a timeline to review all thirty-five honors courses within the next two years. Honors faculty will be contacted to lead the review process for each course before the end of the Spring term.

- Honors Publication Review – several revisions were proposed for both the application and the brochure.
  - The council voted to remove the requirement that students can’t be enrolled in prep courses and honors courses at the same time. Dr. Simpson will review policies and present this proposed policy change to the Provost Council on Tuesday, April 8, 2014 and report back to Dr. Roslonowski to determine if the Honors materials should be revised to reflect this change.
  - Council decided that the Viewbook should include all honors courses, even if they have not been offered in several years – this allows students to request a class that they would like to see offered more frequently.
  - Brochure – council wants CPT/FELPT score line deleted and the contact information to state the Associate Director’s office with the Director listed after that.
  - Catalog information – delete CPT/FELPT and replace a EFSC advisor with an EFSC advisor.

- New/Revised Honors Course-COP
  - POS 2041H – council did not review on site due to time limits. Dr. Roslonowski will send all members the COP for review with a deadline to submit comments.
  - ENC 1101H/ENC 1102H – Ms. Baker-Schverak has some edits to incorporate into the revision of these honors courses. The name of these courses has been changed due to changes to state policy.

- Melbourne Honors Promotional Efforts – Shai Neumann/Mary Roslonowski
- Palm Bay Honors Promotional Efforts – Karyn Ott
- Titusville Promotional Efforts – Warren Jones
• Upcoming Honors Events
  o Honors Convocation Dinner – Thursday May 8, 2014 6:00 PM The Palm Café - Honors Diploma and Affiliate students, Honors Council members, and Honors faculty will be receiving invitations by Monday, April 14, 2014.

• Honors Budget Requests for 2014-2015 – council felt that trips which can accommodate up to 12 students are more beneficial than taking one or two students to an honors conference. Council liked the idea of day trips to Honors Colleges in the state as well as the historical aspect.

• Honors Council nominees for 2014-2015-Marina Baratian was nominated and approved for the 2014-2015 honors council. Current members of the council are asked to email Dr. Roslonowski if they would like to continue on the Honors Council for the 2014-2015 Academic year.

• New Business
  o Council wants to create an optional Honors Teaching workshop for all new and current Honors faculty to be invited to before the Fall term begins. Dr. Roslonowski will facilitate the creation of this class so that it can be offered in Aug 2014.
  o Council would like to assign a mentor for each new Honors faculty member, it is up to the instructor and mentor how often they will meet. Dr. Roslonowski will have assignments before the end of the Spring 2014 term.

Minutes respectfully submitted by Dr. Mary Roslonowski 4/8/2014.