Our Vision: Brevard Community College is committed to being our community’s center for
- Quality teaching and
- Lifelong learning

Our Mission: To engage our diverse population in quality, accessible, learning opportunities which successfully meet individual and community needs. Brevard Community College fulfills its mission by offering the following:
1. Undergraduate Studies and Associate Degrees to pursue a Baccalaureate Degree.
2. Technical and vocational training for Associate Degrees and Certificates for entering the workforce, improving professional skills and developing new competencies.
3. Instructional support services such as advisement and career guidance.
4. Activities supporting cultural enrichment, economic development, sports, wellness and quality of life.
5. Workshops and classes for personal growth, developmental instruction and lifelong learning.

Our Philosophy: The College embraces the following key values and beliefs:
1. RESPECT FOR THE INDIVIDUAL (COURTESY/CIVILITY):
   Central to our philosophy is respect for the individual, manifested through courtesy and civility in every endeavor.

2. CONTINUOUS IMPROVEMENT/PROFESSIONAL COMPETENCE:
   Recognizing that we exist in a dynamic environment, we foster innovation to promote continuous improvement in student, employee and organizational development.

3. PASSION FOR LEARNING:
   As an educational catalyst, the college sparks the flame of human curiosity by creating an environment to ignite and sustain a passion for lifelong learning.

4. LEADERSHIP, EMPOWERMENT, INTEGRITY:
   We value leadership styles that engender trust and confidence, and that empower people to make sound decisions.

5. TEAMWORK, SENSE OF BELONGING:
   We encourage a sense of belonging by employees and students through promoting an atmosphere of teamwork that embraces that college’s mission and goals.

6. SERVICE:
   We provide quality service to students, colleagues and the community with the intention that all those served achieve higher levels of success and satisfaction.

7. ACCOUNTABILITY:
   Through systematic review and evaluation, we are publicly accountable to achieve our mission.

8. SENSE OF ACHIEVEMENT:
   We value achievement and reward those who strive to do their best.
Brevard Community College

BCC POLICY STATEMENT OF NON-DISCRIMINATION
EQUAL ACCESS/EQUAL OPPORTUNITY

Brevard Community College, in accordance with Federal and State laws as well as College Policy, does not discriminate in any of its policies, procedures or practices on the basis of age, color, sex/sexual orientation, religion, national origin, race, political affiliation, marital status, veteran status, or physical or mental disability. Inquiries regarding the College’s Equal Opportunity Policies including Title IX (sex discrimination) and Section 504 of the Americans with Disabilities Act (Disabled Discrimination) may be directed to Ms. Janet L. Madden, Director of Employee Relations, Bldg. 2 Cocoa Campus, (321) 433-7389, or alternate contact, Ms. Darla J. Ferguson, Executive Director of Human Resources, Bldg. 2 Cocoa Campus, (321) 433-7080. Inquiries regarding veterans programs may be directed to the Office of Veterans Affairs, Bldg. 10 – Room 209, Melbourne Campus, (321) 433-5532 or Bldg. 11 – Room 209, Cocoa Campus, (321) 433-7333.

Accreditation

Brevard Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate in Arts, Associate in Science, and Associate in Applied Science degrees. Contact the Commission on Colleges at (1866 Southern Lane, Decatur, Georgia, 30033-4097 or call (404) 679-4500 for questions about the accreditation of Brevard Community College.

2007-08 Catalog

Official version online: www.brevardcc.edu/catalog

This catalog is for information only and does not constitute a contract. The college reserves the right to change, modify or alter without notice all fees, charges, tuition, expenses and costs of any kind and further reserves the right to add or delete without notice any course offering or information in this catalog.

www.brevardcc.edu
(321) 632-1111

Toll Free: 1-888-747-2802

Hearing Impaired:
1-800-955-8770 (voice)
1-800-955-8771 (TTY)
Each of the 28 community colleges in Florida's statewide system is under the local control of a lay District Board of Trustees composed of citizens who serve without pay and are legally vested with decision-making power in college policy and direction.

Five Brevard County citizens, appointed by the governor, form the Brevard Community College District Board of Trustees. Meeting in regular sessions once each month, these civic-minded individuals contribute their time and talent to guide the development of Brevard Community College so that it remains responsive to the educational needs of the community.

JAMES W. HANDLEY
A resident of Cocoa Beach, Mr. Handley worked for the IBM Corporation for over 30 years, retiring in 1984. He worked for IBM at the Kennedy Space Center from 1964 through 1975, and received the IBM Outstanding Contribution Award for achievements on the Saturn/Apollo Program. Originally from Ohio, Mr. Handley graduated from Ohio University with a Bachelor of Science degree in Mechanical Engineering. He is a Port Canaveral Ambassador, a member of the Civilian/Military Council, Brevard Community College Foundation, Astronaut Memorial Planetarium Advisory Committee, Missile and Space Pioneers, National Space Society, Tiger Bay Club, and Phi Kappa Sigma fraternity, and was formerly a senator in the Florida Silver Haired Legislature. He was Brevard County co-chairman of the Jeb Bush for Governor campaigns in 1994, 1998, and 2002, and regional co-chairman of the George W. Bush for President campaigns in 2000 and 2004. He has been appointed by the Governor as a delegate to the 2005 White House Conference on Aging, and does volunteer fundraising for the Brevard Zoo, Crosswinds Youth Services, and the Cystic Fibrosis Foundation. He was appointed to the Board in 1999 and served as chairman from 2002-04.

C. R. "Rick" McCOTTER III
A native of Brevard County, Mr. McCotter was born and raised in Titusville, and is a product of the Brevard County Public School System, graduating from Astronaut High School. An alumnus of BCC, Mr. McCotter received his B.A. in Business Management/Administration from Auburn University. He is the president and owner of McCotter Ford-Mercury in Titusville, a 61-year family-owned automotive business. Mr. McCotter has served the community in the following areas: Chairman of the Titusville Chamber of Commerce in 1997, Parrish Medical Foundation Board member, Salvation Army Advisory Council board member, Brevard County YMCA board member, Space Coast Economic Development Council board member, Transformation Titusville Vision Team member, and City of Titusville City Manager Selection Committee member. He was appointed to the Board in 2001 and served as chairman from 2004-05.

JAMES THERIAC
A Brevard County resident since 1955, Mr. Theriac is a graduate of Brevard Community College and the University of Central Florida. He received his Juris Doctor degree from the University of Florida in 1974 and began practicing law in Brevard County that same year. He is the founder and managing partner of Howze, Managhan, and Theriac, PLC, a Cocoa law firm founded in 1978. Mr. Theriac was the founder and first president of the Space Coast Chapter of the University of Central Florida Alumni Association, is currently a member of the University of Central Florida Foundation Board of Directors, and an executive committee member and lifetime member of the Central Brevard branch of the NAACP. Mr. Theriac was named a Brevard Community College Distinguished Alumnus in 1995, and was appointed to the Board in 2004.

DIXIE NEWTON SANSON
A resident of Rockledge, Ms. Sansom is the owner of Dixie Sansom Consulting, a government relations and public affairs consulting firm. Representative Sansom served in the Florida House of Representatives from 1984 to 1992 and worked as the director of government relations for the Canaveral Port Authority. Sansom worked as the communications and public information director for the Florida Division of Community Colleges. Before her terms with the Florida Legislature, Ms. Sansom was a legislative aide to Clark Maxwell, Jr. during his tenure in the Florida House and Senate, and had worked as a reporter for the Miami Herald and the Melbourne Evening Times (now part of the Florida Today newspaper). She was a student at both Pensacola Junior College and Brevard Community College. In her position as the Executive Director of the Brevard County Medical Society, she worked with more than 500 members of the medical profession and a 16 member board of directors to develop initiatives to support and promote the medical profession. As a state legislator for more than eight years (April, 1984-1992) representing the Brevard County area, she was a leader in educational policy issues. During her term as a legislator she was presented with a Distinguished Alumni Award for Accomplishment in Government by Pensacola Junior College as well as the Legislative Service Award by the Florida Association of Community Colleges. Ms. Sansom was appointed to the Board in 2007.

ALBERTA K. WILSON
A resident of Brevard for more than 28 years, Ms. Wilson was appointed to the Board in 2003. A Business Ethics Advisor for The Boeing Company, she holds a B.S. in Business Management from Barry University, dual M.A. degrees in Human Resources Development and Business Management from Webster University, and has done post-graduate work. Most recently, Ms. Wilson has been selected as one of Brevard County's Ten Most Influential Woman of Color. Very active in civic, diversity and educational activities, Ms. Wilson has served on the State Board of Community Colleges, Brevard County School Superintendent Selection Committee and Strategic Planning Committee, Superintendent of Brevard County Schools’ Advisory Committee, Brevard County Schools’ Teacher of the Year Selection Committee, as president of the Cocoa/Rockledge Civic League, and is current president of Brevard County NAACP as a member of the Board of Directors of the Salvation Army. She is a recipient of the Postmaster General’s Roy Wilkins Heritage Award, KSC Good Citizen of the Year, Southeastern Region William Allen Penn Volunteer Award, Crosswinds Youth Services Advisory Board Member of the Year, and a Florida Commission on Human Rights’ Civil Rights Award, among others.
Please accept my personal thanks for your interest in Brevard Community College – a college with a legacy of offering lifelong learning for generations of Central Florida residents. Anyone seeking a traditional college education can count on BCC for their first two years of college.

All BCC students enjoy the benefits of an articulation agreement with the state university system, ensuring the transferability of credits to Florida public universities, as well as similar agreements with numerous private institutions. For example, BCC has a well established partnership that provides for a seamless transition to the University of Central Florida. Similarly, the college has a new “Tech Track” program with the nearby Florida Institute of Technology in Melbourne. Studies show that community college transfer students do as well as, and often better than, students who begin their studies at four year institutions.

Our many technical and vocational programs permit graduates to enter the workforce, or to retrain for the ever changing requirements of business and industry. We take great pride in the consistently high level of job placements for our graduates.

If your work or family responsibilities will not permit you to attend classes on our brick and mortar campuses, we encourage you to consider our Virtual Campus, which provides students with the opportunity to earn their entire AA and some AS degrees through online courses.

The BCC Institute for Business Training and Community Education works with area businesses to present continuing education and customized training opportunities, especially in the aerospace and high tech industries in Central Florida’s “Hi Tech Corridor.”

For nearly a half century, lifelong learning has been the “business” of Brevard Community College.
# Student Demographics

## Statistics Based on 2005-2006 Reporting Year

- **Annual Student Enrollment**: 26,635
- **Annual College Credit Enrollment**: 20,683
- **Average Age Student Enrollment**: 30.00
- **Average Age Credit Enrollment**: 26.20

## Breakdown of Student Enrollment by Ethnicity

- **Asian**: 2.75%
- **Black**: 9.29%
- **Hispanic**: 6.39%
- **Native American**: 0.57%
- **White**: 78.10%
- **Unknown**: 2.90%

## Breakdown of Student Enrollment by Gender

- **Female**: 57.74%
- **Male**: 41.31%
- **Unknown**: 0.95%

## Enrollment Status/ College Credit

- **Full-Time**: 34.00%
- **Part-Time**: 60.00%

## Degrees Sought

- **Associate of Arts**: 62.39%
- **Associate of Science**: 12.98%
- **Certificate**: 12.08%

## Annual Graduation by Program

- **Associate of Arts**: 1571
- **Associate of Science**: 330
- **College Credit Certificate**: 234
- **Certificates**: 467
- **Advanced Technical Diploma**: 94

## Mean GPA of BCC transfer students enrolled in the State University System

- **2.99**

## Percentage of BCC transfer students enrolled in the State University System with GPA's at or above 2.5

- **77.40%**

## Top Ten College/Career Programs by Enrollment

1. **Business Administration and Management**
2. **Computer Information Technology**
3. **Nursing (Associate Degree) R.N.**
4. **Early Childhood Education A.D.**
5. **Electricity**
6. **Crime Scene Technology**
7. **Chemical Technology**
8. **Legal Assisting**
9. **Computer Programming and Applications**
# Table of Contents

- District Board of Trustees ........................................................................... 2
- From the President ........................................................................................ 3
- Student Demographics ............................................................................. 4
- Academic Calendar .................................................................................. 6-7
- BCC in Brief ......................................................................................... 8-11
- Special Programs .................................................................................. 12
- BCC Online Systems ............................................................................ 14-15
- Admissions, Assessment & Registration ................................................ 16-26
- Academic Policies ............................................................................... 27-34
- Accelerated Education Programs ........................................................... 35
- Honors Program .................................................................................. 36
- Student Services .................................................................................. 37-44
- Financial Aid & Scholarships ................................................................. 45-51
- Programs of Instruction ....................................................................... 52-97
- Course Descriptions .......................................................................... 98-150
- Institute for Business Training & Community Education .............. 149
- Institute for Continuing Education (ICE) ............................................ 151
- Faculty & Staff .................................................................................. 152
- Index .................................................................................................. 173
## Academic Calendar 2007–08

### FALL TERM 2007

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 13</td>
<td>Monday</td>
<td>Faculty report</td>
</tr>
<tr>
<td>August 18</td>
<td>Saturday</td>
<td>Virtual Campus Information Session</td>
</tr>
<tr>
<td>August 18</td>
<td>Saturday</td>
<td>Last day to add a class: Online Session 1 courses</td>
</tr>
<tr>
<td>August 20</td>
<td>Monday</td>
<td>Fall Term and Online Session 1 begin, First day for students</td>
</tr>
<tr>
<td>August 24</td>
<td>Friday</td>
<td>Last day to drop with a refund of fees or change to audit status</td>
</tr>
<tr>
<td>September 3</td>
<td>Monday</td>
<td>Labor Day Holiday (Weekend classes meet as scheduled)</td>
</tr>
<tr>
<td>September 7</td>
<td>Friday</td>
<td>Last day to apply for October CLAST</td>
</tr>
<tr>
<td>September 12</td>
<td>Wednesday</td>
<td>Last day to register and pay fees for Online Session 2 courses</td>
</tr>
<tr>
<td>September 14</td>
<td>Friday</td>
<td>Last day to withdraw with grade of “W” from Minimester A courses</td>
</tr>
<tr>
<td>September 17</td>
<td>Monday</td>
<td>Fall Online Session 2 begins</td>
</tr>
<tr>
<td>September 21</td>
<td>Thursday</td>
<td>Last day to drop Online Session 2 courses with a refund of fees or change to audit status</td>
</tr>
<tr>
<td>October 6</td>
<td>Saturday</td>
<td>CLAST administration</td>
</tr>
<tr>
<td>October 9</td>
<td>Tuesday</td>
<td>Minimester A ends</td>
</tr>
<tr>
<td>October 10</td>
<td>Wednesday</td>
<td>Minimester A grades due by 12 noon</td>
</tr>
<tr>
<td>October 11</td>
<td>Thursday</td>
<td>Minimester B begins/First day of classes</td>
</tr>
<tr>
<td>October 15</td>
<td>Monday</td>
<td>Last day to drop with a refund of fees or change to audit status (Minimester B)</td>
</tr>
<tr>
<td>October 26</td>
<td>Friday</td>
<td>Last day to apply for December graduation</td>
</tr>
<tr>
<td>October 31</td>
<td>Wednesday</td>
<td>Last day to withdraw with a grade of “W” from full-term and Online Session 1 courses</td>
</tr>
<tr>
<td>November 9</td>
<td>Friday</td>
<td>Last day to withdraw with a grade of “W” from Online Session 2 courses</td>
</tr>
<tr>
<td>November 12</td>
<td>Monday</td>
<td>Veterans Day Holiday</td>
</tr>
<tr>
<td>November 16</td>
<td>Friday</td>
<td>Last day to withdraw with a grade of “W” from Minimester B courses</td>
</tr>
<tr>
<td>November 20 – 21</td>
<td>Tues – Wed</td>
<td>Professional Development Days /Faculty report/Hurricane Make-up Days/No classes</td>
</tr>
<tr>
<td>November 22 – 25</td>
<td>Thurs – Sun</td>
<td>Thanksgiving Holidays</td>
</tr>
<tr>
<td>December 8 - 14</td>
<td>Sat – Fri</td>
<td>Final Exam Week for courses NOT delivered online</td>
</tr>
<tr>
<td>December 8 - 15</td>
<td>Sat – Sat</td>
<td>Final Exam Week for Online Session 1 and Online Session 2 courses</td>
</tr>
<tr>
<td>December 14</td>
<td>Friday</td>
<td>Final day of term for all students EXCEPT those in online courses</td>
</tr>
<tr>
<td>December 15</td>
<td>Saturday</td>
<td>Final day of term for students completing online courses</td>
</tr>
<tr>
<td>December 17 – 20</td>
<td>Mon – Thurs</td>
<td>Faculty Workdays</td>
</tr>
<tr>
<td>December 17</td>
<td>Monday</td>
<td>Final grades due by 12 noon; Faculty workday</td>
</tr>
<tr>
<td>December 20</td>
<td>Thursday</td>
<td>Graduation (1 &amp; 4 p.m.)</td>
</tr>
<tr>
<td>Dec 24 - Jan 1</td>
<td>Mon – Tues</td>
<td>Winter Holiday Break - College Closed</td>
</tr>
</tbody>
</table>

### SPRING TERM 2008

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2</td>
<td>Wednesday</td>
<td>College reopens; Staff report</td>
</tr>
<tr>
<td>January 7</td>
<td>Monday</td>
<td>Faculty report</td>
</tr>
<tr>
<td>January 12</td>
<td>Saturday</td>
<td>Last day to register and pay fees for Online Session 1 courses</td>
</tr>
<tr>
<td>January 12</td>
<td>Saturday</td>
<td>Virtual Campus Information Session</td>
</tr>
<tr>
<td>January 14</td>
<td>Monday</td>
<td>Spring Term and Online Session 1 begins/First day for students</td>
</tr>
<tr>
<td>January 17</td>
<td>Thursday</td>
<td>Last day to drop Online Session 1 courses with a refund of fees or change to audit status</td>
</tr>
<tr>
<td>January 18</td>
<td>Friday</td>
<td>Last day to drop with a refund of fees or change to audit status</td>
</tr>
<tr>
<td>January 21</td>
<td>Monday</td>
<td>Last day to apply for February CLAST</td>
</tr>
<tr>
<td>January 21</td>
<td>Monday</td>
<td>Martin Luther King, Jr. Birthday Observance (Weekend classes meet as scheduled)</td>
</tr>
<tr>
<td>February 6</td>
<td>Wednesday</td>
<td>Last day to register and pay fees for Online Session 2 courses</td>
</tr>
<tr>
<td>February 11</td>
<td>Monday</td>
<td>Online Session 2 begins</td>
</tr>
<tr>
<td>February 14</td>
<td>Thursday</td>
<td>Last day to drop Online Session 2 courses with a refund of fees or change to audit status</td>
</tr>
<tr>
<td>February 16</td>
<td>Saturday</td>
<td>CLAST administration</td>
</tr>
<tr>
<td>March 6</td>
<td>Thursday</td>
<td>Minimester A ends</td>
</tr>
<tr>
<td>March 7</td>
<td>Friday</td>
<td>Professional Development Day/No classes/Faculty report</td>
</tr>
<tr>
<td>March 10</td>
<td>Monday</td>
<td>Minimester A grades due by 12 noon</td>
</tr>
<tr>
<td>March 11</td>
<td>Tuesday</td>
<td>Minimester B begins/First day of classes</td>
</tr>
<tr>
<td>March 14</td>
<td>Friday</td>
<td>Last day to drop with a refund of fees or change to audit status (Minimester B)</td>
</tr>
<tr>
<td>March 17</td>
<td>Monday</td>
<td>Last day to apply for May graduation</td>
</tr>
<tr>
<td>March 24</td>
<td>Monday</td>
<td>Last day to withdraw with a grade of “W” from full-term and Online Session 1 courses</td>
</tr>
<tr>
<td>April 7 – 13</td>
<td>Mon - Sun</td>
<td>Spring Holiday Break - College closed</td>
</tr>
<tr>
<td>April 14</td>
<td>Monday</td>
<td>Classes resume</td>
</tr>
</tbody>
</table>
May 3 – 9  Sat – Fri  Final Exam Week for courses NOT delivered online
May 3 – 10  Sat – Sat  Final Exam Week for Online Session 1 and Online Session 2 courses
May 9  Friday  Last day to apply for CLAST
May 9  Friday  Final day of term for all students EXCEPT those in online courses
May 10  Saturday  Final day of term for students completing online courses
May 12 – 15  Mon – Thurs  Faculty Workdays
May 12  Monday  Final grades due by 12 noon/Faculty workday
May 15  Thursday  Graduation (1 & 4 p.m.)

BCC Academic Calendar 2007-2008, Virtual Campus Key Dates Included cont.:

EXTENDED SUMMER TERM 2008 (11 weeks)

May 16  Friday  Last day to register and pay fees for online courses
May 17  Saturday  Virtual Campus Information Session
May 19  Monday  Extended Summer Term begins: Virtual Campus, Health Sciences & designated academic classes
May 22  Thursday  Last day to drop with a refund of fees or change to audit status
May 26  Monday  Memorial Day Holiday (Weekend classes meet as scheduled)
July 3  Thursday  Last day to withdraw with a grade of “W” from an 11- week Extended Summer Term 2008 class

July 4  Friday  Independence Day Holiday – BCC closed
July 11  Friday  Last day to apply for posting August graduation
July 26 – Aug 2  Sat – Sat  Final Exam Week for online courses
August 1  Friday  Final exam day for courses NOT delivered online
August 1  Friday  Extended Summer Term 2008 (11 weeks) ends for students NOT in online classes
August 2  Saturday  Extended Summer Term 2008 (11 weeks) ends for students completing online classes
August 4  Monday  Final grades due by 12 noon.

GENERAL SUMMER TERM 2008 (8 weeks)

June 4  Wednesday  General Summer Term begins
June 7  Saturday  CLAST administration
June 10  Tuesday  Last day to drop with a refund of fees or change to audit status
July 4  Friday  Independence Day Holiday – BCC closed
July 10  Thursday  Last day to withdraw with a grade of “W” from a General Summer Term 2008 class
July 11  Friday  Last day to apply for posting August graduation
August 1  Friday  Final exam day/General Summer Term (8 weeks) ends/ Final day of term for students
August 4  Monday  Final grades due by 12 noon.
BCC In Brief

Brevard Community College, located in the heart of the nation’s space coast, is a two-year, co-educational, publicly supported postsecondary institution. It was established in 1960 as Brevard Junior College. Also established in 1960 was Carver Junior College, another two-year, publicly supported, postsecondary institution that provided educational opportunities to the African-American residents of Brevard County. In 1963, the two schools merged, and BCC moved to its present location on 87 acres adjacent to Clear Lake. With district offices housed at the Cocoa location, the college has grown to include six campuses throughout the county and a center at Kennedy Space Center.

Cocoa Campus
1519 Clearlake Rd. • Cocoa, FL 32922
(321) 433-7300
www.brevardcc.edu

The Cocoa Campus is home to the collegewide District Administration. Located on this campus are three technologically advanced facilities: the Astronaut Memorial Planetarium, the BCC/UCF Joint Use Library, and the Florida Solar Energy Center. Together, these facilities comprise the main components for the Florida Circle of Science and Technology. Also located on the campus is the Clark Maxwell, Jr. Lifelong Learning Center, a cooperative effort of BCC and University of Central Florida. This unique instructional facility houses programs for both BCC and UCF, enabling students to complete a bachelor’s and master’s degree without leaving the county.

Health Sciences Campus
1519 Clearlake Rd. • Cocoa, FL 32922
(321) 433-7575
www.brevardcc.edu

Health Sciences operates districtwide offering course work on the Cocoa, Palm Bay, Melbourne, Titusville and Virtual campuses. The Health Sciences Campus is headquartered on the Cocoa Campus in Cocoa, Florida. This campus provides state-of-the-art classrooms and clinical laboratory facilities where students learn to apply their specialized skills. Course work within the Health Sciences can lead to either an Associate in Science degree or Postsecondary Vocational Certificate. Through the Institute for Continuing Education (ICE) professional courses are presented for continuing education requirements; student growth, improvement and development; and current health care topics of public interest. Community continuing education is offered on a wide array of health-related topics.

Melbourne Campus
3865 North Wickham Rd. • Melbourne, FL 32935
(321) 433-5513
www.brevardcc.edu

Located on a wooded 120-acre site, the Melbourne Campus provides state-of-the-art classrooms and laboratory facilities that prepare students for upper division baccalaureate studies, technical degrees, and vocational certificates.

Melbourne is also home of the Criminal Justice and Police Testing facilities, the King Center for the Performing Arts, and the college’s largest concentration of student computer laboratories (21 labs campuswide utilizing the latest technology).

Palm Bay Campus
250 Community College Parkway • Palm Bay, FL 32909
(321) 433-5175
www.brevardcc.edu

Conveniently located just off the Malabar Road exit of I-95, Palm Bay campus has three main buildings that stretch along the shores of Lake Titan. The campus provides the full complement of general education classes required for transfer to Florida state universities, as well as vocational courses in areas of study such as computer programming, database technology, air conditioning, and business administration.

Additionally, the campus offers courses in Health Sciences programs of study including medical assisting, emergency medical services, medical assisting and nursing. Apprenticeship sponsors offer courses in air conditioning, electrical and machining. The Lady Titan softball team has its home field on campus, a walking trail winds around Lake Titan, and Brevard County operates the Palm Bay Aquatic Center just south of the main campus. Palm Bay Campus prides itself on providing a center for baccalaureate and graduate education through the offerings of the University of Central Florida, Webster University and Barry University.
Titusville Campus
1311 North U.S. 1 • Titusville, FL 32796
(321) 433-5100 • Titusville Campus
www.brevardcc.edu

Titusville Campus is student-centered with small classes and student support services that make learning a pleasure. We are a community of learners where student success is everyone’s goal. The personal service that students receive is complemented by state-of-the-art classrooms and laboratories on a beautiful 120-acre campus that is located on the Indian River Lagoon waterfront, part of the Intracoastal Waterway. The campus specialties in information technology and environmental, natural and life sciences are supported by our location near the Kennedy Space Center and the Canaveral National Seashore. The campus hosts the NASA Business Incubator, supporting entrepreneurs in our community and giving our students access to internships in cutting edge technology companies. We share a campus setting with the Parrish Medical Center and are developing joint programs in the health sciences. The Titusville Campus is dedicated to ensuring that students will achieve their dreams while reaching their academic and technology goals in a caring, student-centered environment.

Virtual Campus
3865 North Wickham Rd. • Melbourne, FL 32935
(321) 433-7100 • Melbourne
www.brevardcc.edu

BCC’s Virtual Campus is a full service campus providing students interested in non-traditional access to classes with Distance Learning opportunities. BCC students can earn A.A. and A.S. degrees through our e-learning. Services available through the Virtual Campus include online admissions and registration, orientation, online testing, mentoring, financial aid information and library services.

The Virtual Campus online courses are powered by Blackboard and ANGEL e-learning platform.

Spaceport Center
1519 Clearlake Rd. • Cocoa, FL 32922
(321) 433-7750
www.brevardcc.edu/spaceport

Brevard Community College's Spaceport Center operates at BCC Cocoa Campus, and at Cape Canaveral AFS to provide A.S. and A.A.S. degree programs in aerospace technology. SpaceTEC, located on Cape Canaveral Air Force Station, is the country's National Science Foundation Center of Excellence for aerospace technical education.

The Aerospace Technology program prepares students for entry-level positions in the aerospace industry. It offers a standardized and industry-endorsed curriculum that provides employers with a well-trained and productive technical workforce. Aerospace technician candidates must complete a separate, program-specific application and meet special workplace requirements including U.S. citizenship. They must also agree to undergo security background checks and random drug testing, if hired.

Graduates of the Aerospace Technology program may also qualify for many applied-technology jobs such as testing, fabrication, assembly, repair, and manufacturing.

For information contact the Spaceport Center at (321) 433-7750, Fax: (321) 433-7752

The Historic Cocoa Village Playhouse, Inc.
Cocoa Village • Cocoa, FL
(321) 636-5050
www.cocoavillage.com/playhouse

The Historic Cocoa Village Playhouse, located in downtown Cocoa Village, was restored to its 1924 vaudeville beauty through a series of governmental grants and donations. The Playhouse is now on the National Register of Historic Places, and the quaint 495-seat venue now serves as home for a community theater that features volunteer performers of all ages. Each year the Musical Series, along with the Stars of Tomorrow youth program, provides family entertainment.

Astronaut Memorial Planetarium and Observatory
Cocoa Campus • Bldg. 19
(321) 433-7373; or 433-7372
www.brevardcc.edu/planet

Constructed in part through public donations, the Astronaut Memorial Planetarium and Observatory was built as a memorial to the United States Astronaut Corps. The facility contains classrooms for astronomy courses, laboratories, observatories, a large public access telescope, a unique 207-seat planetarium, and a 174-seat Iwerks large-format movie theater. Planetarium programs are available to enhance college classes. In addition, a series of programs for grade levels K-12 are available for use by county school teachers. The planetarium is also available for use by local organizations and the general public. Planetarium programs and laser concerts are presented on a regular schedule. Information about all planetarium activities may be obtained by calling the Astronaut Memorial Planetarium and Observatory or visiting the website.
Clark Maxwell, Jr., Lifelong Learning Center
Cocoa Campus • Bldg. 3

The center, a cooperative partnership between Brevard Community College and the University of Central Florida, is the first joint-use facility of its kind for two higher education institutions in the state of Florida. This unique instructional and service facility offers area residents the opportunity to obtain their career goals while remaining in Brevard County. A Child Care Center, The Institute for Business Training and Community Education administrative and enrollment offices, and three Brevard Community College computer labs for continuing education are housed in this facility along with the UCF administration offices and classrooms.

WBCC-TV
Cocoa Campus • Bldg. 13
www.wbcctv.org

WBCC-TV programming consists of educational and general interest programs for viewers in east central Florida. In addition to this UHF channel 68, WBCC-TV broadcasts four digital television channels. The first is a rebroadcast of the programming on channel 68. The second channel is operated for the University of Central Florida and highlights original UCF programming. The third channel is operated for the Brevard Public School system. Programming is geared toward K-12 students, teachers, and parents. The fourth channel carries The Florida Channel with programming covering state legislature, judicial system, and executive activities. WBCC-TV programming is available to a viewing audience of more than 1,000,000 Central Florida residents. In addition to open broadcasting on UHF channel 68, cable subscribers receive WBCC programming on bright house Channel 5 and Wireless Broadcast Service (WBS) Channel 21, and other Central Florida cable systems. WBCC studio facility, located on the Cocoa Campus, produces original programming and telecourses, and provides telecommunication technology support for the college in videoconferencing and satellite downlinks. WBCC’s programming schedule is available in the FLORIDA TODAY newspaper.

BCC/UCF Joint-Use Learning Resources Center
Library • Cocoa Campus • Bldg. 12
www.brevardcc.edu/library

The Brevard Community College Cocoa Campus Library is a joint-use facility with the University of Central Florida Brevard Campus and the Florida Solar Energy Center. It is located in a three-story, 121,000 square-foot building facing Clear Lake on the Cocoa Campus. The spacious facility opened in January 1995 and features an electronic-instruction classroom, open stacks, abundant study areas, a conference room, study rooms and exhibit space.

The Library’s collection reflects the curriculum of Brevard Community College’s Cocoa campus, and the Brevard curriculum of the University of Central Florida. The special library collection of the Florida Solar Energy Center is located on the third floor of the Library and contains research materials in the field of solar energy. In collaboration with the Space Coast Grants Professional Network, the Grants and Nonprofit Resource Center has been assembled on the first floor of the Library. Holdings of the BCC/UCF Joint-Use Library currently include over 100,000 book volumes, more than 750 current periodical subscriptions and a large number of Internet research databases. For additional information regarding services and current hours of operation, call (321) 433-7255 or visit the BCC Library website.

King Center for the Performing Arts
Melbourne Campus • Bldg. 9
(321) 242-2219 • www.kingcenter.com

The $12.5 million cultural center, located on the Melbourne Campus, opened in April, 1988. The architecturally and technically unique six-story center features a 2,000-seat Performing Arts Theatre with a 6,000 square foot main stage. The center is a versatile multi-use facility large enough to accommodate the varied cultural and educational needs of the community.

The King Center plays an important educational role in the college and the community. Students of drama, ballet, dance, and opera have opportunities to experience large Broadway touring companies and major ballet and opera productions. In addition, the center showcases the finest in popular singing artists, classical musicians, comedy, jazz, and country entertainment. Discount rates for area students are frequently available on the day of the show.
The King Center also offers an Educational Theatre Program. Designed for young audiences and their educators and endorsed by the Brevard County Board of Education, this expanding program features major theatrical touring productions.

Art exhibits, which change monthly, are showcased in the Center Lobby during performances and each Tuesday from 1-4:30 p.m., except on days featuring daytime presentations. In addition, BCC offers art exhibitions, choral and instrumental music performances, and theatre presentations featuring student, staff, and community performers at locations throughout the county. Call the ticket office (321) 242-2219 for more information.

**Moore Multicultural Center**  
Cocoa Campus • Bldg. 11, Room 114  
www.brevardcc.edu/moorecenter

The Harry T. and Harriette V. Moore Multicultural Center commemorates the lives and work of the Moores, African-American community leaders and activists who were assassinated in Mims, Florida, in 1951. Harry T. Moore’s life and work exemplified the “courage to challenge” an oppressive system and served as a model for Civil Rights leaders who followed. Since its inauguration in August 1996 on BCC’s Cocoa Campus, the mission of the Moore Center has been to improve race relations and human relations. Through education, dialogue, cultural programming and interaction, the center fosters a greater awareness and appreciation for the contributions of all races, cultures, and religions represented in American society.

The Moore Center builds relationships with other departments to provide services for students, staff, faculty, and the community in fulfilling its mission to promote diversity inside and outside the classroom through co-curricular events. One of the Center’s primary goals is to provide students opportunities to develop the cultural competence that is vital to good citizenship in an increasingly diverse society.

The Moore Center offers multicultural events, workshops for students, faculty, and staff; a multicultural and diversity resource library; cosponsorship of cultural activities with BCC and community groups; monthly cultural exhibits and displays; and venues for Central Florida artists.

For more information, contact the Moore Multicultural Center, (321) 433-7355 or visit the website.

**BCC Foundation Alumni Association**  
www.brevardcc.edu/alumni

The Alumni Office facilitates camaraderie and scholarship among BCC’s former students through an Alumni Association. Alumni include any student who has successfully completed a BCC course and BCC retirees. The extensive scope of the organization reflects an accurate picture of BCC’s diversity and its many talented students. “You may be a BCC student for a short time, but you are an alumnus the rest of your life.”

For more information about activities or to become a member, please call (321) 433-7147, e-mail bccalumni@brevardcc.edu; or visit our website www.brevardcc.edu/alumni.

**BCC Parent Education/Lab Schools**  
www.brevardcc.edu/labschool

This program focuses on the process of parenting through direct involvement and recognizes parents are the child’s most important teachers. The format offers an opportunity for parents to learn through discussion, observation and interaction with children, other parents and trained faculty. It includes evening sessions for parents only and morning sessions for parents and children. The Administration office for this program is located on the Cocoa Campus. Courses are designed for parents and children (from six weeks through five years). The Lab Schools follow public school calendar. Open enrollment is available, as long as there is space. BCC Lab Schools are located in five Brevard County locations including the North area, Cocoa Beach area, Cocoa area, Indian Harbour Beach/ Suntree area and Melbourne area. Each site is housed in churches throughout the county. For the location nearest you, call the Lab School office (321) 433-7668, 433-7650 or 433-7624, or e-mail labschools@brevardcc.edu.

**Study Abroad**

Study Abroad programs are an important part of BCC’s international educational initiative. Each summer, the college offers a humanities course that includes an international travel component. This component provides an opportunity for students to experience another culture while pursuing relevant course work.

This program consists of formal classroom instruction on campus, followed by a trip to major cultural centers in Europe. This trip is carefully designed to complement and enhance the course content. Students earn three college credits toward their general education requirements when they participate in the program. To participate, they must be admitted to the college and pay tuition, fees and travel costs. For more information contact (321) 433-5207 or visit the website: www.brevardcc.edu/studyabroad.
Special Programs
College Reach-Out Program

CROP is a program funded through a grant from the Florida Department of Education. It is designed to increase the number of low-income, educationally disadvantaged students in grades 6-12 who, upon high school graduation, are admitted to and successfully complete postsecondary education.

Program Goals
• Motivate students to pursue a postsecondary education
• Enhance student’s basic learning skills and performance
• Strengthen student’s and parents’ understanding of the benefits of a postsecondary education
• Involve and support faculty in using the service-learning teaching methods
• Foster academic, personal and career development through supplemental instruction

Eligibility
Students eligible for participation are those in grade 6-12 who meet economic and academic criteria and who reside in Brevard County.

Program Structure
• Academic supplemental instruction in language, reading and math
• Enrichment activities such as cultural diversity celebrations & parent workshops
• Enhancement activities such as career exploration and college tours

For further information and locations of where CROP is administered, please call (321) 433-5701 or 433-5564.

Center for Service-Learning (CSL)
www.brevardcc.edu/csl

The CSL involves and supports students in educational and reciprocally beneficial community service-learning experiences. The CSL is recognized as a model and leader in service-learning. Service-Learning is integrated with 135 courses and 350 course sections each semester under the guidance of 110 faculty. Over 700 students enroll annually in stand-alone community service-learning courses. Over 3,600 students volunteer through service-learning each year. The CSL offers students a wide array of service-learning experiences, incentives and opportunities.

Mission – The Center for Service-Learning strives to make community service an integral part of students’ education to prepare them to be lifelong learners, responsible community members, and productive citizens.

Goals
• Recruit and place students in educational and meaningful service-learning positions and projects
• Provide opportunities for students, faculty and staff to partner with community organizations
• Support students in service-learning activities or projects
• Integrate and link community service and academic study
• Involve and support faculty in using the service-learning teaching methods
• Support community organizations and projects in service-learning programming

For further information, please call: (321) 433-5610 – Melbourne; (321) 433-7610 – Cocoa; (321) 433-5253 – Palm Bay; (321) 433-5016 – Titusville.

Educator Preparation Institute (EPI)
www.brevardcc.edu/epi

Have you ever considered teaching in the K-12 school system? Do you have a bachelor’s degree in a non-education field? The EPI at Brevard Community College provides an alternative path to K-12 teacher certification and is approved by the Florida Department of Education. The Alternative Certification Program is comprised of 21 institutional credits and 295 contact hours within four learning modules: The Instructional Process, Reading Fundamentals, The Teaching Profession, and Diversity in the Classroom. Classes are currently available on the Cocoa and Melbourne campuses and the flexible schedule includes Saturday and evening classes. For more information contact the EPI Program Coordinator at 433-7727.

International Education
Brevard Community College recognizes the importance of providing an international dimension to education. Confronted with a global economy and issues that transcend national boundaries, today’s students must have a better understanding and appreciation of other cultures, customs and political systems. BCC encourages and supports the development of international partnerships; study-abroad programs; service to international students; international programs for the community, and student, faculty, and staff exchange and development programs. For further information, please call (321) 433-7342.

Office of Student Diversity and Equity
Promoting Student Diversity and Access to Equal Educational Opportunities

We assist our diverse community in accessing financial resources that will allow them to become BCC college students. We also provide services to our enrolled students that will help them to maximize their academic potential and achieve their academic goals.

Admissions Guidance – We give comprehensive information and guidance on how to apply to BCC and how to access and retrieve information from www.facts.org.

Assist Students with Selecting and Completing Major Programs and/or Graduating

Through our diverse student retention program, we learn of student academic challenges and collectively brainstorm with the students for solutions. We initially guide students through the process of selecting a program major, often directing them to our Campus Career Centers to take a career interest survey. We also provide educational workshops geared towards helping students effectively manage common academic and life challenges to ensure they stay in school, complete their major program and eventually graduate. Contact Teri Jones, Director (321) 322-7715, or Gloria Meeks, Recruitment Specialist (321) 433-7342 for an appointment.

(Located on the Cocoa, Melbourne, Palm Bay and Titusville campuses)
BCC Online Services

Brevard Community College provides a full range of web-based services for the community as well as students, faculty and staff. The website enables accessibility to information at all times, acknowledging that not everyone can visit the college during regular business hours.

General, non-secure information such as the catalog, schedule of classes and campus information can be accessed from the BCC website without the use of a login or personal identification number (PIN).

Following is a list of some of the services that are available from the BCC website without a login or PIN www.brevardcc.edu

- Applying for Admission
- Applying for Financial Aid
- Course availability search
- Technical assistance
- General college information
- College catalog

The login is your BCC ID number, which is the letter B followed by eight numbers (example: B00111111). Your initial PIN is your birth date in the format mmddyy. Some of the online services may require a separate sign-on. Check the website for specific instructions.

TITAN PORTAL
This is BCC’s online learning community that connects students, faculty, and staff to the resources they need in order to succeed at BCC. Logging in through the TITAN PORTAL allows the user to access all of the information he or she needs, including TITAN WEB SERVICES and TITAN E-MAIL, by using a single log in.

TITAN Web Services
A convenient, secure way to access student, faculty and staff personal information at almost any time. It is available from any computer with Internet access. Students can avoid lines and a trip to campus by learning to use TITAN WEB SERVICES. After logging into the TITAN PORTAL and then TITAN WEB SERVICES, click on Student Services & Financial Aid to register online, check final grades and run a degree evaluation to check progress toward a degree.

Learning Management System
BCC’s delivery method for online, Teleweb and hybrid classes. Many instructors also choose to enhance their courses using this technology. Students can login to their courses the first day of class.

The security of your personal information is very important to the college. You are strongly encouraged to change your password or PIN often. If you write them down, make sure they are in a secure location that is known only to you.

The privacy and security of student records is very important. The Family Educational Rights and Privacy Act (FERPA), protects educational records. Based on FERPA, only the student can request or access his or her records. They cannot be discussed via e-mail or over the telephone.

TITAN E-mail
The college uses this free student e-mail system as the official means of communicating college business for registered students. This includes communication from instructors regarding class work as well as messages from accounting, financial aid and administration. E-mail accounts are normally available within 24 hours after the student registers for classes.

Smarthinking
This personal online tutoring center provides expert assistance in reading, writing and mathematics. The service is free to BCC students 24/7.

Use of Computer Technology in the Classroom
BCC is committed to infusing technology across the college curriculum. Online environments designed to facilitate communication, collaboration and dissemination of learning materials and resources complement most of BCC’s classes. BCC has a number of computer labs and resource centers available for student use. Basic computer literacy is recommended for all programs of study, and students should be prepared to use technology in any course they take. Students who do not think their computer skills are sufficient should talk with an advisor to determine the best way to improve those skills. BCC offers several courses that enable success in the technical environment. The college also provides computer and Internet resources in the libraries, open labs and cyber cafes.

TECHNICAL ASSISTANCE
For technical assistance, contact the HELPDESK
(321) 433-7600
helpdesk@brevardcc.edu.

Monday – Thursday  8 a.m. – 7 p.m.
Friday             8 a.m. – 5 p.m.
Closed Saturday and Sunday
The FACTS online system is the first of its kind in the nation to provide comprehensive access to information for Florida high school and college students. The system, found at [www.FACTS.org](http://www.FACTS.org), provides the student with access to information on programs and courses at Florida’s 28 community colleges and 11 universities. Students can access transcripts and grades, and they can “degree-shop” to see how effectively their credits can transfer to other colleges and universities. To take an online tour, go to the FACTS.org website and click on “Site Tour” from the navigation bar. To fully appreciate the scope and depth of the information provided, you are encouraged to explore this site. Some of the main topics are listed below.

**Career Planning**
FACTS.org provides career-planning tools such as Florida Choices Planner and SIGI 3, and “FRED” (Florida Research and Economic Database), which provides detailed information on employers, income and wages, geographic area profiles and economic indicators.

**College/Vocational-Technical Planning**
This section of FACTS.org provides comprehensive search capability for finding degree and certificate programs at technical centers, colleges and universities. It also includes links to college catalogs, student services, orientation and information for students with disabilities.

**Financial Aid Information**
This section of FACTS.org provides information on financial aid availability and the ability to apply online for some types of state and federal financial aid.

**Admissions**
Using the FACTS online common admissions application, students can apply to BCC or to multiple participating Florida colleges at one time. The student will only need to enter their personal information once but should keep in mind that most colleges charge application fees. It is important to visit individual websites for additional information on specific colleges or universities.

**Transfer Services**
This section of FACTS.org lists transfer requirements for graduating A.A. degree students, a transfer student bill of rights, and what to do if you have difficulty in transferring any courses. In addition, the site contains a transient student form. Students who plan to attend another Florida state institution as a Transient Student may submit their request through this system.

**College Advising Tools**
Currently enrolled, transferring, or returning students may be able to access their personal information and utilize the following tools:
- Sample Degree Audit, to review requirements of a particular degree program at selected institutions.
- Institutional Degree Audit, to compare the student’s academic record at his/her home institution to the major currently on record.
- Degree Program Shopping, to compare the student’s academic record to the particular degree programs at his/her home institution.
- Remote Degree Program Shopping, to compare the student’s academic record to particular degree programs at another institution.
- Degree Planning, to compare the student’s academic record along with courses he/she may want to take to particular degree programs at selected institutions.

**College Transcripts & Grades**
Currently enrolled, transferring or returning students may be able to access their unofficial BCC transcript through FACTS.org. This transcript is unofficial because it does not contain the official registrar’s seal and may not contain test information; however, an unofficial transcript is an accurate list of courses and grades as recorded by the institution.

**Library Services**
This area of the FACTS.org system provides links to electronic library systems such as SUNLINK, the K-12 library system; LINCCWEB, the community college library system; and WebLuis, the university library system, along with library links from all Florida institutions.

**Advising Manuals**
The Florida Department of Education publishes several official advising documents and manuals on FACTS.org for access by counselors, students and parents. These include the Statewide Articulation Manual, the common prerequisite manual and the Independent Colleges and Universities (ICUF) Articulation Manual.

**How To Use Facts.org**
Most of the FACTS.org system does not require a login or password; however, to access student transcripts or run a degree audit, students must use the student ID number and PIN code that they use to register online at BCC. The FACTS system has online help and a glossary of terms to help users navigate through the system. BCC student services personnel also can help students learn to navigate the FACTS system.
Admission to Brevard Community College

Brevard Community College admits students in accordance with F.S.1007.263. BCC is an open-door institution. However, depending on the student’s program of study, certain admission criteria must be met. In most cases a student must be able to provide documentation that he/she is no longer enrolled in a K-12 system. Applicants for courses or programs offered by BCC may obtain admission forms from any BCC Admissions and Records office and on the BCC website for admissions: http://www.brevardcc.edu/admissions.

Follow these easy steps to apply for admission and register BCC:

1. **Apply for Admission**
2. **Complete a Placement Assessment**
3. **Complete a New Student Orientation session**
4. **Submit Transcripts**
5. **Apply for Financial Aid**
6. **Visit an Advisor**
7. **Register for classes**
8. **Pay fees**

**Step 1. Apply for Admission**

- Submit an Application for Admission. Application must be completed in full and signed by the applicant
- Submit a completed Residency for Tuition Purposes affidavit and supporting documentation
- Pay the one-time, non-refundable application fee of $30 ($60 for international students)
- Apply as soon as possible, and by the published deadline to ensure best course selection
- Allow a minimum of 48 hours to process your application. See application deadlines for each term in the Schedule of Classes.

**Admission Requirements**

An applicant for admission to an associate degree or any program or course that requires a high school diploma must be a high school graduate and may be admitted with one of the following:

**Standard High School Diploma**

High school graduates must have earned a standard high school diploma or equivalent from a U.S. high school.

Transcripts from foreign institutes must be submitted to the International Student Office for evaluation of high school equivalency.

Diplomas issued by correspondence or non-traditional high schools will not usually be accepted unless the school is accredited by the DETC or by an organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA). These schools will be considered on an individual basis. Acceptance will be based upon submission of sufficient documentation by the school to indicate that the school meets the minimum standards outlined by the Florida Department of Education and FL Statute 1002.42 – Private Schools.

**General Education Diploma (GED)**

Students who have received a state-issued General Education Diploma are entitled to admission to all degree programs. An official transcript of the GED results or a copy of the diploma is required for admission.

**Home-Educated Students**

Parents of home-schooled students must complete an Affidavit for Home-Educated Students form verifying high school graduation. These forms are available in the campus Admissions and Records office.

**CPT-Eligible Certificate of Completion**

Per House Bill 23B, effective for students graduating in 2003 or later, students who meet the 2.0 GPA (state GPA) and course requirements for a standard high school diploma, but do not pass the FCAT, will receive the CPT-Eligible Certificate of Completion. This is annotated on their high school transcript as Withdrawal Code “W8A.” Students who receive the CPT-Eligible Certificate of Completion are eligible to:

- Enroll at a community college and be classified as degree seeking
- Take the CPT and then be admitted to remedial or credit courses based on their scores
- Continue to take the grade 10 FCAT in order to earn the standard high school diploma, or pass the General Educational Development Test (GED) while attending the community college
- Transfer to the state universities after completing the A.A. degree.

These students are not eligible to:

- Enroll directly into a state university
- Receive federal financial aid unless they demonstrate Ability to Benefit (ATB)
- Enroll in programs to train for careers that require professional licensure if the prerequisite for licensure is a standard high school diploma or equivalent. Examples include police officers, correctional officers, nurses and classroom teachers.
- Serve in the United States Military
- Transfer into a state university before they complete the A.A. degree.
- Participate in college athletic

**Non-Standard and Non-High School Graduates**

Students who do not fall into one of the categories listed above may not take college credit or preparatory courses. This includes students who receive a regular Certificate of Completion, Special Diploma or do not graduate. These students may register for vocational/career courses and programs that do not require a standard high school diploma for admission or graduation purposes. See the matrix of programs and admission requirements on pages 58 and 59 for applicable programs.

**Admission Types**

BCC admits students in the following categories. A list of admissions requirements needed in addition to the Application for Admission, non-refundable application fee and Residency Affidavit is indicated below.
First Time in College
Student has never attended college.
- Official, final high school transcript indicating receipt of standard high school diploma or equivalent and date of graduation
- Placement test (ACT/SAT/CPT/FELPT) less than two years old
- New Student Orientation

Transfer Student
Student is transferring credits from another college but has no degree. All previous colleges must be reported.
- Official, final high school transcript indicating receipt of standard high school diploma or equivalent and date of graduation
- Placement test (ACT/SAT/CPT/FELPT) less than two years old or proof of applicable college-level math and English passed with a “C” or better from a United States regionally accredited college
- Official, final college transcript(s) from all postsecondary schools attended
  o Upon receipt of an official, final transcript, BCC will transfer in all freshman and sophomore level courses (1000-2000 level) earned at colleges or universities accredited by one of the regionally accrediting associations. Grades of “D” and “F” will be brought in under the terms of the State Articulation Agreement and State Board of Education rules.
  o Credit for courses from other schools will be evaluated in accordance with college transfer procedures.

Hold a Previous Degree
Student earned an associate degree or higher from a United States regionally accredited college and is now seeking a degree or certificate from BCC.
- Official, final transcript from the degree-granting college only
- Official transcript(s) from other colleges may be required if transfer credit is requested from a specific school
  o Credit will be awarded with a grade of “S”
  o Only courses applicable to student’s current program will be used

Transient Student
Student is currently enrolled in a college degree program at another school and will transfer courses taken at BCC back to his or her primary institution. Students may have only one “home” institution.
- Transient letter or letter of good standing from “home” institution
- Students attending Florida state schools may apply for transient status via www.facts.org

Readmit Student
Student has not taken credit classes at BCC for the past two or more years.
- Readmit Application. There is no reapplication fee.
- Residency for Tuition Purposes Affidavit and supporting documentation
- High school and/or college transcripts not previously submitted
- Placement test may be required
- Must meet program/admission requirements in effect at time of readmission.

Non-Degree Seeking Student
Applicant is not seeking a degree or certificate and is taking courses for personal enrichment or job skill upgrading only.
- Must be a high school graduate
- Official transcripts are not required for admission as a non-degree seeking student; however, if student decides later to switch to a degree program, transcripts and other admissions documents will be required at that time.
- Non-degree seeking students are limited to a total of 12 credits, after which they must declare a major and meet all applicable admission requirements. Students may enroll in an audit status before the end of the drop/add period each term they take classes. Audited courses do not count in credit totals.
- Non-degree seeking students must meet all of the same pre- and corequisite standards for course enrollment as degree-seeking students, which may create a need for transcripts.

Non-degree students are not eligible for financial aid

Final Acceptance to the College
Although you may receive conditional acceptance and be permitted to register for classes, final acceptance is contingent upon receipt of all required documents during your first term of attendance, including an official high school transcript and transcripts of all previous college work attempted, assessment and all other requirements.

Collection of Social Security Numbers
Federal legislation relating to the Hope Tax Credit (Federal Registrar, June 16, 2000) requires that all postsecondary institutions report student social security numbers to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for community colleges to collect the Social Security Number (SSN) of every student. A student may refuse to disclose his/her SSN to the college, but the IRS is then authorized to fine the student in the amount of $50. Refusal to disclose the SSN also may affect the student’s ability to receive financial aid and transfer coursework to and from other institutions. BCC protects student’s personal information in accordance with federal regulations.

Student ID Numbers
Social Security Numbers are not used as student ID numbers. All students are issued a randomly generated nine-digit identification number upon admission to the college. This number must be used to access all online records and to register for classes online. ID numbers will not be released via e-mail or phone. You must request your number in person or download and fax or mail the form Permission to Release Student ID Number from the BCC website.

Other Admission Categories
High School Students
Brevard Community College offers three Accelerated Education Programs that enable qualified high school students to take college courses while earning a high school diploma. These programs include Early Admission, Dual Enrollment, and Credit in Escrow. Students should begin the process by contacting their high school guidance counselor to determine eligibility.
To enroll at BCC, an eligible student must complete the following steps:

- Submit an Application for Admission and an Accelerated Education Programs Application
- Submit official placement test scores
- Meet grade level, GPA, test score, and other requirements

See Accelerated Education Programs, page 35 for more detailed information.

**International Students**

International student applicants must provide the following for admission to BCC:

1. If English is NOT the native language, student must meet one of the following conditions:
   - A TOEFL computer score of 173 or higher, or TOEFL Internet score of 61.
   - Students from Japan may substitute the STEP Grade 2A or higher for TOEFL.
   - Graduation from a U.S. high school.
   - Completion of an English language program from an accredited U.S. Institution with a letter of recommendation from the school stating that your English proficiency is equivalent to an acceptable TOEFL score.
   - Provide documents that certify student has successfully completed a secondary education program equal to a U.S. high school diploma.

2. Certification of financial support in the amount of $19,900 for 11 months of study.

3. A $60 non-refundable application fee along with the Application for Admission. This may be paid by check, but must be in U.S. dollars.

4. Purchase medical insurance coverage.

5. All students entering college in the state of Florida are required to take a placement test for English and mathematics, regardless of the TOEFL score. Placement in English and mathematics classes will be determined by test results.

Prospective students may visit in person or phone (321) 433-7341 to obtain an application packet. Applications may also be requested by e-mail: international@brevardcc.edu or by mail:

International Student Services, Brevard Community College, 1519 Clearlake Road • Cocoa, FL 32922

**Intensive English Program**

Any student wishing to attend BCC who does not meet the minimum English requirements may want to apply to the Intensive English Program (IEP). Contact IEP by telephone (321) 433-7516 or 433-7517, e-mail www.brevardcc.edu/iep, or by mail:

International Student Services, Brevard Community College, 1519 Clearlake Road • Cocoa, FL 32922

**Transfer Credit for International Students**

Students who have completed college level coursework in other countries are not required to submit transcripts. However, to have the transcript considered for transfer or placement purposes, the student is responsible for securing the evaluation services of a recognized agency. Information may be obtained from the International Student Services Office at each campus.

Recommendations made by the evaluation agency will be considered. Coursework may be accepted provided the courses are at the freshman and sophomore level and equivalent courses are offered at BCC. General education courses are normally not accepted.

**Florida Residency for Tuition Purposes**

The policy regarding residency for tuition purposes in Florida is composed of several layers, including state statute, rules of the two higher education governing boards in Florida, and statewide guidelines developed by college and university administrators in conjunction with the Statewide Residency Committee and the Florida Department of Education.

**Residency Statute and Rules**

Section 1009.21, Florida Statutes, outlines the broad legal parameters for establishing residency for tuition purposes in Florida public higher education institutions. It is the highest level of authority regarding residency as established by the Florida Legislature. In 2005, the State Board of Education and the Board of Governors for the State University System adopted an identical residency rule. The residency rule provides more detail than statute regarding the process and requirements for residency. Florida residency is also a rule requirement for the receipt of state student aid.

**Residency for Tuition Purposes**

The statute allows U.S. citizens and lawful permanent residents to be classified as a Florida resident for tuition purposes if the applicant or the dependent applicant’s parent/legal guardian has been a legal resident of the State for at least 12 months preceding the first day of classes of the term for which Florida residency is sought.

**Physical Presence vs. Legal Residence**

It is important to understand that living or attending school in Florida is not tantamount to establishing a legal residence for tuition purposes. Maintaining a legal residence in Florida requires substantial physical presence as a condition. Eligibility depends on the extent to which the Florida resident maintains Florida legal ties and does not establish ties with another state. Statute provides clarification on or protections for certain family situations as related to legal residency. This information is available in the campus Admissions and Records Office and on the website.

**Requisite Intent**

As provided by Section 1009.21(2)(a)2, F.S., it is imperative that the required 12 month qualifying period be for the purpose of maintaining a bonafide domicile rather than for the purpose of maintaining a mere temporary residence or abode incident to enrollment in an institution of higher education. The student who comes to Florida to enroll full-time in a Florida higher education institution as an out-of-state resident and continuously enrolls in a Florida institution will not normally meet the Florida residency requirement for in-state tuition regardless of the length of time enrolled.
**Statutory Exceptions and Qualifications**

Section 1009.21, Florida Statutes, permits certain applicants who do not meet the 12-month legal residence requirement to be classified as Florida residents or “temporary residents” for tuition purposes. The institution will require documentation in support of the following exceptions; however, the student does not have to show 12 months of residence in Florida prior to qualifying. Some of the exceptions and qualifications are as follows; a complete list is available in the campus Admissions and Records Office and on the website.

1. Dependent children residing continuously with a legal resident adult relative other than the parent for at least 5 years immediately prior to the first day of classes of the term which Florida residency is sought.
2. Persons married to legal Florida residents and who intend to make Florida their permanent home, and who relinquish their legal ties to any other state.
3. Persons who were enrolled as Florida residents for tuition purposes at a Florida public institution of higher education, but who abandon Florida residency and then re-enroll in Florida within 12 months of the abandonment – provided that he/she continuously maintains the reestablished domicile during the period of enrollment. (This benefit only applies one time.)
4. Active duty members of the Armed Services of the United States residing or stationed in Florida (and spouse/dependent children); active duty members of the Florida National Guard (and spouse/dependent children) who qualify under 250.10(7) and (8); or military personnel not stationed in Florida whose home of record or state of legal residence certificate, DD Form 2058, is Florida (and spouse/dependent children).
5. Active duty members of the Armed Services of the United States and their spouses/dependent children attending a public community college or university within 50 miles of the military establishment where they are stationed, if such military establishment is within a county contiguous to Florida.
6. Full time instructional and administrative personnel employed by the State public school system, community colleges and institutions of higher education (and spouse/dependent children).
7. Full-time employees of state agencies or political subdivisions of the state when the student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
8. Qualified beneficiaries under the Florida Pre-Paid Postsecondary Expense Program per s. 1009.988(2). (Pre-Paid ID Card Required.)

**Rule Qualifications.** Residency rule 6A-10.044, FAC, and the BOG Residency Rule Resolution allow certain non-U.S. Citizens such as lawful permanent residents, temporary permanent residents, asylees, parolees, and refugees who have applied for and been approved for such status and who otherwise meet the 12 month legal residence requirements, to be eligible to establish Florida residency for tuition purposes. Provided that the non-U.S. citizen has proof of his or her permanent immigration status, he or she may be classified as a Florida resident 12 months from the time he or she establishes legal Florida residence for tuition purposes (e.g., 12 months from the time he or she purchases a Florida home, obtains a Florida driver’s license, etc.).

**Determination of Dependent or Independent Status**

The determination of dependent or independent status is important because it is the basis for whether the student has to submit his/her own documentation of residency (as an independent) or his/her parent’s or guardian’s documentation of residency (as a dependent) The following definitions are provided in rule:

**Independent Student.** A student who meets any one of the following criteria shall be classified as an independent student for the determination of residency for tuition purposes:

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution.
2. The student is married.
3. The student has children who receive more than half of their support from the student.
4. The student has other dependents who live with and receive more than half of their support from the student.
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training.
6. Both of the student’s parents are deceased or the student is or was (until age 18) a ward/dependent of the court.
7. The student is classified as an independent by the financial aid office at the institution.

A student who does not meet one of the criteria outlined above may be classified as an independent student only if he/she submits documentation that he/she provides 50% or more of the cost of attendance for independent, in-state students as defined by the financial aid office (exclusive of federal, state, and institutional aid or scholarships).

**Dependent Student.** All other students who do not meet the above definition of an independent student shall be classified as dependent students for the determination of residency for tuition purposes.

**Procedure for Initial Classification**

Initial classification applies to the following individuals:

1. Those submitting an application for first-time enrollment at BCC
2. Those submitting an application for readmission after a period of non-enrollment

**Residency Affidavit**

A Residency Affidavit must be completed upon admission to determine residency for tuition purposes. Students who do not complete the Residency Statement or provide incomplete documentation will not be classified as a resident for tuition purposes. Documentary evidence must be submitted with the affidavit.

**Documentary Evidence**

If an applicant qualifies for a statutory residency exception or qualification, then appropriate documentation must be submitted to evidence entitlement to that exception or qualification. If an applicant does not qualify for a statutory residency exception or qualification they will have to submit documentation that they (or a parent or legal guardian if a dependent) has been a Florida resident for at least 12 months prior to the first day of classes for which the student
is enrolling. At least two of the following documents must be submitted, with dates that evidence the 12-month qualifying period. At least one of the documents must be from the First Tier. As some evidence is more persuasive than others, more than two may be requested. No single piece of documentation will be considered conclusive. Additionally, there must be an absence of information that contradicts the applicant’s claim of residency.

First Tier (at least one of the two documents submitted must be from this list)

- Florida Driver’s license OR a State of Florida identification card
- Florida voter registration card
- Florida vehicle registration
- Declaration of domicile in Florida (12 months from the date the document was sworn and subscribed as noted by the Clerk of Circuit Court)
- Proof of purchase of a permanent home in Florida that is occupied as a primary residence of the claimant
- Transcripts from a Florida high school for multiple years (if Florida high school diploma or GED was earned within last 12 months)
- Proof of permanent full-time employment in Florida (one or more jobs for at least 30 hours per week for a 12-month period)
- Benefit histories from Florida agencies or public assistance programs

Second Tier (may be used in conjunction with one document from First Tier)

- A Florida professional or occupational license
- Florida incorporation
- Documents evidencing family ties in Florida
- Proof of membership in Florida-based charitable or professional organizations
- Any other documentation that supports the student’s request for resident status

Procedure for Reclassification

The student who is classified as out-of-state and wants to request “reclassification” to instate status must complete an Appeal for Residency Reclassification form and submit with appropriate documentary evidence to the Collegewide Residency Committee for a decision.

All documentary evidence must be submitted by the last day of add/drop in the term for which student is seeking in-state tuition.

Additional Assessment for Limited Access Programs

Certain limited access programs require additional tests for admission.

Nurse Entrance Test (NET) and/or Health Occupations Basic Entrance Test (HOBET) scores may be included in admissions requirements of some Health Sciences programs. Contact Health Sciences (321) 433-7577 for specific program requirements, application deadlines, testing schedules and fee information.

Basic Abilities Tests (BAT): Some law enforcement and criminal justice programs require successful completion of a Basic Abilities Test (BAT) prior to admission into the program. The state of Florida has approved two Basic Abilities Tests: the Criminal Justice Basic Abilities Test (CJ-BAT) and the Florida Basic Abilities Test (F-BAT). Contact the Criminal Justice Department at (321) 433-5637 for specific program test requirements, testing schedules and fee information.

Servicemembers Opportunity College (SOC)

Brevard Community College is a designated SOC school. Individuals on active duty and their spouses and dependents may choose Brevard Community College as the institution from which to receive a degree. As a SOC institution, BCC meets all of the criteria outlined in the SOC agreement, including the provision of processes to determine credit awards and learning acquired for specialized military training and occupational experience when applicable to a service member’s degree program. See page 31 Credit for Prior Military Training/ Educational Experience. Contact a SOC advisor (321) 433-5561 or 433-5766.

Reserve Officers’ Training Corps

Brevard Community College offers an Army ROTC program through a cross-enrollment agreement with Florida Tech and Air Force ROTC (AFROTC) through the University of Central Florida. The ROTC programs provide general military science curriculum with instruction covering military fundamentals. One, two, three, and four-year scholarships are available. Students who complete ROTC and graduate with a 4-year degree will be commissioned as officers.

### Limited Access Programs Application Deadlines

<table>
<thead>
<tr>
<th>Health Sciences</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dentist Assisting</td>
<td>Fall: July 1</td>
</tr>
<tr>
<td>Dentist Assisting</td>
<td>Spring: December 1</td>
</tr>
<tr>
<td>Dentist Assisting</td>
<td>Summer: April 1</td>
</tr>
<tr>
<td>Dentist Hygiene</td>
<td>Fall: February 15</td>
</tr>
<tr>
<td>EMT</td>
<td>Fall: June 15</td>
</tr>
<tr>
<td>EMT</td>
<td>Spring: December 1</td>
</tr>
<tr>
<td>EMT</td>
<td>Summer: April 1</td>
</tr>
<tr>
<td>Fire Fighter</td>
<td>Fall: June 14</td>
</tr>
<tr>
<td>Fire Fighter</td>
<td>Spring: October 21</td>
</tr>
<tr>
<td>Nursing RN</td>
<td>Fall: March 15</td>
</tr>
<tr>
<td>Nursing RN (Palm Bay)</td>
<td>Spring: August 15</td>
</tr>
<tr>
<td>Nursing RN - Transitional Program</td>
<td>Spring: September 15</td>
</tr>
<tr>
<td>Paramedic</td>
<td>Fall: June 1</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>Fall: June 1</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>Spring: October 15</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>Summer: April 1</td>
</tr>
<tr>
<td>Practical Nursing LPN</td>
<td>Spring: September 15</td>
</tr>
<tr>
<td>Radiology</td>
<td>Summer: February 15</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>Fall: March 15</td>
</tr>
<tr>
<td>Veterinary Technology</td>
<td>Spring: September 15</td>
</tr>
</tbody>
</table>

### Aerospace Technology

- **Contact (321) 433-7750 for application and information**

### Automotive Service Technology

- **Contact (321) 433-7633 for application and information**

### Criminal Justice Academies

- **Contact the program coordinator for application and information**

### Police Academy for Law Enforcement Certification

- **Police Testing (321) 433-5640**

### Corrections Academy (certification)

- **Stephen Terry (321) 433-5075**

### Public Safety Telecommunications

- **Marian Shelpman (321) 433-5775**
**ROTC Admission Requirements**

A student must be at least 17 years of age, be able to complete the Junior/Senior Professional Officer Course (POC) and all degree requirements prior to reaching age 34 (age 29 if entering flight training.) pass the medical examination and be accepted by the college or university. For further information about scholarships, enrollment and class structure, contact the Army ROTC Department Florida Tech, (321) 674-8000, ext. 8094 or the Air Force ROTC at the University of Central Florida-Orlando, (407) 823-1247.

## 2. Complete Placement Assessment

As part of the admissions process, all degree-seeking (A.A., A.S., A.A.S.) students must complete assessment of reading, writing, and mathematics skills for placement into the appropriate level courses. **First-time in college students** must present scores, no more than two years old, from one of the following approved placement tests: Scholastic Aptitude Test (SAT), American College Test (ACT), Computerized Placement Test (CPT) or Florida College Entry Level Placement Test (FELPT). See the matrix on the following page to determine course placement.

Placement of **transfer students** will be based on the official evaluation of credit earned at previous colleges. Placement testing may be required. **Degree-holding** students will not be required to undergo placement assessment upon submission of an official transcript from a U.S. regionally accredited college.

The college administers the CPT and FELPT at no additional charge to the student. Students must submit application and pay the application fee before testing can be administered. Students are encouraged to review reading, English, and algebra skills prior to taking the placement test, as retesting is permitted under very limited circumstances. A practice placement test is located at the BCC website under the Testing section. Review materials are located in the Learning Labs. Tests may be scheduled by contacting the Testing office or Admissions and Records office.

### College Preparatory/Developmental Courses

Students whose placement test scores identify them as needing additional preparation shall enroll in college preparatory courses to develop college-entry skills. A student who is required to complete a college preparatory course must successfully complete the required college-preparatory studies by the time the student has accumulated 12 hours of lower-division college credit degree coursework. However, a student may continue enrollment in degree-earning coursework provided the student maintains enrollment in college preparatory coursework for each subsequent semester until college-preparatory coursework requirements are completed, and the student demonstrates satisfactory performance in degree-earning coursework (Florida Statute 1008.30).

Preparatory/developmental courses are designed to assist students in acquiring the skills necessary for succeeding in college level courses. While the courses do not carry credit toward graduation, students must have regular attendance, passing grades and must pass a state-mandated exit exam to complete the preparatory coursework and become eligible to enroll in college credit courses. Some forms of financial aid, including Bright Futures Scholarships, do not cover tuition for preparatory courses. Students should check with the Financial Aid Office.

Preparatory/developmental courses are graded with S for satisfactory; U for unsatisfactory; N for progressed but did not achieve course objectives. These grades are not calculated into the grade point average. When grades of U or N are earned, students must re-register for the course. Students can attempt preparatory courses up to three times. The third attempt will be subject to the full cost of instruction. Preparatory courses may not be audited.

### Alternative Methods of Preparatory Instruction

Students can seek methods other than the college’s preparatory courses for improvement of skills. Alternative methods of instruction include, but are not limited to, Brevard County School Board, private providers, and online instruction. Once instruction is complete, the student should present a certificate of completion to a campus testing specialist for a referral to retest on the appropriate placement subtest.

### Test of Adult Basic Education (TABE)

Students enrolling in state-designated Postsecondary Adult Vocational Certificate (PSAV) programs are required to submit scores, no more than two years old, from the Test of Adult Basic Education (TABE). Students must complete the TABE within six weeks of the beginning of their first term of classes. Students who have not completed the TABE by the end of the first semester will not be allowed to enroll in any program courses until the TABE is completed. Students who do not meet the required TABE score in any area can begin coursework in the certificate program, but must complete remediation of skills prior to graduation from the program. Remediation is available in all learning labs through the Vocational Preparatory Instruction (VPI) program.

### Limited Access Program Placement Tests

Certain limited access programs require additional tests for admission. These include:

- **Nurse Entrance Test (NET)** and/or **Health Occupations Basic Entrance Test (HOBET)** scores may be included in admissions requirements of some Health Sciences programs. Contact Health Sciences (321) 433-7577 for specific program requirements, application deadlines, testing schedules and fee information.
Basic Abilities Tests (BAT): Some law enforcement and criminal justice programs require successful completion of a Basic Abilities Test (BAT) prior to admission into the program. The state of Florida has approved two Basic Abilities Tests: the Criminal Justice Basic Abilities Test (CJ-BAT) and the Florida Basic Abilities Test (F-BAT). Contact the Criminal Justice Department (321) 433-5637 for specific program test requirements, testing schedules and fee information.

Additional Testing Services
In addition to placement testing, various testing programs are administered on each campus. A variety of national and state exams for students such as CLAST, CLEP, DSST Exams and xxxx are provided. Application and information for these and other tests are available in the Testing Center on each campus. Fees are assessed for each service. A list of fees is available in the Testing Center.

Note: Prior to any test administration, all test candidates must present a primary ID, which is a currently valid government issued identification card that includes a photo and signature. Acceptable forms of the Primary ID are: Military ID, Driver’s License, or State Department of Motor Vehicles issued ID. Although most test publishers do not consider a student ID as government issued, we will accept your BCC student ID as a Primary ID when testing at a BCC testing site. Some tests, such as CLEP, require presentation of an additional second ID that must have either a photo or a signature.

PLACEMENT TEST SCORES
Scores used for placement purposes for the first time in college student must be from the same test, and placement will not be determined by mixing subtests of different tests. However, subtests from different administrations of the same test can be mixed, providing all scores are within the two-year time limit. BCC will use the scores that offer the best placement for the student.

Cut scores for placement into specific college credit classes are defined by SBE Rule 6A-10.0315. The following matrix represents course placement based on the subtest and scores achieved.

<table>
<thead>
<tr>
<th>COLLEGE CREDIT COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test Used for Placement:</td>
</tr>
<tr>
<td>ENGLISH/COMMUNICATIONS</td>
</tr>
<tr>
<td>ENC 1101 – Communications 1</td>
</tr>
<tr>
<td>MATHEMATICS</td>
</tr>
<tr>
<td>MAT 1033 – Intermediate Algebra</td>
</tr>
<tr>
<td>MAC 1105 – College Algebra or MGF 1106 – Liberal Arts Math 1 or MGF 1107 – Liberal Arts Math 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COLLEGE PREPARATORY COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test Used for Placement:</td>
</tr>
<tr>
<td>WRITING</td>
</tr>
<tr>
<td>ENCV 0001 – Prep Writing 1</td>
</tr>
<tr>
<td>ENCV 0010 – Prep Writing 2</td>
</tr>
<tr>
<td>READING</td>
</tr>
<tr>
<td>REAV 0001 – Prep Reading 1</td>
</tr>
<tr>
<td>REAV 0002 – Prep Reading 2</td>
</tr>
<tr>
<td>MATHEMATICS</td>
</tr>
<tr>
<td>MATV 0024 – Introductory Algebra Prep</td>
</tr>
</tbody>
</table>
3. Complete the New Student Orientation
Orientation is mandatory for all first time in college students and recommended for all students. It is an introduction to life at BCC. Participation in its many activities will help students get off to a good start. BCC encourages students to engage fully in every facet of the college, and the orientation helps to ensure success by providing the following:
- Information about available resources
- Information about academic policies and procedures
- Instruction on how to use BCC’s online resources, like web registration and the free e-mail for students.

A list of orientation dates and times is published in the Schedule of Classes. Students may register for any session in the campus Admissions and Records Office. It is recommended that students attend a session held at the campus they plan to attend.

Student Photo ID Card
Students must obtain a Photo Identification Card at the campus library. The photo ID card is designed to be carried in the wallet, and also serves as the student’s library card. There is no charge for the card. However, replacements for lost cards are $10. To obtain a Student Photo ID Card, take a copy of your class registration, along with a photo ID, to the campus library. Make sure that the name and address on the registration and photo ID are the same.

4. Submit your Transcripts
Provide documentation of educational background
All final, official transcripts should be received by BCC prior to orientation and registration. Students will not be permitted to register for any college credit courses until proof of high school graduation with a standard high school diploma or equivalent is provided. Degree-seeking students whose transcripts are not received within the first term cannot register for subsequent terms.

Students must satisfy all BCC admissions requirements before they will be awarded a degree from BCC. This includes submission of official transcripts from all postsecondary institutions attended prior to their graduation with an associate’s degree from BCC.
- Students are responsible for requesting the transcripts from their previous institutions and paying all associated fees.
- Official transcripts must be sent in a sealed envelope directly to BCC.
- If student does not have a college degree from a regionally accredited U.S. institution, he/she must submit high school and college transcripts from all institutions attended.
- If student has a college degree from a regionally accredited U.S. institution, a transcript from the institution that granted the degree is the only transcript required.
- All transcripts from postsecondary institutions outside the United States must have a course-by-course commercial evaluation completed by an approved agency. Agency information is available in the International Student Office.
- Non-degree seeking students are required to have a standard high school diploma or high school equivalency (GED). Non-degree seeking students are not required to submit transcripts unless they are required for proof of successful prerequisite course completion or student is changing to a degree seeking status.

- Transient students (students enrolled in another college who wish to take courses at BCC for one term, then transfer those credits back to their home institution) are not required to submit official transcripts. However, students must provide a transient form or letter of good standing approving transient status and listing courses in which they are eligible to enroll. Transient forms can be processed online through FACTS.org for many Florida institutions
- If student is unable to obtain a transcript because the school has closed, contact the state’s Department of Education and request a letter verifying that the school closed.

Financial aid will not be awarded until all transcripts are received by BCC.

5. Apply for Financial Aid
Complete the Free Application for Federal Student Aid (FAFSA) as soon as possible. Allow 4-6 weeks for processing. Complete and mail the FAFSA, or apply online at www.fafsa.ed.gov. The priority deadline for receipt of student’s FAFSA is April 15. Students applying after May 15 will be awarded on a “funds available basis” and should not expect to receive aid by the beginning of the fall semester. Brevard Community College’s school code is 001470.
For more information on Financial Aid, see page 45.

6. Visit an Advisor
Student advisors are available to assist students in developing an educational plan, scheduling classes and addressing other academic concerns. All degree-seeking students should meet with an advisor to develop an educational progression plan. Students are encouraged to meet with an advisor every term to monitor progress.

Academic advising is available on all campuses on a walk-in basis. Advisors are located in the Student Services Center at each campus. Students and advisors will have more time to interact during non-peak registration times.

7. Register for Classes
Registration is the process of identifying, selecting and requesting courses each term. There are usually several choices for the same course, so the student may select the days, times, campus and method of delivery according to personal preference and schedule.

Students must have completed the admissions process and be an active student before they can register for classes.

Prior to registering, students should read the current Schedule of Classes to determine registration dates and procedures and check the website for registration updates. Students should also visit an advisor during non-registration periods to have plenty of time to discuss academic progress and map out an education plan. With this information, students can register online when the web is open to avoid standing in long lines.
Check Student Registration Status
Prior to registering, student must:
1. Have no Registration Holds;
2. Have been admitted as a student to the college;
3. Be an active student. If student has not attended BCC in two or more years, records are inactivated and student must submit a Readmit Application.

**To check registration status:**
1. Go to www.brevardcc.edu
2. Titan Portal
3. Login to the secure area
4. Click Student Services & Financial Aid
5. Click Registration
6. Click Check Student Registration Status

- Students who are required to take college preparatory courses or have registration holds must register in person.
- Students who are receiving **financial aid or veterans benefits** must report to the Financial Aid or VA office after registering to ensure fees are paid.

Registration may be done in person or via the Web. See the **Schedule of Classes** for registration instructions.

**Registration Holds**
Students' records may have a hold that prevents them from registering for classes. Typical reasons for a hold including outstanding debt, incomplete admission record, lack of preparatory course completion, or missing placement test results. Check with the appropriate department to clear the hold.

**Auditing a Class**
Students who have been admitted to BCC and who wish to take courses without receiving credit may request to audit a course. The following guidelines apply:
- Student must be a high school graduate. • Students must make the choice to audit when they register for the class, and must submit a **Request to Audit** form to the Admissions and Records Office.
- Student may change from audit to credit or credit to audit only during the add/drop period.
- Fees for audited courses are the same as graded courses.
- Students should confirm their audit status with the instructor at the first class meeting.
- Courses taken on an audit basis will not be counted when calculating eligibility for Veterans benefits, financial assistance or certification of enrollment by outside agencies.
- Students auditing classes must meet all course prerequisites including appropriate test scores.
- Students may not audit college preparatory courses (SBE Rule 6A-14.0301). Other limited access courses also may not be available for audit.
- Student will receive a grade of “AU” for audited courses. Audit courses will not affect the grade point average or academic standing and will not award credits.
- Audited courses do not count as “attempts” toward full-cost tuition.
- Class tests or examinations are not required of the student auditing a course. However, class attendance is expected.

**Dropping a Class**
If a student must drop a class, the same methods as registration can be used, and must be done by the established Last Date to Drop a Class. See the **Schedule of Classes** for dates each semester. Any tuition paid for a course dropped by the deadline will be refunded. The course will not appear on the student’s transcript. After the drop deadline, a student must withdraw from the class following required procedures and will not receive a refund.

**Enrollment Terminology**
BCC offers college and vocational credit courses as well as preparatory courses. Students attend full-time or part-time for a specific semester.

**College Credit (CC)**
Courses that typically lead to an associate in arts, associate in applied science or associate in science degree and may transfer to other regionally accredited institutions.

**Vocational/Career Credit (VC)**
Courses that typically lead to a certificate of completion and typically do not transfer to other postsecondary institutions.

**Preparatory Courses**
Designed to help students achieve a specific skill level. Credits earned in prep courses will not transfer.

**Semester Hours**
Also called credit hours. The number of credits assigned to a specific course. One semester hour equals one hour of classroom work.

**Enrollment Certification**
Brevard Community College has authorized the National Student Clearinghouse to provide enrollment and degree verifications. If you are an employer or background screening firm, this is the fastest, most efficient way to obtain a verification. Brevard Community College certifies student enrollment per the following guidelines:

- FT (full time) 12 credit hours
- QT (3/4 time) 9 credit hours
- HT (half time) 6 credit hours
- LT (less than half time) under 6 credit hours

Current term enrollment will not be certified until after the add/drop period. Courses that are dropped, withdrawn, audited or non-credit classes do not count in credit hours toward enrollment verification. Requests for enrollment verification must be submitted in writing. If student has an enrollment verification hold, the request will not be processed. Enrollment Verification request forms are available in the campus Admissions and Records Office and online.

**Change to Student Records**
Students may request a change to their record in writing or by presenting photo identification if requesting the change in person. Typical changes include name, address, telephone number, social security number and program code (major). Most changes require the student to present appropriate documentation. Students who receive financial aid should check with that office prior to changing their major. Address and phone changes can be made online or in person, and should be verified and updated each term.
8. Pay your Fees
Fees will be assessed to the student upon registration for classes. The student’s portion of fees must be paid by the deadline established in the Schedule of Classes. Students may be dropped from course(s) for nonpayment of fees, however students are responsible for dropping classes they do not plan to take. All fees must be received by the dates and times noted or the student may be dropped from classes and assessed a $30 re-registration fee when registering during late add/drop.

How to Pay
Students may pay their fees in several easy ways, including
• Internet payments seven (7) days a week using VISA, MasterCard, Discover, Checking, or Savings
• Checks
• Credit Card: VISA, MasterCard, Discover, Checking or Savings.
• Cash: Payment accepted at any cashier’s office

TuitionPay Plan
Students can pay for their BCC education in affordable, interest-free installments using the TuitionPay Plan. Payments are made via automatic withdrawal (ACH) so students will need to provide their bank account information, as well as provide valid credit card information as an alternative payment method. This program is interest free. A small enrollment fee will be assessed.
See the Schedule of Classes or visit the website for more information.

E-Mail Notification
Student Financial Services will utilize e-mail sent to the student’s TITAN E-MAIL account for many notifications regarding student accounts. Students should maintain and check their E-Mail accounts regularly.

Fee Reductions and Waivers

Senior Citizen Discount
Applicants who are age 55 or older will receive a waiver of the application fee and tuition discount of $5 per credit hour for college credit courses.
• Student must submit an Application for Admission the first term of attendance. The application fee is waived.
• Student must submit a Residency Affidavit and supporting documentation
• Student must submit a copy of driver license for proof of age
• Student must meet all admissions requirements for his/her selected program of study.

Fee Reduction for Brevard County Public School Teachers
Brevard Community College and the Brevard School District have entered a joint agreement that allows a standard application fee waiver and tuition discount to full-time Brevard County teachers.

Eligibility:
Student must be a current, full-time Brevard County school teacher (offer does NOT extend to spouses or children)

Student must present an official letter (on letterhead) signed by school principal, verifying that individual is employed for the current term as a full-time teacher in a Brevard County public school. This letter will satisfy residency requirements for tuition purposes for one term only. Student must present a new letter updating verification of employment for each term of enrollment.

Enrollment discounts:
• Brevard Community College will waive the $30 application fee for new applicants.
• $5 per credit hour discount on college credit courses. (For example, $15 discount on average 3 semester hour course)
• No limit to the number of college credit courses discounted per academic year.
(Notes: Discounted courses may NOT be taken for audit)

State of Florida Employee Fee Waiver
Per Section 1009 .265, Florida Statutes: BCC will waive tuition for state employees to enroll for up to 6 credit hours of courses per term on a space-available basis. For purposes of this waiver, employees of the State include employees of the executive, legislative and judicial branches of state government, except for persons employed by a state university.

Guidelines:
• State employees are responsible for paying admissions application fees.
• State employees must complete all admissions requirements, including the application for admission, placement testing, transcripts, proof of prerequisites, etc.
• State employees must register in person during the last 3 days of add/drop. Registration is for classes on a space available basis only.
• State employees must complete the designated registration form available in campus admissions and records offices and submit, along with the state employment verification form, to the campus admissions and records office.
• The state employee waiver does not cover any associated lab fees. Student is responsible for payment of lab fees at the time of registration.
Enrollment Terminology

BCC offers college and vocational credit courses as well as preparatory courses. Students attend full-time or part-time for a specific semester.

College Credit (CC)
Courses that typically lead to an associate in arts, associate in applied science or associate in science degree and may transfer to other regionally accredited institutions.

Vocational Credit (VC)
Courses that typically lead to a certificate of completion and often do not transfer to other postsecondary institutions.

Preparatory Courses
Designed to help students achieve a specific skill level. Credits earned in prep courses will not transfer.

Semester Hours
Also called credit hours. The number of credits assigned to a specific course. One semester hour equals one hour of classroom work.

Enrollment Certification
Brevard Community College certifies student enrollment per semester after the add/drop period, using the following guidelines:

- FT (full time) 12 credit hours
- QT (3/4 time) 9 credit hours
- HT (half time) 6 credit hours
- LT (less than half time) Under 6 credit hours

Current term enrollment will not be certified until after the add/drop period. Courses that are dropped, withdrawn, audited or non-credit classes do not count in credit hours toward enrollment verification.

Requests for enrollment verification must be submitted in writing to the campus Admissions and Records office. If student has an Enrollment Verification hold, the request will not be processed.

Visit the BCC website at www.brevardcc.edu Click ➤ STUDENT CENTER, then REGISTRATION, then ENROLLMENT VERIFICATION for more information and to download an Enrollment Verification Request form.

Change to Student Records
Students may request a change to their record in writing or by presenting photo identification if requesting the change in person. Typical changes include name, address, telephone number, social security number and program code (major). Most changes require the student to present appropriate documentation. Students who receive financial aid should check with that office prior to changing their major.
Academic Policies

Grading Policies

BCC uses a 4.00 grading scale. Students are awarded letter grades for course work attempted.

Used in GPA computation are:
- A Excellent ......................... 4 points
- B Good ............................... 3 points
- C Satisfactory ...................... 2 points
- D* Poor ................................ 1 point
- F Failure ............................ 0 points

*A “D” grade earned in English, math, humanities, or social or behavioral science course work will not satisfy general education requirements for the A.A. and some A.S. degree programs and will be counted only as elective credit.

Not used in GPA computation are:
- AU ..............................................................Audit
- I ..............................................................Incomplete
- N ..............................................................Progressed but did not achieve course objectives – student must re-enroll
- S ..............................................................Satisfactory
- U ..............................................................Unsatisfactory
- W .............................................................. Withdrawal
- W6 ............ Withdrawal, called to active military duty

The following letter grades have special requirements:

AU: Awarded to a student who enrolls in a credit class for enrichment but not for credit and requests the audit status in writing. Student must pay the regular fees and meet appropriate course prerequisites. No credit is earned. To change enrollment from credit to audit or audit to credit, a student must contact the Admissions and Records Office before the established deadline. Vocational and college preparatory courses may not be audited.

Note: Financial Aid and Veteran students will not receive benefits for audit classes.

I: At the instructor’s discretion, a grade of I-Incomplete may be given when a student is unable to complete the required coursework because of clearly documented extenuating circumstances; however, the student must have demonstrated through successful completion of at least 75% of the course work that they have a reasonable chance of making a passing grade.

Instructors who award a grade of I – Incomplete must complete an Incomplete Grade form (IGF) and provide a copy of the form to the student and department chair. To facilitate the completion of the form, it is now available on the secure faculty website, where it may be completed and e-mailed to the campus provost.

(Instructors have the option to use the paper form.)

The instructor documents on the IGF the work already completed during the term, files the IGF with the department chair, and provides a copy to the student.

- A grade of “I” cannot be assigned to a course if the student drops or withdraws from the course.
- A grade of “I” does not satisfy the prerequisite need of subsequent courses.
- Students must make arrangements with the instructor to complete course work for the removal of the “I.” The course work must be completed prior to the last class day in the next major term immediately following the initial course attempt.
- To process the grade change, the instructor will submit a Grade Change form through appropriate channels prior to the last class day of the next major term.
- The “I” grade will convert to an “F” on the permanent record if not removed by the last class day of the next major term.
- Instructors may not submit a Grade Change form to change the converted “F” after the deadline for the completion of coursework.
- Students may not re-enroll in a course in which they have an outstanding grade of “I.” Once the “I” has changed to an “F,” students MUST re-enroll in the course and use the grade forgiveness procedure.
- An “I” received in the term of graduation will be calculated as an “F” for purposes of computing the student’s GPA for graduation.
- To qualify to graduate, students who receive an “I” grade in the term they apply to graduate have three weeks from the beginning of the next term to have the grade changed. After that time, students must reapply for graduation and pay the reapplication fee in the term they complete the work.

N: “N” grades are awarded only in college preparatory courses when student has made satisfactory progress on work attempted but has not achieved all course objectives. To pass the class, re-enrollment is required.

W: Assigned if a student officially withdraws by the established deadline in the Schedule of Classes or the college administratively withdraws the student for reasons such as non-compliance of rules or extenuating circumstances.

See Maximum Attempts Per Course and Withdrawal, page 30.
Grade Point Average (GPA) Computation
Each letter grade has a point value. To determine your grade point average (GPA), multiply the number of points for each grade earned times the number of the course’s credits. A “B” (three points) in a three-credit course is worth nine points. An “A” (four points) in the same three-credit course is worth 12 points.

Add the total grade-point values for all courses and divide by the total number of attempted credit hours.

GPA EXAMPLE:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>3 cr.</td>
<td>Grade A (4 points)</td>
<td>12</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>3 cr.</td>
<td>Grade C (2 points)</td>
<td>6</td>
</tr>
<tr>
<td>HUM 2210</td>
<td>3 cr.</td>
<td>Grade F (0 points)</td>
<td>0</td>
</tr>
<tr>
<td>PEM 1131</td>
<td>1 cr.</td>
<td>Grade B (3 points)</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDITS = 10
TOTAL POINTS = 21

Divide 21 points by 10 credits = 2.10 term GPA.

A cumulative GPA of 2.0 or higher is required to receive a degree at BCC.

Scholastic Achievement
Based on the term grade point average, BCC recognizes students with high academic achievement during the fall and spring terms only.

Dean’s List: (fall and spring) lists all students who have earned six or more credits during the term with a grade point average of 3.25 - 3.74.

Honors List: (fall and spring) lists all students who have earned at least six credit hours during the term with a grade point average of 3.75 - 3.99.

President’s List: (fall and spring) lists all students who have earned at least six credit hours during the term with a grade point average of 4.00.

Note: An “F” or “I” in any course precludes a student from being listed on the Dean’s, Honors, or President’s list during that term.

Citizen Scholar
A graduate with at least a 3.0 cumulative grade point average; 300 or more community service hours; and completes requisite service-learning course work.

Gordon Rule
SBE Rule 6A-10.030

All A.A. Degree students are required to meet Gordon Rule requirements. They must:

- Demonstrate college-level writing skills through multiple assignments in each of the two General Education English classes listed under Communications.
- Demonstrate college-level writing skills through multiple assignments in each course taken under humanities and social/behavioral science.

Grades
BCC does not mail grades to students. Students who have no holds on their records may view their grades online beginning the day after the deadline date for faculty final grade input.

Follow these steps:
- Go to the BCC webpage at www.brevardcc.edu
- Click ➤ Student Services
- Click ➤ Login to Secure Area
- Enter User ID and 6 digit PIN; click ➤ Login
- Click ➤ Student Services and Financial Aid
- Click ➤ Student Records
- Click ➤ Final Grades

Grade Changes
All grade changes must be initiated by the instructor and approved by the appropriate department chair and provost. If the instructor is no longer a member of the faculty, the department chair may initiate the grade change. Changes must be submitted on a Grade Change form.

- Grade changes are processed on the campus where the course was taken.
- An instructor’s change of grade for a course taught in the fall term should be completed before the end of the following spring term. Any grade changes for classes taught in the spring term or any of the summer sessions should be completed before the end of the following fall term.
- Grade changes or alterations to the student’s academic record cannot be made after a student has graduated.
- Students who do not agree with an instructor’s final grade decision must file an academic appeal through the campus dean of student services.
  - Preliminary Action: If a student thinks that he/she has been unfairly graded in a course, the student should meet or communicate no later than the second week of the next term with the faculty member in an attempt to settle the disputed grade and avoid the formal appeal process.
  - Each faculty member shall communicate in clear, detailed written form his/her grading policy within the first week of the course. The policy shall be included in the course syllabus.
Graduation
Students who are ready to graduate must submit an *Intent to Graduate Application* by the prescribed application deadline during the term in which they plan to graduate. The application form must be completed and signed by the student and a student advisor, who will verify that the student has completed all degree requirements. Degrees are not conferred until all grades have been posted and a final verification of the student’s record is completed by the Registrar’s Office.

The college holds two commencement ceremonies for graduating students: a spring ceremony in May and a summer/fall ceremony in December. Students who complete their requirements for graduation during the summer will be officially graduated in the summer and the degree or certificate awarded, and those students are invited to “walk” in the summer/fall ceremony.

Students who do not meet the requirements to graduate in the term they apply must submit a new *Intent to Graduate Application* and $20 re-application fee when they satisfy the requirements. BCC reserves the right to certify a student as a completer once he or she has met all requirements for a degree or certificate, whether or not they applied for graduation. Those students will be notified by letter of their options, and they will not be issued a diploma until they apply and pay the $20 graduation fee.

Graduation Fees
A graduation fee of $20 per degree must accompany the application. The application deadline date is published each term in the *Schedule of Classes* and is in the Academic Calendar and on the BCC website.

Late Fee
A late fee of $20 will be assessed for applications submitted after the deadline. There is no guarantee the student’s name will appear in the printed commencement program if the application is submitted late.

Re-Application Fee
Students who do not complete all graduation requirements in the term of initial application must submit a new *Intent to Graduate Application* and pay another $20 graduation processing fee in the term they complete their requirements.

Duplicate or Replacement Diploma
A duplicate diploma may be requested at the time of initial application at the cost of $20 per diploma. A replacement diploma can be printed at the cost of $20 per diploma.

**NOTE:** Duplicate and replacement diplomas may contain verbiage indicating that they are not originals.

Financial Obligations
BCC will not release the diploma or official transcripts to students who have any outstanding financial obligations to the college.

Graduation with Honors
A student completing degree or certificate requirements with a cumulative grade point average of 3.50 or higher will graduate with honors.

Graduation with Multiple Degrees
Students may earn more than one degree or certificate from BCC. Students may earn only one associate in arts degree in the state of Florida. However, they may earn unlimited associate in science or associate in applied science degrees upon completion of all degree requirements. Students who have an A.A.S. degree may receive an A.S. degree in the same area upon completion of additional coursework. Students with an A.S. degree are not eligible to receive an A.A.S. in the same program area.

While some associate in science degrees have multiple options, students may receive the respective degree only once. The transcript and diploma will be posted with the degree name, not the option.

Incomplete Grades
See page 27 for information about grades of “I” received in the term of graduation.

Governing Catalog
The governing catalog is the BCC catalog in effect at the time of the student’s initial enrollment in credit courses at BCC. Students will follow the policies and graduation requirements in the governing catalog except when changed by law or by the Board of Trustees, providing student has continuous enrollment in accordance with the following guidelines.

- Continuous enrollment is defined as enrollment in at least one credit course in both the fall and spring terms each academic year.
- A BCC catalog is valid for five academic years. The governing catalog for students whose catalog has expired will be the one in effect in the next term of enrollment.
- A student may officially declare any subsequent catalog as his/her governing catalog and follow its requirements providing he/she has continuous enrollment and the catalog is not more than 5 years old.
- If a student changes his/her degree or certificate program, he/she is required to choose from the current program offerings and follow the graduation requirements of the current catalog.
- If a student has a break in enrollment, he/she must follow the catalog in effect at the time he/she re-enrolls in credit courses.
- The governing catalog for students pursuing limited access programs will be the catalog in effect when they are accepted into the program.
The official version of the catalog is the online version on the BCC website. Should the Board of Trustees approve changes in program requirements to be effective within an academic year, the revised requirements will be available in the online catalog.

Transcripts from Other Institutions
Students must satisfy all BCC admissions requirements before they will be awarded a degree from BCC. In addition to an official high school transcript, this includes submission of official transcripts from all postsecondary institutions attended prior to their graduation with an associate’s degree from BCC.

Course Waiver/Substitution
Upon recommendation of the appropriate department chair and approval from the provost, under extenuating circumstances a course may be waived or substituted for graduation purposes. A Petition for Course Waiver or Petition for Course Substitution form must be filed with the campus Admissions and Records Office for the waiver or substitution to be processed. Courses are waived or substituted for specific degrees only.

A course that is waived or substituted does not appear on the student’s transcript. Course waivers or substitutions are applied to a specific degree or program only and requests must be completed for each degree.

Maximum Attempts Per Course
Students may withdraw without academic penalty from any course by the established deadline as follows:

1. A student may have only three attempts per course including the original grade, repeat grades and all withdrawals. The most recent grade is included in the computation of the cumulative grade point average. Students will be required to pay 100% of the direct instructional cost beginning with the third attempt. Students who want to pursue an appeal should consult an advisor.

2. Courses taken at institutions other than BCC will not be counted in determining repeat charges.

3. Some types of financial aid do not cover repeat course attempts. Students should check with the Financial Aid Office to determine status.

4. A course can be counted only once toward meeting graduation requirements, except where permitted by a course description.

5. Attempts “counted” begin with courses taken fall of 1997.

6. A fourth attempt may be allowed only with approval of the dean of student services, based upon an academic appeals process which requires documenting serious extenuating circumstances.

Note for A.A. degree students: Some senior institutions count all hours attempted and all quality points earned.

Note for VA students: VA benefits may be received for repeat courses assigned a “D” grade, if a grade of “C” or higher is required by SBE Rule 6A-10.30 (Gordon Rule).

Withdrawal from a Course
State Board Rule 6A-14.0301
Students who withdraw from a course will receive a grade of W on their transcript. A Course Withdrawal Form must be submitted to the Admissions and Records office by the published withdrawal deadline. The dates are published in the Schedule of Classes each term. There is no refund for withdrawals.

Students may not withdraw from a course taken for the third time; they must receive a grade for the third attempt.

Students considering withdrawing from any course are strongly encouraged to speak with a student advisor and Financial Aid to discuss any impact that a withdrawal may have financially or academically.

Exceptions to these guidelines and exemptions from full-cost tuition must be petitioned through the campus Dean of Student Services.

This rule went into effect in the fall of 1997.

It is the student’s responsibility to complete and submit a Course Withdrawal Form to initiate the withdrawal process. Students who withdraw from a course are still responsible for tuition and fees for the course.

Grade Forgiveness Policy
State Board Rule 6A.14.0301
A course in which a grade of “D” or “F” has been earned can be repeated a maximum of two times for grade forgiveness purposes. The original grade will always appear on the transcript. A course in which a satisfactory grade of “A,” “B,” or “C” has been earned may not be repeated for grade forgiveness or GPA purposes. No course may be repeated for grade forgiveness purposes after graduation.

Students may attempt a course only three times (including original grades, repeat grades, and withdrawals). The most recent grade is included in the computation of the cumulative grade point average. Through the academic appeals process, students with extenuating circumstances may petition for a fourth attempt. To begin the academic appeals process, students must contact the appropriate campus dean of student services.

This policy went into effect in the fall of 1997. Courses taken prior to that term may be forgiven and do not count in the maximum total attempts.

Note: Students are advised that there may be a potential impact of forgiven courses in the computation of their grade point average in transferring to other institutions, either public or private, and should consider the impact of retaking a course on their specific financial aid package.

Early Alert
“Early Alert” is a mid-term warning letter generated by faculty during the fall and spring terms. Students determined to be in academic jeopardy in a specific course are encouraged to take the steps necessary to successfully complete their course(s).
Attendance Policy
The college recognizes the correlation between attendance and both student retention and achievement. Any class session or activity missed, regardless of cause, reduces the opportunity of learning and may adversely affect a student’s achievement in the course. Class attendance is required beginning with the first class meeting, and students are expected to attend all class sessions for which they are registered. It is the responsibility of the student to arrange all make-up work missed because of legitimate class absences and to notify the instructor when an absence will occur. The instructor determines the effect of absences on grades. However, students who are receiving financial aid or veterans’ benefits, who are reported as never attending a course, will be dropped from the class and benefits adjusted or rescinded.

In order to obtain credit for a course, a student must be in attendance at least 85% of the contact hours listed for a particular course. However, instructors are given the option of allowing a student to complete the course based on the student’s documented circumstances and his or her progress in the course.

In distance learning courses, instructors define expected interaction with themselves and/or other students and expected use of the class website and/or media. Inconsistent interaction and/or inconsistent use of website or course materials, regardless of cause, reduce the opportunity of learning.

The instructor may withdraw any student from the course if they miss more than 15% of the scheduled class sessions and activities. In the case of distance learning courses, any student who is not interactive or responsive in a timely manner, as specified by the instructor, may be withdrawn.

Students must be enrolled before they can attend class.

Instructor-Specific Attendance Policy
Instructors are required to monitor their attendance and report students who are not attending class during the designated reporting periods – normally on a monthly basis – each term.

Faculty members shall publish and distribute a class syllabus at the beginning of each course. The syllabus should include the instructor’s expectations concerning attendance, special circumstances under which students’ absences may be excused, and stipulations for making up work and exams missed during instructor-excused absences. Instructors may require a more rigorous attendance policy due to program requirements or state mandates of 100% attendance. Specific course requirements will be noted in their syllabi.

Religious Observances
When observance of religious holidays of student’s own faith interferes with attendance in class, class work assignments, examinations, or class activities, students are to notify the instructor in writing within the first week of class. Students are held responsible for material covered during their absence. The instructor should provide alternative arrangements for the student to complete the work scheduled for the missed session.

Students excused for religious observances will be expected to meet the class requirements for those days without undue delay. Students who believe they have been unreasonably denied educational benefits due to their religious beliefs or practices may seek redress through the student appeal procedure.

[Florida Statutes 1001.64, 1002.21, 1006.53]

Transcripts
Current students can obtain unofficial transcripts at no charge via the website www.FACTS.org

To obtain an official transcript, you must submit a request in writing. Include your signature, the date, and the $5 transcript fee. There is an official BCC Transcript Request form available online www.brevardcc.edu or at any Admissions and Records office. If for any reason the official form is not available, your written request must include the following information to be processed:

- Name, including all previous names
- Address and daytime telephone number
- Student ID or social security number
- Date of birth
- Approximate dates of attendance at BCC
- Date of request and date needed
- Complete name and address of recipient(s)
- Number of copies
- Any special instructions, e.g., hold for end-of-term grades or degree
- Attach any forms that need to be included
- Your signature
- $5 per transcript fee

Important Facts
- Official transcripts will not be provided “on demand.”
- Email requests cannot be honored.
- Students with active transcript HOLDs can not receive an official transcript until the obligations are met and the holds are removed.
- Please allow two weeks for processing the transcript for mailing or student pickup.
- Transcripts requested for pickup require photo ID for release.
- Official transcripts can be sent via Federal Express for a $25 per destination fee. Contact (321) 433-7275 or 7272 for information.

Transient Student from BCC
A transient student from Brevard Community College is someone who is currently enrolled at BCC and desires to take courses at another institution. The Office of the Registrar provides the Request for Transient Student Status form.
Most Florida state schools process transient student letters electronically through www.facts.org. Click on Transfer Services, then Transient Student form. Select BCC as your Home Institution and the school you want to attend as the Transient Institution and submit your request. You can check the status of your request online.

Transient student status will only be approved if each of these requirements has been met:

- Student is in good standing at BCC with a minimum GPA of 2.0
- Student has completed all required preparatory courses
- Student has completed at least 15 credits at BCC.

Students may be approved to take only those courses that they would be eligible to take at Brevard Community College (e.g., student who has not completed prep algebra would not be approved to take MAC 1105 at BCC or another institution).

**Credit By Examination**

Students may earn a maximum of 45 credits through the following Credit By Examination mechanisms. Duplicate credit cannot be awarded. Credit is awarded in accordance with guidelines established by the statewide Articulation Coordinating Committee.

**College Level Examination Program (CLEP)**

Students can earn college credits through this national examination program. The maximum that can be earned through the CLEP examination program is 45 credit hours.

Courses earned through CLEP will be recorded with an “S” grade. No duplicate credit may be earned. A listing of the CLEP subject exams and their course equivalents as well as additional information and applications are available in the Student Services Office on each campus.

**Advanced Placement**

Credit toward a BCC degree is offered to those high school students who earn advanced placement test scores of 3 or higher. The amount of credit awarded depends on the score received. Credit will be recorded.

**Credit by Institutional Exam**

Eligible students may earn credit in career and college credit courses through successful completion of Credit by Institutional Exam. This exam is not available for credit in courses for which CLEP or other exam mechanisms exist, or for a course that has been identified as “no acceleration mechanism available.”

Credits received through Credit by Institutional Exam do not apply toward the 25% residency requirement for BCC degrees and/or certificates.

To be eligible to take a course challenge exam, the student must:

1. Must be in good academic standing, with a 2.0 GPA
2. Must be otherwise eligible for enrollment in the course (i.e., has met placement and prerequisite standards, be within the allowable number of course attempts, etc.)
3. Must not be currently enrolled in the course
4. Must not previously have received a grade in the course (except “W”)

5. Must not have been enrolled in the course for at least one full term previous to the requested term for testing
6. Must not previously have attempted to challenge the course
7. Must have completed the appropriate request form, obtained the appropriate approvals, and paid the $50 fee
8. Any exceptions must be made by the campus provost.

**Posting Credits and Grades**

Upon receipt of the documentation indicating completion of the exam, the Office of the Registrar will:

1. Post credits and grades to the student transcript if the student passes the exam with a grade of “C” or higher.
2. Annotate the unsuccessful attempt if the student does not achieve a grade of “C” or higher

**Procedure**

The student will:

1. Contact the appropriate department chair on the campus where they are registered.
2. Explain to the department chair why they should be approved to take an institutional exam.

The department chair will:

1. Verify the student’s eligibility
2. Approve or deny the student’s request to take an institutional exam for credit
3. Forward the form to the campus provost for approval

The campus provost will:

1. Approve or deny the student’s request to take an institutional exam for credit
2. Return the form to the department chair
3. The department chair will:
   1. Coordinate the exam and give to the campus test administrator
   2. Give the student a signed copy of the Institutional Exam form (IEF)
   3. Inform the student how to schedule and pay for the exam

The student will:

1. Pay the $50 fee for each exam
2. Present the IEF, signed by the campus cashier’s office, to the test administrator and schedule the exam

The test administrator/faculty member will:

1. Schedule the exam with the student
2. Sign the IEF and return with the student’s exam to the department chair

The department chair will:

1. Arrange for the exam to be evaluated
2. After the exam is evaluated, keep the final exam and a copy of the IEF in the department office
3. Forward the original copy of the IEF to the Office of the Registrar
The exam evaluator will:
1. Award a final grade based on student’s knowledge of exam material
2. Recommend credit and sign the IEF
3. Return the signed IEF to the department chair

The Office of the Registrar will:
1. Verify completeness of documentation
2. Post the course, credits and grade to the student record or annotate unsuccessful attempt
3. Send the student a notification that the course has been posted
4. Scan the IEF into student's folder

[Florida Statute 1007.27]

Dantes Exams
The Defense Activity for Nontraditional Education Support (DANTES) program is a test conducted by the Educational Testing Service (ETS). The DANTES Subject Standardized Tests (DSSTs) measure earned achievement in specific college courses and in calculated credit hours. No duplicate credit can be earned, nor will ETS assign grades to credits earned. Additional information about DANTES exams can be obtained from the Dean of Student Services.

International Baccalaureate (IB) Program
The IB program is an advanced level 2-year curriculum for high school students offered at select high schools. BCC will award IB diploma students up to 30 semester hours of college credit based upon IB exam scores. Students must request that official IB exam scores and high school transcripts be sent to BCC for evaluation and the awarding of credit per State Board Rule 6A - 10.024(8). For specific information, call (321) 433-7273.

Assessment of Prior Learning

Credit for Prior Military Training/Educational Experience
BCC recognizes and uses the ACE Guide to the Evaluation of Educational Experiences in the Armed Services in determining the value of learning acquired in military service, and awards credit for appropriate learning acquired in military service at levels consistent with ACE Guide recommendations and/or those transcripted by the Community College of the Air Force, when applicable to a servicemember's program. Credits granted for all tests and/or service schools shall be limited to one-half the total number of semester hours needed for the certificate or degree from Brevard Community College.

Credit for Correspondence Courses
Transfer credit may be granted for coursework completed through correspondence at a regionally accredited institution.

Credit for Experiential Learning
BCC has adopted the (CAEL) Credit for Adult Experiential Learning process for recognition of prior learning. Students with sufficient learning experience can be recognized through CAEL by documenting their learning activities and receiving college credit. Up to 25% of college credit can be granted for a degree or certificate for specific BCC courses. Credit is awarded on a course-by-course basis only. The recorded grade of the courses will be an "S" and will not affect the GPA of the students. The CAEL course (SLS 1371) is graded and the grade earned will be calculated in the GPA. For more information, call (321) 433-5515.

Credit for Certified Professional Secretary Exam
Official certification of CPS exam results must be submitted to the Collegewide Admissions and Records Office. The student must complete three semester hours within the Associate in Science Degree in the Office Systems Technology before credit for the CPS exam will be officially recognized. A minimum of 25% of semester hours of degree requirements must be earned at Brevard Community College. Credit for the CPS exam will be recorded on the student's record in the same manner as CLEP.

Credit for Medical Laboratory Technology
Credit for competencies demonstrated by credentials that are not described in semester credit hours can be awarded upon fulfillment of all the other requirements for the associate degree in Medical Laboratory Technology. Applicants must first attain a "C" average in the general education requirements for the A.S. degree. This plan enables accredited vocational school MLT certificate graduates or practicing medical laboratory technicians who hold a Florida HRS license or a national certificate to acquire an Associate in Science Degree in Medical Laboratory Technology from BCC. Additional information and application forms can be obtained from the Health Sciences Campus.

Credit for Airframe and Powerplant Certificate (A&P)
If you have a valid Airframe and Powerplant Certificate (A&P) issued by the FAA, you will receive 17 credit hours in the Aerospace Technology Program once you have successfully completed 12 credit hours in the program. For more information call (321) 433-7754.

Credit for SpaceTEC Aerospace Technician Certification Examination & Certificate (Core only)
Twenty five college credit hours can be awarded to an individual who holds a valid SpaceTEC Certified Aerospace Technician Certificate and is pursuing an A.S. or A.A.S.

Aerospace Technology Degree, (2) has completed their first year of the Aerospace Technology program, and (3) has met all other requirements for graduation. For more information call (321) 433-7754.
Tech Prep/Advance Standing Credit
www.brevardcc.edu/techprep

Students who have recently completed Career and Technical Education credits through Brevard Public Schools may be eligible to receive credit through Tech Prep/Advance Standing Credit. Brevard Community College and Brevard Public Schools have established agreements in specific technical programs that allow students to receive accelerated college credit in related college technical program areas. Tech Prep/Advance Standing Credit agreements are designed for students who are working towards an associate in science degree, a college credit certificate or a postsecondary adult vocational certificate.

To have Tech Prep/Advanced Standing Credit placed on their permanent college record, students must have:

1. Earned at least an average grade of B or higher in the approved Brevard Public School Career and Technical Education course or courses
2. Graduated from high school
3. Enrolled in and completed 12 credits at BCC with a 2.0 GPA in the A.S. degree or certificate technical program for which the Tech Prep/Advance Standing Credit is to be awarded or meet requirements specified in the Tech Prep/Advance Standing Credit agreement

Students must petition the college Registrar within three years of high school graduation to have Tech Prep/Advanced Standing Credit placed on their college record. The recorded grade will be an “S” and will not affect the GPA of the students.

Programs of Study have been created for specific technical program areas. Visit www.brevardcc.edu/techprep to view this information.
Family Educational Rights & Privacy Act

Notification of Rights under FERPA for Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the college receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The college official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes is inaccurate. Students may ask the College to amend a record that they believe is inaccurate. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the District Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by State College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Student Directory Information

FERPA requires each institution to determine directory information that may be released without the student’s consent, unless the student has specifically requested that some or all of the information not be released. BCC has identified the following as directory information:

- Student name*
- Student street address*
- Date of birth*
- E-mail address*
- Phone number*
- Photo ID picture*
- Dates of attendance (session dates only)
- Major field of study
- Weight and height of members of athletic teams
- Degrees and awards received
- Most recent educational institution attended

*Important Directory Information Note:
Although BCC has designated student name, street and e-mail addresses, phone number, and photographs as directory information, these will appear only in BCC-generated information such as the commencement ceremony programs, BCC publications, student IDs, and news releases of awards. E-mail addresses may be made available to students in distance learning environments where electronic communication between students is required. In addition, students’ names and addresses will be given to selected institutions of higher education for recruiting purposes and military branches in accordance with federal guidelines. Military branches also will be given phone numbers.

Student Right To Privacy
The college respects students’ personal information, and guards information carefully. The student’s social security number is not used as a student’s primary identifier (although it is collected); an institutional Student ID number is assigned for student use to access records and receive services. A student who chooses to withhold directory information must submit a written request to the campus Admissions and Records Office.

What Does This Mean?
When a student turns 18 years of age or attends a postsecondary institution, the student, and not the parent, may access, seek to amend, and consent to disclosures of his or her education records. Only the student may request access to his or her education records. Only the student may register for classes. The student may grant permission for a third party to do this only by signing a release form which specifies exactly who, what and when the designated person may access the student’s information.
Accelerated Education Programs

For High School Students
Several accelerated education options are available that enable qualified high school students to begin their college education early. Options include Dual Enrollment, Early Admission and Credit in Escrow.

In accordance with Florida law, Brevard Community College does not assess fees, including tuition, to dual enrollment and early admission students. Students taking courses through credit in escrow pay all fees and tuition.

Students interested in an accelerated education program should first consult with their high school counselor to determine eligibility.

Public School and Private School Students: To register for BCC courses through Early Admission, Dual Enrollment or Credit in Escrow students must meet grade level, GPA and other program requirements and course prerequisites. In addition students must submit:
1. BCC Application for Admission (first-time students)
2. Test scores on one of the designated placement tests if enrolling in college credit classes (first-time students)
3. Completed Accelerated Education Application (each term of enrollment)

The school of attendance for private school students must meet requirements of F.S. 1002.42 and F.S. 1003.43 and have an articulation agreement on file with the College in order for students to qualify for Dual Enrollment, Early Admission or Credit in Escrow.

Home-school Students: Home-school students must be in compliance with applicable Florida laws. Along with meeting testing and GPA requirements, they must submit the following documents:
1. BCC Application for Admission (first-time students)
2. Copy of letter of intent to home school submitted to the School Board of Brevard County, or the verification letter to the parent from the School Board of Brevard County
3. BCC Accelerated Programs Application for Home-School Students (each term of enrollment)
4. Transcript or equivalent showing progress toward home education program completion (each term)

Credit in Escrow
High school students who have completed their freshman year (9th grade) with a minimum unweighted GPA of 2.00 may enroll part-time at BCC. A student may enroll for a maximum of 11 hours during the fall or spring semester or 6 hours during each summer term.

Students who participate in Credit in Escrow option must pay admission fees and tuition, and must furnish their own textbooks and supplies. Credit earned at BCC will be held in escrow until the student graduates from high school and does not count toward high school graduation requirements.

Tech Prep Credit/Advance Standing Credit
High school students taking selected career and technical programs in high school may be eligible for advance standing credit toward BCC technical programs. For additional information, contact your high school guidance counselor.
The Brevard Community College Honors Program offers students an opportunity to participate in an academic experience that will challenge them beyond the rigors of traditional classes. Honors Program students enjoy an environment of scholarly challenge, creative interaction, and intellectual stimulation through special sections of general education and elective courses. Students are actively involved in courses structured to provide an innovative approach to learning.

Honors Program Benefits
As a part of the Honors Programs, students enjoy a number of benefits:

- Small classes
- Environment promoting scholarly research as well as independent and critical thinking
- Priority registration
- Honors Study/Resource Center (Melbourne Campus)
- Special library privileges
- Recognition at graduation

Admissions Requirements
To qualify for admission to the Honors Program, students must obtain an application from a student advisor on any campus or directly from the Honors Program Director and meet one of the following requirements:

- Have a high school GPA of 3.5 or above (unweighted)
- Be in the top 10% of high school graduating class
- Have an SAT combined score of 1100 or above, or have an ACT composite score of 26 or above
- Have a CPT or FELPT score of 100 or above on Sentence Skills and 97 or above in Reading
- Have a 3.5 cumulative GPA from at least 12 credit hours of college-level work (for students currently enrolled at BCC; no more than 6 credit hours transferred from another accredited postsecondary school will be considered).

Additionally, students must be recommended for admission by a high school teacher or guidance counselor, or by a BCC advisor or faculty member (or faculty from another college, in the case of transfer students).

Program Options
Students may participate in the Honors Program as an Honors Student (seeking an Honors Diploma) or as an Honors Affiliate (simply seeking access to the Honors classes and program benefits). Both levels require that students meet the aforementioned qualifications for admission to the program.

Honors Students have the goal of completing a minimum of 18 credit hours of Honors classes while maintaining an overall GPA of at least 3.5 to receive an Honors Diploma.

Honors Affiliates do not intend to complete 18 credit hours of courses, but would simply like the opportunity to take Honors classes. Admission requirements are the same, but Honors Affiliates are not required to complete 18 hours of Honors courses, perform the 20 hours of service, or take the leadership course. Transcripts, of course, will note the Honors classes. Maintenance of a 3.5 GPA is required.

Honors Diploma Graduation Requirements
- 3.5 or higher GPA
- 18 credit hours in Honors courses
- 20 hours of community service (through the Center for Service Learning)
- Successful completion of the Phi Theta Kappa sponsored Leadership course, SLS 2261.

Phi Theta Kappa
Phi Theta Kappa’s mission is to both recognize and encourage the academic achievement of two-year college students and also provide opportunities for individual growth and development through participation in honors, leadership, service, and fellowship projects. To be eligible for membership, students must complete 12 or more college credits with a cumulative grade-point average of 3.5 or higher. Each of the four geographic campuses has a chapter of Phi Theta Kappa.

Honors BCC/UCF 2+2 Program at Cocoa
Students interested in completing their baccalaureate degree with UCF “University Honors” distinction may now do so through an agreement BCC has with the Burnett Honors College.

Upon completion of the AA degree and admission into UCF’s Burnett Honors College, BCC students can transfer to University Honors at UCF when they submit the following information to the Burnett Honors College:

- A completed University Honors Application
- A transcript showing
  - 18 credit hours of Honors course work
  - 3.5 overall GPA
- A copy of the student’s BCC Honors diploma

Honors AA students who are admitted to University Honors under the articulation agreement are responsible for completing the University Honors upper division requirements as described under Program Requirements in the UCF catalogue. All lower division requirements must be met by the articulation agreement.
Mission and Goal Statement
Brevard Community College, by virtue of its institutional purpose and mission, has a responsibility to provide appropriate student services based upon the individual needs of all students. The BCC Student Services is charged with meeting those student needs not traditionally associated with classroom activity. Specifically, the Mission of the Student Services Division is to provide assistance with academic assessment, advisement, course placement, class registration, class scheduling, career planning, referrals to external agencies for support services, and development of student leadership and social skills. As an integral part of the “learning-centered college,” Student Services strives to increase students’ social and academic integration, students’ development of education and career plans, and students’ acquisition of study and life skills.

Student Ombudsman (Advocates)
On each BCC campus the Dean of Student Services serves as the ombudsman to assist students with problems involving the delivery or receipt of student services.

Academic Advising
Advisors provide information about graduation requirements, interpretation of placement tests, course selection consultation and referral for career direction and referrals to outside agencies for students’ personal concerns. Services are available on a walk-in basis in the Student Services office on each campus. All first-time, degree-seeking students must see an advisor prior to registering.

UCF Consortium Students
A partnership has been established with the University of Central Florida which guarantees admission to UCF if you graduate from BCC with your A.A. degree. Students are strongly encouraged to declare a major within your first 24 credit hours at BCC if you plan to transfer to UCF. See your advisor for more information.

Learning Resources (Libraries)
The Learning Resource Centers provide information and services to support the curriculum and meet the needs of Brevard Community College students, staff, and faculty. The college has libraries on the Cocoa, Melbourne, Palm Bay, and Titusville campuses, each with its own unique book, audiovisual, and periodical collection. In addition to a combined print collection of more than 200,000 volumes, the LRCs provide free access for BCC students to many research databases through the Internet. The LRC’s website www.brevardcc.edu/library links students to online assistance, research databases, and other selected web research sources.

Enrolled BCC students can check out or use materials at any campus Learning Resource Center, and are eligible for borrowing privileges at all Florida community college and state university libraries. Through the LINCC (Library Information Network for Community Colleges) database, students have online access to the collections of Florida’s other 27 community colleges. The Community College network system currently supports interlibrary loan and courier delivery service to further enhance the accessibility of resources for all students. Some library services are also made available to Brevard County residents.

Librarians are available at all campus Learning Resource Centers to assist with research and course assignments, and to provide library instruction sessions. Instruction in library research tailored for course assignments is offered as requested by instructors. The Brevard Information Literacy Tutorial (BILT) is an online tutorial for research skills available on the library Website. The libraries offer two courses for credit, LIS 1023, Information Technology Literacy (2 credits) and LIS 2004, Introduction to Internet Research (1 credit). These courses teach information literacy skills.

For additional information regarding campus learning resource services and current hours of operation, call the campus or visit the BCC Library website.

Learning Labs
The Learning Lab is a comprehensive resource center which provides academic support to students. There is a learning lab located on each campus. Services available include:

- Computer-assisted instruction (reading, writing, mathematics)
- Vocational preparatory instruction (VPI) – remedial instruction and exit testing for some certificate seeking students
- Tutoring
- Testing services – college credit and vocational placement testing at Palm Bay and Titusville locations, (initial placement testing at Cocoa and Melbourne is located in the campus test centers), instructor make-up exams and Virtual Campus testing.
- Secure test administration and proctoring services for those students who are distance learning students

Phone numbers and locations for each campus Lab:
Titusville (321) 433-5034, Bldg. 1, Room 115
Cocoa (321) 433-7330, Bldg. 12, Room 308
Melbourne (321) 433-5520, Bldg. 2, Room 103
Palm Bay (321) 433-5251, Bldg. 1, Rooms 227, 228, 229 and 234
Foreign Language Labs
The Foreign Language Labs located on each campus are foreign language and culture resource centers. They provide academic support to students of foreign languages and American Sign Language while the students earn one-hour credit of their total four-hour credit requirement in the target language. At each Foreign Language Lab, students can achieve the following:

- Tailor the use of what they learn in class to their individual needs
- Incorporate the new language into their communication skills
- Use audio and videotapes, computer software, classical and modern literature to study other cultures and their languages
- Launch into a world of language
- Find readings on current events to challenge them to create solutions to problems and inequities of cultural diversities.

Campus Safety
Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
Brevard Community College makes every effort to ensure the health and safety of its students, faculty, and staff on campus. This Federal act requires BCC to report all campus crime statistics. The following crime statistics indicate collegewide criminal activity that was reported to the BCC Security Department:

**BCC Crime Statistics 2005**

- Murder/Non-negligent manslaughter 0
- Forcible sex offenses (including forcible rape) 0
- Nonforcible sex offenses 0
- Robbery 0
- Aggravated assault 1 (Melbourne)
- Burglary 6 (Cocoa)
- Motor vehicle theft 2 (Cocoa)
- Arson 1 (Melbourne)
- Negligent manslaughter 0

Campus Security
The BCC Security Department operates 24 hours a day, 7 days a week, including holidays. The campus Security office can be reached at the following numbers; however, if there is an injury or extreme emergency – call 911 first, then the campus Security department.

- Cocoa Bldg. 26 ....................... 433-7086 / 403-5907
- Melbourne Bldg. 5 ................... 433-5586 / 403-5909
- Titusville Bldg. 4 ..................... 433-5086 / 403-4200
- Palm Bay Bldg. 1 .................... 433-5286 / 403-5911

In the event of an emergency, call 911 immediately.

The Florida Department of Law Enforcement has established a toll-free number (1-888-FL-PREDATOR) and a website (http://www3.fdle.state.fl.us/sexual_predators/) that allows the public to request information about sexual predators and sex offenders living in their communities and around the state. Brevard Community College takes pride in providing safe and secure campuses for its students, faculty, and staff.

Office for Students with Disabilities
After a student self-identifies, Brevard Community College assists students with disabilities by providing reasonable accommodations on a case-by-case basis. In order to receive the most appropriate assistance, students are encouraged to register with the Office for Students with Disabilities on their campus. Adaptive furniture, equipment, and devices are available, as well as sign language interpreters, specialized computer software, academic advisement, placement and classroom test administration, the services of a learning disabilities specialist, advocacy, and other services to help students attain their educational goals. All services are free and information is kept confidential.

Reasonable substitutions for and/or modifications of requirements for admission to programs, graduation, and CLAST or TABE waivers for students with documented disabilities will be considered on an individual basis in accordance with Sections 1007.263, 1007.264, and 1007.265 Florida Statutes and State Board of Education, Rules 6A-10.040 and 6A-10.041. For information regarding procedures for waivers and/or substitutions, students should contact the Office for Students with Disabilities on their respective campuses: Titusville (321) 433-5017; Cocoa (321) 433-7295; Melbourne (321) 433-5650; Palm Bay (321) 433-5172.

Student Support Services
Student Support Services offers academic, career, and financial advisement as well as tutoring, supplemental instruction, and study skills assistance to degree-seeking citizens. To be eligible, you must meet one of the following criteria: be eligible for the Pell Grant; be a first-generation college student (i.e., neither parent nor legal guardian holds a bachelor’s degree); and/or have a documented physical/learning disability. Services are provided without cost to those who qualify, and are available by contacting the Student Support Services staff at any of the campuses. For further information, call 433-7349 (Cocoa), 433-5029 (Titusville), 433-5805 (Melbourne), or 433-5268 (Palm Bay); or visit the Student Support Services website at www.brevardcc.edu.
Cooperative Education and Internship
Cooperative Education and Internship are customized programs that allow students to gain work experience directly related to their academic major. Employment may be paid or unpaid, depending upon the type of opportunity. The work experience allows students to apply and test the skills and concepts gained in the classroom to real-world work settings. Participating students must have and maintain a 2.0 (C) grade point average, have completed at least one semester (15 hours) in the major field, and obtain a faculty sponsor. For additional information, contact the Career Center on any campus.

Career Centers
BCC offers career planning, exploration, and development services to students, alumni, and members of the community through four centers on the Titusville, Cocoa, Melbourne, and Palm Bay campuses.

Each center offers computerized career assessments, books and periodicals for career exploration and development, resume-writing assistance, direct job placement, information on current labor market statistics for fastest-growing and high-demand occupations, opportunities for practical learning experiences through cooperative education, internships, and shadowing, job search assistance, interviewing preparation, and much more.

The centers also host annual career fairs offering excellent career and job opportunities to students and the community. Center coordinators are available to speak to groups on and off campus about career planning, exploration, and development, and all of the resources and services available in the centers. For more information contact the centers: Titusville, (321) 433-5098; Cocoa 433-7325; Melbourne, 433-5174; Palm Bay, 433-5248.

Housing
The college does not maintain housing facilities nor does it list recommended housing. College campuses and centers are centrally located throughout Brevard County to provide easy commuting.

Child Development Centers
Students, faculty and staff have access to high-quality child care programs for their children through the BCC Child Development Centers. The centers are nationally accredited by the National Association of Education for Young Children (NAEYC). In addition, the centers participate in the state funded Voluntary Pre-K program, which focuses on preparing 4 year old children for entry into kindergarten. Staffed with professional personnel assisted by student aides, the centers boast an unusually favorable ratio of children to adults. As a training environment for BCC students preparing for careers in early childhood education, the centers host students and professionals that enrich the Child Development Centers.

Our early childhood curriculum includes High/Scope, Creative Curriculum and a Montessori school on the Melbourne Campus. The centers are self-supported and offer competitive tuition rates for an exceptional program. BCC student/parent scholarships are also available. Parents are invited to visit a center to learn more about the programs or visit www.brevardcc.edu under the individual campus links, or call Cocoa (321) 433-7623; Melbourne 433-5558, Melbourne Montessori 433-5567; Palm Bay 433-5231 or Titusville 433-5111.

HIV, AIDS & Other Life-Threatening Diseases
When an employee or student becomes aware that he/she has a serious medical condition, such as HIV, AIDS or another life-threatening communicable disease, the student or employee is encouraged to seek assistance from the college. Specific information relating to HIV or AIDS can be obtained by calling 1-800-FLA-AIDS.

The college conforms to the American College Health Association’s recommended standards for confidentiality of information pertaining to the medical situation of employees and students as presented in the Recommended Standards for a College Health Program, 4th edition, 1984. These standards include:

“...no specific detailed information concerning complaints or diagnosis to be provided to faculty, administrators, or even parents without the expressed written permission of the patient in each case. This position with respect to health records is supported by amendment to the Family Education Rights and Privacy Act of 1974.”

Although Brevard Community College does not REQUIRE vaccination against meningococcal disease or Hepatitis B for students, we strongly encourage everyone attending the College to be aware of the symptoms, risk factors, preventative measures and cure for these diseases.
Meningococcal Disease
An acute bacterial disease, characterized by sudden symptoms of fever, intense headache, nausea and often vomiting, stiff neck and frequently a petechial (small purplish red spots) rash which may appear pink in color. Symptoms may mimic Influenza, however Influenza rarely has vomiting or other gastrointestinal symptoms. Approximately 2500 to 3000 individuals are diagnosed with Meningococcal disease in the United States annually. Most cases seem to occur in the late winter to early spring. Although Meningococcal disease is primarily seen among very small children, this disease occurs commonly in children and young adults. College students particularly whom reside in dormitories may be at increase risk for Meningococcal disease. The general population may have an incidence of 1.1 per 100,000 while those students in dormitories have a rate of 3 to 5 cases per 100,000. Transmission occurs by direct contact, including droplets from the nose and throat of infected persons. The exchange of salvia by kissing, sharing of food utensils, and sharing cigarettes is the most common modes of transmission among college students. Before early diagnosis, modern therapy and supportive measures the death rate exceeded 50%. The vaccine is administered with 1 dose for individuals 2 years of age. The vaccine may be given to pregnant females. You should not be vaccinated with this vaccine if you have ever had a life threatening allergic reaction to baker’s yeast (used to make bread), you have ever had a severe allergic reaction to previous dose of Hepatitis vaccine or, you are moderately or severely ill at the time of a scheduled vaccine with Hepatitis B (you should wait until you recover from the condition).

Individuals who take these vaccines should have few if any side effects. These diseases are always much more severe than the vaccine. A few individuals may experience:
• Soreness and/or redness where the shot was administered, lasting a day or two,
• Mild to moderate fever, again lasting a day or two, Severe reaction is extremely rare!

Reference: CDC.
General Recommendations on Immunization:
Recommendations of the Advisory Committee on Immunization Practices (ACIP) and the American Academy of Family Physicians (AAFP)-MMWR February 8, 2002 / 51(RR02);1-36

Hepatitis B
Hepatitis B is a virus that infects the liver. With this disease, signs and symptoms occur in about 30 to 50% of patients infected. Only 30% have jaundice (yellowing of the skin and whites of the eyes). Children under the age of 5 rarely have symptoms of hepatitis. When and if symptoms occur, patients may show signs of jaundice, fatigue, abdominal pain, loss of appetite, nausea, vomiting, and joint pain. Some patients will become chronically infected with Hepatitis B. This will occur in up to 90% of children born to mothers who are infected, 30% of children infected at 1-5 years, and 6% of persons infected after age 5. Death from chronic liver disease occurs in 15-25% of chronically infected persons – 1.2 million individuals are chronic carriers of Hepatitis B in the United States. The World Health Organization (WHO) estimates that approximately 5% of the world’s populations are chronically infected with Hepatitis B. One million die from Hepatitis B worldwide each year. In the United States approximately 80 thousand become infected and approximately 3000 die annually from Hepatitis B.

Risk factors for Hepatitis B are individuals whom have multiple sex partners or diagnosis of sexually transmitted diseases, men who have sex with men, sex contacts of infected persons, injection drug users, household contacts of chronically infected persons, infants born to infected mothers, infants/children of immigrants from areas with high rates of Hepatitis B, some health care workers, and hemodialysis patients.

You should not be vaccinated with this vaccine if:
• you have ever had a life threatening allergic reaction to baker’s yeast (used to make bread),
• you have ever had a severe allergic reaction to previous dose of Hepatitis vaccine or,
• you are moderately or severely ill at the time of a scheduled vaccine with Hepatitis B (you should wait until you recover from the condition).

Reference: CDC.
Parking Regulations
Parking and traffic regulations must be maintained for the protection of all. Students must park in student parking lots designated by signs and white lines. Restricted areas are: Disabled (blue), Faculty/Staff (yellow), and Fire Lanes (red). Students are required to have a parking decal that can be obtained free of charge at:
1. The Security Office, Building 26 on the Cocoa Campus, and the Student Center, Bldg. 11 upstairs
2. Information/Security Desk, Building 1, at the Melbourne Campus
3. The Security Office, Building 1, at the Palm Bay Campus
4. Information Desk, Building 1, at the Titusville Campus

A 15 mile-per-hour speed limit applies to all BCC campuses. Fines are assessed for failure to display a decal and for parking or moving violations. Student records may be placed on hold for unpaid fines.

Student Insurance
Insurance coverage with respect to injuries or accidents while enrolled at BCC is effected by private contract between an insurance company of choice and the student or parent and is not a requirement of general admission. Students enrolled in certain programs (particularly Health Sciences), classes or clubs may be required to show proof of medical insurance. International students, industrial/vocational students, intercollegiate athletes and those enrolled in “high risk” activities are examples of those who will need such insurance. Students should check with their campus Admissions and Records office for availability of insurance application forms provided by carriers specializing in college-student insurance. Health Sciences students should contact the Health Sciences Campus with questions regarding insurance requirements for health sciences programs.

Visual and Performing Arts
For students who wish to pursue the visual arts, musical, theatrical or dance activities, BCC offers art, choral groups, college bands, orchestra, vocal and instrumental jazz ensembles, theatre and dance classes. Music/Audio technology is also offered. College credit and some scholarships are available in these areas. For more information, please call (321) 433-7385.

Student Government Association
The student organizations and clubs on each campus make up the Student Government Association (SGA). They offer a wide range of activities that provide personal enjoyment such as concerts, art and craft fairs, dances, and intramurals. Contact your campus Student Services Office for information on starting or joining a club.

Each BCC campus has its own Student Government Association (SGA). The purpose of the SGA is to ensure broad student involvement in college committees, campus activities and college/campus/community activities. Seated members of the government are elected from the active clubs and special interest organizations on each campus. The freshman and sophomore class representatives are elected from the student body at large. All activities of student government are conducted in accordance with the established procedures manuals.

Clubs and Organizations
Honorary, service-oriented, special interest and professional clubs and organizations are available on each campus for our students. To learn more or to join a club or organization, check with the campus student services office.

Academic Freedom
The concept of academic freedom provides students and faculty the right to pursue knowledge, to conduct research, to publish, to seek truth, to probe, to examine, to question, to disagree and to state opinions without fear of condemnation or reprisal.

Academic Responsibility
The concept of academic freedom must be accompanied by an equally demanding concept of academic responsibility which properly includes activities both within the classroom and outside the education environment.

As a representative of an educational institution and a person of learning, a faculty member occupies a special place in the community, yet such community status imposes special obligations. Faculty (and other employees of an educational institution) must realize that the public may judge the institution based on their interactions within the college community.
Student Bill of Rights and Responsibilities
Brevard Community College students are both citizens and members of the academic community. As citizens, students may enjoy freedom of speech, peaceful assembly, and the right to petition. As a member of the academic community, they are subject to the obligations which are theirs by virtue of this membership.

When students attend the college, they become subject to its jurisdiction. Students are expected to conduct themselves in a responsible manner in all areas of campus life. By enrolling, they pledge to obey the rules and regulations of the college and are responsible for observing all Board of Trustees’ Policies and Procedures.

Students should consult the Student Handbook for a more detailed description of the Student Code of Conduct and Disciplinary Procedures.

Student Code of Conduct
Violation of the standard stated herein will be considered a disciplinary matter and treated in accordance with procedures of due process and in consideration of the respect of the rights and welfare of all members of the college community.

Standards of conduct for which students are subject to disciplinary action, including suspension or expulsion from BCC, include, but are not limited to, those described below:

• Academic dishonesty
• Unauthorized use of college facilities
• Unauthorized student possession of alcoholic beverages
• Arson
• Assault and/or Battery
• Complicity
• Contracting or endorsing a product in the name of the college
• Damage or destruction of property
• Defamation, threats, and extortion
• Disruption
• Unauthorized children on campus
• Inappropriate dress or appearance
• Violation of the college’s illegal drugs and controlled substances policy
• Misuse of emergency equipment (tampering with fire alarms or emergency devices, etc.)
• Gambling
• Hazing
• Failure to provide proper identification
• Providing false information
• Duplication of keys
• Violation of public law
• Unauthorized distribution or sale of literature or goods
• Unauthorized use of college mail services
• Failure to comply with reasonable request or orders from authorized college officials
• Breach of peace
• Conduct or expression that is lewd, indecent or obscene
• Bringing animals on campus without authorization
• Violation of probationary status
• Falsification of records
• Search and seizure
• Smoking in enclosed facilities
• Theft, unauthorized possession and/or sale of property
• Use of vehicles in unauthorized areas
• Possession of firearms, weapons, fireworks or explosives on campus
• Theft or abuse of computer time
• Failure to pay financial obligations
• Interference with the freedom of movement of any member or guest of the college
• Active threat of violence against any member or guest of the college
• Violations of federal and state law, respective county and city ordinances, and all college and District Board of Trustees rules and regulations

Disciplinary Sanctions
Disciplinary sanctions may be imposed in cases of Student Code of Conduct violations including the following:

1. Expulsion from the college
2. Suspension
3. Temporary suspension
4. Final disciplinary probation
5. Disciplinary probation
6. Disciplinary censure
7. Restitution
8. Restriction or revocation of privileges
9. Other appropriate action

Student Disciplinary Procedures
(Except for Academic Dishonesty Cases)
It should be duly noted that the disciplinary procedures stated herein play a role substantially secondary to counseling, guidance and admonition in the process of promoting good citizenship at Brevard Community College.

1. Alleged violations of the Student Code of Conduct, except academic dishonesty cases, are referred to the Dean of Student Services.

2. Alleged violations are investigated by the Dean of Student Services within two weeks (calendar days) if the college is open. If college is closed, violations will be investigated within two weeks of re-opening.

3. Following an impartial investigation of the alleged violation by the Dean of Student Services or designee, the Dean of Student Services decides upon an appropriate course of action. If, in the judgment of the Dean of Student Services, formal disciplinary action is required, such disciplinary action may be immediately imposed upon approval.
and the Vice President of Student Services. A list of possible disciplinary sanctions appears under the
Disciplinary Sanctions heading.

4. If disciplinary sanctions are imposed, the student has the right to appeal this decision and to request that an impartial campus disciplinary hearing be held. This request must be in writing and received in the Dean of Student Services’ office no later than ten days following the student’s receipt of written notification of disciplinary sanctions.

5. The Campus Disciplinary Committee will be formed, and the hearing will take place within three weeks (calendar days) if the college is open. If the college is closed, hearing will take place within three weeks of opening. (See procedures in the Student Handbook under Campus Discipline Committee.)

6. If there is a finding of guilt, the committee will inform the student, report findings to the Dean of Student Services, and return the matter to the discretion of the Dean.

7. If there is a finding of innocence, the Campus Discipline Committee will exonerate the student of charges brought against him/her unless substantial new evidence is brought forth. If new evidence is presented, the Dean of Student Services shall review the new evidence and decide whether a new hearing is justified.

8. Final Appeal: An appeal may be made to the President. The student must make the appeal in writing and submit it to the Vice President of Student Services within five days of receiving the written report stipulating the findings and sanctions. The written appeal must include justification and rationale for the appeal.

Academic Dishonesty Cases
Academic dishonesty includes conduct aimed at making false representation with respect to a student’s academic performance. Examples of academic dishonesty cases are listed below. Actions such as stealing examinations, course materials, or falsifying records will be adjudicated under the regular student disciplinary procedure.

- Cheating
- Plagiarism
- Collaborating with others in work to be presented, if contrary to the stated rules of the course
- Knowingly and intentionally assisting another student in any of the above actions, including assistance in an arrangement whereby any work, classroom performance, examination, or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

BCC subscribes to a web-based plagiarism detection service called Turnitin.com. This service accepts electronically-submitted student papers and cross checks them against billions of online documents for contextual matches. Instructors may use this service if they suspect that a student has plagiarized an assignment.

Academic Dishonesty Procedure
1. Violations of Academic Dishonesty Policy are brought to the attention of the student by the instructor.

2. If there is suspicion of wrongdoing without corroborating evidence, the matter is discussed with the student and (if warranted) a verbal warning will be issued.

3. If there is clear evidence that a violation has taken place, a sanction may be imposed by the instructor ranging from a written warning to expulsion from the course with a failing grade.

4. Final Appeal: The student may appeal the case to the instructor’s supervisor. If the matter cannot be resolved at that level, the student may request a hearing before the Collegewide Student Appeals Committee. No record will be made of the closed deliberations of the committee. The committee membership will remain anonymous until after the hearing. The committee’s recommendation is sent to the President for review and final decision.

The President’s decision is final. The student may be permitted to remain enrolled in the course during the appeal process.

Harassment/Discrimination Policy
Brevard Community College is committed to provide equal access and equal opportunity in student-admissions, services and programs and in faculty and staff employment and advancement. It is the policy of the college to assure compliance with federal and state regulations prohibiting discrimination. Brevard Community College, in accordance with Federal and State laws as well as college policy, does not discriminate in any of its policies, procedures or practices on the basis of age, color, sex/sexual orientation, religion, national origin, race, political affiliation, marital status, veteran status, or physical or mental disability.

DEFINITION OF HARASSMENT: Harassment is any repeated or unwelcome verbal or physical abuse which intimidates or causes the recipient discomfort or humiliation or which interferes with the recipient’s educational or job performance. Any form of harassment related to an employee’s, applicant’s, student’s, or student applicant’s age, color, sex/sexual orientation, religion, national origin, race, political affiliation, marital status, veteran status, or physical or mental disability is a violation of this policy.
DEFINITION OF COMPLAINT: Complaints consist of disagreements between employees and/or students concerning the following:
- Sexual harassment
- Discrimination

PROCEDURES FOR FILING A COMPLAINT: Any employee or student having a complaint concerning sexual harassment may discuss it with the Dean of Student Services, Department Chair, Provost, or the Executive Director of Human Resources. Due to the nature of the allegation and information received, confidentiality will be preserved wherever possible. Any employee or student having a complaint concerning harassment or discrimination may discuss it with the Dean of Student Services, Department Chair, Provost, or with the Executive Director of Human Resources who will attempt to resolve the differences between the parties involved. Such a discussion should occur within sixty (60) days of the allegation and should include as much specific information as possible, including names and positions of persons involved, identification of witnesses, if any; the time, place and details of the incident leading to the allegation.

A written statement of the complaint may be necessary for any action to be taken. Confidentiality will be kept to the extent possible to complete the investigation.

Retaliation against an individual for reporting any type of harassment or for participating in an investigation is prohibited by the college policy and state and federal laws. Retaliation is a serious violation, which can subject the offender to discipline independent of the merits of the harassment allegation.

ACTION: Once a written complaint has been filed with any of the offices designated to receive a complaint, it will be investigated by the office who received the complaint, the Director of Employee Relations or the Executive Director of Human Resources. He/she will forward a recommendation to the President for determination of action to be taken. The President will render a decision and advise the appropriate parties.

DISCIPLINARY ACTIONS: Any employee or student of this institution, who is found to have harassed another employee or student, or to have filed a false claim, will be subject to disciplinary action up to and including termination, suspension, and/or expulsion; within the provisions of applicable current Board rules.

NOTIFICATION: Further information on Equity and/or Harassment is available from Darla Ferguson, Executive Director of Human Resources, Building 2, Room 116, Cocoa Campus, (321) 433-7080, or Janet Madden, Director of Employee Relations, Bldg. 2, Room 122, Cocoa Campus, (321) 433-7389.

Student Appeals
Any situation requiring an appeal, other than disciplinary or academic dishonesty, should be addressed as soon as possible in a non-confrontational manner. If the situation involves classroom policy or grades, the student should contact the instructor. Problems involving refunds and/or exception from or difference with College policies should be addressed to the Dean of Student Services. The Collegewide Student Appeals Committee is made up of students, faculty and staff. This committee considers appeals which cannot be resolved through regular channels on the home campus. Appeal forms, as well as additional information on the entire appeals process, are available through the campus Student Services Office.

Appeals Process:
There are two types of student appeals – academic appeals and administrative appeals. Appeals will only be accepted within two years from when students took the course for which he/she is appealing. The process for filing a student appeal is outlined below:

- **Academic Appeals** – Issues with the instructor, classmates, course content and/or delivery, grades, etc. (Begin the appeals process with step 1.)
- **Administrative Appeals** – Issues with admissions, registration, late withdrawals due to extenuating circumstances. (Begin with step 1, skip steps 2 and 3.)

1. Obtain a *Student Appeals* form from your Campus Student Services Office.
2. Meet with the course instructor and attempt to resolve the issue. Obtain instructor’s signature on *Student Appeals* form. If the issue is not resolved, proceed to step 3.
3. Meet with the appropriate department chairperson and attempt to resolve the issue. Obtain the department chairperson’s signature on the *Student Appeals* form. If issue is not resolved, proceed to step 4.
4. Submit the *Student Appeals* form (with the instructor and department chairperson’s signatures if it is an academic appeal) to the respective Dean of Student Services. The *Student Appeals* form must be accompanied by full documentation of the circumstances surrounding the issue. If the issue is not resolved, proceed to step 5.
5. If the issue is not resolved by the Dean of Student Services, a student can request that the appeal be forwarded to the respective Provost. If the issue is not resolved, proceed to step 6.
6. If the issue is not resolved by the Provost, a student can request that the appeal be forwarded to the Collegewide Student Appeals Committee. Additional documentation of the circumstances surrounding the appeal may be required. The collegewide student appeals committee submits a recommendation to the President.

**Note:** The decision of the President is final.
Financial Aid & Scholarships

Financial Aid
Brevard Community College makes postsecondary education possible for all individuals in the community. The primary purpose of the Financial Aid Department at Brevard Community College is to provide assistance to those individuals who, without such aid, would be unable to attend college. For additional information, please call a BCC Financial Aid Office or visit the website at www.brevardcc.edu/financialaid.

What types of financial assistance are available to qualified students?
BCC participates in a variety of federal, state and institutionally funded aid programs. Assistance programs are classified as Grants, Scholarships, Loans, or Employment.

- **GRANTS** are federally or state funded programs that do not require repayment. This type of aid is generally awarded to individuals who demonstrate exceptional financial need.

- **SCHOLARSHIPS** are usually awarded to students who demonstrate academic excellence or exceptional talent or skills. Each scholarship has its own criteria, requires a separate application, and does not require repayment.

- **LOANS** are financial assistance that must be repaid usually with interest and in a specific time period. Often repayment is deferred while the student is attending college.

- **EMPLOYMENT** programs allow the student to defray part of the expenses of a college education by working part-time. Most positions are located on campus and require 12 hours of work per week.

What specific Financial Aid Programs are offered at Brevard Community College?
1. Federal Pell Grant
2. Federal Supplemental Educational Opportunity Grant
3. Florida Student Assistance Grant
4. Federal College Work Study Program
5. Federal Stafford Subsidized and Unsubsidized Student Loan Program
6. Federal Parent Stafford Loan Program
7. BCC Tuition Assistance Program
8. Institutional Scholarships
9. Foundation Scholarships

What are the general eligibility requirements for need-based financial aid?
To qualify for financial aid, the student must prove that financial assistance is needed. Need is the difference between the amount the student and the student’s family can contribute and the cost to attend the college of choice. The following are some of the requirements a student must meet:
1. Have a high school diploma or a GED, or demonstrate the ability to benefit from the program through a federally-approved test
2. Be a U.S. citizen or eligible non-citizen
3. Be a U.S. citizen or eligible non-citizen
4. Maintain satisfactory academic progress towards their degree

Eligible Programs
For the purposes of determining financial eligibility, a student who enrolls in an eligible program at Brevard Community College must be attending the institution for the purpose of obtaining an A.A., A.S. A.A.S. degree, or teacher certification.

The following certificate programs are also eligible for financial aid:
- Accounting Operations PSAV
- Accounting Technology Management CCC
- Air Conditioning, Refrigeration and Heating Technology PSAV
- Automotive Service Technology PSAV
- Chemical Laboratory Specialist CCC
- Child Development Early Intervention CCC
- Computer Programming CCC
- Computer Specialist CCC
- Cosmetology PSAV
- Culinary Operations PSAV
- Dental Assisting PSAV
- Digital Design PSAV
- Electronic Commerce CCC
- Law Enforcement Officer CMS PSAV
- Medical Assistant PSAV
- Medical Information Coder/Biller CCC
- Medical Clinical Laboratory Technician ATD
- Medical Secretary PSAV
- Paramedic CCC
- Practical Nursing PSAV
- Surgical Technology PSAV
- Web Development Specialist CCC
- Welding PSAV
Postsecondary Adult Vocational Programs (PSAV):

PSAV program students will be funded for only their designated program intent. For example, if a student’s program intent is welding, a mixture of welding, auto mechanics, and electrical engineering will not be permitted. Eligibility resides within a designated program. Financial Aid will fund only the course work directly related to the program certificate.

Interested students should contact the Financial Aid Office on the campus they plan to attend for the financial aid brochure and application.

What criteria must transfer students meet in order to qualify for financial aid?

Transfer students must have all credits from previously attended colleges submitted to the college registrar for evaluation.

What is the application procedure for financial aid?

1. Obtain and complete a Free Application for Federal Student Aid (FAFSA). Forms for the following academic year are available at local community college/university campuses and public libraries at the beginning of January. Students can also file electronically via the Internet. The Internet address is www.fafsa.ed.gov. The financial aid process is lengthy, so early application is highly encouraged.

2. While the student awaits the Student Aid Report (SAR) that will be generated as a result of the filing of the FAFSA, he/she should contact the Admissions and Records Office at BCC to make sure records are complete, including high school transcript, college transcript(s), appropriate testing, and declaration of a major.

3. Once the student receives the SAR, he/she should contact the Financial Aid Office to see if additional information is needed to complete his/her financial aid file.

4. The SAR is not a financial award. Each student will receive an Award Notice that informs the student of the aid for which he/she is eligible.

5. Once the student receives the Award Notice, he/she should access www.brevardcc.edu and login using their secure student ID# and PIN#. Click> Student Services and Financial Aid icon > Click> Financial Aid and My Award Information > Click> Accept Award by Aid Year and accept only those awards that the student wishes to accept.

What academic standards must students meet to remain eligible to receive financial aid?

Federal and state regulations require that students must meet minimum standards in order to be eligible to receive Financial Aid funds. The following minimum standards at Brevard Community College are applied uniformly to all Title IV financial aid programs administered by the college, except those programs whose eligibility requirements are restricted to institutional funds or outside donor restrictions:

1. Students must meet an academic performance requirement of at least a 2.0 cumulative GPA at the end of each term

2. Students must make progress toward their degree. Minimum progress toward a degree requires first year financial aid applicants who have previously attended the college to have earned 67% of registration attempted at the college.

3. Minimum progress toward a degree requires continuing financial aid recipients to earn 67% of credit hours attempted. The percentage calculation includes all hours attempted (college credit and vocational credit).

4. Students must complete their educational objective within a given time frame:
   a. All AA, AS and AAS degree-seeking students have a maximum 90 attempted credit hours
   b. All All certificate seeking students are limited to no more than 150% of the published length of the educational program.

   All transfer credits that are accepted by the college will be included as attempted credit hours as well as all Brevard Community College attempted coursework regardless of whether the courses are applicable toward the student’s degree.

What attendance standards must students meet to remain eligible to receive financial aid?

Students who are receiving financial aid or veteran's benefits, who are reported as never attending a course, will be dropped from the class and benefits and awards adjusted, canceled, or rescinded.

Distance learning students who do not meet the attendance requirements applicable to online courses and are reported as never attending will be dropped from the course and awards adjusted, canceled, or rescinded.

Financial Aid & Withdrawal

Students reported as stopping attendance in one or more class(es) will be subject to a cancellation or reduction of aid. In order to retain eligibility for financial aid awards, students must attend the class(es) for which funds were received.

A recipient of Federal Title IV financial aid who withdraws from school during a payment period or period of enrollment in which the student began attendance will have the amount of Title IV funds he/she did not earn calculated according to federal regulations. This calculation will be based on the student’s last date of attendance.
The amount of Title IV financial aid earned and the amount of Title IV financial aid not earned will be calculated based on the amount of Title IV aid that was disbursed for the payment period or period of enrollment.

A student will have earned 100% of the Title IV financial aid disbursed for the payment period or period of enrollment if the student completed 60% of the payment period or period of enrollment.

If the amount of unearned Title IV financial aid disbursed exceeds the amount that is returned by the school, the student (or parent, if a Federal PLUS Loan) must return or repay, as appropriate, the remaining grant and loan funds. The student (or parent, if a Federal PLUS Loan) will be notified of the amount that must be returned or repaid as appropriate. The student will not qualify for further federal aid until the repayment is satisfied.

**How do incomplete grades, withdrawals, remedial course work and repeating courses impact a student's financial aid?**

A student who did not complete any credit hours in a term and has incomplete in that term has 20 college days in a full semester (10 in a mini-term) from the first day of classes of the following term to make up incomplete grades in order to continue receiving funds. Reinstatement of awards is contingent on a funds-available basis, and it is the student’s responsibility to notify the Financial Aid Office within the time frame provided.

If grade changes or incomplete grades made up after the time frame should affect subsequent terms or academic year eligibility, students must provide transcripts reflecting such changes and petition for resolution through the Financial Aid Appeals Committee. Withdrawals from any course(s) shall be counted in the total hours attempted and can result in failure to meet the standards of progress. Students must follow the official withdrawal procedures established by the college.

Funding for students assigned for remedial course work (college preparatory courses) will be limited to 30 credits. Course repeats always count in the total attempted credits, but the GPA configuration will only consider the final attempt in the cumulative GPA.

**Do I have to repay federal funds if I withdraw from a course?**

Return of unearned funds refers to the return of federal financial aid dollars that the student did not earn as a result of totally withdrawing from all classes.

Students who receive federal financial aid funds and subsequently withdraw from all classes will have a federal formula applied based on the date of withdrawal, percentage of the payment, and period attended by the student. If the formula indicates an amount “unearned,” a repayment of aid is required.

The institution will notify the student in writing of any amount to be returned to the Federal Title IV accounts. Student must repay the amount within 45 days. Student will not qualify for further federal aid until the repayment is satisfied.

**What is the procedure for establishing financial aid eligibility for a student whose eligibility has been suspended because of failure to meet the standards of satisfactory progress?**

If a student is suspended from financial aid, the student may attend a semester without Title IV federal aid and be re-evaluated at the end of that term for satisfactory progress or the student may file an appeal.

**What is the procedure for financial aid appeal?**

Students whose eligibility has been suspended (because of failure to meet the standards of satisfactory progress) may request a formal review of the decision to suspend financial aid eligibility.

Some of the circumstances that can be considered for this special review (appeal) include: a death in the student’s immediate family, medical emergencies, accidents, divorce or separation, personal tragedy, or other documented circumstances beyond the student’s control that prevented him or her from meeting the minimum standards.

To appeal the decision on this basis, the following procedure must be followed:

1. The students must submit a written request to the Office of Financial Aid. This must include an unofficial BCC transcript.
2. The circumstances that prevented satisfactory progress to occur must be clearly stated.
3. The request must include documentation to support the exceptional circumstances, such as death certificate, statement from physician, or other verifiable information.
4. Once the review has been made, the student will be notified of the result of the review.

**Probation/Suspension (Financial Aid)**

Students are monitored for a cumulative 2.0 GPA, completed credits/hours, and time frame at the end of every semester. Failure to maintain a cumulative 2.0 GPA results in a probationary status until a subsequent semester review occurs. If the subsequent semester review calculates a continued lack of progress the student is suspended. Students reaching or exceeding the maximum time frame will be automatically suspended.

**Students Receiving Social Security Benefits**

Eligible students may receive Social Security benefits while attending Brevard Community College. Benefits are subject to Social Security policy. Verification of the course load can be made only after the established drop deadline for each term. Full-time status is determined to be 12 or more semester hours.
Scholarships

BCC offers scholarships in a number of areas. Students can apply directly to the BCC department that has the responsibility for awarding the scholarship.

Institutional Scholarships

Art  Cocoa—Lance Henderson 433-7196
Liberal Arts  Melbourne  433-5744
Drama  Robert Lamb  433-7629
Athletic  Ernie Rosseau  433-5600
Music Band  Jim Bishop  433-7375
Choir  Robert Lamb  433-7629
Honors  Beverly Slaughter  433-5623
Academic  Kaye Ensminger  433-5530
Brain Bowl  Rick Parrish  433-5691
Dance  Robert Lamb  433-7629
Service Learning  Roger Henry  433-5611

BCC High School Academic Scholarships

Principal’s Scholarship  - Must be Valedictorian or Salutatorian or one of the top ten graduates in the senior class. Selection is based solely on merit and scholastic ability. Two awards are provided for each Brevard County high school. Selection of award is determined by high school principal.

Academic Excellence Award for High School Graduates  - Must be a Brevard County resident and have graduated from a Brevard County high school. Must have cumulative GPA of 3.8 or better, must register full-time, and must be pursuing degree or certificate program. Selection of award is determined by high school.

BCC Academic Scholarship

The BCC Academic Excellence Award is offered to BCC students who demonstrate high academic potential. The award is full-tuition/fees at the current in-state rate. Students must have an all college cumulative grade point average of 3.8 or better, have completed 15 hours at BCC, must enroll for at least 6 hours in term for which the award will apply, and must be degree or certificate seeking.

Other Scholarships

Information regarding outside scholarships are available at the local campus financial aid office. Students are encouraged to apply for external scholarships. A variety of local and national clubs and organizations offer scholarships to students who meet certain criteria.

Outside Scholarship Resources:

www.college-scholarships.com
www.fastaid.com  www.fastweb.com

BCC Foundation Scholarships

The BCC Foundation exists to support the college and advance its commitment to be our community's center for quality teaching and lifelong learning. The BCC Foundation is a not-for-profit, 501 (c)(3) corporation chartered to provide for financial needs of the college that cannot be met through state aid or student tuition. The Foundation is the vehicle through which individuals, corporations, and other supporters contribute to the college's educational programs and student scholarships. It is supervised by a volunteer Board of Governors composed of community leaders who support the advancement of excellence at Brevard Community College.

Each year, the BCC Foundation awards hundreds of thousands of dollars' worth of scholarships. Students interested in learning more about the Foundation's scholarships or in obtaining scholarship applications, can contact the Financial Aid Office or visit the Foundation's website at: www.brevardcc.edu/foundation

Florida Bright Futures Scholarships

Florida Bright Futures Scholarships provide financial awards through three different programs to eligible Florida high school graduates on the basis of high academic achievement and enrollment in an eligible Florida post-secondary institution within three years of high school graduation. This scholarship does not pay the cost of preparatory course work.

Florida Bright Futures Scholarships are renewable for up to seven subsequent school years from high school graduation, provided that the recipient meets all renewal criteria.

For further information contact the high school guidance office, the financial aid office of Brevard Community College, or the Department of Education at: www.floridastudentfinancialaid.org or call: 1-888-827-2004
Deficiency/Prep classes can be determined as excusable by the Department of Veterans' Affairs, unless mitigating circumstances are substantiated in written entries in the veteran students file. Instructors will determine if an absence is excused or unexcused.

Standards of Academic Progress
Under federal regulations, students receiving VA educational benefits must maintain a cumulative grade point average (CGPA) of 2.0 each term. A VA student, whose CGPA falls below a 2.0 at the end of any term, will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the VA students' CGPA is still below a 2.0 at the end of the second consecutive term of enrollment, the students VA educational benefits will be terminated. Once a student has been terminated for unsatisfactory progress, they will be required to attend at least one term on their own and attain a CGPA of 2.0 before they will be able to apply for reinstatement of their VA education benefits. VA students in these situations should contact the campus VA office immediately for assistance in applying for reinstatement of their VA educational benefits.

Attendance Standards
Regular class attendance is required beginning with the first class meeting. “EXCESSIVE ABSENCES” is defined as being absent more than 15% of class meetings. However, instructors can establish a more rigorous attendance standard for their individual classes. If a veteran student exceeds the maximum authorized absences after the last date for withdrawal, the instructor must promptly notify the campus VA office by memorandum of the last date of attendance and assign the grade of “F” to those students. Each term thereafter you are required to notify the VA office that you are registered and request to be certified. The VA office will not certify you automatically.

Enrollment Policies/Procedures
Enrollment - Students are entitled to receive educational benefits only if pursuing an approved program of courses leading to a degree or vocational objective. Random selection of classes for VA payment is prohibited. Course work must be part of an approved program of study as reported to the VA.

Deficiency/Prep Classes - Deficiency/Prep classes can be certified for VA benefits if it is documented by a college program advisor that the college accepted testing method reveals that secondary level training is needed for the student to reach a certain mastery level necessary for pursuit of a postsecondary program of education. VA students who complete a preparatory class before for pursuit of a postsecondary program of education. VA students who complete a preparatory class before the end of the term will have their benefits reduced accordingly. The instructor will notify the VA Office by memorandum of the date course was completed.

Graduation Electives – During the graduation term when a student is taking the last course or courses required to graduate, a student may be permitted to select any number of non-related elective courses needed to maintain educational benefit allowances at the desired level of payment. This is the only time VA will pay for a course not required by a student’s program objective.

VA Payments

<table>
<thead>
<tr>
<th>VA Rate</th>
<th>Fall &amp; Spring 16 Week Term Credit Hours</th>
<th>Summer A or B 6 Week Term Credit Hours</th>
<th>*Summer 8 Week Term Credit Hours</th>
<th>Summer 12 Week Term Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full</td>
<td>12</td>
<td>4</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>3/4</td>
<td>9-11</td>
<td>3</td>
<td>4-5</td>
<td>6-7</td>
</tr>
<tr>
<td>1/2</td>
<td>6-8</td>
<td>2</td>
<td>3</td>
<td>4-5</td>
</tr>
<tr>
<td>Tuition</td>
<td>1-5</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

* Also applies to Fall/Spring Mini-semester
Student Tuition, Fees & Refunds

Student Fee Schedule
The Board of Trustees established the student fee schedule within the guidelines approved by the Florida Legislature. It is subject to change within the academic year covered by this catalog.

Brevard Community College must receive the total amount due on or before the payment due date. Students who are delinquent may be prohibited from registering and/or changing programs, or from receiving a diploma, transcript or certification. Brevard Community College may utilize the services of an attorney and/or collection agency to collect any amount past due and the student will be charged an additional amount equal to the cost of collection including reasonable attorneys fees and expenses incurred by Brevard Community College.

Payment can be made with cash, MasterCard, VISA, Discover, personal check, bank check, or money order. Any check payment should be issued to Brevard Community College.

Application Fee
All new applicants for admission must pay a one-time, non-refundable application fee:

- US Citizen: $30
- International: $60 (non-resident alien)

Fee must be submitted with the completed Application for Admission. International students must apply through the International Student Office.

Registration Fees:
Academic and Vocational Credit
Fees are approved by the Board of Trustees. Please consult the online catalog for current rates.

Florida Resident
A.A., A.A.S., and A.S Degree Programs........... TBD per credit hour
Vocational Certificate Programs............... TBD per credit hour

Non-Florida Resident
A.A., A.A.S., and A.S Degree Programs........... TBD per credit hour
Vocational Certificate Programs............... TBD per credit hour

Non-Credit Courses
Non-credit classes vary in cost according to length, materials and instructor costs. Fees are advertised with class announcements. Check with the Institute for Business Training & Community Education for information on classes.

Re-Registration Fee
The college assesses a non-refundable reregistration fee of $30 to any student who is dropped for nonpayment and wishes to re-register.

Full Cost of Instruction
In accordance with Florida law, the college charges students the full cost of instruction for repeat enrollments in certain courses. This charge is TBD per credit hour (effective 7/1/05, subject to change with Board of Trustees approval). See Maximum Attempts Per Course, page 35.

Additional Distance Learning Fees
Shipping Cost ................................. $10 - $18 (if required)
Software ........................................ $70 per class
(Math prep courses)
Lab Fee (Online course)............... $10 per credit hour
Lab Fee (Hybrid course)............. $5 per credit hour
(include any on-campus lab fee)

Additional Lab fees may be required for certain courses.

Program Fees
Cosmetology Kit (varies) ......................... $650
Dental Assisting Instrument Kit ......... $50
Dental Hygiene Instrument Kit
(freshman year)............................. $550
Dental Hygiene Instrument Kit
(sophomore year)........................... $750
Dental Hygiene Community
Dental Health Kit .............................. $45
Nails Kit ........................................... $350
Facial Kit ......................................... $350
Health Sciences Accident Insurance ...... $10.50
Health Sciences Liability Insurance .... $16
Health Sciences program application fee .... $25
Health Occupations Basic Entrance Test (HOBET) .... $30
Health Sciences Nursing application fee includes Nurse Entrance Test (NET) fee ....... $50
Background Check .............................. $23
Health Sciences Certificate (duplicate) .... $5

Testing Fees
- CAEL (experiential learning) .................. $50
  (per course attempted through portfolio review)
- CLAST (including retakes) ...................... $25
- CLEP (per exam) .................................. $65
  (non-refundable test service fee) .......... $20
- Credit by Examination ........................ $50
  (per course examination, whether or not the student passes the test)
- DANTES (per exam) ............................. $60
  (non-refundable test service fee) .......... $20
Learning Lab Fee - per term
Florida resident with high school diploma.......... $35
Non-Florida resident with high school diploma..... $60
BCC students accepted for or enrolled in vocational or college credit courses are exempt from Learning Lab fees.

Lab Fees
To partially offset the high cost of consumable materials and supplies, laboratory fees are assessed in some courses. The fee schedule is available online:
www.brevardcc.edu
Click ➤ KNOW BCC ➤ PUBLICATIONS ➤ FEE SCHEDULE

Official Transcript Fees
Per transcript................................. $5
Overnight per destination............. $25

Graduation Fees
Per Degree.................................$20
Late Fee..................................$20
Re-Application Fee .....................$20
Duplicate Diploma.......................$20
Replacement Diploma...................$20
See page 34 for more information.

Return Check Policy
The college charges a processing fee of $20 or 5% of the amount of the check, whichever is greater, for each check returned unpaid to the college. If a student incurs two returned checks, the college will no longer accept checks from the student for college payments.

In the event that a check was returned due to an error made by a banking institution, a letter from the banking institution acknowledging its error must be received by the college in order to waive the processing fee.
Refund Policy
College and Vocational Credit Courses
Automatic refunds for college credit or vocational credit course fees will not be processed until after the last day to drop a course. To be eligible for a refund, the student must drop the course(s) on or before the last day of the Add/Drop period, as listed in the Schedule of Classes.

Matriculation, tuition, and lab fees paid during scheduled registration periods are automatically refundable based on the following:

- **Fall, Spring and Summer Terms** - All fees, except the non-refundable $30 re-registration fee, are refunded at 100% if the drop procedure is completed by the established deadline in the Schedule of Classes. There will be no automatic refunds after that period.

- **Non-Credit Courses** — To receive a refund for a non-credit course, a student must submit a refund request in writing at least three business days prior to the start of the class. No refunds will be issued after that period.
PROGRAMS OF INSTRUCTION

Associate in Arts Degree • Associate in Science Degrees
Associate in Applied Science Degrees • Technical Certificates
Vocational Certificates • Apprenticeship Programs • Continuing Education
ASSOCIATE IN ARTS DEGREE
- University Parallel Program -

The Associate in Arts Degree (A.A.) is a university parallel degree designed for students who intend to earn a bachelor's degree from a four-year college or university. The A.A. degree is comparable to the freshman and sophomore years (lower division) of a university program and requires a total of 60 college-level credit hours for completion. All A.A. degree students must also satisfy the College Level Academic Skills Test (CLAST) by either taking the test or qualifying for an exemption.

Within the 60 credit hours, students must successfully complete 36 credit hours of general education courses from within the subject areas of communications, mathematics, humanities, behavioral/social sciences, and natural sciences.

A specific number of credit hours are required in each subject area. A grade of "C" or higher must be earned in all courses designated as Gordon Rule.

The remaining 24 credit hours are electives. It is essential that students work closely with an academic advisor to choose electives required for their intended major at the university or college baccalaureate degree program. To transfer into junior level work in a specific major, students must have completed the common program prerequisites for their selected degree.

While students who earn an A.A. degree are guaranteed admission to one of the eleven public Florida universities, they are not guaranteed admission to a limited access program within the institution. These programs limit enrollment to a specific number of applicants and have more rigorous admission standards, so it is imperative that students take all steps necessary to be eligible while at the community college.

(See Community College Transfer Student Bill of Rights below)

BCC does not have a foreign language requirement. However, the state university system does have a foreign language requirement for admission. Two consecutive courses in the same language at the high school or at the community college will satisfy that requirement.

Community College Associate in Arts Transfer Student Bill of Rights

Students who graduate from Florida community colleges with an A.A. degree are guaranteed the following rights under the Statewide Articulation Agreement (State Board of Education Rule 6A-10.024):

- Admission to one of the eleven state universities, except to limited access programs
- Acceptance of at least 60 semester hours by the state universities
- Adherence to the university requirements and policies, based on the catalog in effect at the time the student first enters a community college, provided the student maintains continuous enrollment
- Transfer of equivalent courses under the Statewide Course Numbering System

- Acceptance by the state universities of credits earned in accelerated programs (e.g., CLEP, AP, Dual Enrollment, Early Admission, International Baccalaureate and AICE)
- No additional General Education Core requirements
- Advance knowledge of selection criteria for limited access programs
- Equal opportunity with native university students to enter limited access programs
- Should any guarantee be denied, students have the right to appeal. Each state university and community college shall make available established appeal procedures through the respective articulation officers.

Graduation Requirements for the Associate in Arts Degree

Responsibility for meeting the requirements of graduation rests with the student. The Associate in Arts Degree is awarded to those students who have:

- Satisfactorily completed a prescribed course of study totaling 60 semester hours that include 36 semester hours of general education course work and 24 hours of elective credit,
- Completed at least 25% (15 hours) of the college credit hours through Brevard Community College,
- Achieved a "C" or higher in all courses used to fulfill communications, mathematics, humanities and social/behavioral sciences general education requirements, and
- Achieved a cumulative GPA of 2.00 or higher in all college work attempted. An "I" received in term of graduation is calculated as an "F" grade for purposes of computing the student's GPA for graduation.
- Satisfied the College Level Academic Skills Test (CLAST) requirement by either taking and passing the four components of the test or qualifying for an exemption,
- Filed an Intent to Graduate Application on or before the published deadline. This includes an advisor's signature and the payment of graduation fee, and
- Removed all financial obligations to the college. Final transcript and diploma will not be released until student has removed all financial obligations to the college.

Governing Catalog

See Governing Catalog information under “Graduation” on page TBD.

Graduation with Multiple Degrees

While students may earn only one Associate in Arts degree, they may earn more than one A.S. or A.A.S. degree. See information under “Graduation” on page TBD.

Grade Forgiveness

You will not receive grade forgiveness for any course that is repeated after you have been awarded the A.A. degree from Brevard Community College.
ASSOCIATE IN ARTS DEGREE

CLAST – College Level Academic Skills Test
The CLAST is an achievement test that measures selected communications and mathematical skills. Florida Statutes and State Board of Education rules mandate that students satisfy the CLAST requirement when pursuing an Associate in Arts Degree (A.A.). Students must present scores that meet the minimum standards in effect at the time they initially took the test.

Students are eligible to register for the CLAST after satisfactorily completing at least 18 semester hours of college level coursework. They may retake a subtest of the CLAST in which they failed to achieve a passing score.

Students are not required to satisfy the CLAST to receive an A.S. or A.A.S. degree. However, A.S. degree graduates who transfer into a Baccalaureate degree program at a Florida state university must take the examination prior to completing 36 credit hours at the university.

The original passing scores were proposed by the State-Level Panel on CLAST Standards and were recommended to the SBE by the Commission of Education. The passing scores were originally adopted on March 6, 1984, and have been amended several times. Passing scores for various time periods are as follows:

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Essay</th>
<th>ELS</th>
<th>Reading</th>
<th>Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/01/84 - 07/31/86</td>
<td>4</td>
<td>265</td>
<td>260</td>
<td>260</td>
</tr>
<tr>
<td>08/01/86 - 07/31/89</td>
<td>4</td>
<td>270</td>
<td>270</td>
<td>275</td>
</tr>
<tr>
<td>08/01/89 - 09/30/91</td>
<td>4</td>
<td>295</td>
<td>295</td>
<td>285</td>
</tr>
<tr>
<td>10/01/91 - 09/30/92</td>
<td>5*</td>
<td>295</td>
<td>295</td>
<td>290</td>
</tr>
<tr>
<td>10/01/92 &amp; thereafter</td>
<td>6</td>
<td>295</td>
<td>295</td>
<td>295</td>
</tr>
</tbody>
</table>

*In October 1991, the essay scoring scale was revised. A score of 5 on the revised scale is equivalent to a score of 4 on the former scale.

In 1995, the Florida Legislature modified the statutes to permit alternative ways for students to demonstrate their proficiency with the required college-level communication and computation skills. These were determined to be measures qualifying for CLAST exemptions.

CLAST EXEMPTIONS: Students who are able to demonstrate competencies in language skills, reading, writing and mathematics by any of the following options may be exempt from some or all of the CLAST requirements.

• COMPUTATION (Math) Subtest
  Achieve an SAT Math Score of 500 or above
  Achieve an ACT Math Score of 21 or above
  Achieve a 2.5 cumulative GPA on a 4.0 grade scale in MAC, MAP, MGF, or STA courses for a minimum of six (6) semester credit hours

• ENGLISH LANGUAGE SKILLS Subtest
  Achieve an SAT Verbal or Critical Reading Score of 500 or above
  Achieve an ACT English Score of 21 or above
  Achieve a 2.5 cumulative GPA on a 4.0 grade scale in ENC 1101 and ENC 1102 or equivalent college level English courses for a minimum of six (6) semester credit hours

• READING Subtest
  Achieve an SAT Verbal or Critical Reading Score of 500 or above

Achieve an ACT Reading Score of 22 or above
Achieve a 2.5 cumulative GPA on a 4.0 grade scale in ENC 1101 and ENC 1102 or equivalent college level English courses for a minimum of six (6) semester credit hours

• ESSAY Subtest
  Achieve an SAT Verbal or Critical Reading Score of 500 or above
  Achieve an ACT English Score of 21 or above
  Achieve a 2.5 cumulative GPA on a 4.0 grade scale in ENC 1101 and ENC 1102 or equivalent college level English courses for a minimum of six (6) semester credit hours

Students who earn college credit through CLEP, AP and IB examinations for ENC 1101 and ENC 1102 and/or mathematics courses that satisfy the general education requirements may also be exempted from the appropriate subtests.

CLAST RULES ARE SUBJECT TO CHANGE DUE TO REVISIONS IN FLORIDA LAW. Students seeking an exemption must contact an academic advisor.

Note: All students who pursue a bachelor’s degree in Education in Florida must take and pass all four sections of CLAST or the Florida Teacher Certification Exams – General Knowledge Test. For more information see an Advisor.

Gordon Rule
SBE Rule 6A-10.030
All A.A. Degree students are required to meet Gordon Rule requirements. They must:

• Earn a “C” or higher in all courses used to fulfill English, mathematics, humanities, and social/behavioral science general education requirements. The “C” or higher in those courses assures that all Associate in Arts Degree students have attained the required level of competence in writing and mathematics as required by SBE Rule 6A-10.030 (Gordon Rule).

• Demonstrate college-level writing skills through multiple assignments in each of the two General Education English classes listed under Communications.

• Demonstrate college-level writing skills through multiple assignments in each course taken under humanities and social/behavioral science.

Diversity-Infused Courses
Brevard Community College recognizes that learning communities are comprised of and enriched by people of many ethnicities and cultures. Promoting awareness, acceptance, and tolerance by studying diversity issues are goals of the general education curriculum at Brevard Community College. Designated on pages 100 to 148, are courses designed to explore the diverse backgrounds of individuals in one or more of the following areas: race/ethnicity, gender, social class/caste, religion, age, sexual orientation, and physical/mental ability. Students are encouraged to broaden their knowledge of diversity by including a wide range of these courses in their chosen programs of study.
A.A. DEGREE REQUIREMENTS

Specific requirements depend on intended major at the university – see an advisor. Honors courses will satisfy requirements in their related areas. Students must satisfy CLAST requirement.

I. *COMMUNICATIONS (9 credit hours) .......................... Credits
   Students must complete all three (3) of the following:
   ______ ENC 1101 Communications 1 .............................. 3
   ______ ENC 1102 Communications 2 .............................. 3
   ______ SPC 2600 Fundamentals of Speech ..................... 3

II. *MATHEMATICS  A minimum of 6 credit hours from the following list, successfully completed with a grade of "C" or higher.
   NOTE: All prerequisites must be observed.
   Students should select courses with a thorough understanding of the mathematics requirements for their particular upper division major at the transfer university of choice. See an advisor.
   ______ MAC 1105 College Algebra ............................... 3
   ______ MAC 1114 College Trigonometry .......................... 3
   ______ MAC 1140 Precalculus Algebra ........................... 3
   ______ MAC 1147 Precalculus Algebra/Trigonometry ............ 5
   ______ MAC 1233 Essentials of Calculus .......................... 3
   ______ MAC 1311 Calculus 1 with Analytic Geometry .......... 5
   ______ MAC 2312 Calculus 2 with Analytic Geometry .......... 5
   ______ MAC 2313 Calculus 3 with Analytic Geometry .......... 5
   ______ MAD 2104 Discrete Mathematics ......................... 3
   ______ MAP 2302 Differential Equations ........................ 3
   ______ MAS 2103 Linear Algebra ................................ 3
   ______ MGF 1106 Math for Liberal Arts 1 ....................... 3
   ______ MGF 1107 Math for Liberal Arts 2 ....................... 3
   ______ STA 2023 Statistics ...................................... 3
*MAT 1033 Introduction to College Algebra may be required as a prerequisite. The course will satisfy elective credits only.

III. NATURAL SCIENCE

PLAN A (7 credit hours)
Life Science: 4 credit hours/Physical Science: 3 credit hours
One 4 credit hour course from the Life Sciences:
   ______ BSCC 1005 Fundamentals of Biology* .................. 4
   ______ BSCC 1010 General Biology .............................. 4
   ______ BSCC 1011 Biology 2 .................................... 4
   ______ BSCC 1084 Survey of Human Anatomy and Physiology* 4
   ______ BSCC 2093 Human Anatomy and Physiology 1 ........... 4
   ______ BSCC 2094 Human Anatomy and Physiology 2 ........... 4
   ______ MCBC 2010 Microbiology ................................ 4
   ______ OCBC 2010 Marine Biology ............................... 4
   ______ ZOOC 1010 Zoology ..................................... 4

Three credit hours of Physical Science:
   ______ AST 1002 Astronomy ..................................... 3
   ______ CHM 1025 College Chemistry 1 with Lab ................ 4
   ______ CHM 1045 General Chemistry 1 with Lab ................ 4
   ______ CHM 1046 General Chemistry 2 with Lab ................ 4
   ______ CHM 2210 Organic Chemistry 1 with Lab ............... 4
   ______ CHM 2211 Organic Chemistry 2 with Lab ............... 4
   ______ EVR 1001 Introduction to Environmental Science ...... 3
   ______ GLY 1000 Geology ........................................ 3
   ______ MET 2010 Meteorology ................................... 3
   ______ OCE 1001 Oceanography ................................... 3
   ______ PHY 2048 General Physics 1 with Lab .................... 5
   ______ PHY 2049 General Physics 2 with Lab .................... 5
   ______ PHYC 2053 College Physics 1 .............................. 4
   ______ PHYC 2054 College Physics 2 .............................. 4
   ______ PSC 1321 Physical Science Survey 1 .................... 3
   ______ PSC 1331 Physical Science Survey 2 .................... 3
   ______ PSC 1341 Physical Science for Today’s World .......... 3

PLAN B
8 credit hours of chemistry including labs OR 8 credit hours of physics including labs.

IV. *HUMANITIES (6 credit hours)
The Humanities requirement may be satisfied by the completion of Plan A or B.
   PLAN A - Select 6 Credits – any two courses from the following:
   ______ HUM 2211 Humanities Survey: Ancient through Byzantine Cultures ........................................... 3
   ______ HUM 2230 Humanities Survey: Byzantine through Enlightenment ................................................. 3
   ______ HUM 2249 Humanities Survey: Enlightenment through the 21st Century ........................................ 3

   PLAN B - Select 6 Credits
   Choose one course from Plan A AND one of the following:
   ______ ARH 1050 Art History Survey: Prehistory through Early Italian Renaissance ................................. 3
   ______ ARH 1051 Art History Survey: Early Italian Renaissance to Nineteenth Century ............................... 3
   ______ ARH 2473 Contemporary Art ................................ 3
   ______ HUM 1020 Creativity and the Arts ........................ 3
   ______ HUM 2270 Humanities in Latin America, Africa and the Eastern World ...................................... 3
   ______ HUM 2390 Themes in the Humanities ........................ 3
   ______ HUM 2740 Humanities Study Abroad ........................ 3
   ______ MUL 2010 Survey of Music Literature ........................ 3
   ______ PHI 2010 Problems of Philosophy ........................ 3
   ______ REL 2300 World Religions ................................ 3
   ______ THE 1100 History of the Theatre 1 ........................ 3

V. *SOCIAL/BEHAVIORAL SCIENCE (8 credit hours)
(Minimum 3 credit hours each. Behavioral Science and Social Science)
The Social/Behavioral Science requirement can be satisfied by the completion of Plan A, B, or C
   PLAN A
   3 hours of Behavioral Science
   3 hours of Social Science
   HLP 1081 Health Analysis & Improvement (2 hours)
   PLAN B
   3 hours of Behavioral Science
   3 hours of Social Science
   PLAN C
   6 hours of Behavioral Science
   3 hours of Social Science

Behavioral Science courses must be selected from the following:
   ______ CLP 1001 Human Adjustment ................................ 3
   ______ PSY 2012 General Psychology ............................ 3
   ______ SYG 2000 Introduction to Sociology ....................... 3

Social Science courses must be selected from the following:
   ______ AMH 2010 U.S. History 1 – U.S. History to 1877 ............... 3
   ______ AMH 2020 U.S. History 2 – U.S. History since 1877 .......... 3
   ______ EUH 1000 Western Civilization ............................ 3
   ______ EUH 1001 Western Civilization 2 .......................... 3
   ______ ISS 1011 Social Science Survey 1 .......................... 3
   ______ ISS 1012 Social Science Survey 2 .......................... 3
   ______ ISS 1200 Introduction to International Studies .......... 3
   ______ POS 2041 American National Government ................ 3
   ______ POS 2112 State and Local Government ..................... 3
   ______ SOW 2054 Community Involvement ......................... 3

VI. ELECTIVES (24 credit hours)
Students should select electives based on common program prerequisites for the intended upper division major.
*Prerequisite: appropriate placement test scores are required.

TOTAL CREDITS: 60
BCC-UCF 2+1+1 Pre-Engineering
Associate in Applied Science – Code: ETAA

This program of study is designed for students who plan to transfer to the University of Central Florida to complete a bachelor's degree in the College of Engineering. It is based upon a "2+1+1" articulation agreement for which students take the first two years of their program study at BCC, completing their engineering prerequisite classes. Students who complete their admissions requirement of the UCF College of Engineering can continue with their studies either at the UCF Orlando Campus, or take their junior year courses at the UCF Cocoa regional campus and their senior at the UCF Orlando campus.

All A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

**FALL SEMESTER 1**  
Credits Needed: 15
- ENC 1101 Communications 1 .................................................. 3
- MAC 1301 Calculus 1 with Analytical Geometry
- EGS 1006 Introduction to the Engineering Profession .......... 3
- Social/Behavioral Science Requirement .................................... 3
- Humanities Requirement .......................................................... 3

**SPRING SEMESTER 1**  
Credits Needed: 14
- ENC 1102 Communications II .................................................. 3
- MAC 2312 Calculus 2 with Analytical Geometry ................. 5
- EGS 1007 Engineering Concepts and Methodologies .......... 1
- PHY 2048 General Physics 1 ................................................... 4
- PHYL 2048 General Physics 1 Lab ......................................... 1

**SUMMER SEMESTER 1**  
Credits: Needed 6
- Social/Behavioral Science Requirement .................................... 3
- SPC 2600 Speech ................................................................. 3

**FALL SEMESTER 2**  
Credits Needed: 13
- MAC 2313 Calculus 3 with Analytical Geometry ................. 5
- PHY 2049 General Physics 2 ................................................... 4
- PHYL 2049 General Physics 2 Lab ......................................... 1
- EGS 2310 Engineering Analysis - Statics ................................... 3

**SPRING SEMESTER 2**  
Credits Needed: 12
- EGS 2321 Engineering Analysis - Dynamics ...................... 3
- MAP 2302 Differential Equations ........................................... 3
- Social/Behavioral Science Requirement .................................... 3
- Humanities Requirement .......................................................... 3

---

**The OPPORTUNITY:**

O pportunity is now as simple as 2 + 1+1, finishing your education in a location that is convenient for you! Seamless access from our partner community colleges, combined with flexible schedules, make achieving a bachelor's degree easier than ever. Experience fully accredited high-quality programs, excellent faculty, and low-cost tuition. The opportunity is yours!
THE ENGINEERING CHALLENGE

Have you always loved to BUILD, DESIGN, and CREATE projects?
Do you enjoy MATH, PROBLEM SOLVING, and the PHYSICAL SCIENCES?
Are you CURIOS about how things work?
Does earning a HIGH SALARY interest you?
If you answered “YES!” then become an ENGINEER.

Begin your path to a well-paid and challenging career at BCC through the 2 + 1 + 1 Engineering Degree Program. In two years attain your Pre-Engineering A.A. Degree from BCC. Transfer to UCF at Cocoa for the 3rd year of coursework toward the Bachelor of Science in Aerospace or Mechanical Engineering. Attend UCF Orlando during the 4th year to complete the degree requirements.

QUALITY ENGINEERING EDUCATION – coming soon to Brevard.

For information about this innovative program, contact the 2 + 1 + 1 advisor at the UCF Cocoa Campus.

321.433.7906 or visit https://www.cecs.ucf.edu/acadaffairs
Under Announcement–click on 2 + 1 + 1 Degree Program
Students planning to transfer to a four-year or senior college with junior standing can complete the graduation requirements for the Associate in Arts degree by taking courses at BCC that also satisfy the baccalaureate degree requirements at the college to which they transfer.

Although completion of a community college A.A. degree guarantees admission to at least one institution within the state university system, it does not guarantee admission to all programs at all universities. Common prerequisite courses have been identified for more than 600 university bachelor's degrees across all public institutions. Additionally, some degree programs are designated as limited access programs because their admissions requirements are more selective than an institution's general admissions requirements.

These more stringent requirements may include a higher grade point average and/or test scores, additional courses or prerequisites or auditions and/or portfolios. In such programs, selection for admission is competitive. However, community college A.A. transfer students have the same opportunity to enroll in university limited access as students who are already enrolled at the university. Students should work with community college counselors to make sure they take the required courses and meet other criteria for entry into their university programs of choice. The selection and enrollment criteria for limited access programs have been published in institutional catalogs, counseling manuals and other appropriate documents.

It is the student's responsibility to ensure that his/her degree program at BCC contains the appropriate courses and prerequisites for their selected baccalaureate degree program. Transfer information is available at www.facts.org under Transfer Services, College Advising Tools and Advising Manuals.

Listed below is a short representation of some of the university majors for which students may prepare while at BCC. The list is not exhaustive.

<table>
<thead>
<tr>
<th>Advertising</th>
<th>English</th>
<th>Nuclear Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising &amp; Public Relations</td>
<td>Film (Communication)</td>
<td>Philosophy</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Food and Nutrition</td>
<td>Photography (Art)</td>
</tr>
<tr>
<td>Allied Legal Services</td>
<td>Foreign Language</td>
<td>Physician Assistant</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Fruit Crops</td>
<td>Political Science</td>
</tr>
<tr>
<td>Architecture</td>
<td>Geology (Earth Science)</td>
<td>Pre-Engineering</td>
</tr>
<tr>
<td>Astronomy</td>
<td>Graphic Design (Commercial Art)</td>
<td>Psychology</td>
</tr>
<tr>
<td>Biology</td>
<td>Health Professions</td>
<td>Public Administration</td>
</tr>
<tr>
<td>Broadcasting (Communication)</td>
<td>History</td>
<td>Radio/Television</td>
</tr>
<tr>
<td>Business</td>
<td>Humanities</td>
<td>Real Estate</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Insurance</td>
<td>Social Science</td>
</tr>
<tr>
<td>Communications</td>
<td>International Affairs</td>
<td>Social Work</td>
</tr>
<tr>
<td>Computer Science</td>
<td>International Business</td>
<td>Special Education</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>International Relations</td>
<td>Speech</td>
</tr>
<tr>
<td>Dance</td>
<td>Journalism</td>
<td>Speech Pathology</td>
</tr>
<tr>
<td>Dietetics &amp; Nutrition</td>
<td>Landscape Architecture</td>
<td>Statistics</td>
</tr>
<tr>
<td>Drama</td>
<td>Legal Studies</td>
<td>Theatre</td>
</tr>
<tr>
<td>Education</td>
<td>Library Science</td>
<td>Transportation Planning</td>
</tr>
<tr>
<td>– Elementary School</td>
<td>Limnology (Fresh Water Ecology)</td>
<td>Urban &amp; Regional Planning</td>
</tr>
<tr>
<td>– Junior High/Middle School</td>
<td>Math</td>
<td>Wildlife Ecology</td>
</tr>
<tr>
<td>– High School</td>
<td>Medicine</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>Music</td>
<td></td>
</tr>
</tbody>
</table>
## ADMISSION REQUIREMENTS

Student must have correct major on record and register in appropriate courses.

### Associate in Science Degree Programs (A.S.)

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard High School Diploma or Equivalent</th>
<th>*Limited Access Program</th>
<th>Eligible for Financial Aid</th>
<th>Campus</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>CK 62</td>
</tr>
<tr>
<td>Chemical Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>BCMT 62</td>
</tr>
<tr>
<td>Computer Information Technology (Computer Information Administrator)</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>BCEMT 63</td>
</tr>
<tr>
<td>Computer Programming and Analysis</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>BCEMT 63</td>
</tr>
<tr>
<td>Crime Scene Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 64</td>
</tr>
<tr>
<td>Database Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>BE 64</td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>C 65</td>
</tr>
<tr>
<td>Digital Television/Digital Media Production</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 66</td>
</tr>
<tr>
<td>Drafting and Design Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 66</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 67</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>BC 67</td>
</tr>
<tr>
<td>Fire Science Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>C 68</td>
</tr>
<tr>
<td>Graphics Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 68</td>
</tr>
<tr>
<td>Interior Design Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>M 69</td>
</tr>
<tr>
<td>Internet Services Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>BCME 69</td>
</tr>
<tr>
<td>Medical Laboratory Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>C 70</td>
</tr>
<tr>
<td>Networking Services Technology (Network Administrator)</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CM 70</td>
</tr>
<tr>
<td>Nursing (RN)</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT**</td>
<td>Yes</td>
<td>BC 71</td>
</tr>
<tr>
<td>Office Administration</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CMET 72</td>
</tr>
<tr>
<td>Paralegal</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>EM 73</td>
</tr>
<tr>
<td>Radiography</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>C 73</td>
</tr>
<tr>
<td>Veterinary Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>C 74</td>
</tr>
</tbody>
</table>

### Associate in Applied Science Degree Programs (A.A.S.)

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard High School Diploma or Equivalent</th>
<th>*Limited Access Program</th>
<th>Eligible for Financial Aid</th>
<th>Campus</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td>CK 75</td>
</tr>
<tr>
<td>Engineering Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>B 75</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>BCMT 75</td>
</tr>
<tr>
<td>Criminal Justice Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>CME 76</td>
</tr>
<tr>
<td>Electronics Engineering Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>M 76</td>
</tr>
<tr>
<td>Engineering Technology</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>B 76</td>
</tr>
</tbody>
</table>

### Applied Technology Diploma Programs (A.T.D.)

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard High School Diploma or Equivalent</th>
<th>*Limited Access Program</th>
<th>Eligible for Financial Aid</th>
<th>Campus</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Medical Technician</td>
<td>Yes</td>
<td></td>
<td>TABE</td>
<td>No</td>
<td>BCET 77</td>
</tr>
<tr>
<td>Medical Clinical Laboratory Technician</td>
<td>Yes</td>
<td></td>
<td>CPT</td>
<td>Yes</td>
<td>C 77</td>
</tr>
</tbody>
</table>

### TEST DESCRIPTIONS:

- **BAT** – Criminal Justice Basic Abilities Test
- **CPT** – College Placement Test
- **CPT/M** – College Placement Test/Math Subtest
- **CPT/R** – College Placement Test/Reading Subtest
- **CPT/WR** – College Placement Test/Writing and Reading Subtests
- **TABE** – Test of Adult Basic Education

*Limited access and/or special application process required – see specific program detail for requirements. See page TBD.

**Contact Health Sciences Admissions.**
# Career & Technical Programs

## College Credit Certificates (C.C.C.)

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard High School Diploma or Equivalent</th>
<th>*Limited Access Program</th>
<th>Test</th>
<th>Eligible for Financial Aid</th>
<th>Campus</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Technology Management</td>
<td>Yes</td>
<td>Yes</td>
<td>Test</td>
<td></td>
<td>C</td>
<td>78</td>
</tr>
<tr>
<td>Accounting Technology Operations</td>
<td>Yes</td>
<td>Yes</td>
<td>Test</td>
<td></td>
<td>C</td>
<td>78</td>
</tr>
<tr>
<td>Accounting Technology Specialist</td>
<td>Yes</td>
<td>No</td>
<td>CM</td>
<td></td>
<td></td>
<td>78</td>
</tr>
<tr>
<td>Advanced Technology Specialist</td>
<td>Yes</td>
<td>Yes</td>
<td>B</td>
<td></td>
<td></td>
<td>?</td>
</tr>
<tr>
<td>AutoCAD Foundations</td>
<td>Yes</td>
<td></td>
<td>CPT/M</td>
<td></td>
<td>BCEMT</td>
<td>78</td>
</tr>
<tr>
<td>Business Management</td>
<td>Yes</td>
<td>CPT</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td>78</td>
</tr>
<tr>
<td>Chemical Laboratory Specialist</td>
<td>Yes</td>
<td></td>
<td>Yes</td>
<td></td>
<td>CMTB</td>
<td>79</td>
</tr>
<tr>
<td>Child Care Center Management</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Child Development Early Intervention</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td>CM</td>
<td>79</td>
</tr>
<tr>
<td>Cisco CCNA</td>
<td>Yes</td>
<td>No</td>
<td>CM</td>
<td></td>
<td></td>
<td>80</td>
</tr>
<tr>
<td>Computer Programming</td>
<td>Yes</td>
<td>Yes</td>
<td>BCEMT</td>
<td></td>
<td></td>
<td>80</td>
</tr>
<tr>
<td>Computer Specialist</td>
<td>Yes</td>
<td>Yes</td>
<td>BCMT</td>
<td></td>
<td></td>
<td>80</td>
</tr>
<tr>
<td>Digital Video Fundamentals and Production</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td></td>
<td>CM</td>
<td>80</td>
</tr>
<tr>
<td>Drafting</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td></td>
<td></td>
<td>80</td>
</tr>
<tr>
<td>Educational Assisting</td>
<td>Yes</td>
<td></td>
<td>CPT/WR</td>
<td></td>
<td>No</td>
<td>81</td>
</tr>
<tr>
<td>Electronic Commerce</td>
<td>Yes</td>
<td></td>
<td>CPT/M</td>
<td></td>
<td>BCEMT</td>
<td>81</td>
</tr>
<tr>
<td>Graphic Design Production</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td></td>
<td></td>
<td>81</td>
</tr>
<tr>
<td>Graphic Design Support</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td></td>
<td></td>
<td>82</td>
</tr>
<tr>
<td>Help Desk Specialist (Information Technology Support Specialist)</td>
<td>Yes</td>
<td></td>
<td>BCEMT</td>
<td></td>
<td></td>
<td>82</td>
</tr>
<tr>
<td>Infant/Toddler Specialization</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td></td>
<td>CM</td>
<td></td>
</tr>
<tr>
<td>Information Technology Technician</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td></td>
<td></td>
<td>82</td>
</tr>
<tr>
<td>Interactive Media Production</td>
<td>Yes</td>
<td></td>
<td>CM</td>
<td></td>
<td></td>
<td>82</td>
</tr>
<tr>
<td>Interactive Media Support</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td></td>
<td>CM</td>
<td>82</td>
</tr>
<tr>
<td>Marketing Operations</td>
<td>Yes</td>
<td></td>
<td>CPT/M</td>
<td></td>
<td>BCEMT</td>
<td>83</td>
</tr>
<tr>
<td>Medical Information Coder/Biller</td>
<td>Yes</td>
<td></td>
<td>CPT/R</td>
<td></td>
<td>No</td>
<td>83</td>
</tr>
<tr>
<td>Microcomputer Repairer/Installer</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>BCEMT</td>
<td></td>
<td>83</td>
</tr>
<tr>
<td>Office Specialist</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>CEM</td>
<td></td>
<td>83</td>
</tr>
<tr>
<td>Oracle Certified Database Administrator</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>BE</td>
<td></td>
<td>84</td>
</tr>
<tr>
<td>Paramedic</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>BCE</td>
<td></td>
<td>84</td>
</tr>
<tr>
<td>Preschool Specialization</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>CM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Television Studio Production</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>CM</td>
<td></td>
<td>84</td>
</tr>
<tr>
<td>Web Development Specialist</td>
<td>Yes</td>
<td></td>
<td>Yes</td>
<td>BCMT</td>
<td></td>
<td>84</td>
</tr>
</tbody>
</table>

## Postsecondary Adult Vocational Certificates (P.S.A.V.)

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard High School Diploma or Equivalent</th>
<th>*Limited Access Program</th>
<th>Test</th>
<th>Eligible for Financial Aid</th>
<th>Campus</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Operations</td>
<td>TABE</td>
<td>Yes</td>
<td>MT</td>
<td></td>
<td></td>
<td>86</td>
</tr>
<tr>
<td>Air Conditioning, Refrigeration and Heating Technology</td>
<td>TABE</td>
<td>Yes</td>
<td>B</td>
<td></td>
<td></td>
<td>86</td>
</tr>
<tr>
<td>Automotive Service Technology</td>
<td>Yes</td>
<td>TABE</td>
<td>Yes</td>
<td></td>
<td>C</td>
<td>86</td>
</tr>
<tr>
<td>Auxiliary Correctional Officer</td>
<td>Yes</td>
<td>Yes</td>
<td>BAT</td>
<td>No</td>
<td>MT</td>
<td>87</td>
</tr>
<tr>
<td>Auxiliary Law Enforcement Officer</td>
<td>Yes</td>
<td>Yes</td>
<td>BAT</td>
<td>No</td>
<td>MT</td>
<td>87</td>
</tr>
<tr>
<td>Computer Repair Technology (Electronic Systems Assembly)</td>
<td>Yes</td>
<td>TABE</td>
<td>No</td>
<td>B</td>
<td></td>
<td>87</td>
</tr>
<tr>
<td>Correctional Officer</td>
<td>Yes</td>
<td>Yes</td>
<td>BAT</td>
<td>Yes</td>
<td>MT</td>
<td>87</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>?</td>
<td>Yes</td>
<td>TABE</td>
<td>Yes</td>
<td>C</td>
<td>88</td>
</tr>
<tr>
<td>Culinary Operations</td>
<td>TABE</td>
<td>Yes</td>
<td>C</td>
<td></td>
<td></td>
<td>88</td>
</tr>
<tr>
<td>Customer Assistance Technology</td>
<td>TABE</td>
<td>No</td>
<td>MT</td>
<td></td>
<td></td>
<td>88</td>
</tr>
<tr>
<td>Dental Assisting</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE**</td>
<td>Yes</td>
<td>CE</td>
<td>89</td>
</tr>
<tr>
<td>Digital Design</td>
<td>TABE</td>
<td>Yes</td>
<td>MT</td>
<td></td>
<td></td>
<td>89</td>
</tr>
<tr>
<td>Facials Specialty</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>C</td>
<td></td>
<td>90</td>
</tr>
<tr>
<td>Fire Fighter II</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE</td>
<td>No</td>
<td>C</td>
<td>90</td>
</tr>
<tr>
<td>Law Enforcement Officer CMS</td>
<td>Yes</td>
<td>Yes</td>
<td>BAT</td>
<td>Yes</td>
<td>MT</td>
<td>91</td>
</tr>
<tr>
<td>Medical Assistant (Medical Assisting)</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE</td>
<td>Yes</td>
<td>BC</td>
<td>92</td>
</tr>
<tr>
<td>Medical Secretary</td>
<td>TABE</td>
<td>Yes</td>
<td>M</td>
<td></td>
<td></td>
<td>92</td>
</tr>
<tr>
<td>Nails Specialty</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>C</td>
<td></td>
<td>93</td>
</tr>
<tr>
<td>Patient Care Technician</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE</td>
<td>No</td>
<td>BCT</td>
<td>93</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>C</td>
<td></td>
<td>93</td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE**</td>
<td>Yes</td>
<td>C</td>
<td>93</td>
</tr>
<tr>
<td>Public Safety Telecommunication</td>
<td>Yes</td>
<td></td>
<td>No</td>
<td>M</td>
<td></td>
<td>94</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE</td>
<td>Yes</td>
<td>C</td>
<td>94</td>
</tr>
<tr>
<td>Welding (Applied Welding Technologies)</td>
<td>Yes</td>
<td>Yes</td>
<td>TABE</td>
<td>Yes</td>
<td>C</td>
<td>94</td>
</tr>
</tbody>
</table>

B-Palm Bay  C-Cocoa  E-Virtual  K-Spaceport Center  M-Melbourne  T-Titusville
A.S. & A.A.S. Degree Requirements

General A.S. and A.A.S. Information
Associate in Science (A.S.) degree and Associate in Applied Science (A.A.S.) degree programs are designed for students who plan to enter employment as technicians or semi-professionals, or students who are employed and plan to use their educational experiences to advance in their career. The designation of A.S. or A.A.S. is based upon Florida Statutes: both degrees are designed to provide skills necessary to enter the workforce.

In order to enroll in an A.S. or an A.A.S. degree you must complete the following steps (see page 16 for full details):
• Submit a completed Application for Admission form
• Provide Documentation of Educational Background
• Complete Assessment of Reading, Writing and Math skills for placement in the appropriate level courses
• Complete the New Student Orientation
• Register for Classes (meet with an advisor for assistance in planning your schedule)
• Pay Fees

A.S. and A.A.S. programs require a minimum of two years of study. Programs contain a minimum of 15 credit hours of General Education and a minimum of 45 credit hours of career-specific courses. The General Education courses are designed to provide students with the general knowledge and skills necessary to succeed in a technical work environment. More details on the General Education courses can be found below. The career-specific courses have been developed to provide students with the knowledge, skills, and competencies required for initial employment. These courses are divided into program specific groupings such as Major Courses, Core Courses and Support Courses. In addition, some programs allow students to select one or more courses from a list of approved Technical Electives.

It is very important that students meet with an academic advisor to carefully plan their schedule for completing their A.S. or A.A.S. degree program requirements. Certain programs require students to complete technical courses in a specific sequence to ensure learning is maximized. Also, courses in A.S. and A.A.S. degree program may be only offered on certain campuses and/or may be offered only during a specific semester.

Both technical degree and vocational programs are developed and maintained with assistance from technical advisory committees. These committees are made up of experts from local companies or organizations. The committees are actively involved in reviewing the curriculum, equipment, and facilities, and preparing recommendations that assist the college in keeping programs state of the art.

A.S. and A.A.S. Degrees
General Education Requirements:
Depending on the program, the courses to be taken as the General Education portion of the degree may be exactly specified or may allow students to select from a set of pre-approved courses. The courses approved to meet specific General Education requirements are listed below. Additional academic courses can be approved upon written request to the Campus Dean or Workforce Director. Equivalent Honors courses may be used in any area (A-E) below.

A. WRITTEN COMMUNICATIONS: 3 credits required
ENC 1101 Communications 1

B. ORAL COMMUNICATIONS: 3 credits required
SPC 2600 Fundamentals of Speech Communications

C. COMPUTATION: 3 math credits required
MAT 1033 Intermediate Algebra or higher
Or
Computation/Natural Science

It is important to read the program requirements. Some programs have specific math requirements which must be met for graduation. If a program specifically states "Computation/Natural Science Requirement" a natural science course may be used to satisfy the requirement (see page 55).

Note: All A.S. and A.A.S. students must achieve college-level mathematics competency by completing all required preparatory courses, even if their program allows the use of a natural science course.

D. SOCIAL/BEHAVIORAL SCIENCE: 3 credits required
– unless specified in the program requirements. Select from below.
AMH 2010 United States History 1 - U.S. History to 1877
AMH 2020 United States History 2 - U.S. History since 1877
CLP 1001 Human Adjustment
EUH 1000 Western Civilization 1
EUH 1001 Western Civilization 2
ISS 1011 Social Science Survey 1
ISS 1012 Social Science Survey 2
ISS 1200 Introduction to International Studies
POS 2041 American National Government
POS 2112 State and Local Government
PSY 2012 General Psychology
SOW 2054 Community Involvement
SYG 2000 Introduction to Sociology

E. HUMANITIES REQUIREMENT: 3 credits required.
Any Humanities with a writing requirement can be used to meet this requirement. A list of acceptable courses can be found on page TBD under section IV. Humanities.
A.S. & A.A.S Degree Requirements continued

Graduation Requirements for the Associate in Science (A.S.) degree and the Associate in Applied Science (A.A.S.) degree
Responsibility for meeting the requirements for graduation rests with the student. The Associate in Science degree and the Associate in Applied Science degree is awarded to those students who have:

1. Satisfactorily completed a prescribed course of study that totals at least 60 hours and satisfactorily completed all courses within the student's selected program.
2. Satisfy entry assessment requirements and/or complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.
3. Completed at least 25% of the program college credit hours through Brevard Community College.
4. Achieved a cumulative GPA of 2.00 or higher in all college work attempted. An "I" received in term of graduation is calculated as an "F" grade for purposes of computing the student's GPA for graduation. If the course work is completed within three weeks of the beginning of the following term, resulting in a passing grade, the student's transcript will be amended and a final GPA calculated.
5. Filed an 'Intent to Graduate' Application on or before the published deadline. This includes an advisor's signature and the payment of graduation fee.
6. Removed all financial obligations to the college. Final transcript and diploma will not be released until student has removed all financial obligations to the college.

Student Insurance Requirements
Participation in selected program/courses requires insurance coverage. BCC does not sell insurance; however, the college does use its purchasing capability to identify various student insurance plans to meet student needs. Information regarding various insurance plans is available in the office of the Campus Dean of Students. Programs/courses that require insurance appear on the listing below:

Student Accident Insurance – Required
Aerospace
Air Conditioning, Refrigeration & Heating Technology
Apprenticeship
Automotive Service Technology
Continuing Education
Correctional Officer
Correctional Probation Officer
Cosmetology
Cosmetology – Facials
Cosmetology Specialist – Nails
Dental Assisting
Dental Hygiene
Emergency Medical Services
Emergency Medical Technology
Fire Fighter 1
Fire Fighter-Minimum Standards
Law Enforcement Officer
Medical Assisting
Medical Information Coder/Biller
Medical Laboratory Technology
Nursing RN (Associate Degree)
Paramedic
Patient Care Technician
Phlebotomy
Practical Nursing
Radiography
Surgical Technology
Veterinary Technology
Welding

Student Accident Insurance – Recommended
Fire Science Technology
Healthcare Continuing Education

Liability Insurance – Required
Cosmetology
Facials
Nails
Dental Assisting

Dental Hygiene
Emergency Medical Services Tech
Emergency Medical Technician
Fire Fighter 1
Fire Fighter II-Minimum Standards
Medical Assisting
Medical Information Coder/Biller
Medical Laboratory Technology
Nursing RN (Associate Degree)
Paramedic
Patient Care Technician
Phlebotomy
Practical Nursing
Radiography
Surgical Technology
Veterinary Technology

Liability Insurance – Recommended
Fire Science Technology
Healthcare Continuing Education
Aerospace Technology
Associate in Science – Code: ATAS
This program prepares students for employment as aerospace technicians who assemble, service, test, operate and repair systems associated with both expendable and reusable space launch vehicles, payloads, related laboratories and ground support equipment. This program also provides supplemental training for persons previously or currently employed in this industry. Instruction is designed to qualify students for certification as an aerospace technician in various skill areas. Graduates may also qualify for many applied-technology jobs such as testing, fabrication, assembly, production, repair and manufacturing.

All A.S. and A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Humanities Requirement .............................................. 3
Social/Behavioral Science Requirement ............................. 3
ENC 1101 Communications 1 ........................................... 3
MAC 1105 College Algebra ............................................ 3
SPC 2600 Fundamentals of Speech Communication ............. 3

MAJOR COURSES Credits Needed: 46
AFRC 1100 Introduction to the Aerospace Workplace .............. 4
ETE 1005 Basic Electricity/Electronics ................................ 4
ETE 2609 Electronic Fabrication and Fiber Optics .................... 3
ETIC 1830 Materials and Processes 1 .................................. 3
ETIC 1832 Materials and Processes 2 .................................. 3
ETIC 1850 Aerospace Systems 1 ........................................ 3
ETIC 1852 Aerospace Tests and Measurements ..................... 4
ETIC 1853 Aerospace Safety and Quality ............................ 3
ETIC 1855 Aerospace Structural Fabrication 1 ....................... 3
ETIC 2411 Technical Task Analysis/Implementation ................. 3
ETIC 2831 Aerospace Systems 2 ....................................... 3
ETIC 2851 Applied Mechanics .......................................... 4
ETIC 2856 Aerospace Structural Fabrication 2 ........................ 3
ETMC 2318 Aerospace Fluid Systems ................................ 3

SUPPORT COURSES Credits Needed: 9
CGS 2100 Microcomputer Applications ................................ 3
ENC 2210 Technical Writing ............................................. 3

OR
Any 3 credits from the Additional Professional Development Course below.

PSC 1341 Physical Science for Today’s World ........................ 3

ADDITIONAL PROFESSIONAL DEVELOPMENT COURSES
(These courses are not required to complete the A.S. degree.)
AFRC 1250 Evolution of the Aerospace Industry .................... 1
AFRC 1251 Aerospace Technician Profession ........................ 1
AFRC 1252 Spaceport Operations and Maintenance ................ 1
ETD 1931 Special Topics ............................................... 1-3
ETD 2941 Internship ..................................................... 3

TOTAL CREDIT HOURS: 70

For application and program information contact:
Aerospace Programs at (321) 433-7754 or 433-7750
e-mail to aerospace@brevardcc.edu
www.brevardcc.edu/spaceport

Chemical Technology
Associate in Science – Code: CHAS
This program prepares students for employment as laboratory technicians, or provides supplemental training for persons previously or currently employed in this occupation.

Upon completion, students will be able to assist chemists, biologists and chemical engineers by performing chemical, biological and physical laboratory tests for various purposes such as quality control monitoring of on-going production operations, research and development, and the maintenance of health and safety standards in the laboratory.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Humanities Requirement ................................................. 3
SPC 2600 Fundamentals of Speech Communication .................... 3
ENC 1101 Communications 1 ............................................ 3
MAC 1105 College Algebra .............................................. 3

MAJOR COURSES Credits Needed: 46
BSCC 1011 Biology 1 ..................................................... 4
CHM 1045 General Chemistry 1 ......................................... 4
CHM 1046 General Chemistry 2 ......................................... 3
CHML 1045 General Chemistry 1 Laboratory ........................ 1
CHML 1046 General Chemistry 2 Laboratory ......................... 1
CGS 1000 Introduction to Computers ................................ 3

BIOMEDICAL TECHNOLOGY OPTION
Option Code – CHASBIO
BSCC 1011 Biology 1 ..................................................... 4
BSCC 2093 Human Anatomy and Physiology 1 ............... 4
BSCC 2094 Human Anatomy and Physiology 2 .................... 4
MCBC 2010 Microbiology .............................................. 4

BIOTECHNOLOGY OPTION
Option Code – CHASBTO
CHM 1031 Physiological Chemistry ................................ 3
CHML 1031 Physiological Chemistry Lab ............................ 1
BSCC 1426 Introduction to Biotechnology Methods ............ 3
BSCC 2093 Human Anatomy and Physiology 1 .................... 4
MCBC 2010 Microbiology .............................................. 4

CHEMICAL TECHNOLOGY OPTION
Option Code – CHAS
CHM 2210 Organic Chemistry 1 ......................................... 3
CHM 2211 Organic Chemistry 2 ......................................... 3
CHML 2210 Organic Chemistry 1 Laboratory ......................... 1
CHML 2211 Organic Chemistry 2 Laboratory ......................... 1
PHY 2048 General Physics 1 ............................................. 4

ENGINEERING OPTION
Option Code – CHASEGR
PHY 2048 General Physics 1 .......................................... 4
PHY 2049 General Physics 2 .......................................... 4
EGS 1006 Introduction to the Engineering Profession .......... 1
EGS 1007 Engineering Concepts and Methods ...................... 1
EGS 2310 Engineering Analysis - Statics ............................ 3
EGS 2321 Engineering Analysis - Dynamics ........................ 3

TECHNICAL ELECTIVES ............................................. Credits Needed: 18
Note: Courses in the four options above can be used as technical electives as long as they are not being used to fulfill an option requirement.
AST 1002 Introduction to Astronomy ................................ 3
CHML 1025 College Chemistry Lab .................................. 1
CHM 1015 Introduction to Chemistry ................................ 3
CHM 2052 College Chemistry ............................................ 3
CHM 2948 Service-Learning Field Studies 1 ......................... 1
### Computer Information Technology

**Computer Information Technology (Computer Information Administrator)**

**Associate in Science – Code: CIASHDS**

This program is designed to prepare students for careers in the business application of computers. Students choose one of the two options: Help Desk or Management Information Systems (MIS). The core courses provide training in the basic concepts, which underlie computing technology, computer programming, database techniques, analysis and design and common user applications. Technical electives provide students with the opportunity to further their knowledge in the specific area of choice.

The Help Desk option provides the student with experience to apply knowledge with companies that have a continuing need for trained customer support specialists, to staff the help desk answering customer problem calls and providing timely assistance in solving technical problems.

The Management Information Systems (MIS) option provides the student with the knowledge and experience to apply modern data processing techniques to the operation of businesses through the control and delivery of information. Typical entry-level positions for graduates of this program include junior the knowledge and experience to apply modern data processing techniques to the operation of businesses through the control and delivery of information. Typical entry-level positions for graduates of this program include junior

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

### GENERAL EDUCATION COURSES

**Credits Needed: 15**

- **Computation Requirement**
  
- **Humanities Requirement**
  
- **SPC Fundamentals of Speech Communication**
  
- **Social/Behavioral Science Requirement**
  
- **Written Communication Requirement**

### COMPUTER PROGRAMS CORE COURSES

**Credits Needed: 24**

- **CTEC 1172** Beginning PC Repair
- **CGS 1000** Introduction to Computers
- **CGS 2100** Microcomputer Applications
- **COP 2700** Database Techniques
- **COP 2822** Web Page Authoring
- **CTS 1171** Windows XP Professional
- **CTS 1701** Information Technology Project Management
- **CTSC 1134** Network+

### HELP DESK OPTION

**Credits Needed: 15**

- **CTEC 1174** Advanced PC Repair
- **CIS 1416** Help Desk Technical Support
- **CIS 1417** Help Desk Customer Support
- **COP 1000** Principles of Programming
- **CTSC 1322** Microsoft Windows 2003 Server

### MANAGEMENT INFORMATION SYSTEMS (MIS) OPTION

**Credits Needed: 15**

- **ACG 2021** Financial Accounting
- **ACG 2071** Managerial Accounting 1
- **COP 1000** Principles of Programming
- **COP 1321** Systems Analysis and Design
- **CTS 1321** Linux Networking and System Administration
- **ENC 2210** Technical Writing
- **OST 1100** Beginning Computer Keyboarding

### Computer Programming and Analysis

**Associate in Science – Code: CPAS**

This program is designed to prepare students for entry-level program development and analysis in the computer environment. The core courses provide an introduction to the computer, applications used on the microcomputer and training in programming language, procedural logic and design. The computer languages are introduced in a progressive delivery starting with structured programming (sequential, iteration, and decision making) used in procedural language and then progressing to object-oriented language and visual language.

Students currently employed in the field can supplement and upgrade their skills through a variety of offerings in programming languages and applications.

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

### GENERAL EDUCATION COURSES

**Credits Needed: 15**

- **Computation Requirement**
- **Humanities Requirement**
- **SPC Fundamentals of Speech Communication**
- **Social/Behavioral Science Requirement**
- **Written Communication Requirement**

### COMPUTER PROGRAMS—CORE COURSES

**Credits Needed: 24**

- **CETC 1172** Beginning PC Repair
- **CGS 1000** Introduction to Computers
- **CGS 2100** Microcomputer Applications
- **CTSC 1134** Network+
- **COP 2700** Database Techniques
- **COP 2822** Web Page Authoring
- **CTS 1171** Windows XP Professional
- **CTS 1701** Information Technology Project Management

### MAJOR COURSES

**Credits Needed: 21**

- **CIS 2321** Systems Analysis and Design
- **COP 1332** Visual Basic Programming
- **COP 2333** Visual Basic Programming Advanced
- **COP 2334** C++ Programming
- **COP 2335** C++ Programming Advanced
- **COP 2800** Introduction to Java Programming

### TECHNICAL ELECTIVES

**Credits Needed: 3**

- **CDA 2302** Solution Architectures
- **CGS 2941** Internship
- **COP 2360** C# Programming
- **COP 2805** Advanced Java Programming
- **COP 2812** Introduction to XML

**TOTAL CREDIT HOURS: 63**
### Crime Scene Technology
**Associate in Science – Code: CRAS**

Crime scene technologists are employed by local, state, and federal law enforcement agencies, the State Attorney offices, public defender offices, medical examiners, law firms, and private industry. This program is designed to prepare an entry-level crime scene specialist who will be able to locate, identify, process, and preserve the crime scene as well as testify in court proceedings. This program is also appropriate for practicing law enforcement professionals who desire the opportunity to specialize and advance in the field of crime scene technology. Potential employment opportunities may be found as a crime scene technologist, crime scene photographer, fingerprint examiner and classification specialist, crime lab assistant, or crime scene unit supervisor.

Individuals considering enrollment must have excellent written and oral communication skills and reading and critical thinking skills. Basic computer skills, including keyboarding, are strongly recommended prior to enrollment.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOW 1051</td>
<td>Human Service Experience 1</td>
<td>1</td>
</tr>
<tr>
<td>SOW 1052</td>
<td>Human Service Experience 2</td>
<td>1</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1110</td>
<td>Introduction to Crime Scene Technology</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1111</td>
<td>Advanced Crime Scene Technology</td>
<td>4</td>
</tr>
<tr>
<td>CJT 1112</td>
<td>Crime Scene Safety</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1113</td>
<td>Courtroom Presentation of Evidence</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1141</td>
<td>Introduction to Forensic Science</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1220</td>
<td>Crime Scene Photography 1</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1221</td>
<td>Crime Scene Photography 2</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1240</td>
<td>Fingerprint Classification</td>
<td>3</td>
</tr>
<tr>
<td>CJT 1241</td>
<td>Latent Fingerprint Development</td>
<td>3</td>
</tr>
</tbody>
</table>

**TECHNICAL ELECTIVES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 1084</td>
<td>Survey of Human Anatomy and Physiology</td>
<td>4</td>
</tr>
<tr>
<td>CCJ 1010</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 1020</td>
<td>American Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 1100</td>
<td>Introduction to Law Enforcement</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 2022</td>
<td>Critical Issues in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CJC 2650</td>
<td>Drugs, Alcohol and Crime</td>
<td>3</td>
</tr>
<tr>
<td>CJD 2301</td>
<td>Ethics in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CJL 1400</td>
<td>Criminal Procedures</td>
<td>3</td>
</tr>
<tr>
<td>CJT 2100</td>
<td>Criminal Investigation</td>
<td>3</td>
</tr>
<tr>
<td>DSC 1005</td>
<td>Terrorism in Today’s World</td>
<td>3</td>
</tr>
<tr>
<td>ENC 2210</td>
<td>Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>HSC 1531</td>
<td>Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>OST 2335</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>PSC 1321</td>
<td>Physical Science Survey 1</td>
<td>1</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 60**

### Database Technology
**Associate in Science – Code: DBAS**

This program is designed to prepare students for entry level careers in the Oracle Database administration or Oracle Applications development.

The Database technology degree provides the foundation for obtaining the industry recognized certifications. Oracle databases are among the most sophisticated databases currently available and are used by large corporations to store corporate-wide information. These databases provide for multiple-user access, control of the level of user access, and the development of specific procedures for accessing information.

Opportunities for employment include state and federal government agencies, medium-to-large corporations, Internet-based companies and educational institutions. The “Common Core” courses provide training in the basic concepts of computing technology, including, operating systems, computer programming, database techniques, analysis and design, computer hardware, networking, and common user applications.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CETC 1172</td>
<td>Beginning PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1114</td>
<td>Network+</td>
<td>3</td>
</tr>
<tr>
<td>COP 2700</td>
<td>Introduction to Database Techniques</td>
<td>3</td>
</tr>
<tr>
<td>COP 2822</td>
<td>Web Page Authoring</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1171</td>
<td>Windows XP Professional</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1701</td>
<td>Information Technology Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**COMPUTER PROGRAMS – CORE COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP 1000</td>
<td>Principles of Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP 2812</td>
<td>Introduction to XML</td>
<td>3</td>
</tr>
<tr>
<td>COP 2740</td>
<td>Introduction to Oracle SQL and PL/SQL</td>
<td>3</td>
</tr>
<tr>
<td>COP 2741</td>
<td>Oracle Database Fundamentals I</td>
<td>3</td>
</tr>
<tr>
<td>CEN 2800</td>
<td>Introduction to Java</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1321</td>
<td>Linux Networking &amp; System Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEC 2000</td>
<td>Essentials of Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP 2825</td>
<td>Website Planning Implementation and Management</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1416</td>
<td>Help Desk Technical Support</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1417</td>
<td>Help Desk Customer Support</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 1328</td>
<td>Microsoft Windows 2003 Server</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 2120</td>
<td>Network Security Fundamentals</td>
<td>3</td>
</tr>
</tbody>
</table>

**ELECTIVES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 1101</td>
<td>Computer Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2941</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>COP 2805</td>
<td>Advanced Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP 2825</td>
<td>Website Planning Implementation and Management</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1416</td>
<td>Help Desk Technical Support</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1417</td>
<td>Help Desk Customer Support</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 63**
Dental Hygiene  
Associate in Science – Code: DHAS  
This program prepares students for careers as dental hygienists. Dental hygienists focus on preventing and treating oral diseases – both to protect teeth and gums and also to protect patients’ total health. The primary career setting is private dental practice; however, careers in public health, sales, management and education are available. Graduates are prepared for national, state, or regional board exams required for a license to practice. Graduates are eligible to receive certification in expanded functions recognized by the Florida Board of Dentistry.

The dental hygienist is a licensed preventive oral health professional who provides educational, clinical, and therapeutic services to the public. In order to become prepared to perform these services, the dental hygienist requires an extensive educational background. Dental hygiene courses include oral health education and preventive counseling, patient management, clinical dental hygiene, community dental health, ethical aspects of dental hygiene practice and the dental sciences.

Students have extensive supervised instruction in pre-clinical and clinical practice providing services to patients. Services include evaluation of patients’ dental health, removal of deposits from above and below the gum line, application of preventative agents such as fluoride and sealants, application of therapeutic agents such as chlorhexidine and antibiotics, instruction of patients on oral health matters including nutrition counseling, exposure and development of dental radiographs.

Admission to the Dental Hygiene program is limited. Admission requirements are listed in the program application packet available in the College Health Services Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
**Credits Needed: 19**

- **Humanities Requirement** ............................................. 3
- **CHM** 1025 College Chemistry .................................. 4
- **CHML** 1025 College Chemistry Laboratory ............... 1
- **ENC** 1101 Communications 1 .................................. 3
- **PSY** 2012 General Psychology 1 .............................. 3
- **SPC** 2600 Fundamentals of Speech Communication .... 3
- **SYG** 2000 Introduction to Sociology ......................... 3

**MAJOR COURSES**  
**Credits Needed: 58**

- **DEH** 1800 Dental Hygiene 1 ................................... 2
- **DEH** 1802 Dental Hygiene 2 ................................... 2
- **DEH** 2300 Pharmacology for Dental Hygiene .......... 2
- **DEH** 2400 General and Oral Pathology .................... 3
- **DEH** 2701 Community Dental Health 1 ................. 2
- **DEH** 2804 Dental Hygiene 3 ................................... 2
- **DEH** 2806 Dental Hygiene 4 ................................... 2
- **DEH** 1003 Pre-Clinical Dental Hygiene .................... 3
- **DEH** 1130 Oral Histology and Embryology ............... 2
- **DEH** 2602 Periodontology ...................................... 3
- **DEH** 1800 Dental Hygiene Clinic 1 ....................... 3
- **DEH** 1802 Dental Hygiene Clinic 2 ....................... 3
- **DEH** 2701 Community Dental Health 2 ................. 1
- **DEH** 2804 Dental Hygiene Clinic 3 ....................... 5
- **DEH** 2806 Dental Hygiene Clinic 4 ....................... 3
- **DES** 1020 Head, Neck and Dental Anatomy .......... 2
- **DES** 1051 Dental Pharmacology/Pain Control ......... 1
- **DES** 1200 Dental Radiography ................................ 2
- **DES** 1502 Dental Office Management ..................... 1
- **DES** 1600 Office Emergencies ............................... 1
- **DES** 1800 Introduction to Clinical Procedures .......... 2
- **DES** 1840 Preventive Dentistry ............................... 2
- **DES** 2100 Dental Materials ................................... 2
- **DESC** 2830 Expanded Functions for Dental Auxiliaries .
- **DESL** 1020 Head, Neck and Dental Anatomy Lab ...... 1
- **DESL** 1200 Dental Radiology Lab ............................ 1
- **DESL** 1800 Introduction to Clinical Procedures Lab .... 1
- **DESL** 2100 Dental Materials Lab ............................ 1

**SUPPORT COURSES**  
**Credits Needed: 11**

- **BSCC** 1084 Survey of Human Anatomy and Physiology . 4
- **HUN** 1201 Essentials of Nutrition ........................... 3
- **MCBC** 2100 Microbiology ..................................... 4

**TOTAL CREDIT HOURS: 88**

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

---

Digital Television/Digital Media Production  
(Digital Television and Media Production)  
(Formerly known as Digital TV/Digital Media Production)  
Associate in Science – Code: DTAS  

This hands-on, skills-based program enables students to develop competencies in fields where television, computers and the Internet converge. Students produce broadcast quality television in the studios of WBCC-TV and on location, using professional digital cameras and editing facilities.

Digital Media combine the best practices from existing disciplines (photography, video, audio recording and graphics) with an aggressive approach to learning about new tools, techniques and concepts in preparation for entry into the digital media workplace.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
**Credits Needed: 15**

- **Computation Requirement** ..................................... 3
- **Humanities Requirement** ....................................... 3
- **SPC** 2600 Fundamentals of Speech Communication .... 3
- **Social/Behavioral Science Requirement** .................. 3
- **Written Communication Requirement** ..................... 3

**MAJOR COURSES**  
**Credits Needed: 37**

- **CGS** 1871 Multimedia Presentations ....................... 3
- **COP** 2822 Web Page Authoring ............................. 3
- **MUM** 2600 Introduction to Sound Recording Techniques 3
- **MUM** 2606 Introduction to Sound Recording Techniques Lab 1
- **PGYC** 2801 Digital Imaging 1 ............................... 3
- **PGYC** 2802 Digital Imaging 2 ............................... 3
- **RTV** 1000 Survey of Broadcasting .......................... 3
- **RTV** 1241 Television Studio Production .................. 3
- **RTV** 1245 Video Field Production .......................... 3
- **RTV** 2100 Writing for Electronic Media .................. 3
- **RTV** 2242 Advanced Studio Production .................. 3
- **RTV** 2246 Advanced Video Field Production ............ 3

**TECHNICAL ELECTIVES**  
**Credits Needed: 12**

To assist students with their specialized interest in the Digital TV/Digital Media degree, the following Technical Electives are grouped according to focus area. However, students may take any technical elective they choose, up to 12 credit hours, without following a particular focus group.

**GENERAL**

- **RTV** 2230 Radio and TV Announcing ...................... 3
- **RTV** 2940 WBCC-TV Practicum/Radio or TV ............ 3
- **RTV** 2941 Internship .......................................... 3

**GRAPHICS**

- **GRAC** 1100 Principles of Graphic Design ............ 3
- **GRAC** 1143 Creative Computer Media .................... 3
- **GRAC** 1160 2D Animation ................................... 3
- **GRAC** 2150 Raster Graphics ................................ 3
- **GRAC** 2156 Vector Graphics ................................. 3
- **GRAC** 2162 3D Animation ................................... 3

**AUDIO**

- **MUM** 2604 Multi-Track Mixdown (Post Production) .... 3
- **MUM** 2606 Principles of Digital Audio .................... 3
- **MUM** 2623 MIDI Electronic Music 1 ........................ 1
- **MUM** 2604 Multi-Track Mixdown (Post Production) Lab 3
Digital Television/Digital Media Production – continued

PHOTOGRAPHY
PGYC 1401 Photography 1 ................................................. 3
PGYC 1610 Photographic 3
PGYC 1800 Photography with Digital Camera .......................... 3
PGYC 2210 Portraiture .......................................................... 3
PGYC 2806 Advanced Digital Photography .............................. 3

Upon request, departmental certificates will be awarded in the following areas upon successful completion of these photography courses (see instructor).

PORTRAITURE ......................................................... Credits Needed: 12
PGYC 1800 Photography with Digital Camera .......................... 3
PGYC 2210 Portraiture .......................................................... 3
PGYC 2801 Digital Imaging 1 .................................................. 3
PGYC 2806 Advanced Digital Photography .............................. 3

PHOTOJOURNALISM ............................................. Credits Needed: 15
PGYC 1610 Photographic 3
PGYC 1800 Photography with Digital Camera .......................... 3
PGYC 2801 Digital Imaging 1 .................................................. 3
PGYC 2802 Digital Imaging 2 ................................................... 3
PGYC 2806 Advanced Digital Photography .............................. 3

TOTAL CREDIT HOURS: 64

Drafting and Design Technology
Associate in Science – Code: DRAS
This program provides competency in computer-aided drafting and design technology for students who desire employment in the design field upon graduation.

Technical drafters work in close association with engineers, designers, scientists, technical writers, production personnel, and salespersons to help design new products. Technical drafters translate ideas, sketches, calculations, and specifications into complete, accurate working drawings used by skilled craftsmen in the manufacture of products.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES ........................................ Credits Needed: 15
Computation Requirement .................................................. 3
Humanities Requirement ..................................................... 3
SPC 2600 Fundamentals of Speech Communication ................. 3
Social/Behavioral Science Requirement ................................. 3
Written Communication Requirement ................................. 3

MAJOR COURSES .................................................. Credits Needed: 32
ETDC 1540 Civil Drafting .................................................... 4
ETDC 2320 AutoCAD Fundamentals .................................... 4
ETDC 2357 Parametric Modeling ........................................ 4
ETDC 2351 Advanced AutoCAD ....................................... 4
ETDC 2355 AutoCAD 3D .................................................... 4
ETDC 2542 Advanced Civil Drafting .................................... 4
TARC 1120 Architectural Drafting .......................... 4
TARC 2122 Advanced Architectural Drafting .................. 4

SUPPORT COURSES ................................................ Credits Needed: 6
CGS 2100 Microcomputer Applications ................................ 3
ENC 1102 Communications 2 ............................................. 3
ENC 2210 Technical Writing .............................................. 3
OR
OST 2335 Business Communications .................................. 3
OR
SLS 1101 Success Strategies for College and Life .................. 3

TOTAL CREDIT HOURS: 62

TECHNICAL ELECTIVES ........................................ Credits Needed: 9
CGS 1871 Multimedia Presentations .................................... 3
COP 1000 Principles of Programming .................................. 3
EET 1003 Introduction to Electronics .................................. 3
ETD 2941 Internship ......................................................... 3
ETDC 1802 Pictorial Drafting ............................................. 4
ETDC 2322 Pro-E Fundamentals ....................................... 4
GRAC 2156 Vector Graphics ............................................. 3
INDC 2910 Kitchen Design ................................................ 3

Early Childhood Education
Associate in Science – Code: CCAS
This program prepares students to work as preschool teachers, child development curriculum coordinators, and child development center directors in both private and public child development programs. A student who completes this degree will also be able to transfer several courses into the Early Childhood degree at most universities.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001 Introduction to Early Childhood Education, EEC 1200 Early Childhood Curriculum, and EEC 2710 Conflict Resolution in Early Childhood. If pursuing this credential students should enroll in these courses first.

The Montessori Specialization will provide students with an American Montessori Society (AMS) Early Childhood Associate Credential. Students would be able to teach children 3-6 years old in Montessori schools throughout the United States. The Montessori Accreditation Council for Teacher Education (MACTE) accredits the Montessori Specialization. All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

NOTE: In addition to the required courses, it is suggested that participants have a current certificate in First Aid and Infant and Child CPR. This certification must be earned no earlier than one term prior to graduation.

GENERAL EDUCATION COURSES ........................................ Credits Needed: 15
Computation/Natural Science Requirement ......................... 3
Humanities Requirement ..................................................... 3
ENC 1101 Communications 1 ............................................. 3
SPC 2600 Fundamentals of Speech Communication ................. 3
PSY 2012 General Psychology 1 ..................................... 3
OR
SYG 2000 Introduction to Sociology ......................................

MAJOR COURSES ................................................ Credits Needed: 12
ARE 2000 Early Childhood Art and Creativity ....................... 3
CHD 1220 Child Growth and Development .......................... 3
CHD 1800 Foundations of Child Care and Education Administration ........................................ 3
MUE 2211 Early Childhood Music and Movement .................. 3

TRADITIONAL CHILD DEVELOPMENT OPTION ...................... Credits Needed: 24
*EEC 1001 Introduction to Early Childhood Education ............ 3
*EEC 1214 Early Childhood Curriculum .................................. 3
*EEC 2710 Conflict Resolution in Early Childhood ................. 3
EEC 1601 Assessment in Early Childhood Education ............... 3
EEC 2731 Health, Safety, and Nutrition for Young Children ...... 3
EEX 2010 Introduction to Special Education .......................... 3
CHD 1200 Infant/Toddler Development ................................ 3
CHD 2336 Science, Math, and Literacy for Young Children .... 3

* These courses meet the Child Development Associate Equivalency requirement for the State of Florida.
Early Childhood Education – continued

MONTESSORI SPECIALIZATION

CERTIFICATION OPTION Credits Needed: 24
Option Code – CCASMON
EEC 1006 Montessori Philosophy .......................... 3
EEC 2530 Montessori Curriculum 1 ......................... 6
EEC 2532 Montessori Curriculum 2 ......................... 5
EEC 2940 Montessori Teaching Practicum 1 .............. 5
EEC 2941 Montessori Teaching Practicum 2 .............. 5

SUPPORT COURSES Credits Needed: 12
Elective (select any college credit course) .................. 3
EDF 1005 Introduction to Education ........................ 3
EDG 2701 Teaching Diverse Populations ................... 3
EME 2040 Technology for Educators ....................... 3

TOTAL CREDIT HOURS: 63

Emergency Medical Services

Associate in Science – Code: EMAS

This program includes credits earned in the EMT and Paramedic programs. Completers of this degree program are eligible for state licensing as an EMT and subsequently for state licensing as a paramedic. Graduates are qualified to work as basic or advanced providers in ambulances, hospital emergency rooms, intensive care units, and emergency helicopter transport agencies, and may also qualify for management positions.

Admission to the Emergency Medical Services program is limited. Admission requirements for the program are in the application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must be Florida certified as an EMT and complete a COAEMSP accredited Paramedic program, satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Computation Requirement ........................................ 3
Humanities Requirement ........................................... 3
SPC 2600 Fundamentals of Speech Communication .......... 3
Social/Behavioral Science Requirement ......................... 3
Written Communication Requirement .......................... 3

EMERGENCY MEDICAL TECHNOLOGY Credits Needed: 11
EMS 1119 Emergency Medical Technology (Didactic) ........ 6
EMS 1411 Emergency Medical Technology Hospital Practicum ... 2
EMS 1421 Emergency Medical Technology Ambulance Practicum 2
EMSL 1119 Emergency Medical Technology Laboratory ...... 1

PARAMEDIC Credits Needed: 43
EMS 2601 Paramedic* ......................................... 8
EMS 2602 Advanced Paramedic* ............................ 8
EMS 2644 Paramedic Hospital Practicum* .................... 4
EMS 2645 Advanced Paramedic Hospital Practicum .......... 4
EMS 2654 Paramedic Ambulance Practicum* ................. 3
EMS 2655 Advanced Paramedic Ambulance* ................. 3
EMS 2659 Advanced Paramedic Ambulance Internship* ...... 9
EMSL 2601 Paramedic Laboratory* .......................... 2
EMSL 2602 Advanced Paramedic Laboratory* ............... 2

* Students holding a current Florida Paramedic license may receive credit for these courses with verification of graduation from a joint review committee accredited program.

SUPPORT COURSES Credits Needed: 4
BSCC 1084 Survey of Human Anatomy and Physiology ...... 4

TOTAL CREDIT HOURS: 73

Note: A grade of “C” or above is necessary in each major course for progression and graduation.
Fire Science Technology
Associate in Science – Code: FRAS
This program prepares students for the occupation of firefighting. Students learn the theory of fire science as well as practical application. Courses are also utilized to qualify fire personnel for career advancement. Entrance recommendations: 1) High School graduate or academic equivalent; 2) Interest and aptitude in the fire fighting field.

Vocational training in fire fighting minimum standards is offered in two 225-hour modules for persons interested in pursuing a career in the fire service. Students who have received a State of Florida Fire Fighting certificate and minimum standards training consisting of at least 360-clock hours may request credit for FFP 1000.

Qualified students who have received technical or vocational training from the Florida State Fire College may receive course waiver for those courses identified through the Articulation Agreement. Credit may also be received for courses through credit by exam. Contact the Fire Science Coordinator for additional information, qualifications, requirements and testing.

Admission to the Fire Science Technology program is limited. Admission requirements for the program are listed in the program admission packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Science website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Computation/Natural Science Requirement ............................................. 3
Humanities Requirement ............................................................. 3
SPC 2600 Fundamentals of Speech Communication .............................. 3
Social/Behavioral Science Requirement .............................................. 3
Written Communication Requirement .............................................. 3

MAJOR COURSES Credits Needed: 18
FFP 1000 Introduction to Fire Science ............................................... 3
FFP 2505 Fundamentals of Fire Prevention ......................................... 3
FFP 2720 Company Officer Leadership ............................................. 3
FFP 2770 Ethical and Legal Issues for the Fire Service ........................ 3
FFP 2780 Fire Department Administration, Management and Supervision ............................................. 3
FFP 2810 Fire Fighting Tactics Strategy 1 ........................................... 3

TECHNICAL ELECTIVES Credits Needed: 27
FFP 1070 Marine Fire Fighting for Land Based Firefighters .................. 3
FFP 1304 Aerial Operations ............................................................ 3
FFP 1704 Fire & Safety Educator Level 1 ............................................. 3
FFP 2111 Fire Chemistry ............................................................... 3
FFP 2120 Building Construction and Codes ....................................... 3
FFP 2301 Fire Hydraulics ................................................................. 3
FFP 2302 Fire Apparatus Operator ................................................... 3
FFP 2510 Fire Protection Codes and Standards .................................... 3
FFP 2521 Plans Examination and Blueprint Reading ........................... 3
FFP 2540 Fire Protection Systems and Extinguishing Agents .............. 3
FFP 2610 Origin and Cause .............................................................. 3
FFP 2740 Fire Service Instructor ....................................................... 3
FFP 2741 Fire Service Course Design ............................................... 3
FFP 2811 Fire Fighting Tactics and Strategy 2 ..................................... 3

TOTAL CREDIT HOURS: 60

These courses satisfy the curriculum required by the Bureau of Fire Standards and Training for Fire Officer I Certification Examination: FFP 2120, FFP 2505, FFP 2505, FFP 2540, FFP 2720, FFP 2740 and FFP 2811.

These courses are part of the curriculum required by the Bureau of Fire Standards and Training for Fire Officer II Option: FFP 2111, FFP 2780, FFP 2741 and FFP 2770.

These courses will satisfy the curriculum required by the Bureau of Fire Standards and Training for the Fire Inspector Certification Examination: FFP 2120, FFP 2505, FFP 2510, FFP 2521 and FFP 2540. Must also satisfy Florida Statutes 633.081.

Fire Officer I and Fire Officer II may have additional course and testing requirements. Contact the Fire Science Coordinator for details at (321) 433-7565.

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Graphics Technology
Associate in Science – Code: GDAS
This program meets the current and future needs of computer graphic artists and designers. The curriculum emphasizes design and communication skills. These skills are developed in a computer production environment using current industry standard software.

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Computation Requirement .............................................................. 3
Humanities Requirement .............................................................. 3
SPC 2600 Fundamentals of Speech Communication ............................. 3
Social/Behavioral Science Requirement .......................................... 3
Written Communication Requirement .......................................... 3

MAJOR COURSES Credits Needed: 40
ARTC 1201 Two-Dimensional Design .............................................. 3
ARTC 1300 Drawing ................................................................. 3
GRAC 1100 Principles of Graphic Design ......................................... 3
GRAC 1160 2D Animation .......................................................... 3
GRAC 1710 Videography ............................................................. 3
GRAC 2120 Page Design and Layout .............................................. 3
GRAC 2150 Raster Graphics .......................................................... 3
GRAC 2156 Vector Graphics .......................................................... 3
GRAC 2157 Integrated Design .......................................................... 3
GRAC 2162 3D Animation .......................................................... 3
GRAC 2180 Portfolio Development .................................................. 3
GRAC 2201 Digital Prepress .......................................................... 3
GRAC 2582 e-Media ................................................................. 3
GRAC 2722 Website Design .......................................................... 3

TECHNICAL ELECTIVES Credits Needed: 9
ARTC 1330 Drawing 2 ............................................................... 3
CGS 1871 Multimedia Presentations .............................................. 3
GRAC 1143 Creative Computer Media ............................................ 3
GRAC 1203 Digital Type and Color .............................................. 3
GRAC 2163 3D Modeling .............................................................. 3

TOTAL CREDIT HOURS: 64

Interior Design Technology
Associate in Science – Code: IDAS
This program prepares students for employment in an interior design business, architectural or construction firm leading to state licensing and registration as an interior designer. Interior design goes far beyond decorating. Interior designers impact people’s daily lives by creating custom residential, commercial and leisure environments. The curriculum includes instruction on drafting equipment, CAD programs, non-textile building materials, furnishings, fixtures, equipment used in interior design and more. The interior designer is a licensed professional in Florida. Education and work experience along with passage of the state examination (NCIDQ) are the requirements to become a licensed interior designer in Florida.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Humanities Requirement .............................................................. 3
Social/Behavioral Science Requirement .......................................... 3
ENC 1101 Communications 1 ...................................................... 3
MAC 1105 College Algebra ............................................................ 3
SPC 2600 Fundamentals of Speech Communication ............................ 3

TOTAL CREDIT HOURS: 60
### Interior Design Technology – continued

<table>
<thead>
<tr>
<th>MAJOR COURSES</th>
<th>Credits Needed: 52</th>
</tr>
</thead>
<tbody>
<tr>
<td>ETDC 1802  Pictorial Drafting</td>
<td>4</td>
</tr>
<tr>
<td>IND 1100  History of Design 1</td>
<td>3</td>
</tr>
<tr>
<td>IND 1423  Survey of Materials and Resources</td>
<td>1</td>
</tr>
<tr>
<td>IND 2130  History of Design 2</td>
<td>3</td>
</tr>
<tr>
<td>IND 2420  Material and Resources</td>
<td>3</td>
</tr>
<tr>
<td>INDC 1010  Residential Design 1</td>
<td>3</td>
</tr>
<tr>
<td>INDC 1015  Residential Design 2</td>
<td>3</td>
</tr>
<tr>
<td>INDC 1020  Principles of Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>INDC 1022  Basics of Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>INDC 1429  Textiles for Interiors</td>
<td>3</td>
</tr>
<tr>
<td>INDC 1935  Building and Barrier Free Codes</td>
<td>2</td>
</tr>
<tr>
<td>INDC 2016  Commercial Interior Design 1</td>
<td>3</td>
</tr>
<tr>
<td>INDC 2221  Commercial Interior Design 2</td>
<td>3</td>
</tr>
<tr>
<td>INDC 2432  Lighting</td>
<td>3</td>
</tr>
<tr>
<td>INDC 2500  Interior Design Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>INDC 2910  Kitchen Design 1</td>
<td>3</td>
</tr>
<tr>
<td>INDC 2911  Kitchen Design 2</td>
<td>3</td>
</tr>
<tr>
<td>TARC 1120  Architectural Drafting</td>
<td>4</td>
</tr>
</tbody>
</table>

**TECHNICAL ELECTIVES**  
Credits Needed: 3

| GRAC 2150  Raster Graphics           | 3                  |
| IND 2150  Why Preservation            | 3                  |
| INDC 2931  Inter-relationship of Design with Environments | 3               |
| SLS 1101  Success Strategies for College and Life | 3           |

**TOTAL CREDIT HOURS: 70**

---

### Internet Services Technology

**Associate in Science – Code: ITAS**

This program prepares students to provide technology infrastructure support for companies that use E-Business or E-Commerce technologies. The core courses provide training in the basic concepts, which underlie computing technology, computer programming, database techniques, analysis and design, common user applications, web applications development and the Internet infrastructure.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
Credits Needed: 15

- Computation Requirement .......................................................... 3
- Humanities Requirement ............................................................... 3
- SPC 2600  Fundamentals of Speech Communication .................................. 3
- Social/Behavioral Science Requirement ........................................... 3
- Written Communication Requirement ............................................... 3

**COMPUTER PROGRAMS – CORE COURSES**  
Credits Needed: 24

| CTEC 1172  Beginning PC Repair     | 3                  |
| CGS 1000  Introduction to Computers | 3                  |
| CGS 2100  Microcomputer Applications | 3                 |
| CTSC 1134  Network +                | 3                  |
| COP 2700  Database Techniques       | 3                  |
| COP 2822  Web Page Authoring        | 3                  |
| CTS 1171  Windows XP Professional   | 3                  |
| CTS 1701  Information Technology Project Management | 3           |

**MAJOR COURSES**  
Credits Needed: 24

| COP 1000  Principles of Programming | 3                  |
| COP 1332  Visual Basic Programming  | 3                  |
| CTSC 1321  Linux Networking and Administration | 3             |
| COP 2701  Design and Implement Databases with Microsoft SQL Server | 3           |
| COP 2812  Introduction to XML       | 3                  |
| COP 2825  Website Planning, Implementation and Management | 3           |
| COP 2830  Client Side Web Scripting  | 3                  |
| COP 2831  Server Side Web Scripting  | 3                  |

**TOTAL CREDIT HOURS: 63**

---

### Medical Laboratory Technology

**Associate in Science – Code: MLAS**

This program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 8410 West Bryn Mawr Avenue, Suite, 670, Chicago, IL 60631 - (773) 714-8880. Upon completion of the program, the student will be able to take the examination for national certification and is eligible for state license as required by the Florida Clinical Laboratory Law.

Admission to the Medical Laboratory technology program is limited. Admission requirements for the program are listed in the program application packet available at the cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
Credits Needed: 15

- Computation Requirement .......................................................... 3
- Humanities Requirement ............................................................... 3
- SPC 2600  Fundamentals of Speech Communication .................................. 3
- Social/Behavioral Science Requirement ........................................... 3
- Written Communication Requirement ............................................... 3

**MAJOR COURSES**  
Credits Needed: 40

| MLT 1040  Laboratory Specimens and Microscopy | 3                  |
| MLT 1300  Hematology                           | 3                  |
| MLT 1331  Serology and Coagulation             | 3                  |
| MLT 1440  Parasitology and Mycology            | 2                  |
| MLT 1525  Immunohematology                     | 3                  |
| MLT 1610  Clinical Chemistry                   | 3                  |
| MLT 2401  Medical Microbiology                 | 3                  |
| MLT 2760  Clinical Instrumentation             | 3                  |
| MLT 2930  Pathology Seminar                    | 1                  |
| MLTL 1040  Laboratory Specimens and Microscopy Laboratory | 1          |
| MLTL 1300  Hematology Laboratory               | 1                  |
| MLTL 1331  Serology and Coagulation Laboratory | 1                  |
| MLTL 1525  Immunohematology Laboratory         | 1                  |
| MLTL 1610  Clinical Chemistry Laboratory       | 1                  |
| MLTL 1803  Clinical Practicum 1                | 1                  |
| MLTL 1804  Clinical Practicum 2                | 3                  |
| MLTL 2401  Medical Microbiology Laboratory     | 2                  |
| MLTL 2806  Clinical Practicum 3                | 5                  |

**SUPPORT COURSES**  
Credits Needed: 21

- Biology Course which will transfer to upper division ........................................... 4
- Any Computer Course ......................................................................................... 3
- BSCC 1010  General Biology ........................................................................... 4
- CHM 1045  General Chemistry 1 ........................................................................ 3
- CHM 1046  General Chemistry 2 ........................................................................ 3
- CHML 1045  General Chemistry 1 Laboratory .................................................. 1
- CHML 1046  General Chemistry 2 Laboratory .................................................. 1
- HSC 1641  Medical Law, Ethics and Bioethics .................................................. 2

**TOTAL CREDIT HOURS: 76**

Note: A grade of “C” or above is necessary in each major course for progression and graduation.
### Networking Services Technology

**Associate in Science – Code: CNAS**

This program provides students with the training necessary to install, maintain, and troubleshoot computer networks. The curriculum includes both hands-on experience and theoretical knowledge. The student will gain general, as well as, specific network knowledge as it pertains to the "industry standard" network software. Both LAN and WAN technologies are addressed in the program. This is accomplished through both software and hardware related course offerings. The students will develop skills in multi-user/multi-process operating systems, troubleshooting (hardware component level), network protocols, network administration management, and client-server application administration. Graduates will be prepared to take certification exams in current networking operating systems and technologies. Typical positions for graduates of this program include entry-level network or system administration.

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>Social/Behavioral Science Requirement</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Written Communication Requirement</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**COMPUTER PROGRAMS – CORE COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CECT 1172</td>
<td>Beginning PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1134</td>
<td>Network +</td>
<td>3</td>
</tr>
<tr>
<td>COP 2700</td>
<td>Database Techniques</td>
<td>3</td>
</tr>
<tr>
<td>COP 2822</td>
<td>Web Page Authoring</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1171</td>
<td>Windows XP Professional</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1701</td>
<td>Information Technology Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTSC 1328</td>
<td>Microsoft Windows 2003 Server</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 2325</td>
<td>Microsoft Windows 2003 Network Infrastructure Administration</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 1651</td>
<td>Cisco Router Technology</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 2652</td>
<td>Cisco Advanced Router Technology</td>
<td>3</td>
</tr>
<tr>
<td>CECT 2312</td>
<td>Network Security Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CTECT 1174</td>
<td>Advanced PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CTS 2761</td>
<td>Microsoft Exchange Server 2003</td>
<td>3</td>
</tr>
</tbody>
</table>

**TECHNICAL ELECTIVES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2941</td>
<td>Internship</td>
<td>1-3</td>
</tr>
<tr>
<td>COP 1000</td>
<td>Principles of Programming</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1321</td>
<td>Linux Networking and Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 63**

### Nursing–RN

**Associate in Science – Code: NUAS**

This program prepares students for entry-level positions as professional registered nurses. The practice of professional nursing means the performance of those acts requiring substantial specialized knowledge, judgment and nursing skill based upon applied principles of psychological, biological, physical, and social sciences. The professional nurse is responsible and accountable for making decisions that are based upon the individual's educational preparation and experience in nursing.

Upon completion of the program the student may make application to take the State Board of Nursing Examination for Registered Nurses NCLEX-RN.

Admission to the Nursing program is limited. Admission requirements for the program are in the application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

Program requirements have been changed effective spring 2007 due to state governing agency.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 2093</td>
<td>Human Anatomy and Physiology 1</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1101</td>
<td>Communications 1</td>
<td>3</td>
</tr>
<tr>
<td>PSY 2012</td>
<td>General Psychology 1</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 1213</td>
<td>Basic Medical-Surgical Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR 2241</td>
<td>Advanced Medical-Surgical Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR 2463</td>
<td>Nursing Care of the Childbearing Family</td>
<td>2</td>
</tr>
<tr>
<td>NUR 2522</td>
<td>Nursing Care of the Psychiatric Client</td>
<td>1</td>
</tr>
<tr>
<td>NUR 2801</td>
<td>Nursing Leadership and Management</td>
<td>1</td>
</tr>
<tr>
<td>NUR 2813</td>
<td>Nursing Issues and Trends</td>
<td>2</td>
</tr>
<tr>
<td>NUR 2930</td>
<td>Nursing Elective</td>
<td>1</td>
</tr>
<tr>
<td>NURC 1141</td>
<td>Nursing Pharmacology 1</td>
<td>1</td>
</tr>
<tr>
<td>NURC 1142</td>
<td>Nursing Pharmacology 2</td>
<td>2</td>
</tr>
<tr>
<td>NURL 1020</td>
<td>Fundamentals Clinical Laboratory</td>
<td>4</td>
</tr>
<tr>
<td>NURL 1213</td>
<td>Basic Medical-Surgical Clinical Laboratory</td>
<td>4</td>
</tr>
<tr>
<td>NURL 2241</td>
<td>Adv. Medical-Surgical Nursing Clinical Laboratory</td>
<td>4</td>
</tr>
<tr>
<td>NURL 2463</td>
<td>Childbearing Family Clinical Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2522</td>
<td>Psychiatric Client Clinical Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2801</td>
<td>Leadership and Management Clinical Laboratory</td>
<td>3</td>
</tr>
</tbody>
</table>

**SUPPORT COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 2094</td>
<td>Human Anatomy and Physiology 2</td>
<td>4</td>
</tr>
<tr>
<td>DEP 2004</td>
<td>Developmental Psychology of the Life Span</td>
<td>3</td>
</tr>
<tr>
<td>MCBC 2010</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT 1033</td>
<td>Intermediate Algebra</td>
<td>3</td>
</tr>
<tr>
<td>SYG 2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 72**

Note: A grade of "C" or above is necessary in each major course for progression and graduation.
### Nursing–RN – continued

**Transition to Associate Degree Nursing**

The Transition to Associate Degree Nursing Program is designed for qualified Florida-licensed practical nurses, paramedics, or registered/certified respiratory therapists to be awarded advanced standing in the BCC Associate in Science Degree in Nursing. To qualify, the following admission criteria must be met:

1. Completion of the following courses with a grade of "C" or better:
   - BSCC 2093 Human Anatomy and Physiology 1: 4
   - BSCC 2094 Human Anatomy and Physiology 2: 4
   - DEP 4004 Developmental Psychology of the Life Span: 3
   - ENC 1101 Communications 1: 3
   - MCB 2010 Microbiology: 4
   - MAC 1105 College Algebra: 3
   - MAT 1033 Intermediate Algebra: 3
   - SYG 2000 Introduction to Sociology: 3
   - PSY 2012 General Psychology 1: 3

2. Active Florida License
3. One year or more of work experience in field of licensure
4. Physical examination supporting good health
5. Satisfactory performance on pre-admission test. A fee may be charged for the testing service.
6. Nursing Committee approval

Total Credits: 24

Upon successful completion of the above, the student is admitted into the Associate Degree Nursing program.

Upon successful completion of the Transition Course and Transition Clinical Lab, the student will be awarded 10 additional Credit Hours for the degree. These 10 credits substitute for NUR 1020, NURL 1020, NUR 1213 and NURL 1213.

Total Credits: 10

Admission to the Nursing program is limited. Admission requirements for the program are in the application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

### GENERAL EDUCATION COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities Requirement:</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 2241</td>
<td>Advanced Medical-Surgical Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR 2463</td>
<td>Nursing Care of the Childbearing Family</td>
<td>2</td>
</tr>
<tr>
<td>NUR 2522</td>
<td>Nursing Care of the Psychiatric Client</td>
<td>1</td>
</tr>
<tr>
<td>NUR 2801</td>
<td>Nursing Leadership and Management</td>
<td>2</td>
</tr>
<tr>
<td>NUR 2813</td>
<td>Nursing Issues and Trends</td>
<td>2</td>
</tr>
<tr>
<td>NUR 2930</td>
<td>Nursing Elective</td>
<td>1</td>
</tr>
<tr>
<td>NURC 1003</td>
<td>Transition Course</td>
<td>5</td>
</tr>
<tr>
<td>NURC 1141</td>
<td>Nursing Pharmacology 1</td>
<td>1</td>
</tr>
<tr>
<td>NURC 1142</td>
<td>Nursing Pharmacology 2</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2241</td>
<td>Advanced Medical-Surgical Nursing Clinical Lab</td>
<td>4</td>
</tr>
<tr>
<td>NURL 2463</td>
<td>Childbearing Family Clinical Lab</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2522</td>
<td>Psychiatric Client Clinic Lab</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2701</td>
<td>Transition Clinical Lab</td>
<td>1</td>
</tr>
<tr>
<td>NURL 2801</td>
<td>Leadership and Management Clinical Lab</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 72**

Note: A grade of "C" or above is necessary in each major course for progression and graduation.

---

### Office Administration

**Associate in Science – Code: OFAS**

This program prepares students for office employment. Upon completion of the first year of study, students will be prepared for an entry-level office job and may receive an Office Systems Technology Certificate. The second year of study offers further skill development as well as business and general education courses enabling the student to advance in an office career.

Students with appropriate education in keyboarding and shorthand may substitute a higher level office technology course. The Office Administration program has three options from which to choose - General, Legal, and Medical. Students who have completed keyboarding and shorthand in the Brevard County Public School system should check the articulation agreement under the program acceleration section of the college catalog. Entrance recommendations: Above-average grades in high school English.

All A.S. degree - seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

### GENERAL EDUCATION COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 2021</td>
<td>Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2110</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1791</td>
<td>Digital Information Management</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2335</td>
<td>Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2355</td>
<td>Records Management and Filing</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2760</td>
<td>Word Processing 2</td>
<td>1</td>
</tr>
</tbody>
</table>

### CORE COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 1435</td>
<td>Legal Terminology</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1582</td>
<td>Ethics at Work</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1601</td>
<td>Machine Transcription 1</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1602</td>
<td>Machine Transcription 2</td>
<td>3</td>
</tr>
<tr>
<td>OMT 2402</td>
<td>Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

### LEGAL OPTION MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>OMT 1455</td>
<td>Legal Terminology</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1582</td>
<td>Ethics at Work</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1612</td>
<td>Machine Transcription 1</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1622</td>
<td>Machine Transcription 2</td>
<td>3</td>
</tr>
<tr>
<td>OMT 2135</td>
<td>Medical Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OMT 2461</td>
<td>Medical Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

### MEDICAL OPTION

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2571</td>
<td>Microcomputer Applications – Advanced</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1010</td>
<td>Business Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1582</td>
<td>Ethics at Work</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1611</td>
<td>Medical Machine Transcription 1</td>
<td>3</td>
</tr>
<tr>
<td>OMT 1622</td>
<td>Medical Machine Transcription 2</td>
<td>3</td>
</tr>
<tr>
<td>OMT 2135</td>
<td>Medical Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OMT 2461</td>
<td>Medical Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

### TECHNICAL ELECTIVES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2571</td>
<td>Microcomputer Applications – Advanced</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1053</td>
<td>Career Planning/Resume Preparation</td>
<td>1</td>
</tr>
<tr>
<td>CGS 1311</td>
<td>Introduction to Spreadsheets</td>
<td>1</td>
</tr>
<tr>
<td>CGS 1582</td>
<td>Ethics at Work</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1794</td>
<td>Introduction to the Internet</td>
<td>1</td>
</tr>
<tr>
<td>CGS 1810</td>
<td>Business Presentations</td>
<td>1</td>
</tr>
<tr>
<td>CGS 1949</td>
<td>Co-op Work Experience 1</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2491</td>
<td>Office Systems Technology Internship 1</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2492</td>
<td>Office Systems Technology Internship 2</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2949</td>
<td>Co-op Work Experience 2</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1035</td>
<td>Telephone Techniques and Technology</td>
<td>3</td>
</tr>
</tbody>
</table>
**Paralegal Studies**  
*(Legal Assisting) Associate in Science – Code: LGAS*

This program provides graduates with the knowledge and skills that are necessary to assist attorneys in the practice of law. Paralegal duties may include legal research, drafting of memoranda, legal forms and correspondence; client interviews, case investigation and witness interviews; case and practice management; as well as participation in trials. Paralegals work in traditional private law firms, agencies of the state and national government, offices for criminal prosecution and criminal defense, and the legal departments of corporations involved in banking, insurance, real estate, and technology.

The Paralegal Studies program is offered through traditional on-campus classes in the day and in the evening. Law classes are available through distance learning, and an internship affords the student an opportunity to gain practical experience in a real world setting.

Graduates are eligible to become certified through successful completion of the certification examination from the National Association of Legal Assistants.

All A.S. degree seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
Credits Needed: 15

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>PLA 1003</td>
<td>Introduction to the Legal System and Paralegalism</td>
<td>3</td>
</tr>
<tr>
<td>PLA 1104</td>
<td>Legal Research</td>
<td>3</td>
</tr>
<tr>
<td>PLA 1114</td>
<td>Legal Writing</td>
<td>3</td>
</tr>
<tr>
<td>PLA 1423</td>
<td>Contracts</td>
<td>3</td>
</tr>
<tr>
<td>PLA 1611</td>
<td>Property Law</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2203</td>
<td>Civil Procedure</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2273</td>
<td>Torts</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2304</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2433</td>
<td>Business Organizations</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2762</td>
<td>Law Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>PLA 2940</td>
<td>Internship</td>
<td>4</td>
</tr>
<tr>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>HSC 1531</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>RTE 1000</td>
<td>Clinical Seminar</td>
<td>3</td>
</tr>
<tr>
<td>RTE 1365</td>
<td>Radiation Health Physics</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1418</td>
<td>Radiographic Exposure 1</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1457</td>
<td>Radiographic Exposure 2</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1503</td>
<td>Radiographic Procedures 1</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1513</td>
<td>Radiographic Procedures 2</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1804</td>
<td>Radiographic Clinical Education 1</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1814</td>
<td>Radiographic Clinical Education 2</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1824</td>
<td>Radiographic Clinical Education 3</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2473</td>
<td>Radiographic Quality Assurance/Quality Control</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2563</td>
<td>Radiographic Procedures 3</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2762</td>
<td>Cross Sectional Anatomy</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2872</td>
<td>Pathology for Radiographers</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2834</td>
<td>Radiographic Clinical Education 4</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2844</td>
<td>Radiographic Clinical Education 5</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2854</td>
<td>Radiographic Clinical Education 6</td>
<td>2</td>
</tr>
<tr>
<td>RTE 2931</td>
<td>Radiologic Science Seminar</td>
<td>2</td>
</tr>
<tr>
<td>RTE 1418</td>
<td>Radiographic Exposure 1 Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>RTE 1503</td>
<td>Radiographic Procedures 1 Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>RTE 1513</td>
<td>Radiographic Procedures 2 Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 64**

---

**Radiography**  
*Associate in Science – Code: RDAS*

This program prepares the qualified student for employment as a technologist in diagnostic radiography. Graduates will be eligible to sit for the national certifying examination administered by the American Registry of Radiologic Technologists.

Admission to the Radiography program is limited. Admission requirements for the program are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**  
Credits Needed: 15

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1101</td>
<td>Communications 1</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**  
Credits Needed: 62

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTEL 1000</td>
<td>Clinical Seminar</td>
<td>3</td>
</tr>
<tr>
<td>RTEL 1365</td>
<td>Radiation Health Physics</td>
<td>4</td>
</tr>
<tr>
<td>RTEL 1418</td>
<td>Radiographic Exposure 1</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1457</td>
<td>Radiographic Exposure 2</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1503</td>
<td>Radiographic Procedures 1</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1513</td>
<td>Radiographic Procedures 2</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1804</td>
<td>Radiographic Clinical Education 1</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1814</td>
<td>Radiographic Clinical Education 2</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1824</td>
<td>Radiographic Clinical Education 3</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2473</td>
<td>Radiographic Quality Assurance/Quality Control</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2563</td>
<td>Radiographic Procedures 3</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2762</td>
<td>Cross Sectional Anatomy</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2872</td>
<td>Pathology for Radiographers</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2834</td>
<td>Radiographic Clinical Education 4</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2844</td>
<td>Radiographic Clinical Education 5</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2854</td>
<td>Radiographic Clinical Education 6</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 2931</td>
<td>Radiologic Science Seminar</td>
<td>2</td>
</tr>
<tr>
<td>RTEL 1418</td>
<td>Radiographic Exposure 1 Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>RTEL 1503</td>
<td>Radiographic Procedures 1 Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>RTEL 1513</td>
<td>Radiographic Procedures 2 Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 77**

Note: A grade of “C” or above is necessary in each major course for progression and graduation.
## Veterinary Technology

### Associate in Science – Code: VTAS

This program is a full-time two-year associate in science degree program. The curriculum includes relevant general education courses, veterinary technology, and veterinary support courses. Students complete at least two years of academic study including clinical practice under the supervision of BCC faculty in the college's veterinary technology building and designated external clinical sites. General education courses and support courses may be completed prior to admission to the program or concurrently with program courses. Completion of all general education courses prior to program application will result in bonus points aiding selection to this program (details in program application packet).

After successful completion of the Veterinary Technology program and national and state boards, the graduate may apply for state certification in veterinary technology.

Admission to the Veterinary Technology program is limited. Admission requirements for the program are available in the program application packet at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

All A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of "S" or better all required college-preparatory courses in reading, writing, and mathematics.

### GENERAL EDUCATION COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities Requirement</td>
<td>3</td>
</tr>
<tr>
<td>Social/Behavioral Science Requirement</td>
<td>3</td>
</tr>
<tr>
<td>Written Communication Requirement</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1105 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600 Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATE 1110 Animal Anatomy</td>
<td>3</td>
</tr>
<tr>
<td>ATE 1211 Animal Physiology</td>
<td>3</td>
</tr>
<tr>
<td>ATE 1635 Principles of Nutrition for the Veterinary Technician</td>
<td>1</td>
</tr>
<tr>
<td>ATE 1636 Large Animal Clinical and Nursing Skills</td>
<td>2</td>
</tr>
<tr>
<td>ATE 1742 Applied Veterinary Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>ATE 1943 Veterinary Work Experience 1</td>
<td>1</td>
</tr>
<tr>
<td>ATE 1944 Veterinary Work Experience 2</td>
<td>1</td>
</tr>
<tr>
<td>ATE 2613 Small Animal Diseases and Pharmacology 1</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2614 Small Animal Diseases and Pharmacology 2</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2632 Veterinary Surgical Nursing</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2638 Animal Clinical Pathology 1</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2639 Clinical Pathology 2</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2654 Advanced Anesthesia, Surgery and Radiology</td>
<td>3</td>
</tr>
<tr>
<td>ATE 2661 Large Animal Diseases</td>
<td>1</td>
</tr>
<tr>
<td>ATE 2710 Emergency Medicine for Animals</td>
<td>2</td>
</tr>
<tr>
<td>ATE 2722 Avian and Exotic Pet Medicine</td>
<td>2</td>
</tr>
<tr>
<td>ATE 2945 Veterinary Work Experience 3</td>
<td>1</td>
</tr>
<tr>
<td>ATE 2946 Veterinary Work Experience 4</td>
<td>1</td>
</tr>
<tr>
<td>ATEC 1671 Medicine of Laboratory Animals</td>
<td>2</td>
</tr>
<tr>
<td>ATEL 1110 Animal Anatomy Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>ATEL 1311 Veterinary Office Procedures</td>
<td>4</td>
</tr>
<tr>
<td>ATEL 1650 Intro. to Exam Room and Clinical Procedures Lab</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 1652 Intro. to Anesthesia, Surgery and Radiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2501 Professional Development and Ethics Seminar</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2613 Small Animal Diseases and Pharmacology 1 Lab</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2614 Small Animal Diseases and Pharmacology 2 Lab</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2632 Veterinary Surgical Nursing Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2638 Animal Clinical Pathology 1 Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>ATEL 2639 Clinical Pathology 2 Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>ATEL 2654 Advanced Anesthesia, Surgery and Radiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>ATEL 2656 Large Animal Clinical and Nursing Skills Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

### TECHNICAL ELECTIVES (optional)

Elective courses are optional courses and cannot be substituted for any of the program major courses. However, students are encouraged to take technical electives to better prepare themselves for a career in Veterinary Technology.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATE 1001 Introduction to Veterinary Technology</td>
<td>1</td>
</tr>
<tr>
<td>ATE 1633 Small Animal Nutrition</td>
<td>2</td>
</tr>
<tr>
<td>ATE 2050 Small Animal Behavior</td>
<td>2</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 73**

**Note:** A grade of "C" or above is necessary for both final exams and courses in the major progression and graduation.
### Aerospace Technology

**Associate in Applied Science – Code: ATAA**

This program prepares students for employment as aerospace technicians who assemble, service, test, operate, and repair systems associated with both expendable and reusable space launch vehicles, payloads, related laboratories and ground support equipment. This program also provides supplemental training for persons previously or currently employed in this industry. Instruction is designed to qualify students for certification as an aerospace technician in various skill areas. Graduates may also qualify for many applied-technology jobs such as testing, fabrication, assembly, production, repair and manufacturing.

All A.S. and A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>Communications 1</td>
<td>3</td>
</tr>
<tr>
<td>ETC 1341</td>
<td>Physical Science for Today's World</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFRC 1100</td>
<td>Introduction to the Aerospace Workplace</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1005</td>
<td>Basic Electricity/Electronics</td>
<td>4</td>
</tr>
<tr>
<td>EETC 2609</td>
<td>Electronic Fabrication and Fiber Optics</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 1830</td>
<td>Materials and Processes 1</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 1832</td>
<td>Materials and Processes 2</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 1850</td>
<td>Aerospace Systems 1</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 1852</td>
<td>Aerospace Tests and Measurements</td>
<td>4</td>
</tr>
<tr>
<td>ETIC 1853</td>
<td>Aerospace Safety and Quality</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 1855</td>
<td>Aerospace Structural Fabrication 1</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 2411</td>
<td>Technical Task Analysis/Implementation</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 2831</td>
<td>Aerospace Systems 2</td>
<td>3</td>
</tr>
<tr>
<td>ETIC 2851</td>
<td>Applied Mechanics</td>
<td>4</td>
</tr>
<tr>
<td>ETIC 2856</td>
<td>Aerospace Structural Fabrication 2</td>
<td>3</td>
</tr>
<tr>
<td>ETMC 2318</td>
<td>Aerospace Fluid Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

**SUPPORT COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>MTB 1321</td>
<td>Technical Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ETD 2941</td>
<td>Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

**ADDITIONAL PROFESSIONAL DEVELOPMENT COURSES**

(These courses are not required to complete the A.A.S. degree)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFR 1250</td>
<td>Evolution of the Aerospace Industry</td>
<td>1</td>
</tr>
<tr>
<td>AFR 1251</td>
<td>Aerospace Technician Profession</td>
<td>1</td>
</tr>
<tr>
<td>AFR 1252</td>
<td>Spaceport Operations and Maintenance</td>
<td>1</td>
</tr>
<tr>
<td>ENC 2210</td>
<td>Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>ETD 1931</td>
<td>Special Topics</td>
<td>1-3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 70**

For application and program information contact:
Aerospace Programs at (321) 433-7754 or 433-7750
e-mail to aerospace@brevardcc.edu
www.brevardcc.edu/spaceport

### Business Administration

**Associate in Applied Science – Code: BUAA**

This program prepares graduates for entry-level positions in a wide range of organizations. Students learn fundamentals appropriate for all types of business firms. Marketing, accounting, finance, law, management, and the application of technology are emphasized.

All A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

**GENERAL EDUCATION COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 1033</td>
<td>Intermediate Algebra or higher</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts Requirement</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>Social/Behavioral Science Requirement</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Written Communication Requirement</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**BUSINESS ADMINISTRATION CORE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 2021</td>
<td>Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 2071</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUL 2241</td>
<td>Business Law 1</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2013</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2023</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>GEB 1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>MAN 2021</td>
<td>Business Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>MAR 1011</td>
<td>Marketing Principles</td>
<td>3</td>
</tr>
</tbody>
</table>

**TECHNICAL ELECTIVES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>MTB 1321</td>
<td>Technical Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ETD 2941</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>ACG 2100</td>
<td>Intermediate Accounting 1</td>
<td>3</td>
</tr>
<tr>
<td>ACG 2450</td>
<td>Accounting Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>ADV 1000</td>
<td>Advertising</td>
<td>3</td>
</tr>
<tr>
<td>BUL 2242</td>
<td>Business Law 2</td>
<td>3</td>
</tr>
<tr>
<td>CGS 1000</td>
<td>Intro to Computers</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2571</td>
<td>Microcomputer Applications Advanced</td>
<td>3</td>
</tr>
<tr>
<td>COP 2822</td>
<td>Web Page Authoring</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1102</td>
<td>Communications 2</td>
<td>3</td>
</tr>
<tr>
<td>FIN 1100</td>
<td>Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>FIN 2000</td>
<td>Principles of Finance</td>
<td>3</td>
</tr>
<tr>
<td>GEB 1350</td>
<td>Introduction to International Business</td>
<td>3</td>
</tr>
<tr>
<td>MAR 2721</td>
<td>Marketing on the Internet</td>
<td>3</td>
</tr>
<tr>
<td>MKA 1021</td>
<td>Principles of Selling</td>
<td>3</td>
</tr>
<tr>
<td>MKA 1302</td>
<td>Business Seminar Practicum</td>
<td>3</td>
</tr>
<tr>
<td>MNA 2821</td>
<td>Electronic Commerce Systems</td>
<td>3</td>
</tr>
<tr>
<td>MTB 1103</td>
<td>Business Math</td>
<td>3</td>
</tr>
<tr>
<td>OST 1582</td>
<td>Ethics at Work</td>
<td>3</td>
</tr>
<tr>
<td>OST 2335</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>REE 1040</td>
<td>Real Estate Principles and Law</td>
<td>3</td>
</tr>
<tr>
<td>SLS 1371</td>
<td>Experiential Portfolio Development 1</td>
<td>3</td>
</tr>
<tr>
<td>SLS 2261</td>
<td>Leadership</td>
<td>3</td>
</tr>
<tr>
<td>SOW 1051</td>
<td>Human Service Experience</td>
<td>1</td>
</tr>
<tr>
<td>SOW 1052</td>
<td>Human Service Experience 2</td>
<td>1</td>
</tr>
<tr>
<td>TAX 2000</td>
<td>Federal Tax Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 64**
Criminal Justice Technology
Associate in Applied Science – Code: CJAA
This program is designed for students interested in broadening their knowledge of criminal justice and field professionals seeking incentive benefits, career enhancement, or to increase their on-the-job competence. Many of the credits earned may be transferable to a baccalaureate degree program.

All A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Computation/Natural Science Requirement ............................ 3
Humanities Requirement .................................................. 3
SPC 2600 Fundamentals of Speech Communication ............. 3
Social/Behavioral Science Requirement ............................ 3
Written Communication Requirement .............................. 3

MAJOR COURSES Credits Needed: 27
CCJ 1010 Criminology .................................................. 3
CCJ 1020 American Criminal Justice ................................ 3
CCJ 1452 Criminal Justice Administration ......................... 3
CCJ 2650 Drugs, Alcohol and Crime .................................. 3
CJC 2000 American Corrections ....................................... 3
CJL 1400 Criminal Procedures ....................................... 3
CJL 2401 Criminal Law ............................................... 3
POS 2041 American National Government .......................... 3
POS 2112 State and Local Government ............................. 3

SUPPORT COURSES Credits Needed: 7
CGS 2100 Microcomputer Applications .............................. 3
HSC 2400 First Aid and Safety ......................................... 3
CCJ 2948 Service-Learning Field Studies ........................... 1
OR
SOW 1051 Human Service Experience .................................

TECHNICAL ELECTIVES Credits Needed: 15
CCJ 1100 Introduction to Law Enforcement ......................... 3
CCJ 2022 Critical Issues in Criminal Justice ......................... 3
CCJ 2191 Criminal Justice Practitioners (Human Behavior) ....... 3
CJC 2162 Community Corrections ...................................... 3
CJD 2301 Ethics in Criminal Justice .................................. 3
CJE 1440 Crime Prevention ............................................ 3
CJJ 1540 Juvenile Delinquency ......................................... 3
CJT 1110 Introduction to Crime Scene Technology ............... 3
CJT 1111 Advanced Crime Scene Technology ....................... 3
CJT 1112 Crime Scene Safety .......................................... 3
CJT 1800 Introduction to Private Security ............................ 3
CJT 2100 Criminal Investigation ...................................... 3
DSC 1005 Terrorism in Today's World ............................... 3
DSC 1003 Foundation of Homeland Security ....................... 3
DSC 1032 Preparation and Response for Terrorism .................. 3
DSC 1035 Recognition and Investigation of Terrorism ........... 3
SOW 2054 Community Involvement .................................. 3

TOTAL CREDIT HOURS: 64

Note: Students who graduate from BCC or another law enforcement or corrections academy, and successfully complete the Florida State exam, will satisfy the technical electives block following the:
- Must enroll in the A.A.S. Criminal Justice Technology degree and complete all admission requirements for the program
- Must complete all major courses in the program
- Upon completion of major courses, must apply to the Dean, Criminal Justice Center for verification of state licensure and submittal of request for waiver of the technical elective courses

Electronics Engineering Technology
Associate in Applied Science – Code: EEAA
This broad scope program, designed in cooperation with local area industries, prepares students for high technology jobs in all electronic fields. Students receive training in electronic fundamentals and theory, use of electronic test equipment, analog and digital circuit design and fabrication, military standard through-hole and surface-mount soldering and re-work, computer utilization for documentation and design, microprocessor assembly programming and microcomputer design, and analog and digital communications. Positions obtained by graduates include advanced repair technician, junior engineer (technologist, engineer’s assistant), cleanroom technician in semiconductor manufacturing, biomedical repair technician, computer-aided design engineer, and cellular telephone repair technician.

Basic skills remediation can be scheduled one semester before entering the program, if needed. Students may enter the program at the start of any term based on availability of classes.

All A.A.S. degree-seeking students must satisfy entry assessment requirements and complete with a grade of “S” or better all required college-preparatory courses in reading, writing, and mathematics.

GENERAL EDUCATION COURSES Credits Needed: 15
Humanities Requirement .................................................. 3
SPC 2600 Fundamentals of Speech Communication ............. 3
Social/Behavioral Science Requirement ............................ 3
Written Communication Requirement .............................. 3
MAT 1033 Intermediate Algebra ...................................... 3

MAJOR COURSES Credits Needed: 35
CETC 1114 Digital Fundamentals .................................... 4
CETC 1132 Microprocessor Fundamentals .......................... 4
CETC 2146 Microprocessor Design ................................... 4
EETC 1015 Circuit Fundamentals 1 .................................. 4
EETC 1025 Circuit Fundamentals 2 .................................. 4
EETC 1141 Analog Devices .......................................... 4
EETC 1142 Analog Circuits ............................................ 4
EETC 1610 Through-Hole and Surface-Mount Soldering ....... 3
EETC 2325 Electronic Communication Systems .................. 4

SUPPORT COURSES Credits Needed: 9
CETC 2179 A+ Test Preparation* ..................................... 3
CGS 2100 Microcomputer Applications .............................. 3
COP 1000 Principles of Programming* .............................. 3
* Or approved elective

TECHNICAL ELECTIVES Credits Needed: 9
CGS 1000 Introduction to Computers .................................. 3
EET 1003 Introduction to Electronics ............................... 3
EETC 2215 Instrumentation and Control Systems ................. 3
EETC 2245 Instrumentation Systems .................................. 3
EETC 2365 Data Communications .................................... 3
EETC 2724 Schematic Capture and Modeling ......................... 3
EETC 2930 Project Management and Engineering ............... 4
ESTC 1240 Fiber Optic Terminations ............................... 3
ETI 1716 Cleanroom Procedures .................................... 1
ETI 2718 Cleanroom Contamination Control ....................... 3

TOTAL CREDIT HOURS: 68
A.T.D. & C.C.C. REQUIREMENTS

Applied Technology Diploma - A.T.D.
The Applied Technology Diploma consists of a course of study that is part of an Associate in Science (A.S.) or an Associate in Applied Science Degree (A.A.S.), is less than 60 credit hours, is approximately 50% technical components (non-general education), and leads to employment in a specific career field.

College Credit Certificate (C.C.C.)
The College Credit Certificate is a series of college-credit courses that prepares students for entry-level employment in specific career fields or for career advancement. Upon completion of the Certificate program, students continuing their education in the related A.S. or A.A.S. degree program may have the credit applied toward the A.S. or A.A.S. degree as noted in specific catalog listings. A high school diploma (or GED) is a requirement for admission.

Graduation Requirements
The College Credit Certificate and Applied Technology Diploma are awarded to students who have satisfactorily completed specific college credit courses and have:
1. Met all admissions requirements to the college.
2. A cumulative GPA of 2.0 or higher in the courses that comprise the certificate.
3. Filed an Intent to Graduate Application on or before the published deadline. This includes an advisor’s signature and the payment of graduation fee.
4. Removed all financial obligations to the College. Final transcript and diploma will not be released until student has removed all financial obligations to the college.

Financial Aid
Not all A.T.D. and C.C.C. programs are eligible for financial aid. See page 45 for a list of eligible programs.

Emergency Medical Technician - Basic
Applied Technology Diploma – Code: EMTD
A one-semester college credit applied technology diploma program in pre-hospital emergency medical care designed for persons involved in rescue, ambulance attendants, and persons involved in emergency care of the sick or injured. Upon successful completion, the student is eligible to take the National Registry examination. CPR Certification is a prerequisite.

Admission to the Emergency Medical Technician program is limited. Admission requirements are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES Credits Needed: 11
The four courses listed below are all co-requisites.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 1119</td>
<td>Emergency Medical Technology (Didactic)</td>
<td>6</td>
</tr>
<tr>
<td>EMS 1411</td>
<td>Emergency Medical Technology Hospital Practicum</td>
<td>2</td>
</tr>
<tr>
<td>EMS 1421</td>
<td>Emergency Medical Technology Ambulance Practicum</td>
<td>2</td>
</tr>
<tr>
<td>EMSL 1119</td>
<td>Emergency Medical Technology Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 11

Note: To receive a diploma, a student must meet college testing requirements and earn a grade of "C" or above in each major course for progression.
### GENERAL EDUCATION COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 1033</td>
<td>Intermediate Algebra</td>
<td>15</td>
</tr>
<tr>
<td>MTB 1321</td>
<td>Technical Math</td>
<td>3</td>
</tr>
<tr>
<td>SPC 2600</td>
<td>Fundamentals of Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>ETIC XXXX</td>
<td>Social/Behavioral Science Requirement</td>
<td>3</td>
</tr>
</tbody>
</table>

### CORE COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EET 1003</td>
<td>Introduction to Electronics</td>
<td>3</td>
</tr>
<tr>
<td>ETC 1830</td>
<td>Materials and Processes 1</td>
<td>3</td>
</tr>
<tr>
<td>ETC 1853</td>
<td>Aerospace Safety and Quality</td>
<td>3</td>
</tr>
<tr>
<td>ETC 2851</td>
<td>Applied Mechanics</td>
<td>4</td>
</tr>
<tr>
<td>ETDC 2320</td>
<td>AutoCAD Fundamentals</td>
<td>4</td>
</tr>
</tbody>
</table>

### SUPPORT COURSE

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
</tbody>
</table>

### ADVANCED TECHNOLOGY OPTION

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>AFRC 1100</td>
<td>Introduction to the Workplace</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1610</td>
<td>Through-Hole and Surface-Mount Soldering</td>
<td>3</td>
</tr>
<tr>
<td>EETC 2620</td>
<td>Advanced Surface-Mount Soldering Technology</td>
<td>3</td>
</tr>
<tr>
<td>ESTC 1520</td>
<td>Instrumentation Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>ESTC 1240</td>
<td>Fiber Optic Technologies</td>
<td>3</td>
</tr>
<tr>
<td>ETI 2121</td>
<td>Non-Destructive and Destructive Testing</td>
<td>3</td>
</tr>
<tr>
<td>ETIC XXXX</td>
<td>Composites Fundamentals</td>
<td>3</td>
</tr>
</tbody>
</table>

### ELECTRONICS TECHNOLOGY OPTION

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CETC 1114</td>
<td>Digital Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1025</td>
<td>Circuit Fundamentals 2</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1141</td>
<td>Analog Devices.</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1142</td>
<td>Analog Circuits</td>
<td>4</td>
</tr>
<tr>
<td>EETC 1610</td>
<td>Through-Hole and Surface-Mount Soldering</td>
<td>3</td>
</tr>
<tr>
<td>ESTC 1240</td>
<td>Fiber Optic Technologies</td>
<td>3</td>
</tr>
</tbody>
</table>

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MLT 1040</td>
<td>Laboratory Specimens and Microscopy</td>
<td>3</td>
</tr>
<tr>
<td>MLT 1300</td>
<td>Hematology</td>
<td>3</td>
</tr>
<tr>
<td>MLT 1331</td>
<td>Serology and Coagulation</td>
<td>3</td>
</tr>
<tr>
<td>MLT 1440</td>
<td>Parasitology and Mycology</td>
<td>2</td>
</tr>
<tr>
<td>MLT 1525</td>
<td>Immunohematology</td>
<td>3</td>
</tr>
<tr>
<td>MLT 1610</td>
<td>Clinical Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2401</td>
<td>Medical Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2760</td>
<td>Clinical Instrumentation</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2930</td>
<td>Pathology Seminar</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1040</td>
<td>Laboratory Specimens and Microscopy Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1300</td>
<td>Hematology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1331</td>
<td>Serology and Coagulation Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1525</td>
<td>Immunohematology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1610</td>
<td>Clinical Chemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1803</td>
<td>Clinical Practicum 1</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 1804</td>
<td>Clinical Practicum 2</td>
<td>3</td>
</tr>
<tr>
<td>MLTL 2401</td>
<td>Medical Microbiology Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>MLTL 2806</td>
<td>Clinical Practicum 3</td>
<td>5</td>
</tr>
</tbody>
</table>

**Note:** A grade of “C” or above is necessary in each major course for progression and to receive diploma.
Accounting Technology Management
College Credit Certificate – Code: AACC
This certificate program prepares students with job-entry employment skills for accounting positions in business, industry, and public service sectors. This program enables the student to receive a college credit certificate and to demonstrate job-entry proficiency. Credits earned in this certificate program will transfer into the Associate in Applied Science (A.A.S.) degree in Business Administration.

MAJOR COURSES
Credits Needed: 27
AGG 2021 Financial Accounting 3
AGG 2071 Managerial Accounting 1 3
AGC 2100 Intermediate Accounting 1 3
AGC 2450 Accounting Information Systems 3
BUL 2241 Business Law 1 3
CGS 2100 Microcomputer Applications 3
ECO 2013 Principles of Economics 1 (Macroeconomics) 3
FIN 2000 Principles of Finance 3
TAX 2000 Federal Tax Accounting 1 3
TOTAL CREDIT HOURS: 27

Accounting Technology Operations
College Credit Certificate – Code: AOCC
The purpose of this program is to prepare students for entry-level accounting employment or to provide supplemental training for persons previously or currently employed. The content prepares individuals in the principles, procedures and theories of organizing and maintaining financial records and preparing financial reports.

MAJOR COURSES
Credits Needed: 18
AGG 2021 Financial Accounting 3
AGG 2071 Managerial Accounting 1 3
AGG 2100 Intermediate Accounting 1 3
AGG 2450 Accounting Information Systems 3
CGS 2100 Microcomputer Applications 3
ECO 2013 Principles of Economics 1 (Macroeconomics) 3
TOTAL CREDIT HOURS: 18

Accounting Technology Specialist
College Credit Certificate – Code: ASCC
The purpose of this program is to prepare students for entry-level positions in accounting and business or to provide supplemental training for persons previously or currently employed. The content introduces individuals to the process of data entry into an accounting information system and includes the preparation, presentation and analysis of business reports.

MAJOR COURSES
Credits Needed: 12
AGG 2021 Financial Accounting 3
AGG 2450 Accounting Information Systems 3
CGS 2100 Microcomputer Applications 3
ECO 2013 Principles of Economics 1 (Macroeconomics) 3
TOTAL CREDIT HOURS: 12

Advanced Technology Specialist
College Credit Certificate – Code: ATCC
This certificate program will prepare the student for entry-level employment in electronics assembly field, or to provide supplemental training for individuals previously or currently employed. Credits earned in this certificate will transfer into the Associate of Applied Science (A.A.S.) degree in Engineering Technology.

MAJOR COURSES
Credits Needed: 16
EET 1003 Introduction to Electronics 3
EETC 1610 Through-Hole and Surface-Mount Soldering 3
EETC 2620 Advanced Surface-Mount Soldering Technology 3
EETC 1240 Fiber Optic Technologies 3
ETIC 2851 Applied Optic Technology 4
TOTAL CREDIT HOURS: 16

AutoCAD Foundations
College Credit Certificate – Code: AFCC
This certificate program teaches the skills needed to operate the hardware and software involving Computer Aided Drafting (CAD). Some of the topics covered include emphasis on the 3D environment, wire frame and solids modeling, and land development drawings utilizing CAD.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES
Credits Needed: 15
ETDC 2320 AutoCAD Fundamentals 4
ETDC 2351 AutoCAD Applications 4
ETDC 2355 AutoCAD 3D 4
CGS 2100 Microcomputer Applications 3
OR
ETDC 1540 Civil Drafting 4
TOTAL CREDIT HOURS: 15

Broadcast Production
College Credit Certificate – Code: BDCC
This certificate program develops the essential studio and location production skills; (camera, sound, lighting, editing) adding an overview of historical and contemporary media development. Students develop informational and investigative writing and interviewing skills. Special emphasis is placed on producing and directing documentary and news style programs.

MAJOR COURSES
Credits Needed: 24
RTV 1000 Survey of Broadcasting 3
RTV 1241 Television Studio Production 3
RTV 1245 Video Field Production 3
RTV 2100 Writing for Electronic Media 3
RTV 2242 Advanced Studio Production 3
RTV 2246 Advanced Video Field Production 3
RTV 2300 Broadcast News Production 3
RTV 2940 WBCC-TV Practicum/Radio or TV 3
TOTAL CREDIT HOURS: 24
**Business Management**
College Credit Certificate – Code: BMCC

This certificate program qualifies graduates for positions in a wide range of organizations. Students learn important fundamentals appropriate for all types of business. Marketing, accounting, finance, law, management, and the application of modern technology are emphasized.

Credits earned in this certificate program will transfer into the Associate in Applied Science (A.A.S.) degree in Business Administration.

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 2021 Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 2071 Managerial Accounting 1</td>
<td>3</td>
</tr>
<tr>
<td>BUL 2241 Business Law 1</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100 Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2013 Principles of Economics 1 (Macroeconomics)</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2023 Principles of Economics 2 (Microeconomics)</td>
<td>3</td>
</tr>
<tr>
<td>MAN 2021 Business Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>GEB 1011 Introduction to Business.</td>
<td>3</td>
</tr>
<tr>
<td>MAR 1011 Marketing Principles</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 24**

---

**Chemical Laboratory Specialist**
College Credit Certificate – Code: CLCC

This certificate program prepares students for employment as laboratory technicians or to provide supplemental training for persons previously or currently employed in these occupations. CPT testing is a requirement for this certificate.

The curriculum includes, but is not limited to, development of chemical and other scientific skills, mathematics and computer competence, communication skills, and safe and efficient work practices. After completion of the certificate program, the student will be able to assist chemists and chemical engineers by performing chemical and physical laboratory tests for various purposes such as quality control monitoring of on-going production operations, research and development, and the maintenance of health and safety standards in the laboratory.

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 1010 General Biology</td>
<td>4</td>
</tr>
<tr>
<td>ENC 1101 Communications 1</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1105 College Algebra</td>
<td>3</td>
</tr>
</tbody>
</table>

**BIOTECHNOLOGY OPTION**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 1421 Introduction to Biotechnology</td>
<td>1</td>
</tr>
<tr>
<td>BSCC 1426 Introduction to Biotechnology Methods</td>
<td>3</td>
</tr>
<tr>
<td>BSCC 2093 Human Anatomy and Physiology 1</td>
<td>4</td>
</tr>
<tr>
<td>CHM 1025 College Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHM 1031 Physiological Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>ENC 2211 Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>MCBC 2010 Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>STA 2023 Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

**CHEMICAL LABORATORY OPTION**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100 Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CHM 1045 General Chemistry 1</td>
<td>3</td>
</tr>
<tr>
<td>CHM 1046 General Chemistry 2</td>
<td>3</td>
</tr>
<tr>
<td>CHML 1045 General Chemistry 1 Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHML 1046 General Chemistry 2 Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

**SUPPORT COURSES FOR BIOTECHNOLOGY OPTION (Recommended)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100 Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CHML 1025 College Chemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHML 1031 Physiological Chemistry Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>HSC 2400 First Aid and Safety</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 27**

---

**Child Care Center Management**
College Credit Certificate – Code: CMCC

This certificate program consists of coursework in leadership, administration, educational programming and financial issues associated with managing a quality child care program. These courses may be applied toward the Child Development Early Intervention Certificate and the A.S. degree in Early Childhood Education.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001 Introduction to Early Childhood Education, EEC 1200 Early Childhood Curriculum, and EEC 2710 Conflict Resolution in Early Childhood. If pursuing this credential students should enroll in these courses first.

### MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHD 1800 Foundations of Child Care and Education Administration</td>
<td>3</td>
</tr>
<tr>
<td>EEC 1001 Introduction to Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>EEC 1200 Early Childhood Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>EEC 2710 Conflict Resolution in Early Childhood Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 12**

*These courses meet the Child Development Associate Equivalency requirement for the State of Florida.*
Child Development Early Intervention  
College Credit Certificate – Code: CHDI  
The certificate program offers a planned sequence of courses leading to the Child Development Early Intervention Certificate. This certificate is for persons interested in becoming paraprofessionals in the school system working with infants and pre-kindergarten children with disabilities and their families. Additionally, this program of study will prepare staff in early care and education centers to provide a developmentally appropriate program for infants, toddlers, and children and special needs. These courses may be applied toward the A.S. degree in Early Childhood Education.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001 Introduction to Early Childhood Education, EEC 1200 Early Childhood Curriculum, and EEC 2710 Conflict Resolution in Early Childhood. If pursuing this credential students should enroll in these courses first.

### MAJOR COURSES Credits Needed: 36

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>*EEC 1001</td>
<td>Introduction to Early Childhood Education</td>
</tr>
<tr>
<td>*EEC 1200</td>
<td>Early Childhood Curriculum</td>
</tr>
<tr>
<td>*EEC 2710</td>
<td>Conflict Resolution in Early Childhood Education</td>
</tr>
<tr>
<td>ARE 2000</td>
<td>Early Childhood Art and Creativity</td>
</tr>
<tr>
<td>CHD 1200</td>
<td>Infant/Toddler Development</td>
</tr>
<tr>
<td>CHD 1220</td>
<td>Child Growth and Development</td>
</tr>
<tr>
<td>CHD 1800</td>
<td>Foundation of Child Care and Education Administration</td>
</tr>
<tr>
<td>CHD 2336</td>
<td>Science, Math and Literacy for Young Children</td>
</tr>
<tr>
<td>EEC 1601</td>
<td>Assessment in Early Childhood Education</td>
</tr>
<tr>
<td>EEC 2731</td>
<td>Health, Safety, &amp; Nutrition for Young Children</td>
</tr>
<tr>
<td>EEX 2010</td>
<td>Introduction to Special Education</td>
</tr>
<tr>
<td>MUE 2211</td>
<td>Early Childhood Music and Movement</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 36**

*These courses meet the Child Development Associate Equivalency requirement for the State of Florida.

---

Cisco CCNA  
College Credit Certificate – Code: COCC  
This certificate is designed to prepare students to apply and understand the advanced principles, applications, and implementation of networking hardware. These four courses prepare students for the Cisco Certified Networking Associate examination.

### MAJOR COURSES Credits Needed: 12

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTSC 1651</td>
<td>Cisco Router Technology</td>
</tr>
<tr>
<td>CTSC 2652</td>
<td>Cisco Advanced Router Technology</td>
</tr>
<tr>
<td>CTSC 1134</td>
<td>Network+</td>
</tr>
<tr>
<td>CTS 1711</td>
<td>Windows XP Professional</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 12**

---

Computer Programming  
College Credit Certificate – Code: CPCC  
This certificate program is designed to prepare students for entry-level program development and analysis in the computer environment. The core courses provide introduction to the computer, applications used on the microcomputer, and training in programming language, procedural logic and design. The computer languages are introduced in a progressive delivery starting with structured programming (sequential, iteration, and decision making) used in procedural language, and then progressing to object-oriented language and visual language. Students currently employed in the field can supplement and upgrade their skills through a variety of offerings in programming languages, system analysis and applications.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

### MAJOR COURSES Credits Needed: 33

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
</tr>
<tr>
<td>CIS 2321</td>
<td>Systems Analysis and Design</td>
</tr>
<tr>
<td>COP 1000</td>
<td>Principles of Programming</td>
</tr>
<tr>
<td>COP 1332</td>
<td>Visual Basic Programming</td>
</tr>
<tr>
<td>COP 2333</td>
<td>Visual Basic Programming Advanced</td>
</tr>
<tr>
<td>COP 2334</td>
<td>C++ Programming</td>
</tr>
<tr>
<td>COP 2335</td>
<td>C++ Programming Advanced</td>
</tr>
<tr>
<td>COP 2700</td>
<td>Database Techniques</td>
</tr>
<tr>
<td>COP 2800</td>
<td>Introduction to Java Programming</td>
</tr>
<tr>
<td>COP 2805</td>
<td>Advanced Java Programming</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 33**

---

Computer Specialist  
College Credit Certificate – Code: CSCC  
This certificate program is designed to prepare students to install, administer, configure, customize, optimize, and troubleshoot the Windows operating system in a network environment. These courses prepare students for the Microsoft Certification examinations and the Cisco Certificate examinations.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

### MAJOR COURSES Credits Needed: 27

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTSC 1134</td>
<td>Network+</td>
</tr>
<tr>
<td>CTSC 1321</td>
<td>Linux Networking and System Administration</td>
</tr>
<tr>
<td>CTSC 1322</td>
<td>Microsoft Windows 2003 Server</td>
</tr>
<tr>
<td>CTSC 2652</td>
<td>Cisco Advanced Router Technology</td>
</tr>
<tr>
<td>CTSC 2325</td>
<td>Microsoft Windows 2003 Network Infrastructure</td>
</tr>
<tr>
<td>CTSC 2652</td>
<td>Cisco Advanced Router Technology</td>
</tr>
<tr>
<td>CTS 1171</td>
<td>Windows XP Professional</td>
</tr>
<tr>
<td>CTS 1701</td>
<td>Information Technology Project Management</td>
</tr>
<tr>
<td>CTS 2761</td>
<td>Microsoft Exchange Server 2003</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 27**

---

Digital Video Fundamentals and Production  
College Credit Certificate – Code: DVCC  
This certificate program develops camera, lighting and non-linear editing skills necessary for producing professional digital video. Special emphasis is placed on advanced digital post-production techniques using software such as Photoshop and After Effects.

### MAJOR COURSES Credits Needed: 12

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PGC 2801</td>
<td>Digital Imaging 1</td>
</tr>
<tr>
<td>PGC 2802</td>
<td>Digital Imaging 2</td>
</tr>
<tr>
<td>RTV 1245</td>
<td>Video Field Production</td>
</tr>
<tr>
<td>RTV 2246</td>
<td>Advanced Video Field Production</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS: 12**
Drafting
College Credit Certificate – Code: DACC
This certificate program prepares students for employment as a designer/draftsman. The program is designed to give the student a broad base of drafting instruction and its application into various design professions. The curriculum uses the latest technological information methodology and standards relating to drafting design and construction. Previous drafting experience or permission from an instructor are needed to pursue courses for this certificate.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES
Credits Needed: 24
ETDC 1540 Civil Drafting ........................................ 4
ETDC 2320 AutoCAD Fundamentals ................................. 4
ETDC 2351 Advanced AutoCAD ........................................ 4
ETDC 2355 AutoCAD 3D .................................................. 4
TARC 1120 Architectural Drafting ...................................... 4
TARC 2122 Advanced Architectural Drafting ...................... 4

TOTAL CREDIT HOURS: 24

Electronic Commerce
College Credit Certificate – Code: ECC
This certificate program gives students exposure to the technologies that underlie the Internet and the E-commerce environment, and provides experience in applying Web technologies to design and build E-commerce sites. Students will explore Internet culture and examine marketing theories of Internet business. Additionally, students will hone their computer, accounting, and presentation skills.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

Credits earned in this certificate program will transfer into the A.A.S. degree in Business Administration.

MAJOR COURSES
Credits Needed: 36
ACG 2021 Financial Accounting ..................................... 3
ACG 2071 Managerial Accounting 1 .................................. 3
BUL 2241 Business Law 1 .............................................. 3
CGS 2100 Microcomputer Applications .............................. 3
COP 2822 Web Page Authoring ........................................ 3
ECO 2013 Principles of Economics 1 (Macroeconomics) .......... 3
ECO 2023 Principles of Economics 2 (Microeconomics) ........ 3
GEB 1011 Introduction to Business .................................... 3
GEB 1350 Introduction to International Business ................. 3
MAR 1011 Marketing Principles ......................................... 3
MAR 2721 Marketing on the Internet ................................... 3
MNA 2821 Electronic Commerce Systems ............................ 3

TOTAL CREDIT HOURS: 36

Educational Assisting
College Credit Certificate – Code: EDCC
This certificate program for educators is recommended for para-professionals and substitute teachers; the certificate program for child care is recommended for individuals, workers, teachers or administrators who have no plans to enter the education system. This certificate does not translate to a teaching certificate.

This content includes, but is not limited to, general education and philosophy; child growth and development theories; psychological and sociological aspects of teaching the disadvantaged and handicapped; concepts and values of diversity in the classroom; behavior analysis; education processes and theories of learning; school procedures; school resources; educational clerical processes; test construction; interpretation, evaluation and grading; instructional delivery utilizing updated technology resources; leadership and human relations skills; and health and safety.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001, Introduction to Early Childhood Education, EEC1200, Early Childhood Curriculum, and EEC 2710, Conflict Resolution in Early Childhood. If pursuing this credential students should enroll in these courses first. The completion of these three courses also meets the coursework requirement for the Child Care Worker Certification for the State of Florida.

MAJOR COURSES
Credits Needed: 6
EDF 1005 Introduction to Education .................................. 3
EME 2040 Technology for Educators ................................. 3

EDUCATORS OPTION ........................................... Credits Needed: 9
EDF 2030 Effective Classroom Management ........................ 3
EDG 2701 Teaching Diverse Populations ........................... 3
EDP 2002 Educational Psychology ..................................... 3

EARLY CHILDHOOD OPTION ................................... Credits Needed: 9
*EEC 1001 Introduction to Early Childhood Education .......... 3
*EEC 1200 Early Childhood Curriculum ............................. 3
*EEC 2710 Conflict Resolution in Early Childhood ............... 3

*These courses meet the Child Development Associate Equivalency requirement for the State of Florida.

TOTAL CREDIT HOURS: 15

Graphic Design Production
College Credit Certificate – Code: DPCC
This certificate program is made up of eight courses within the Graphics Technology A.S. degree. These courses build on the Graphic Design Support Certificate. Within this certificate there is specific instruction about designing with type, creating page layouts and illustrations using multiple graphic applications. Products from this certificate are primarily for print; Illustrations, Composite Compositions and Digital Mechanicals. Although still images for print are created, the principles and application skills are interchangeable with web development.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES
Credits Needed: 24
ARTC 1300 Drawing ..................................................... 3
GRAC 1100 Principles of Graphic Design ............................ 3
GRAC 1203 Digital Type and Color .................................... 3
GRAC 2120 Page Design and Layout .................................. 3
GRAC 2150 Raster Graphics .............................................. 3
GRAC 2156 Vector Graphics ............................................. 3
GRAC 2157 Integrated Design .......................................... 3
GRAC 2201 Digital Prepress ............................................. 3

TOTAL CREDIT HOURS: 24

College Credit Certificate – Code: XCCC
Graphic Design Support
College Credit Certificate – Code: DSCC
This certificate program is made up of five courses that begin the Graphics Technology A.S. degree. These core courses hold essential information and build vital skills that are necessary to all related certificates. Included in the Graphic Design Support certificate is Digital Prepress, a class specifically for preparing files for print.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 1300 Drawing</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 1100 Principles of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2150 Raster Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2156 Vector Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2201 Digital Prepress</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 15

Help Desk Specialist
College Credit Certificate – Code: HDCC
This certificate program prepares the student to become a support technician who will provide hands-on technical assistance such as computer repair and software installation. This certificate also prepares the student for industry certification. High tech companies have a continuing need for trained customer support specialists to staff the help desk; answering customer calls and providing timely assistance in solving technical problems.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTSC 1328 Microsoft Windows 2003 Server</td>
<td>3</td>
</tr>
<tr>
<td>CETC 1172 Beginning PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1416 Help Desk Technical Support</td>
<td>3</td>
</tr>
<tr>
<td>CJS 1417 Help Desk Customer Support</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1171 Windows XP Professional</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 18

Infant/Toddler Specialization
College Credit Certificate – Code: INCC
The certificate program consists of coursework in curriculum, environments and areas of child development associated with infants and toddlers. These courses may be applied toward the Child Development Early Intervention Certificate and the A.S. degree in Early Childhood Education.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001 Introduction to Early Childhood Education, EEC 1200 Early Childhood Curriculum, and EEC 2710 Conflict Resolution in Early Childhood. If pursuing this credential students should enroll in these courses first.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHD 1200 Infant/Toddler Development</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 1001 Introduction to Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 1200 Early Childhood Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 2710 Conflict Resolution in Early Childhood Education</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 12

*These courses meet the Child Development Associate Equivalency requirement for the State of Florida.

Information Technology Technician
College Credit Certificate – Code: ITCC
This certificate program is made up of five courses within the Graphics Technology A.S. Degree. These courses build on the Interactive Media Support Certificate. Within the certificate there are specific instructions about website construction, web animation, nonlinear editing, and graphics for the web. Products from this certificate are websites and stand alone animations and movies.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTSC 1322 Microsoft Windows 2003 Server</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 1651 Cisco Router Technology</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 2652 Cisco Advanced Router Technology</td>
<td>3</td>
</tr>
<tr>
<td>CETC 1172 Beginning PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CETC 1174 Advanced PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1134 Network +</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1171 Windows XP Professional</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 21

Interactive Media Productions
College Credit Certificate – Code: MPCC
This certificate program is made up of eight courses within the Graphics Technology A.S. Degree. These courses build on the Interactive Media Support Certificate. These courses are specifically designed to provide students with the skills necessary to create digital media products. Products from this certificate are websites and stand alone animations and movies.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 1300 Drawing</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 1100 Principles of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 1160 2D Animation</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 1710 Videography</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2150 Raster Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2156 Vector Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2582 e-Media</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2722 Website Design</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 24

Interactive Media Support
College Credit Certificate – Code: MSCC
This certificate program is made up of five courses that begin the Graphics Technology A.S. Degree. These core courses hold essential information and build vital skills that are necessary to all related certificates. Included in the Interactive Media Support Certificate are Digital Prepress, a class specifically for preparing files for print.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 1300 Drawing</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 1100 Principles of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2150 Raster Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2156 Vector Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRAC 2722 Website Design</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 15
Marketing Operations
College Credit Certificate – Code: MOCC
This certificate program is an intensive study of selling, advertising, and marketing combined with basic business courses. Students will learn what sells and why, who buys and when and how to package your message for the most effective results. A few specific skills include planning media strategy, examining basic principles of marketing in an international environment, and corporation stock and bond issues. Graduates are prepared for entry-level positions in the areas of marketing, customer service and sales.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

Credits earned in this certificate program will transfer into the Associate in Applied Science (A.A.S.) degree in Business Administration.

MAJOR COURSES Credits Needed: 24
ACG 2021 Financial Accounting ........................................... 3
ADV 1000 Advertising ......................................................... 3
GEB 1011 Introduction to Business ......................................... 3
MAR 1011 Marketing Principles ............................................. 3
MKA 1021 Principles of Selling ........................................... 3
MKA 1302 Business Seminar/Practicum 1 .......................... 3
CGS 2100 Microcomputer Applications ................................ 3
OR
OST 1582 Ethics at Work .................................................
MAN 2021 Business Management Principles .......................... 3
OR
SLS 2261 Leadership ..........................................................

TOTAL CREDIT HOURS: 24

Medical Information Coder/Biller
College Credit Certificate – Code: CDCC
This college credit certificate program prepares the student for entry level employment as a medical coder and/or biller in ambulatory/physician office/hospital outpatient settings. Medical Coding is the transformation of verbal descriptions of disease, injury and procedures into numerical designations. Universally recognized coding systems provide information for reimbursement of healthcare claims, medical statistics and research.

The Medical Coder/Biller is an integral member of the professional healthcare team and this program offers individuals the opportunity to pursue a business-related career that is an essential part of the health care industry. Medical Coder/Billers are detail-oriented, analytical and have exemplary organizational skills. If a career combining medicine and information technology appeals to you, our program is proven training ground for success.

Typical responsibilities include:
• Analyzing medical records and assigning codes to diagnoses and procedures.
• Organizing records to be used for patient billing, insurance claims and account management.
• Tabulating information for health surveys, research studies and improved patient care.
• Communicating with other healthcare personnel to clarify diagnoses or obtain additional information.

Graduates are prepared and eligible to sit for 3 national certifications;
• Certified Coding Associate (CCA) exam - American Health Information Management Association www.ahima.org
• Certified Professional Coder-Apprentice (CPC-A) and/or Certified Professional Coder-Hospital-Apprentice (CPC-H-A) exams - American Academy of Professional Coders www.aapc.com

Admission to the Medical Information Coder/Biller program is limited. Admission requirements are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES Credits Needed: 34
HSC 1000 Introduction to Health Care .................................... 3
HSC 1531 Medical Terminology ........................................... 2
BSCC 1084 Survey of Human Anatomy and Physiology ........ 4
CGS 2100 Microcomputer Applications ................................. 3
HSC 1554 Pathophysiology and Pharmacology ..................... 2
HIM 1800 Professional Practice Experience .......................... 6
HIMC 1000 Introduction to HIM ........................................... 3
HIMC 1253 CPT Coding Principles and Practice .................... 3
HIMC 1221 Introduction to ICD Coding Principles .................. 3
HIMC 1270 Computerized Physician Office/Billing ................. 2
HIMC 1255 Hospital Coding/Billing ..................................... 3

TOTAL CREDIT HOURS: 34

Note: A grade of “C” or above is necessary in each major course for progression and to receive certificate.
Microcomputer Repairer/Installer

College Credit Certificate – Code: MRCC

This certificate program is designed for students seeking employment in the computer repair field. The program provides a basic background in operating systems, computer systems and operations, and specific diagnostic and repair technologies. Students employed in this field can supplement and enhance their skills through a variety of offerings in state-of-the-art computer, electronics, and quality programs.

Students may be required to take prerequisites or acquire consent from an instructor to pursue courses for this certificate.

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CETC 1172</td>
<td>Beginning PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CETC 1174</td>
<td>Advanced PC Repair</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1416</td>
<td>Help Desk Technical Support</td>
<td>3</td>
</tr>
<tr>
<td>CIS 1417</td>
<td>Help Desk Customer Support</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1171</td>
<td>Windows XP Professional</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS:** 15

---

Office Specialist

College Credit Certificate – Code: OSCC

This certificate program is comprised of selected courses offered as a part of the Office Administration Program. It is designed to provide the student with the fundamentals in computer keyboarding, word processing, and computer applications that will be valuable to the student working in an office environment. An additional purpose of this program is to provide supplemental training for persons requiring training or retraining. Students may earn only one certificate.

**GENERAL OFFICE SPECIALIST OPTION**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>OST 1100</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 2335</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>OST 2355</td>
<td>Records Management and Filing</td>
<td>3</td>
</tr>
<tr>
<td>OST 2402</td>
<td>Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>OST 1100</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1435</td>
<td>Legal Terminology</td>
<td>3</td>
</tr>
<tr>
<td>OST 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 2131</td>
<td>Legal Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 2431</td>
<td>Legal Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

**LEGAL OFFICE SPECIALIST OPTION**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>OST 1100</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1435</td>
<td>Legal Terminology</td>
<td>3</td>
</tr>
<tr>
<td>OST 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 2131</td>
<td>Legal Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 2431</td>
<td>Legal Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

**MEDICAL OFFICE SPECIALIST OPTION**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>HSC 1532</td>
<td>Advanced Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>OST 1100</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 2135</td>
<td>Medical Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 2461</td>
<td>Medical Office Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS:** 18

---

Oracle Certified Database Administrator

College Credit Certificate – Code: OACC

This certificate program provides students with the training necessary to maintain an Oracle database, and prepares students for the first Oracle Database Administration Certification. Oracle databases are among the most sophisticated databases currently available and are used by large corporations to store corporate-wide information. An Oracle database allows for multiple-user access, control of the level of user access, and the development of specific procedures for accessing information. Opportunities for employment of students with experience in Oracle databases include state and federal government agencies, medium-to-large corporations, and Internet-based companies.

Students may be required to take prerequisites or acquire consent from an instructor.

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP 2740</td>
<td>Introduction to Oracle SQL and PL/SQL</td>
<td>3</td>
</tr>
<tr>
<td>COP 2741</td>
<td>Oracle Database Fundamentals 1</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 1321</td>
<td>Linux Networking &amp; System Administration</td>
<td>3</td>
</tr>
<tr>
<td>COP 2812</td>
<td>Introduction to XML</td>
<td>3</td>
</tr>
<tr>
<td>CTSC 1328</td>
<td>Microsoft Windows 2003 Server</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS:** 15

---

Paramedic

College Credit Certificate – Code: PARA

This certificate program in pre-hospital advanced life support is specifically designed for current Florida Certified Emergency Medical Technicians who demonstrate proficiency in their current field work. Upon successful completion, the student is eligible to take the Florida Paramedic certification examination and/or National Registry Examinations.

Admission to the Paramedic program is limited. Admission requirements for the program are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

**MAJOR COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 2601</td>
<td>Paramedic</td>
<td>8</td>
</tr>
<tr>
<td>EMS 2602</td>
<td>Advanced Paramedic</td>
<td>8</td>
</tr>
<tr>
<td>EMS 2644</td>
<td>Paramedic Hospital Practicum</td>
<td>4</td>
</tr>
<tr>
<td>EMS 2645</td>
<td>Advanced Paramedic Hospital Practicum</td>
<td>4</td>
</tr>
<tr>
<td>EMS 2654</td>
<td>Paramedic Ambulance Practicum</td>
<td>3</td>
</tr>
<tr>
<td>EMS 2655</td>
<td>Advanced Paramedic Ambulance</td>
<td>3</td>
</tr>
<tr>
<td>EMS 2659</td>
<td>Advanced Paramedic Ambulance Internship</td>
<td>9</td>
</tr>
<tr>
<td>EMSL 2601</td>
<td>Paramedic Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>EMSL 2602</td>
<td>Advanced Paramedic Laboratory</td>
<td>2</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS:** 43

Note: A grade of “C” or above is necessary in each course for progression and to receive certificate.
Preschool Specialization
College Credit Certificate – Code: PSCC
The certificate program consists of coursework in curriculum, environments and areas of child development associated with preschool aged children. These courses may be applied toward the Child Development Early Intervention Certificate and the A.S. degree in Early Childhood Education.

This program includes the coursework to earn the state-approved Child Development Associate Equivalency (CDAE) Certificate with the completion of EEC 1001 Introduction to Early Childhood Education, EEC 1200 Early Childhood Curriculum, and EEC 2710 Conflict Resolution in Early Childhood. If pursuing this credential, students should enroll in these courses first.

MAJOR COURSES Credits Needed: 12

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EEC 1601</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 1001</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 1200</td>
<td>3</td>
</tr>
<tr>
<td>*EEC 2710</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 12

*These courses meet the Child Development Associate Equivalency requirement for the State of Florida.

Television Studio Production
College Credit Certificate – Code: TVCC
This certificate program is designed to provide students with the basic skills required to produce broadcast quality television in the studio and professional video on location. Students learn studio and location lighting, multi-camera directing, audio recording and mixing, and digital video shooting and editing skills.

MAJOR COURSES Credits Needed: 12

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTV 1241</td>
<td>3</td>
</tr>
<tr>
<td>RTV 1245</td>
<td>3</td>
</tr>
<tr>
<td>RTV 2242</td>
<td>3</td>
</tr>
<tr>
<td>RTV 2246</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 12

Web Development Specialist
College Credit Certificate – Code: WDCC
This certificate program provides the student with the knowledge and hands-on experience to perform system administration tasks for both popular industry databases and operating systems. This program also prepares the student to work with Open Source operating systems and databases. Typical entry-level positions for graduates of the program include junior DBA, junior Web Master, junior System Administrator.

MAJOR COURSES Credits Needed: 35

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS 1000</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CGS 2932</td>
<td>Special Topics in Computer Technology</td>
<td>2</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CGS 2941</td>
<td>Internship</td>
<td></td>
</tr>
<tr>
<td>COP 1332</td>
<td>Visual Basic Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP 2700</td>
<td>Database Techniques</td>
<td>3</td>
</tr>
<tr>
<td>COP 2701</td>
<td>Design and Implement Databases with Microsoft SQL Server</td>
<td>3</td>
</tr>
<tr>
<td>COP 2812</td>
<td>Introduction to XML</td>
<td>3</td>
</tr>
<tr>
<td>COP 2822</td>
<td>Web Page Authoring</td>
<td>3</td>
</tr>
<tr>
<td>COP 2825</td>
<td>Website Planning, Implementation and Management</td>
<td>3</td>
</tr>
<tr>
<td>COP 2830</td>
<td>Client Side Web Scripting</td>
<td>3</td>
</tr>
<tr>
<td>COP 2831</td>
<td>Server Side Web Scripting</td>
<td>3</td>
</tr>
<tr>
<td>CTS 1321</td>
<td>Linux Networking and System Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 35
Postsecondary Adult Vocational Certificate (P.S.A.V.)

A Postsecondary Adult Vocational Certificate program consists of a series of vocational and/or college credit courses that prepare students for entry-level employment in specific career fields. Upon completion of the Certificate program, students continuing their education in the related A.S. or A.A.S. degree program may be awarded credit in selected A.S. or A.A.S. degree courses as noted in specific catalog listings.

Some programs require the student to take the TABE (Test of Adult Basic Education) and meet minimum cut-off scores in reading, language, and mathematics prior to graduation with the certificate.

Other graduation requirements include:
1. A cumulative GPA of 2.0 or higher in the courses that comprise the certificate.
2. Completing at least 25% of the program credits hours at BCC.
3. Filing an Intent to Graduate Application on or before the published deadline. This includes an advisor's signature and the payment of graduation fee.
4. Removing all financial obligations to the college. Final transcripts and diploma will not be released until student has removed all financial obligations to the college.

Course Certificates
Course Certificates are awarded at the discretion of the instructor and the appropriate department chair for satisfactory achievement in a single-non-credit course. Students must file an application with the instructor.

Local Certificates
Local certificates are awarded by the appropriate department for satisfactory achievement in a group of identified courses. Course and Local Certificates serve as BCC recognition of an accomplishment only.

Financial Aid
Students enrolled in Vocational Certificate programs may be eligible for financial aid including: PELL Grants, work study, scholarships, guaranteed bank loans, Work Force Development, veterans benefits. Not all programs are eligible for financial aid. See page 45 for a list of eligible programs.

Veterans
Veterans are eligible to receive benefits when enrolled in Vocational Certificate programs. Contact the Financial Aid Office to determine available benefits.

Admissions
Students must complete an application for admission to Brevard Community College. See pages XX and XX for a list of programs and specific admission requirements such as testing and high school graduation.

Note: Brevard Community College Vocational Certificate programs prepare the student for an entry-level job in a career field. Selected courses may supplement the theoretical knowledge and skills of employed workers.

Apprenticeship Programs
Apprenticeship is a combination of on-the-job training and related classroom instruction in which workers learn the practical and theoretical aspects of a highly skilled occupation. Programs are sponsored by apprenticeship organizations in partnership with Brevard Community College.

Students work during the day and attend classes one or two nights a week during the academic year. Classes are held at various locations in Brevard County. Programs require from one to four years to complete. Successful completers are awarded journeyman credentials, which are nationally recognized.

Apprentices are enrolled at Brevard Community College in P.S.A.V. Career Certificate Programs. Prospective students apply directly to the apprenticeship organization. Programs accept new students throughout the year and have specific starting dates. Full-time employment with a participating sponsor is required of apprenticeship students.

For additional information regarding apprenticeship opportunities contact one of the apprenticeship organizations listed:

Apprenticeship Information (321) 433-5294
• Air Conditioning
• Additional trades may be available

Brevard Electrical (321) 254-0492
• Electrical

Brevard Machinist (321) 254-8278
• Machining
Accounting Operations
Postsecondary Adult Vocational Certificate – Code: FINC
This certificate program prepares students with job-entry employment skills for accounting positions in business, industry, and public service sectors. Most courses are individualized, and students progress at their own pace. This open-entry program enables the student to receive a vocational certificate and to demonstrate job-entry proficiency using state-of-the-art equipment.

Entrance Recommendations:
1. Basic skill in math
2. Finger dexterity
3. General aptitude for office work
4. High school reading ability

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACO 0002</td>
<td>Accounting 1/10-Key</td>
<td>3</td>
</tr>
<tr>
<td>APA 0121</td>
<td>Accounting 2</td>
<td>3</td>
</tr>
<tr>
<td>ENC 0030</td>
<td>Business English and Communications</td>
<td>3</td>
</tr>
<tr>
<td>MTB 0102</td>
<td>Mathematics for Business</td>
<td>2</td>
</tr>
<tr>
<td>OCA 0311</td>
<td>Introduction to Word Processing and Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>OCA 0401</td>
<td>Introduction to Spreadsheets</td>
<td>1</td>
</tr>
<tr>
<td>OCA 0701</td>
<td>Introduction to Windows</td>
<td>1</td>
</tr>
<tr>
<td>OCA 0802</td>
<td>Introduction to Basic Internet/E-mail</td>
<td>1</td>
</tr>
<tr>
<td>OTA 0013</td>
<td>Customer Relations</td>
<td>2</td>
</tr>
<tr>
<td>OTA 0103</td>
<td>Keyboarding and Document Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0421</td>
<td>Business Office Procedures</td>
<td>2</td>
</tr>
<tr>
<td>OTA 0511</td>
<td>Computerized Accounting</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0942</td>
<td>Vocational Internship</td>
<td>1</td>
</tr>
<tr>
<td>OTA 0949</td>
<td>Co-op Work Experience</td>
<td></td>
</tr>
</tbody>
</table>

OR

ADDITIONAL RECOMMENDED COURSES:

These courses are not required but may be beneficial toward job placement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA 0131</td>
<td>Accounting 3</td>
<td>3</td>
</tr>
<tr>
<td>OCA 0461</td>
<td>Introduction to Databases</td>
<td>1</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 28
TOTAL CLOCK HOURS: 900

Graduates of the Accounting Operations Certificate Program may be awarded credits toward the A.S. degree program in Office Administration.

The procedure for obtaining these credits will be in accordance with the following guidelines:
1. Complete all graduation requirements for the P.S.A.V. program and apply for graduation
2. Enroll in the A.S. degree in Office Administration and complete all admissions requirements for the program within three years of graduation from the P.S.A.V. program
3. Complete 12 credits of MAJOR COURSES applicable to the A.S. degree with a grade of “C” or higher

Following completion of the above, the student must petition the Registrar to have the competency-based credits placed on their permanent record. The student will be awarded the grade of “S” for those courses; this grade will not affect the GPA.

Credit will be awarded for the following courses based on completed competencies:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>OST 1100</td>
<td>Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1311</td>
<td>Introduction to Spreadsheets</td>
<td>1</td>
</tr>
<tr>
<td>OST 1711</td>
<td>Word Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 1794</td>
<td>Introduction to the Internet</td>
<td>1</td>
</tr>
<tr>
<td>OST 2321</td>
<td>Electronic Calculator</td>
<td>1</td>
</tr>
</tbody>
</table>

Air Conditioning, Refrigeration and Heating Technology
Postsecondary Adult Vocational Certificate – Code: AIRM
This certificate program gives completers employment opportunities as paraprofessionals in installation, service and repair by mechanical and refrigeration contractors, dealers and related commercial businesses. Students will study basic refrigeration, electrical circuitry, load calculations and residential systems.

Students may meet attendance requirements of a course by creating their own schedule during the following hours: Monday through Thursday, 8:30 a.m. to 3:30 p.m. For more information call (321) 433-5292.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACR 0060</td>
<td>Residential Load Calculations</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0061</td>
<td>Psychometrics Calculations</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0106</td>
<td>Electricity for HVAC Single Phase</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0107</td>
<td>Electrical Circuity for HVAC - Single Phase</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0122</td>
<td>Refrigeration and Air Conditioning Components</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0602</td>
<td>Heat Pump Technology</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0608</td>
<td>Residential Heating Systems</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0701</td>
<td>HVAC Trouble-shooting and Repair Residential</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0704</td>
<td>Introduction to Refrigeration/Air Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0705</td>
<td>Mechanical Systems</td>
<td>3</td>
</tr>
<tr>
<td>ACR 0948</td>
<td>Co-op Work Experience 1</td>
<td>1</td>
</tr>
<tr>
<td>SLS 0341</td>
<td>Employability Skills and Entrepreneurship</td>
<td>1</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 32
TOTAL CLOCK HOURS: 1350

Automotive Service Technology
Postsecondary Adult Vocational Certificate – Code: AUTM
Graduates of this 2-year ASE certified training program will be qualified for entry-level employment with automobile dealerships, fleet operators, automotive specialty shops, mass merchandisers, and independent retailers. Using state-of-the-art diagnostic and test equipment, students will learn operational theory, diagnostic procedures, and industry accepted methods of service and repair of current automotive systems. All courses contain laboratory experience to provide a comprehensive and thorough learning experience for the student.

The BCC Automotive Technology program is recognized by the National Institute for Automotive Service Excellence (ASE) as having met the requirements for master certification in all eight areas of automotive service specialization.

Students are admitted to the Automotive Service Technology program in the fall term and admission is limited. Persons interested in the program should apply to the Automotive Service Technology office by June 15 of the year in which they wish to enter. Admission requirements for the program are in the program application packet available at the Automotive Service Technology office, Cocoa Campus, Building 16, Room 119. Interested students contact the program coordinator at (321) 433-7633.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERC 0010</td>
<td>Introduction to Automotive Technology</td>
<td>6</td>
</tr>
<tr>
<td>AERC 0110</td>
<td>Engine Repair</td>
<td>6</td>
</tr>
<tr>
<td>AERC 0250</td>
<td>Automatic Transmissions and Transaxles</td>
<td>6</td>
</tr>
<tr>
<td>AERC 0271</td>
<td>Manual Transmissions and Drivelines</td>
<td>6</td>
</tr>
<tr>
<td>AERC 0310</td>
<td>Electrical/Electronic Systems 1</td>
<td>6</td>
</tr>
<tr>
<td>AERC 0312</td>
<td>Electrical/Electronic Systems 2</td>
<td>4</td>
</tr>
<tr>
<td>AERC 0410</td>
<td>Brake Systems</td>
<td>4</td>
</tr>
<tr>
<td>AERC 0450</td>
<td>Suspension and Steering Systems</td>
<td>4</td>
</tr>
<tr>
<td>AERC 0501</td>
<td>Engine Performance 1</td>
<td>4</td>
</tr>
<tr>
<td>AERC 0502</td>
<td>Engine Performance 2</td>
<td>4</td>
</tr>
<tr>
<td>AERC 0610</td>
<td>Air Conditioning and Heating Systems</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 56
TOTAL CLOCK HOURS: 1800
Auxiliary Correctional Officer
Postsecondary Adult Vocational Certificate – Code: CORA
This certificate program provides the student with the minimum standards of education necessary to become a Corrections Auxiliary Officer. Auxiliary officers work in correctional facilities and provide assistance to certified officers and correctional staff.

For applications and program inquiries, contact the Criminal Justice Center at (321) 433-5636. All Academy training is conducted at either the Melbourne or Titusville Campus.

Entrance Requirements:
1. High school graduate or equivalent
2. U.S. citizen
3. Must not have been convicted of any felony or misdemeanor involving perjury, false statements or domestic violence
4. Pass a physical examination and drug screening
5. Satisfy the requirements of a criminal history background check
6. Be of good moral character
7. Never have received a dishonorable discharge from the U.S. Armed Forces
8. Complete testing requirements

MAJOR COURSES Credits Needed: 10
CJD 0120 Corrections Auxiliary Prerequisite Course .................. 2
CJJC 0031 CMS First Aid for Criminal Justice Officers .............. 2
CJJC 0040 CMS Criminal Justice Firearms ............................ 3
CJJC 0050 CMS Criminal Justice Defensive Tactics ................. 3

TOTAL CREDIT HOURS: 10
TOTAL CLOCK HOURS: 254

Computer Repair Technology
Postsecondary Adult Vocational Certificate – Code: ECHS
This certificate program is designed for students seeking employment in the computer repair field. The program provides a basic background in computer systems and operations, specific diagnostic and repair technologies, and introduces operating systems. It provides the student with the skills and knowledge to successfully pass the CompTIA A+ exam, which most employers now require.

MAJOR COURSES Credits Needed: 15
CETC 1172 Beginning PC Repair ........................................ 3
CETC 1174 Advanced PC Repair ........................................ 3
CETC 2173 PC Repair Lab ................................................. 3
CETC 2179 A+ Test Preparation ...................................... 3
CIS 0948 Co-op Work Experience .................................. 3

TOTAL CREDIT HOURS: 15
TOTAL CLOCK HOURS: 450

Auxiliary Law Enforcement Officer
Postsecondary Adult Vocational Certificate – Code: LAWA
This certificate program provides the student with the minimum standards of training to become a Law Enforcement Auxiliary Officer. Auxiliary officers work with police or sheriff agencies and provide assistance to certified officers and law enforcement agency staff. Applicants must successfully complete the basic abilities test (BAT) for law enforcement prior to entry into this program.

For applications and program availability inquiries, contact the Criminal Justice Center (321) 433-5657. Training for this program is conducted at the Melbourne, and Titusville Campus.

Entrance Requirements:
1. High school graduate or equivalent
2. Must be a U.S. Citizen
3. Must not have been convicted of any felony or misdemeanor involving perjury, false statements or domestic violence
4. Pass a physical examination and drug screening
5. Satisfy the requirements of a criminal history background check
6. Be of good moral character
7. Never have received a dishonorable discharge from the U.S. Armed Forces
8. Complete testing requirements

MAJOR COURSES Credits Needed: 11
CJD 0001 Law Enforcement Auxiliary Prerequisite Course ...... 2
CJJC 0020 CMS Law Enforcement Vehicle Operations .......... 1
CJJC 0031 CMS First Aid for Criminal Justice Officers ....... 2
CJJC 0040 CMS Criminal Justice Firearms ......................... 3
CJJC 0050 CMS Defensive Tactics .................................. 3

TOTAL CREDIT HOURS: 11
TOTAL CLOCK HOURS: 307

Correctional Officer
Postsecondary Adult Vocational Certificate – Code: CORS
This certificate program provides minimum standards education for correctional officers as required by the Criminal Justice Standards and Training Commission, Florida Department of Law Enforcement. Correctional Officers are employed by prisons, jails, and other correctional facilities to maintain a safe and secure environment. This program includes an overview of the corrections system as well as basic correctional skills and procedures. The program will prepare the student to sit for the State Examination administered by the Florida Department of Law Enforcement. Individuals must be at least 19 years of age to sit for the State Exam. Applicants must successfully complete the basic abilities test (BAT) for corrections for entry into this program.

For applications, testing information and program inquiries, contact the Titusville Campus, Criminal Justice Center at (321) 433-5105. Academy training is conducted at the Titusville Campus.

Entrance Requirements:
1. High school graduate or equivalent
2. U.S. citizen
3. Must not have been convicted of any felony offenses or misdemeanor offenses involving perjury, false statements, or domestic violence
4. Pass a physical examination and drug screening
5. Be of good moral character
6. Satisfy the requirements of a criminal history background check
7. Never have received a dishonorable discharge from the U.S. Armed Forces
8. Successfully pass the basic abilities test for corrections

MAJOR COURSES Credits Needed: 21
CJD 0741 Emergency Preparedness .................................. 1
CJD 0750 Interpersonal Skills 2 ..................................... 2
CJD 0752 Correctional Operations ................................. 2
CJD 0770 Criminal Justice Legal 1 ................................. 2
CJD 0771 Criminal Justice Legal 2 ................................ 1
CJD 0772 Criminal Justice Communications .................... 2
CJD 0773 Interpersonal Skills 1 ..................................... 2
CJD 0095 Criminal Justice Special Topics ......................... 1
CJJC 0031 CMS First Aid for Criminal Justice Officers ....... 2
CJJC 0040 CMS Criminal Justice Firearms ....................... 3
CJJC 0050 CMS Criminal Justice Defensive Tactics .......... 3

TOTAL CREDIT HOURS: 21
TOTAL CLOCK HOURS: 532
Correctional Officer—continued

CROSS-OVER COURSES

The State of Florida recognized that individuals may want to change or obtain additional criminal justice career certifications. If currently Florida certified as a corrections officer, correctional probation officer, or law enforcement officer, the cross-over courses can lead to additional/dua1 certifications.

Applicants must successfully pass the basic abilities test (BAT) for entry into any cross-over program. Permission to participate in the Cross-Over courses must be obtained from the Dean of the Criminal Justice Center, Melbourne Campus.

For applications, testing, and program inquiries contact the Titusville Campus, Criminal Justice Center (321) 433-5105.

CROSS-OVER TRADITIONAL CORRECTIONAL PROBATION TO TRADITIONAL CORRECTIONAL

Post Secondary Adult Vocational Certificate—Code: CRCP

This program provides minimum standards training for Certified Correctional Probation Officers who wish to become certified or hold dual certification as a Corrections Officer.

(Must pass basic abilities test for Corrections for entrance into this program)

Credits Needed: 9

CJD 0741 Emergency Preparedness 1 ................................. 1
CJD 0752 Correctional Operations ........................................... 2
CJD 0799 Cross-Over to Correctional 1 ................................. 1
CJD 0799 Cross-Over to Correctional 2 ..................................... 2
CJCK 0040 CMS Criminal Justice Firearms ............................ 3

TOTAL CREDIT HOURS: 9
TOTAL CLOCK HOURS: 256

CROSS-OVER TRADITIONAL/CMS LAW ENFORCEMENT TO TRADITIONAL CORRECTIONAL

Post Secondary Adult Vocational Certificate—Code: CRLE

This program provides minimum standards training for Certified Law Enforcement Officers who wish to become certified or hold dual certification as a Corrections Officer.

(Must pass basic abilities test for Law Enforcement for entrance into this program)

Credits Needed: 7

CJ 0202 Cross-Over Traditional/CMS Law Enforcement to Traditional Correctional Introduction ............................................. 1
CJCK 0203 Cross-Over Traditional/CMS Law Enforcement to Traditional Correctional Interpersonal Skills .............................. 1
CJD 0741 Emergency Preparedness ................................. 1
CJD 0799 Interpersonal Skills 2 .............................................. 2
CJD 0792 Correctional Operations ............................................... 2

TOTAL CREDIT HOURS: 7
TOTAL CLOCK HOURS: 199

Cosmetology—continued

COSL 0080 Intermediate Salon Skills Lab .............................. 6
COSL 0870 Advanced Salon Skills Lab ................................. 11

TOTAL CREDIT HOURS: 40
TOTAL CLOCK HOURS: 1200

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Culinary Operations

Postsecondary Adult Vocational Certificate—Code: CLOP

This certificate program is designed to prepare students for employment as food and beverage preparers, kitchen and dining room helpers, or baker and cook’s assistants. This is for the serious culinary student. Included are electives in the finer art of preparation, presentation, and service.

MAJOR COURSES Credits Needed: 26

FSS 0009 Introduction to Culinary Arts/Menu ........................ 3
FSS 0202 Food Production 1 (Stocks and Sauces) .................. 3
FSS 0221 Food Production 2 (Preparation and Service) ........... 3
FSS 0740 Regional Cuisine - American and International .... 3
FSS 0662 Baking ............................................................. 3
FSS 0664 Pastries and Desserts ............................................. 3
FSS 0288 Pantry and Fast Foods ........................................... 3
FSS 0942 Food Service Internship 1 .................................... 1
FSS 0943 Food Service Internship 2 - External Placement ...... 1
HMV 0125 Food/Beverage Control and Purchasing ............... 3

TOTAL CREDIT HOURS: 40
TOTAL CLOCK HOURS: 1200

Customer Assistance Technology

Postsecondary Adult Vocational Certificate—Code: CUST

This certificate program is designed to prepare students for employment in customer service positions. The content includes the development of interpersonal skills, conflict resolution, leadership, basic computer skills and employability skills.

Entrance Recommendations:
1. Basic skill in math
2. Finger dexterity
3. General aptitude for office work
4. High school reading ability

MAJOR COURSES Credits Needed: 16

ENC 0030 Business English and Communications .................. 3
MTB 0102 Mathematics for Business .................................... 2
OCA 0311 Intro to Word Processing and Lab ..................... 3
OCA 0802 Introduction to Basic Internet/E-mail .................... 1
OTA 0013 Customer Relations ............................................. 2
OTA 0103 Keyboarding and Document Processing ............... 3
OTA 0421 Business Office Procedures ................................ 2

TOTAL CREDIT HOURS: 16
TOTAL CLOCK HOURS: 450

Postsecondary Adult Vocational Certificate—COSM

This certificate program prepares the student for successful completion of the State Board Licensing Examination which is required for the practice of cosmetology. Students learn creative hair styling, hair design, and application of cosmetics to the skin, hair, and scalp.

Admission to the Cosmetology program is limited. Admission requirements are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 124. Interested students call (321) 433-7549 for more information.

MAJOR COURSES Credits Needed: 40

COS 0001 Beginning Cosmetology ......................................... 4
COS 0080 Intermediate Cosmetology ...................................... 4
COS 0870 Advanced Salon Practices and State Board Preparation 3
COSL 0001 Beginning Salon Skills Lab .................................. 11

TOTAL CREDIT HOURS: 40
TOTAL CLOCK HOURS: 1200
Dental Assisting
Postsecondary Adult Vocational Certificate – Code: DENT
The dental assistant’s primary role is to assist the dentist performing chairside procedures. The dental assistant also works independently performing delegated duties such as taking x-rays, impressions, placing sealants and polishing the crowns of the teeth. This certificate program provides preparation for all aspects of dental assisting including clinical, laboratory and office responsibilities. Laboratory skills include pouring and trimming models of the teeth and fabrication of bleaching or custom trays. Business office skills taught include scheduling patient appointments, filing insurance claims and other responsibilities of an office manager.

Graduates of the Dental Assisting program who are accepted in the Dental Hygiene program may transfer 32 of their credits towards the Dental Hygiene A.S. degree. Transferable Dental Assisting courses must be current within the past three years.

Admission to the Dental Assisting program is limited. Admission requirements are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES Credits Needed: 52
BSCC 1084 Survey of Human Anatomy and Physiology .................. 4
CGS 2100 Microcomputer Applications .......................... 3
DEA 0130 Allied Dental Theory ........................................... 2
DEA 0150 Dental Psychology ............................................... 1
DEA 0800 Clinical Practicum 1 ........................................... 2
DEA 0936 Dental Seminar .................................................. 1
DEAL 0800 Clinical Practice 1 Lab ..................................... 5
DEAL 0850 Clinical Practicum 2 ........................................... 6
DES 1020 Head, Neck and Dental Anatomy ....................... 2
DES 1051 Dental Pharmacology/Pain Control ................... 1
DES 1200 Dental Radiography ........................................... 2
DES 1502 Dental Office Management ................................. 1
DES 1600 Office Emergencies ......................................... 1
DES 1800 Introduction to Clinical Procedures ................ 2
DES 1840 Preventive Dentistry ........................................... 2
DES 2100 Dental Materials ............................................... 2
DESC 2830 Expanded Functions for Dental Auxiliaries .... 2
DESL 1020 Head, Neck and Dental Anatomy Lab .............. 1
DESL 1200 Dental Radiology Lab ..................................... 1
DESL 1800 Introduction to Clinical Procedures Lab ........... 1
HSC 1000 Introduction to Health Care ............................... 3
SPC 2600 Fundamentals of Speech Communication ............ 3

TOTAL CREDIT HOURS: 52
TOTAL CLOCK HOURS: 1230

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Digital Design
Postsecondary Adult Vocational Certificate – Code: DDSN
This certificate program provides graduates the skills to gain employment as a publications specialist or general office clerk in business, industry, and public service occupations as well as to become an entrepreneur.

This program is open-entry and includes the development of skills in word processing, desktop publishing, accounting, small business management, business communications, and on-the-job training. Students use state-of-the-art computer equipment and software. Courses are individualized and students progress at their own rate.

Entrance Recommendations:
1. Basic skill in math
2. Finger dexterity
3. General aptitude for office work
4. High school reading ability

MAJOR COURSES Credits Needed: 38
ENC 0030 Business English and Communications ........... 3
MTB 0102 Mathematics for Business .............................. 2
OCA 0311 Introduction to Word Processing and Laboratory ... 3
OCA 0315 Advanced Word Processing .............................. 3
OCA 0401 Introduction to Spreadsheets ........................... 1
OCA 0461 Introduction to Databases ................................ 1
OCA 0600 Desktop Publishing 1 ...................................... 2
OCA 0601 Desktop Publishing 2 ...................................... 3
OCA 0605 Desktop Publishing 3 ...................................... 3
OCA 0630 Computerized Imaging .................................... 2
OCA 0631 Advanced Business Graphics .......................... 2
OCA 0701 Introduction to Windows .................................. 1
OCA 0802 Introduction to Basic Internet/E-mail ................ 1
OCA 0810 Web Page Authoring ..................................... 3
OTA 0013 Customer Relations ......................................... 2
OTA 0103 Keyboarding and Document Processing 1 ........ 3
OTA 0421 Business Office Procedures ............................ 2
OTA 0942 Vocational Internship ..................................... 1
OTA 0949 Co-op Work Experience

TOTAL CREDIT HOURS: 38
TOTAL CLOCK HOURS: 1200

P.S.A.V.
Facials Specialty

Postsecondary Adult Vocational Certificate – Code: FACE

This certificate program is designed to prepare students for employment as a facial specialist. They may work in beauty salons, day spas, dermatologists’ offices, plastic surgeons’ offices, major cosmetic companies, as well as theme parks as make-up specialists. Classroom and clinical instruction prepares the student to function as an esthetician in varied settings and roles.

Admission to the Facials Specialty program is limited. Admission requirements are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 124. Interested students should call (321) 433-7549 for more information.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSP 0300</td>
<td>3</td>
<td>Facial Specialty - Theory</td>
</tr>
<tr>
<td>CSPL 0300</td>
<td>6</td>
<td>Applied Techniques - Facial Specialty</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 9
TOTAL CLOCK HOURS: 260

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Fire Fighter II

Postsecondary Adult Vocational Certificate – Code: FRII

This certificate program prepares students for safe, dependable, and prompt performance of a firefighter’s tasks during emergencies and in the fire station. Students learn the tasks, duties, and responsibilities of fire fighting. Those who successfully complete the course and Bureau of Fire Standards and Training (BFST) testing receive state certification. Florida Statutes require this certification for employment in the fire service. High School diploma or GED required.

The first module concerns those subjects addressed in the NFPA 1001 Professional Qualifications Standard for Fire Fighter I. The second module addresses those subject areas in NFPA 1001 for Fire Fighter II. To be eligible for enrollment, students must meet all state and BCC requirements which include but are not limited to:

- State medical exam
- Clear record of misdemeanors and felonies
- Be of good moral character
- BCC physical agility test

Admission to the Fire Training Academy program is limited. Admission requirements are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FFP 0010</td>
<td>7</td>
</tr>
<tr>
<td>FFP 0020</td>
<td>8</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 15
TOTAL CLOCK HOURS: 450

Note: A grade of “C” or above is necessary in each major course for progression and graduation.
Law Enforcement Officer CMS
Postsecondary Adult Vocational Certificate – Code: LAWB

This certificate program provides minimum standards education for law enforcement officers as required by the Criminal Justice Standards and Training Commission, Florida Department of Law Enforcement. This program prepares the student to sit for the State Examination administered by the Florida Department of Law Enforcement. Individuals must be at least 19 years of age to sit for the State Exam. Applicants must successfully complete the basic abilities test (BAT) for law enforcement and the Brevard Police Testing process for entry into this program.

For applications, testing information and program inquiries, contact Brevard Police Testing Center at (321) 433-5638. Academy training is conducted at the Titusville Campus.

Entrance Requirements
1. Successful completion of Police Testing Process
2. High school graduate or equivalent
4. Must not have been convicted of any felony offenses or misdemeanor offenses involving perjury, false statements, or domestic violence
5. Pass a physical examination and drug screening
6. Be of good moral character
7. Satisfy the requirements of a criminal history background check
8. Never have received a dishonorable discharge from the U.S. Armed Forces

MAJOR COURSES Credits Needed: 27
CJK 0006 Introduction and Law .............................................. 2
CJK 0010 Human Issues ....................................................... 2
CJK 0015 Communications .................................................. 2
CJK 0060 Patrol ...................................................................... 2
CJK 0070 Investigations ......................................................... 1
CJK 0075 Investigating Offenses .............................................. 1
CJK 0080 Traffic Stops ........................................................... 2
CJK 0085 Traffic Crash Investigations ..................................... 1
CJK 0090 Tactical Applications .............................................. 2
CJK 0095 Criminal Justice Special Topics ............................. 1
CJKC 0020 CMS Law Enforcement Vehicle Operations ............. 1
CJKC 0031 CMS First Aid for Criminal Justice Officers .......... 2
CJKC 0040 CMS Criminal Justice Firearms ............................ 3
CJKC 0050 CMS Criminal Justice Defensive Tactics ................ 3
CJKC 0421 CMS Dart-Firing Stun Gun Use ............................. 1

TOTAL CREDIT HOURS: 27
TOTAL CLOCK HOURS: 766

CROSS-OVER COURSES

The State of Florida recognized that individuals may want to change or obtain additional criminal justice career certifications. If currently Florida certified as a corrections officer, correctional probation officer, or law enforcement officer, the cross-over courses can lead to additional/dual certifications.

Applicants must successfully pass the basic abilities test (BAT) for entry into any cross-over program. Permission to participate in the Cross-Over courses must be obtained from the Dean of the Criminal Justice Center, Melbourne Campus.

For Basic Abilities Testing information contact Brevard Police Testing (321) 433-5638. For all other inquiries and to receive an application to attend, contact the Criminal Justice Center (321) 433-5637.

CROSSOVER CORRECTIONAL TO CMS LAW ENFORCEMENT-PSAV
Post Secondary Adult Vocational Certificate – Code: LECR

This program provides minimum standards training for Certified Corrections Officers who wish to become certified or hold dual certification as a Law Enforcement Officer. (Must pass basic abilities test for Law Enforcement for entrance into this program)
Medical Assistant - PSAV
(Medical Assisting)
Postsecondary Adult Vocational Certificate – Code: MEDA
A medical assistant works under the direct supervision of a licensed physician and is a highly skilled, unique, and versatile part of the health care delivery team. This certificate program prepares students as significant members of the health care team with the specific roles of physical management and maintenance of the office, to treatment and examination of patients, to assisting the physician. Classroom theory and clinical practice prepare the student for capabilities that range from general front office transcription, managerial and supervisory functions.
Clinical performance includes non-intravenous injections, phlebotomy, diagnostic testing, surgical technique and assisting, pharmaceutical principles, and administration of medication. Specialty areas are medical law and ethics, coding and billing, radiology, and EKG.

Upon completion of the program, students receive a certificate in Introduction to Electrocardiography, CPR, AIDS, Phlebotomy, Injections, and the Post Secondary Adult Vocational Certificate in Medical Assisting.

During the course work students are prepared to apply and sit for the National AAMA Certification test which recognizes the Certified Medical Assistant profession.

A student can enter the program at the beginning of the spring, summer, or fall semesters. Admission requirements for the program are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

It is recommended that individuals interested in the program contact Kris Hardy, Program Director 433-7545 or Patricia Rock, Instructor 433-5267 for proper progression and class schedule.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSCC 1084 Survey of Human Anatomy and Physiology</td>
<td>4</td>
</tr>
<tr>
<td>CGS 2100 Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>HSC 1000 Introduction to Health Care</td>
<td>3</td>
</tr>
<tr>
<td>HSC 1531 Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>MEA 0801 Medical Assistant Externship</td>
<td>10</td>
</tr>
<tr>
<td>MEAC 0200 Clinical Competencies</td>
<td>8</td>
</tr>
<tr>
<td>MEAC 0322 Administrative Competencies/Coding</td>
<td>8</td>
</tr>
<tr>
<td>OST 0256 Medical Office Lab Procedures</td>
<td>4</td>
</tr>
<tr>
<td>OST 1611 Medical Machine Transcription 1</td>
<td>3</td>
</tr>
<tr>
<td>RTE 0096 Basic X-Ray Machine Operator</td>
<td>2</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 47
TOTAL CLOCK HOURS: 1300

Note: A grade of “C” or higher is necessary in each major course for progression and graduation.

Medical Secretary
(Medical Administrative Specialist)
Postsecondary Adult Vocational Certificate – Code: MSEC
This certificate program prepares students for the medical environment. Students who complete the program will receive a vocational certificate and will be proficient in the skills normally used in medical offices or hospitals. Secretarial courses, medical terminology, medical transcription, and medical office procedures should qualify an individual for an entry-level position. This is an open-entry program, and most courses are individualized so students can progress at their own pace.

Entrance Recommendations:
1. Basic skill in math
2. Finger dexterity
3. General aptitude for office work
4. High school reading ability

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 0030 Business English and Communications</td>
<td>3</td>
</tr>
<tr>
<td>HSC 0530 Medical Terminology for the Front Office</td>
<td>3</td>
</tr>
<tr>
<td>MTB 0102 Mathematics for Business</td>
<td>2</td>
</tr>
<tr>
<td>OCA 0701 Introduction to Windows</td>
<td>1</td>
</tr>
<tr>
<td>OCA 0802 Introduction to Basic Internet/E-mail</td>
<td>1</td>
</tr>
<tr>
<td>OCA 0903 Customer Relations</td>
<td>2</td>
</tr>
<tr>
<td>OTA 0062 Medical Insurance</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0612 Medical Transcription</td>
<td>3</td>
</tr>
<tr>
<td>OCA 0311 Introduction to Word Processing and Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0103 Keyboarding and Document Processing 1</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0105 Keyboarding and Document Processing 2</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0421 Business Office Procedures</td>
<td>2</td>
</tr>
<tr>
<td>OTA 0484 Medical Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>OTA 0942 Vocational Internship</td>
<td>1</td>
</tr>
</tbody>
</table>
| OR
| OTA 0949 Co-op Work Experience |

ADDITIONAL RECOMMENDED COURSES

These courses are not required but may be beneficial towards job placement.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSC 1000 Introduction to Health Care</td>
<td>3</td>
</tr>
<tr>
<td>OCA 0401 Introduction to Spreadsheets</td>
<td>1</td>
</tr>
<tr>
<td>OCA 0461 Introduction to Databases</td>
<td>1</td>
</tr>
</tbody>
</table>

Graduates of the Medical Secretary Certificate program will have demonstrated the competencies and may be awarded 12 credits toward the AS Degree program in Office Administration.

The procedure for obtaining these credits will be in accordance with the following guidelines:

- Complete all graduation requirements for the P.S.A.V. program and apply for graduation
- Enroll in the A.S. degree in Office Administration and complete all admissions requirements for the program within three years of graduation from the P.S.A.V. program
- Complete 12 credits of applicable to the A.S. degree with a grade of “C” or higher

Following completion of the above, the student must petition the Registrar to have the competency-based credits placed on their permanent record. The student will be awarded the grade of “S” for those courses; this grade will not affect the GPA.

Credit will be awarded for the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>OST 1100 Beginning Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1110 Intermediate Computer Keyboarding</td>
<td>3</td>
</tr>
<tr>
<td>OST 1611 Medical Office Transcription 1</td>
<td>3</td>
</tr>
<tr>
<td>OST 1711 Medical Office Transcription 2</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 33
TOTAL CLOCK HOURS: 1050
Nails Specialty
Postsecondary Adult Vocational Certificate – Code: NAIL
This program prepares the student for successful completion of the manicuring/pedicuring/nail extension requirements set by the State Board of Cosmetology to obtain a Nails Specialty certification. Admission to the program is limited and requires a special application. An individual wishing to enroll in the program should complete the special Nails Specialty application and forward it to the Health Sciences Campus at least 30 days in advance of expected registration. Applications are available at the Cocoa Campus, Health Sciences Campus, Building 20, Room 124 and the Cosmetology Department Office, Building 20, Room 124.

BCC offers this program in January, May, and August of each year.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSP 0001</td>
<td>Nail Technology</td>
<td>2</td>
</tr>
<tr>
<td>CSPL 0010</td>
<td>Applied Nail Technology</td>
<td>6</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 8
TOTAL CLOCK HOURS: 240

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Patient Care Technician
Postsecondary Adult Vocational Certificate – Code: PTCT
This certificate program is designed to prepare students for employment as Patient Care Technicians (advanced cross-trained nursing assistants), Nursing Assistants, Home Health Aides, Patient Care Assistants, Electrocardiographic Aides, Health Sciences Assistants, and Phlebotomists. It also offers supplemental training for persons previously or currently employed in any of these occupations who have the prerequisite course work. Classroom and clinical instruction prepare the student to function as a member of the health care team in varied settings and roles. Upon completion of the program, the student will receive a Postsecondary Adult Vocational Certificate in Patient Care Technician. Certificates for Nursing Assistant, Home Health Aide, Patient Care Assistant, Electrocardiography, HIV/AIDS, CPR, and Phlebotomy will be given upon completion of these modules. During course work, the student is prepared for the Florida Nursing Assistant Certification Exam and is eligible to take the Phlebotomy National Certification Exam.

Admission to the Patient Care Technician program is limited. Admission requirements are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 1525</td>
<td>Introduction to Electrocardiography</td>
<td>2</td>
</tr>
<tr>
<td>HCP 0001</td>
<td>Fundamentals of Health Careers</td>
<td>3</td>
</tr>
<tr>
<td>HCP 0120</td>
<td>Nursing Assistant</td>
<td>3</td>
</tr>
<tr>
<td>HCP 0310</td>
<td>Home Health Aide</td>
<td>1</td>
</tr>
<tr>
<td>HCP 0620</td>
<td>Patient Care Assistant</td>
<td>3</td>
</tr>
<tr>
<td>HCP 0920</td>
<td>Patient Care Technician</td>
<td>3</td>
</tr>
<tr>
<td>MLT 0047</td>
<td>Phlebotomy</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 0048</td>
<td>Phlebotomy Clinical Rotation</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 20
TOTAL CLOCK HOURS: 600

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Phlebotomy
Postsecondary Adult Vocational Certificate – Code: PHLB
This certificate is a 16-week program. An 8-week mini-semester course is taught on campus and is followed by an 8-week supervised hospital experience consisting of 105 hours. Upon completion of the program, students are eligible to take a national certification exam.

Admission to the Phlebotomy program is limited. Admission requirements are in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLT 0047</td>
<td>Phlebotomy</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 0047</td>
<td>Phlebotomy Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MLTL 0048</td>
<td>Phlebotomy Clinical Rotation</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 5
TOTAL CLOCK HOURS: 165

Note: A grade of “C” or above is necessary in each major course for progression and graduation.

Practical Nursing
Postsecondary Adult Vocational Certificate – Code: LPNS
This certificate program prepares the student to become eligible for licensure as a practical nurse. Employment opportunities are available in long-term care facilities, hospitals, doctors’ offices, and health maintenance organizations. Upon successful completion of the basic fundamentals of nursing course, the student is eligible to seek certification as a nurse assistant. Upon successful completion of the program, the student may make application to take the State Board of Nursing Examination for Practical Nurses NCLEX-PN.

Admission to the Practical Nursing program is limited. Admission requirements are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students should call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRN 0012</td>
<td>Vocational Adjustments</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0020</td>
<td>Human Growth and Development</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0030</td>
<td>Pharmacology 1</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0031</td>
<td>Pharmacology 2</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0040</td>
<td>Personal Family and Community Health</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0070</td>
<td>Principles of Nutrition</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0080</td>
<td>Body Structure and Functions</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0100</td>
<td>Maternal and Newborn Nursing</td>
<td>2</td>
</tr>
<tr>
<td>PRN 0110</td>
<td>Pediatric Nursing</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0200</td>
<td>Introduction to Medical Surgical Nursing</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0201</td>
<td>Medical-Surgical Nursing 1</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0202</td>
<td>Medical-Surgical Nursing 2</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0203</td>
<td>Medical-Surgical Nursing 3</td>
<td>2</td>
</tr>
<tr>
<td>PRN 0400</td>
<td>Mental Health</td>
<td>1</td>
</tr>
<tr>
<td>PRN 0500</td>
<td>Geriatric Nursing</td>
<td>1</td>
</tr>
<tr>
<td>PRNC 0001</td>
<td>Basic Fundamentals of Nursing Theory,</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Laboratory and Clinical</td>
<td></td>
</tr>
<tr>
<td>PRNC 0003</td>
<td>Advanced Fundamentals of Nursing Theory,</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Laboratory and Clinical</td>
<td></td>
</tr>
<tr>
<td>PRN 0301</td>
<td>Medical-Surgical Nursing 1 Clinical</td>
<td>4</td>
</tr>
<tr>
<td>PRN 0302</td>
<td>Medical-Surgical Nursing 2 Clinical</td>
<td>4</td>
</tr>
<tr>
<td>PRN 0303</td>
<td>Medical-Surgical Nursing 3 Clinical</td>
<td>12</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: 45
TOTAL CLOCK HOURS: 1350

Note: A grade of “C” or above is necessary in each major course for progression and graduation.
Public Safety Telecommunication
Postsecondary Adult Vocational Certificate – Code: PSTC
The purpose of this program is to prepare students for employment as police, fire, and ambulance dispatchers. Content includes, but is not limited to, standard telecommunication operating procedures, relationship to field personnel, understanding of command levels, and overview of emergency agencies.

MAJOR COURSES Credits Needed: 7
CJD 0520 Public Safety Telecommunicator .................................. 7
TOTAL CREDIT HOURS: 7
TOTAL CLOCK HOURS: 208

Surgical Technology
Postsecondary Adult Vocational Certificate – Code: SURG
The Surgical Technologist works with the surgeon, anesthesiologist or anesthetist, and professional registered nurse as a member of the direct patient care team during surgery. The surgical technologist assists by preparing and handling supplies and equipment to maintain a safe and therapeutic environment for the patient through specific techniques and practices designed to exclude all pathogenic microorganisms from the operative wound. High School diploma or GED required.

Upon successful completion of the Surgical Technology program, the student is qualified to make application to the National Certification Examination for Surgical Technologists.

Admission to the Surgical Technology program is limited. Admission requirements for the program are listed in the program application packet available at the Cocoa Health Sciences Campus, Building 20, Room 232. Interested students call (321) 433-7575 or visit the Health Sciences website at www.brevardcc.edu for more information.

MAJOR COURSES Credits Needed: 48
BSCC 1084 Survey of Human Anatomy and Physiology ............... 4
HSC 1000 Introduction to Health Care ..................................... 3
HSC 1531 Medical Terminology ........................................... 2
STS 0003 Introduction to Surgical Technology ......................... 7
STS 0120 Surgical Technology 1 ......................................... 3
STS 0121 Surgical Technology 2 ......................................... 1
STS 0004 Technology in the Operating Room ....................... 1
STSC 0155 Surgical Techniques and Procedures Laboratory .... 8
STSL 0255 Surgical Procedures Clinical 1 ........................... 11
STSL 0256 Surgical Procedures Clinical 2 ........................... 4
STSL 0257 Surgical Procedures Clinical 3 ........................... 4

TOTAL CREDIT HOURS: 48
TOTAL CLOCK HOURS: 1330

Postsecondary Adult Vocational Certificate – Code: WELD
Welding (Applied Welding Technologies)
The BCC Welding program is designed to train students to become certified welders.

Job opportunities are unlimited for persons willing to apply themselves and learn the welding trade. Welding is a highly skilled and high paying trade that requires training and determination. These courses are not required to complete the certificate program.

MAJOR COURSES Credits Needed: 31
PMT 0101 Welding Symbols and Blueprints .......................... 2
PMT 0121 Shielded Metal-Arc Welding Principles 1 ............... 1
PMT 0122 Shielded Metal-Arc Welding Principles 2 ............... 1
PMT 0134 Gas Metal-Arc Welding Principles ......................... 1
PMT 0949 Co-op Work Experience 1 ................................. 1
PMTC 0104 Fundamentals of Metallurgy 1 .......................... 1
PMTC 0105 Fundamentals of Metallurgy 2 .......................... 1
PMTC 0111 Oxygen/Fuel Gas Principles ............................ 1
PMTC 0131 Gas Tungsten-Arc Welding ............................. 5
PMTC 0153 Plasma Arc Skills ........................................... 1
PMTL 0121 Shielded Metal-Arc Welding 1 Laboratory .......... 6
PMTL 0122 Shielded Metal-Arc Welding 2 Laboratory .......... 6
PMTL 0134 Gas Metal-Arc Welding Laboratory .................... 3
SLS 0341 Employability Skills and Entrepreneurship .......... 1

ADDITIONAL RECOMMENDED COURSES
These courses are not required to complete the certificate program.
PMTL 0157 Specialized Welding Processes 1 ......................... 2
PMTL 0158 Specialized Welding Processes 2 ......................... 2

TOTAL CREDIT HOURS: 31
TOTAL CLOCK HOURS: 1170

<table>
<thead>
<tr>
<th>PROGRAM TITLE</th>
<th>ENROLL</th>
<th>COMP</th>
<th>In Pool</th>
<th>Employed In Field</th>
<th>Active Military</th>
<th>Continuing Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Operations</td>
<td>30</td>
<td>4</td>
<td>2</td>
<td>1</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Automotive Service Technology</td>
<td>62</td>
<td>7</td>
<td>5</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bridge Corr To Law Enforcement</td>
<td>22</td>
<td>10</td>
<td>10</td>
<td>9</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Bridge Law Enf To Corr Officer</td>
<td>0</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpentry</td>
<td>32</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial Air Conditioning Technology</td>
<td>133</td>
<td>18</td>
<td>15</td>
<td>10</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Correctional Officer</td>
<td>44</td>
<td>36</td>
<td>29</td>
<td>27</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Cosmetology</td>
<td>96</td>
<td>24</td>
<td>13</td>
<td>9</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Culinary Operations</td>
<td>91</td>
<td>6</td>
<td>2</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Customer Assistance Tech.</td>
<td>7</td>
<td>2</td>
<td>2</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Dental Assisting</td>
<td>49</td>
<td>20</td>
<td>15</td>
<td>13</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Digital Design</td>
<td>28</td>
<td>2</td>
<td>1</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>74</td>
<td>41</td>
<td>28</td>
<td>19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity</td>
<td>174</td>
<td>11</td>
<td>10</td>
<td>9</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Electronic System Assembly</td>
<td>10</td>
<td>1</td>
<td>1</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Facials Specialty</td>
<td>19</td>
<td>22</td>
<td>13</td>
<td>5</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Fire Fighting</td>
<td>85</td>
<td>8</td>
<td>8</td>
<td></td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>64</td>
<td>28</td>
<td>18</td>
<td>3</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Machining</td>
<td>34</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>71</td>
<td>29</td>
<td>23</td>
<td>16</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Medical Coder/Biller</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Secretarial</td>
<td>63</td>
<td>13</td>
<td>10</td>
<td>9</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Nails Specialty</td>
<td>5</td>
<td>8</td>
<td>6</td>
<td>1</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Patient Care Technician</td>
<td>22</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>34</td>
<td>34</td>
<td>23</td>
<td>10</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Plumbing Technology</td>
<td>28</td>
<td>6</td>
<td>2</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>75</td>
<td>30</td>
<td>28</td>
<td>21</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Public Safety Telecomm.</td>
<td>18</td>
<td>17</td>
<td>14</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheet Metal Fabrication Technology</td>
<td>20</td>
<td>4</td>
<td>2</td>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>37</td>
<td>21</td>
<td>15</td>
<td>11</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Surveying And Mapping Technology</td>
<td>22</td>
<td>7</td>
<td>4</td>
<td></td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Welding</td>
<td>81</td>
<td>6</td>
<td>5</td>
<td></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
## COLLEGE CREDIT CERTIFICATES (C.C.C.)

<table>
<thead>
<tr>
<th>Program</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Applications</td>
<td>16</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>AutoCAD Foundations Technology</td>
<td>15</td>
<td>13</td>
<td>8</td>
<td>2</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Broadcast Production</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Business Management</td>
<td>54</td>
<td>19</td>
<td>17</td>
<td>11</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Chemical Laboratory Specialist</td>
<td>5</td>
<td>4</td>
<td>4</td>
<td>2</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Child Dev Early Intervention</td>
<td>36</td>
<td>6</td>
<td>5</td>
<td>2</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Cisco CCNA Certificate</td>
<td>35</td>
<td>37</td>
<td>25</td>
<td>1</td>
<td></td>
<td>21</td>
</tr>
<tr>
<td>Computer Programming</td>
<td>15</td>
<td>8</td>
<td>4</td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Computer Specialist</td>
<td>8</td>
<td>2</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Digital Video Fundamentals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Drafting Arch Design Tech</td>
<td>13</td>
<td>11</td>
<td>9</td>
<td>2</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Electronic Commerce</td>
<td>4</td>
<td>2</td>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Graphic Design Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Graphics Design Production</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7</td>
</tr>
<tr>
<td>Interactive Media Production</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Interactive Media Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Marketing Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Medical Inf Coder/Biller</td>
<td>59</td>
<td>21</td>
<td>13</td>
<td>9</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Microcomputer Repair/Installer</td>
<td>12</td>
<td>21</td>
<td>14</td>
<td>1</td>
<td></td>
<td>13</td>
</tr>
<tr>
<td>Microsoft Certified MCSD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Network Systems Developer</td>
<td>9</td>
<td>7</td>
<td>4</td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Office Systems Specialist</td>
<td>49</td>
<td>9</td>
<td>4</td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Oracle Certified DBA</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Paramedic</td>
<td>47</td>
<td>30</td>
<td>18</td>
<td>12</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Television Studio Productions</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Web Development Specialist</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20</td>
</tr>
</tbody>
</table>

### VOCATIONAL PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5606</td>
<td>1223</td>
<td>760</td>
<td>479</td>
<td></td>
<td>276</td>
</tr>
</tbody>
</table>

### ASSOCIATE IN ARTS

<table>
<thead>
<tr>
<th>Program</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10665</td>
<td>1573</td>
<td>1383</td>
<td></td>
<td></td>
<td>1088</td>
</tr>
</tbody>
</table>

*A.A. program placement figures only include those students who are continuing their education.*
Courses in this catalog are identified by prefixes and numbers that were assigned by Florida’s Statewide Course Numbering System. This numbering system is used by all public postsecondary institutions in Florida and 33 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the Statewide Course Numbering System (SCNS). The list of course prefixes and numbers, along with their generic titles, is referred to as the “SCNS taxonomy.” Descriptions of the content of courses are referred to as “course equivalency profiles.”

### Example of Course Identifier

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Level Code (first digit)</th>
<th>Century Digit (second digit)</th>
<th>Decade Digit (third digit)</th>
<th>Unit Digit (fourth digit)</th>
<th>Lab Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>SYG</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>No laboratory component in this course</td>
</tr>
<tr>
<td>Sociology, General</td>
<td>Freshman Level at this institution</td>
<td>Entry-Level General Sociology</td>
<td>Survey Course</td>
<td>Social Problems Problems</td>
<td></td>
</tr>
</tbody>
</table>

### General Rule for Course Equivalencies

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions. (Exceptions are listed below.)

For example, a survey course in social problems is offered by 35 different postsecondary institutions. Each institution uses “SYG_010” to identify its social problems course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, “SYG” means “Sociology, General,” the century digit “0” represents “Entry-level General Sociology,” the decade digit “1” represents “Survey Course,” and the unit digit “0” represents “Social Problems.”

In science and other areas, a “C” or “L” after the course number is known as a lab indicator. The “C” represents a combined lecture and laboratory course that meets in the same place at the same time. The “L” represents a laboratory course or the laboratory part of a course, having the same prefix and course number without a lab indicator, which meets at a different time or place.

Transfer of any successfully completed course from one institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, SYG 1010 is offered at a community college. The same course is offered at a state university as SYG 2010. A student who has successfully completed SYG 1010 at the community college is guaranteed to receive transfer credit for SYG 2010 at the state university if the student transfers. The student cannot be required to take SYG 2010 again since SYG 1010 is equivalent to SYG 2010. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent.

### The Course Prefix

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or sub-category of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

### Authority for Acceptance of Equivalent Courses

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

### Exceptions to the General Rule for Equivalency

The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution:

A. Courses in the 900-999 series (e.g., ART 2905)
B. Internships, practical, clinical experiences and study abroad courses
C. Performance or studio courses in Art, Dance, Theater and Music
D. Skills courses in Criminal Justice
E. Graduate courses
F. Courses not offered by the receiving institution
G. For courses at non-regionally accredited institutions, courses offered prior to the transfer date of the course

College preparatory and vocational preparatory course may not be used to meet degree requirements and are not transferable.

Questions about the Statewide Course Numbering System and appeals regarding course credit transfer decisions should be directed to the Office of the Registrar, (321) 433-7272 or the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the Statewide Course Numbering System office at (850) 245-0427 or SunCom 205-0427.
Administration, Full-Time Faculty & Staff

Administration

Drake, Jim
   President

Ake, Barbara
   Provost, Health Sciences Campus
   EDD, Nova Southeastern University
   MSA, Central Michigan University

Astrab, Donald
   Executive Vice President / Chief Learning Officer
   PHD, University of Hawaii-Manoa
   MPH, University of Hawaii-Manoa

Billings, Frank
   Interim Vice President, Operations & Planning
   MBA, Florida Institute of Technology
   MS, Rollins College
   BGS, Rollins College

Cobb, Katherine
   Provost, Virtual Campus
   JD, Stetson University
   BA, Stetson University

Fettrow, Brenda
   Vice President, Resource Development / Commissioner,
   SACS Commission on Colleges
   EDD, University of Florida
   MA, Rollins College

Hendricks, Amy
   Provost, Cocoa Campus
   PHD, Emory University
   MA, Emory University
   MPA, Georgia Southern University
   BA, Georgia Southern University

Kaliszkesi, Michael
   Provost, Melbourne Campus
   PHD, University of Florida
   BAE, University of Florida
   AA, Brevard Community College

Newman, Ethel
   Provost, Titusville Campus
   DDS, Howard University
   MAE, George Washington University
   BS, University of the District of Columbia

Ross, Jim
   Vice President, Advancement & Public Affairs
   MED, Slippery Rock University of Pennsylvania
   BA, Slippery Rock University of Pennsylvania

Smith, Joe Lee
   Provost, Palm Bay Campus

Williams, Joe
   General Manager

Full-Time Faculty & Staff

A

Acevedo, Otilia
   Assistant Director, Enrollment Services
   MSED, Purdue University

Adams, Betty
   Programmer/Systems Analyst, Sr.

Adams, Jerald
   Coordinator, Inventory Control
   BSBA, University of Central Florida

Akers, Anthony
   Instructor, English
   MA, Murray State University
   BA, Murray State University

Albright, David
   Locksmith
   AS, Gadsden State Community College
   AS, Brevard Community College

Aldridge, Hep
   Dean, Student Services
   EDD, University of Florida
   MA, Vermont College
   BS, University of Central Florida
   AA, Brevard Community College

Allebaugh, Larrie
   Coordinator, Security

Allen, Sunny
   Specialist I, Admissions/Records

Almeer, Meer
   Assistant Professor, Electronics
   MS, University of Miami
   BS, University of Miami

Anderson, Cindy
   Assistant Controller

Anderson, Frank
   Electrician, Journeyman

Anderson-Mosby, Deborah
   Associate Professor, Library Science
   MA, University of South Florida
   BA, University of South Florida

Arace, Dana
   Preschool Teacher, Lead
   AS, Brevard Community College
   CCC, Brevard Community College
   PAV, Brevard Community College

Arevalo, Diane
   Assistant III, Administrative Support
   CCC, Brevard Community College

Armstrong, John
   Assistant Professor, Biology
   MS, College of Saint Rose
   BS, SUNY at Albany

Arnott, Nancy
   Professor, Speech
   PHD, Florida State University
   MA, University of South Florida
   BA, Marshall University
Full-Time Faculty & Staff continued

Arrington, Francine
Director, International Services
BA, University of Central Florida

Ashby, Anna
Preschool Teacher, Lead
AS, Brevard Community College
PAV, Brevard Community College

Astrob, Meritiana
Specialist, Accounting

Austin, Darryl
Specialist, Assessment
BA, Warner Southern College
AA, Brevard Community College
PAV, Brevard Community College

Awtonomow, Sheryl
Director, Workforce Programs
MS, Florida State University

Awtonomow, Tony
Director, Networking, Communication & Data Services
BA, Southern Connecticut State University
AS, Brevard Community College

Bacheller, Cherylan
Manager, IBT&CE
BA, University of Central Florida

Baker, Eleanor
Specialist, Accounting

Baker-Schverak, C J
Instructor, English
MA, Wright State University
BA, Wright State University

Ballard, Valerie
Security Officer

Baratian, Marina
Professor, Psychology
MA, Webster University
MS, Nova Southeastern University
BS, Florida Institute of Technology

Barker, John
Maintenance Worker

Barker, Nancy
Specialist, Customer Support Technical

Barkley, Patricia
Specialist I, Financial Aid
BA, University of Central Florida

Barrett, Jamie
Coordinator, Multicultural Center
MA, American International College
BA, Arizona State University

Battle, Victor
Receiving Agent

Bauernfeind, Kathryn
Assistant II, Administrative Support

Beam, Catherine
Coordinator, Tech Prep
BS, Florida State University

Beauchamp, Darianne
Specialist, Information
AS, Brevard Community College

Bell, Barbara
Student Advisor
BS, North Carolina A&T State University

Belton, Dorothy
Assistant III, Administrative Support

Belton, Richard
Director, IBT&CE

Belyi, Andrei
Associate Professor, English
MA, Moscow State University
MA, University of Central Florida

Bennett, Jamie
Specialist, Records
AA, Brevard Community College

Bentley, Andy
Coordinator, Campus Technical
AA, Brevard Community College
AS, Brevard Community College

Benton, Diana
Coordinator, Nursing Clinical Lab
AAAS, El Centro College

Beynon, Dyan
Assistant II, Administrative Support

Bindig, David
Manager, Studio
AA, Brevard Community College
AS, Brevard Community College
AS, Valencia Community College

Bishop, James
Assistant Professor, Music
MMUS, University of Wisconsin-Madison
BME, Northwestern University

Boatman, Patty
Specialist, Enrollment Services
AA, Brevard Community College

Bobik, Constance
Assistant Professor, Nursing
MS, University of Maryland
BSN, Barry University

Boggs, Robin
Assistant Professor, Education
MED, University of South Carolina Columbia
BA, Newberry College

Bohn, DeAnn
Professor, Mathematics
PHD, Florida Institute of Technology
MS, Florida Institute of Technology
BS, University of Maryland

Bongiovanni, MaryAnn
Specialist I, Admissions/Records

Booth, Melvin
Security Officer

Botetsch, James
Instructor, Biology
MS, Florida Institute of Technology

Boucher, Norma
Specialist, Call Center
AB, Western Kentucky University
Boudot, Connie  
Associate Professor, Accounting  
MBA, Berry College  
BS, Berry College  

Boukedes, James  
Specialist, Computer  
AA, University of North Florida  

Bourke, Carol  
Professor, Computer Applications  
EDD, University of Central Florida  
MA, Governors State University  
BS, Olivet Nazarene University  

Bourque, Patricia  
Specialist, Learning Resources  

Bowers, Jeannette  
Assistant Professor, Nursing  
MSN, University of Phoenix  
BS, University of Central Florida  
AA, Brevard Community College  
AS, Brevard Community College  

Brady, Glenn  
Director, Program  
BED, University of Miami  

Brannan, Nellie  
Instructor, Humanities  
MFA, Vermont College  
BSED, University of Georgia  

Bratsch, Rosemary  
Coordinator, Technical Support  

Braun, James  
Associate Professor, Psychology  
EDS, University of Florida  
MED, University of Florida  
BA, University of Florida  
AA, Daytona Beach Community College  

Breslin, Nancy  
Assistant II, Administrative Support  

Bretana, Edith  
Specialist I, Financial Aid  
BS, Columbia College  
AA, Brevard Community College  
AS, Brevard Community College  

Brockert, Ron  
Specialist II, Admissions/Records  
MSEE, University of Arkansas Main Campus  

Broomfield, Christopher  
Assistant Professor, Drafting  
MED, SUNY College at Buffalo  
BSED, SUNY College at Buffalo  

Brotemarkle, Benjamin  
Professor, Humanities  
PHD, Union Institute  
MLS, Rollins College  
BA, Rollins College  

Brown, Billie  
Assistant Professor, Biology  
MS, Florida Institute of Technology  
BS, Florida Institute of Technology  

Brown, Jeffrey  
Applications Developer  
AA, Brevard Community College  
AS, Brevard Community College  

Browne, Valerie  
Director, Nursing Program  
EDD, Florida International University  
MA, New York University  
BS, Boston University  

Broyles, Lois  
Instructional Media Integrator  

Bryan, Doug  
Coordinator, Pre-Press  

Bryant, Purvette  
Manager, Community Relations & Marketing  
MS, Columbia University  
BS, Howard University  

Bumsted, Lynne  
Assistant II, Administrative Support  

Burgess, Glenn  
Planner, Facilities  
AA, Brevard Community College  

Burkhardt, Iris  
Associate Professor, Mathematics  
MA, University of Central Florida  
BS, University of West Florida  

Burnette, Stephanie  
Registrar  
BPS, Barry University  
AA, Brevard Community College  

Burns, Mary  
Specialist, Learning Lab  
MSED, SUNY College at Oneonta  
BS, SUNY College at Brockport  

Burr, Sharonda  
Specialist, Student Development  
MPA, University of Central Florida  
BA, University of Central Florida  
AA, Brevard Community College  

Burroughs, Nancy  
Director, Marketing  

Cadle, Michelle  
Specialist I, Human Resources  

Campbell, Claudia  
Assistant Professor, Nursing  
BSN, University of Central Florida  
AA, Brevard Community College  
AS, Brevard Community College  

Campbell, Robin  
Professor, Psychology  
MA, University of Hartford  
BA, Rutgers State University  

Campbell, Sandra  
Specialist, Customer Support Technical  
AS, Brevard Community College  

Campbell, Susan  
Instructor, Emergency Medical Services  
AS, Brevard Community College  
PAV, Brevard Community College  

Candelora, Victoria  
Assistant Professor, Child Development  
MS, Nova Southeastern University  
BA, California State University
Canger, Robert  
   Assistant Professor, Graphic Design  
   BFA, Miami University

Capman, Dan  
   Specialist II, Human Resources  
   BS, Springfield College

Cardinale, Nelly  
   Associate Professor, Computer Applications  
   MS, Florida Institute of Technology

Carlson, Kathleen  
   Associate Professor, Reading  
   MS, Nova Southeastern University  
   BA, Seton Hall University

Carman, Craig  
   Director, Collegewide Safety & Security

Carpenter, Debby  
   Coordinator, IBT & CE

Carr, Michelle  
   Assistant Professor, Nursing  
   MSN, Barry University  
   BSN, Barry University

Carter, Patricia  
   Student Advisor  
   BA, University of California-Los Angeles

Carter, Sandra  
   Student Advisor  
   BA, University of Central Florida  
   AA, University of Central Florida

Caulkins, Delmar  
   Electrician, Journeyman

Cheatwood, Pamela  
   Specialist, Administrative Support  
   AS, Morris College

Chen, George  
   Assistant Professor, English  
   MED, Oklahoma City University  
   BA, Soochow University

Chen, Xiaodi  
   Professor, Physics  
   PHD, Florida Institute of Technology  
   MS, Florida Institute of Technology

Cherry, Chris  
   Supervisor I, Maintenance

Cherry, Mark  
   Associate Vice President, Financial Services  
   BS, Florida State University

Christenson, Nancy  
   Professor, Business  
   EDD, East Texas State University  
   MS, American Institute of Technology  
   BBA, University of Texas-Arlington

Christmas, Holly  
   Specialist, Call Center  
   AA, Brevard Community College

Cico, Cathy  
   Assistant Professor, Psychology  
   PSYD, Nova Southeastern University  
   MA, Ball State University

Ciolfi, Quentin  
   Professor, Economics  
   EDD, University of Central Florida  
   MBA, University of West Florida  
   BA, University of West Florida  
   BS, University of West Florida

Clark, Donna  
   Specialist, Call Center  
   BS, Saint Louis University

Compagione, Fernando  
   Security Officer

Condit, Deborah  
   Specialist, Learning Resources  
   AE, Pellissippi State Technical Community College

Connaughton, Dennis  
   Dentist - 220 days  
   DMD, University of Florida

Connell, Joanne  
   Assistant Professor, Library Science  
   MLIS, Dalhousie University

Connor, Michael  
   Coordinator, Telecommunications

Cook, Arita  
   Specialist, Student Development  
   MA, Webster University  
   AA, Brevard Community College

Cook, Marilyn  
   Coordinator, Staff Profess Development  
   BS, Rollins College  
   AS, Brevard Community College

Cornelius, George  
   Professor, Spanish  
   PHD, University of Washington  
   MA, University of Washington  
   BA, University of Washington

Counts, Helen  
   Assistant I, Administrative Support  
   PAV, Brevard Community College

Cowan, Patricia  
   Specialist, Technical

Cox, Kenneth  
   Assistant Professor, Welding  
   BS, Indiana State University  
   AAS, Ivy Tech Community College

Coxwell, Joan  
   Assistant II, Administrative Support  
   BA, University of Central Florida

Coyne, Mildred  
   Director, Workforce Programs  
   MS, Capella University  
   BA, Point Park College

Craft, Elisabeth  
   Specialist, Systems  
   AS, Brevard Community College

Crittington, Lynlna  
   Preschool Teacher, Lead  
   MA, Webster University  
   MS, University of Central Florida  
   BA, University of Central Florida  
   BA, University of Central Florida  
   GCERT, University of Central Florida
Derrick, Julia
Professor, Economics
JD, The University of Akron
MBA, Kent State University
BA, Kent State University

Destler, Edward
Director, Underwriting
BA, Upsala College

DiBartolo, Salli
Associate Professor, Office Technology
MA, University of South Florida
BS, Florida Southern College

Dickinson, Anne
Specialist, Learning Lab
BA, Trinity College

DiSturco, Christi
Assistant III, Administrative Support

Doaks, Synthia
Accountant
BS, Northwestern State University
AS, Northwestern State University

Dobrosielski, Aggie
Manager, IBT&CE
MA, Marie-Curie Sklodowska University
BA, Marie-Curie Sklodowska University

Donahue, Cynthia
Assistant Professor, Humanities
MA, Florida State University
BA, Florida State University

Downs, Thomas
Specialist, Educational Records
BS, University of Central Florida
AA, Brevard Community College

CER, University of Central Florida

Dragonette, Nann
Assistant II, Administrative Support
AA, Brevard Community College

Driver-Kelly, Kathy
Specialist I, Human Resources

Duenas, Velma
Specialist, Budget

Dunn, Laura
Associate Professor, History
PHD, Miami University
MA, Trinity Episcopal Schl Ministr
BSBA, Xavier University

Dzadovsky, Indira
Coordinator, Financial Aid Operations
MA, Webster University
BSB, University of Central Florida
AA, Brevard Community College

Earle, Laura
Professor, Veterinary Technology
DVM, University of Florida
BS, University of Florida

Eartinez, Michelle
Coordinator, Veterinary Technology
AS, University of Maine
Eason, Jim  
Project Assistant, Facilities

Eastep, Randy  
Associate Professor, Criminal Justice  
MS, Shippensburg University of Pennsylvania  
BSED, Millersville University of Pennsylvania

Edgar, Jane  
Associate Professor, Mathematics  
MED, University of Florida  
BA, University of Rochester

Edwards-Marshall, Marva  
Assistant Professor, Nursing  
MSN, University of Central Florida  
BSN, University of Central Florida

Eisenhauer, Karen  
Assistant Professor, Humanities  
MA, California State University  
BA, Wright State University

El-Khoury, Claude  
Specialist, Learning Resources

Elkins, Janice  
Assistant Professor, Dental Hygiene  
MAE, Argosy University  
BS, University of Oklahoma Norman

Elko, Heather  
Assistant Professor, English  
MA, Florida Atlantic University  
BA, Hiram College

Enoch, Paula  
Specialist, International  
BA, Warner Southern College  
AA, Brevard Community College  
AS, Brevard Community College  
CCC, Brevard Community College  
PAV, Brevard Community College

Ensminger, Kaye  
Specialist II, Financial Aid  
AS, Brevard Community College

Evans, Jean  
Associate Professor, Computer Science  
MS, Florida Institute of Technology  
BS, University of Central Florida  
AA, Brevard Community College

Evers, Megan  
Specialist, Safety & Security  
AA, Brevard Community College

Eyer, Barbara  
Specialist, Program

F

Fagg, Charles  
Assistant Professor, Art  
MED, University of Central Florida  
BA, University of South Florida  
AA, Brevard Community College

Fales, Paula  
Coordinator, Curriculum  
MA, Florida State University  
BA, University of Central Florida  
BA, University of Central Florida  
AA, Florida Community College Jacksonville

Fallon, Chris  
Operator, Master Control

Farrand, Michele  
Specialist II, Financial Aid  
AA, Brevard Community College

Ferguson, Darla  
Executive Director, Human Resources

Fertel, Lyndi  
Director, Office of Students with Disabilities  
PHD, Walden University  
MS, Indiana University at Bloomington  
AB, Indiana University at Bloomington

Fisher, Barbara  
Specialist II, Admissions/Records  
AA, Brevard Community College

Fletcher, Juliet  
Officer I, Development  
MPA, Florida State University  
BA, Florida State University

Fletcher, Sharon  
Coordinator, Learning Lab  
BA, Warner Southern College

Folmar, Linda  
Assistant Professor, Mathematics  
MA, University of Alabama in Huntsville  
AB, University of Alabama in Huntsville

Forber, Shirley  
Assistant Professor, Nursing  
MSN, The University of Akron  
BS, Youngstown State University  
BSN, The University of Akron  
AAS, Youngstown State University

Forester, Glenn  
Assistant Professor, Automotive Service Technology  
BS, University of Central Florida  
AA, Brevard Community College  
CAS, Brevard Community College

Fosbenner, Joann  
Specialist, Learning Resources  
AA, Brevard Community College

Fossier, Elaine  
Applications Programmer/Analyst  
BS, University of Central Florida

Freese, Timothy  
Director, Technical  
BS, Oral Roberts University

Fricton, David  
Coordinator, Certification  
BS, Cardinal Stritch University  
AS, Brevard Community College

Fried, Billy  
Coordinator, Science & Wellness Center  
AA, Brevard Community College
Garcia, Jose
Applications Programmer/Analyst, Sr.
MS, Nova Southeastern University
BS, Florida International University

Garrett, Mary
Specialist, Student Development
MED, American InterContinental University
BS, Florida A & M University

Gavin-Baker, Hillary
Assistant II, Administrative Support
AS, Brevard Community College

Gay, Bob
Operator I, Heavy Equipment

Geil, Sally
Professor, English
MA, University of Virginia

Gerber, Sue
Assistant III, Administrative Support

Gibbs, Chyrell
Coordinator, Program
BS, Florida A & M University
AA, Brevard Community College

Gilbert, Robert
Assistant Professor, Television/Digital Media
MFA, University of South Florida
BA, University of South Florida

Gilchrist, Lacy
Budget Analyst
BS, Florida State University

Gill, Lisa
Coordinator, Program
BS, University of Wisconsin-Oshkosh

Gilliam, Kathaleen
Assistant Professor, Nursing
MSN, The University of Akron

Girdler, Anthony
Technician, Lead

Giron, Aura
Specialist, Learning Lab
BS, University Massachusetts Dartmouth

Glover, Randall
Associate Professor, Accounting
MBA, University of Florida
BSBA, University of Florida

Golden, Tom
Assistant Professor, Mathematics
MS, University of Florida
BS, University of Florida

Gomez, Janie
Assistant II, Administrative Support

Gordon, Kaye
Specialist, Administrative Support
AS, Brevard Community College

Gorham, Jayne
Director, Academic Technology
EDD, Nova Southeastern University
MA, University of Central Florida
BA, University of Central Florida

Grajales, George
Technician I, Maintenance

Graves, Betsy
Coordinator, Learning Lab
BA, Stetson University

Gray, Tracy
Assistant I, Administrative Support

Green, Anne
Assistant Professor, Nursing
MSN, University of Central Florida
BSN, University of Central Florida

Greene, Kimberly
Coordinator, Program
BS, Florida State University

Greenwood, Chuck
Engineer
BS, Illinois State University

Greenwood, Mai
Programmer, Database
BS, Illinois State University

Gregrich, Robert
Professor, Accounting
MBA, Marquette University
BS, University of Wisconsin-Milwaukee

Griffin, Clint
Network Administrator
BS, Barry University

Griffin, Donnie
Plumber
PAV, Brevard Community College

Griggs, Terry
Specialist, Call Center
AA, Brevard Community College

Grimm, Jeannie
Instructor, Dental Hygiene
BS, University of Central Florida
AA, Brevard Community College
AS, Macon College

Grissom, Chad
Coordinator, District Technical
AS, Brevard Community College

Grogan, Andrew
Student Advisor
BS, University of Central Florida

Grounds, Harold
Mechanic

Grove, Betty
Specialist, Interlibrary Loan
MA, University of South Florida
BA, University of Central Florida

Grover, Doug
Manager, Production & Digital Media
BSCO, University of Miami
Full-Time Faculty & Staff continued

Gunter, Lynda
Specialist II, Financial Aid
BS, University of Florida

Haley, Alanna
Assistant II, Administrative Support

Hamilton, Arthur
Operator II, Heavy Equipment

Hamilton, Donna
Assistant I, Administrative Support
PAV, Brevard Community College

Hamner, Paulette
Assistant Professor, Nursing
MSN, University of Phoenix
BS, Adelphi University

Hancock, David
Specialist, Student Development
MA, University of Central Florida
BA, Southeastern College
AAS, Alfred University

Hancock, Dianne
Specialist II, Human Resources
BSB, University of Central Florida
AA, Brevard Community College

Hancock, Timothy
Coordinator, Learning Lab
MBA, University of Central Florida
BS, University of Central Florida

Handfield, Sandra
Dean, Student Services
MA, University of Phoenix
BA, University of Central Florida

Hands, Beth
Student Advisor
BA, University of South Florida

Hanley, Donna
Coordinator, Spec Events & Catering

Harbour, Nancy
Assistant Professor, Mathematics
MA, Marshall University
BS, Marshall University

Hardy, Kris
Instructor, Medical Assisting
AS, Phillips Junior College

Hare, Patricia
Dean, Academic
MED, Clemson University
BA, University of Central Florida

Haridopolos, Michael
Assistant Professor, History
MA, University of Arkansas at Monticello
BA, Stetson University

Harms, Eric
Assistant Professor, Physical Science
MS, Florida State University
BS, SUNY at Albany

Harrington, Charles
Groundskeeper III

Harris, D'Saki
Specialist I, Financial Aid
BA, University of Central Florida
AA, Valencia Community College

Harris, James
Specialist, Communications
AA, Brevard Community College
AS, Brevard Community College

Hartman, Barbara
Assistant III, Administrative Support

Hartman, Thomas
Specialist, A/C
PAV, Brevard Community College

Harvey, Chris
Professor, Biology
PHD, Florida Institute of Technology
MPH, University of South Florida
BA, University of South Florida

Hatch, Angela
Specialist, Student Development
MA, Webster University
BS, Southern Illinois University Carbondale

Hauck, Chris
Director, Ticketing

Hawkins, Staci
Executive Director, Cocoa Village Playhouse

Haworth, Rick
Coordinator, Security

Hearns, Ray
Assistant Professor, Mathematics
MS, Louisiana State University and A&M College
BA, University of South Florida

Heaslet, Ray
Specialist, Call Center
AA, Brevard Community College

Helms, Tom
Specialist, Computer
AA, Brevard Community College

Henderson, Lance
Associate Professor, Art
MFA, Florida State University
BA, Florida State University

Henry, Roger
Director, Service Learning
MED, Kent State University
BA, Kent State University

Herman, Nate
Technician I, Maintenance

Hesher, Bruce
Assistant Professor, Electronics
MS, Webster University
BS, Barry University
AA, Brevard Community College
AS, Brevard Community College
AS, Daytona Beach Community College

Hickman, Shereef
Instructor, Chemistry
MS, University of Alabama in Huntsville
BS, Tuskegee University
Highsmith, Joann
Specialist, Enrollment Services

Hill, Geri
Technician, Learning Resources
AA, Brevard Community College

Hillman, Carole
Technician, Accounting
BSHE, University of Missouri-Columbia

Hinman, Guy
Assistant Professor, Mathematics
MS, Arkansas State University
BSED, Arkansas State University

Hixson, Monica
Assistant Professor, Speech
MFA, University of North Carolina Chapel Hill
BA, Stetson University
AA, Daytona Beach Community College

Hogan, Michele
Officer II, Development
AA, Brevard Community College

Hogan, Norma
Coordinator, IBT&CE

Hollingsworth, Heidi
Sign Language Interpreter

Hoppe, Amy
Preschool Teacher, Lead
BS, University of Central Florida
AA, Brevard Community College

Horton, Durinda
Specialist II, Human Resources
AA, El Camino College

Houk, David
Student Advisor
BS, University of Central Florida
AS, Brevard Community College

Houts, Aaron
Instructor, Spanish
MA, The University of Memphis
BA, Rhodes College

Howard, Mark
Director, Planetarium
BA, Olivet Nazarene University

Howse, Douglas
Manager, SpaceTEC Technical
MAS, University of Montana
BS, Michigan Technological University

Hudson, Jalanda
Coordinator, Career Center

Huff, Coleen
Assistant Professor, Mathematics
MS, East Tennessee State University
BS, SUNY College at Brockport

Hughes, John
Assistant Professor, Health & P.E.
MA, University of Florida
BS, University of Florida

Hulme, Marilyn
Professor, Medical Laboratory Technology
MED, University of Florida
BS, Florida International University
BS, University of Florida

Hunsinger, Gary
Assistant Professor, Nursing
BS, University of Massachusetts Dartmouth

Hurst, Sharyn
Coordinator, Institutional Research & Planning
BS, University of Central Florida

Hussey Pailos, Mercedes
Assistant Professor, Spanish
MS, University of Madrid
BS, University of Madrid

Hutton, Joanne
Director, Workforce Programs
MPA, University of Central Florida
BA, University of Central Florida
AA, Brevard Community College

Ikerd, Becki
Specialist, Educational Records
AA, Brevard Community College

Ingber, Gary
Plumber

Isbell, Robert
Specialist II, Financial Aid

Ivey, Cindy
Specialist, Events/Activities
BS, University of Central Florida
AA, Brevard Community College

Ivey, Walt
Coordinator, Crime Scene
MS, University of Oklahoma Norman
BS, Southwest Texas State University

Jackson, Glen
Assistant Professor, Speech
MA, University of Northern Iowa
BA, University of Northern Iowa

Jalovecky, Missy
Specialist, Learning Lab
BS, Eastern Kentucky University

Janicki, Steven
Executive Director, King Center for the Performing Arts

Jellison, Robin
Electrician, Journeyman

Ji, Heqing
Specialist, Student Records Processing
BS, Brevard Community College

Jiannine, Louis
Professor, Legal Assisting
JD, University of Florida
BA, Florida Atlantic University

Johannsen, James
Specialist, Customer Support Technical
MSE, Northern Illinois University
AB, Augustana College
DIP, University of Connecticut
Johansson, David  
Associate Professor, English  
MA, University of Florida  
BA, New College of Florida

Johnson, Jeff  
Professor, English  
MA, University of Central Florida  
MFA, Vermont College  
BA, University of Central Florida

Johnson, Stephen  
Professor, Computer Science  
EDS, Florida Institute of Technology  
MS, Florida Institute of Technology  
BS, Florida Institute of Technology

Johnson-Cramer, Cameo  
Specialist, Learning Lab  
BS, University of Alabama in Huntsville

Johnston, Hillary  
Instructor, Mathematics  
BA, Coe College  
BS, Florida State University

Jones, Bob  
Manager, Custodial Service Contract

Jones, Johnnie  
Specialist, Senior Systems  
MS, University of Central Florida  
BSBA, University of Central Florida  
AA, Brevard Community College

Jones, Michael  
Assistant Director, Plant Maintenance & Operations

Jones, Teri  
Director, Student Diversity/Equity  
BIS, Virginia State University

Juric, Frank  
Associate Professor, Mathematics  
MA, Pepperdine University  
MA, University of Alabama in Huntsville  
BS, United States Military Academy

Kahler, Holly  
Professor, Dental Assisting  
EDD, University of Central Florida  
MS, Florida Institute of Technology  
AB, Loyola College in Maryland  
AS, Brevard Community College

Kahler, Richard  
Assistant Professor, Computer Science  
MS, Florida Institute of Technology  
BSED, University of Kansas Main Campus

Kanarek, Benjamin  
Coordinator, HPS Lab

Karpie, Rita  
Assistant Professor, Biology  
MS, Florida Institute of Technology  
BS, Old Dominion University

Karpinski, Toni  
Specialist, Assessment  
BA, George Mason University

Kaufman, Judy  
Specialist II, Financial Aid

Kauslick, Annette  
Specialist, Student Development  
MA, Webster University

Kearns, Lynette  
Coordinator, Service Learning  
AA, Brevard Community College

Keasler, Virginia  
Coordinator, Career & Success Center  
MA, Webster University  
BS, Florida Institute of Technology

Kelley, Mary  
Specialist II, Admissions/Records  
AA, Brevard Community College

Kelley, Roxan  
Specialist, Lead Customer Support Tech  
AS, Brevard Community College  
CAS, Brevard Community College

Kendrick, Bart  
Specialist, A/V

Kendrick, Bernice  
Specialist, Technical  
AA, Brevard Community College

Kennedy, Barbara  
Assistant Professor, Psychology  
MA, Webster University  
BA, Kentucky Wesleyan College

Kennedy, Shirley  
Manager, Community Relations & Marketing  
BBA, Ohio University

Kenner, Anne  
Professor, Accounting  
DBA, Louisiana Tech University  
MBA, Delta State University

Kermani, Sasan  
Professor, Mathematics  
PHD, Florida Institute of Technology  
MS, Southern Illinois University Edwardsville  
BA, Saint Louis University

Kerr, Wright  
Coordinator, Auditorium  
BA, University of Central Florida  
AA, Brevard Community College

Khan, Mansoor  
Assistant Professor, Humanities  
MA, Florida State University  
BA, Florida State University  
AA, Palm Beach Community College

Khoury, John  
Professor, Mathematics  
PHD, Florida Institute of Technology  
MS, California State University  
BA, University of the Pacific

Kise, Charles  
Assistant Professor, Computer Applications  
MS, Nova Southeastern University  
BS, University of Florida
Klein, Bill  
Instructor, Fire Science Technology  
BS, New York Institute of Technology - Metro

Knotts, Ann  
Director, Budgets & Purchasing  
MBA, Nova Southeastern University

Knudson, Aixa  
Specialist, Customer Support Technical

Kodadek-Gothard, Katina  
Assistant Professor, Mathematics  
MS, Auburn University  
BS, Auburn University

Krause, Mary  
Assistant III, Administrative Support  
AOS, Laboratory Institute of Merchandising

Kronis, Rita  
Professor, English  
PHD, University of South Florida  
BA, University of South Florida  
AA, St Petersburg College

Krueger, Ronald  
Security Officer

Krupp, Linda  
Professor, Education  
EDD, University of Florida  
MED, Stetson University

Kwan, Anna  
Programmer/Systems Analyst, Sr.  
BS, University of Central Florida

Lake, Dona  
Programmer/Systems Analyst, Sr.  
BS, University of Central Florida

Lake, Marsha  
Associate Professor, Mathematics  
MED, Campbell University  
BA, University of North Carolina Chapel Hill

Lake, Nelie  
Assistant III, Administrative Support

Lally, Catherine  
Assistant Professor, English  
MA, University of Central Florida  
BA, Merrimack College

LaMaster, Kelly  
Designer, Graphic  
AA, Brevard Community College  
CCC, Brevard Community College  
CCC, Brevard Community College

Lamb, Robert  
Professor, Music  
DMA, University of Cincinnati Main Campus  
MMUS, University of North Carolina Greensboro  
BA, Wake Forest University

Lamm-Merritt, Susan  
Assistant Professor, Education  
MS, Florida State University  
BS, Florida State University

Lanza, Sandi  
Assistant Professor, Radiography  
BS, University of Albuquerque  
AAS, Amarillo College

Lape, Sandra  
Specialist I, Admissions/Records

Larson, Patti  
Manager, Accounting  
AA, Brevard Community College

Latham, Curtis  
Groundskeeper III

Lawton, Neil  
Systems Administrator/Programmer Analyst, Sr.  
BS, Florida Metropolitan University  
AA, Brevard Community College

Lee, Bernie  
Coordinator, Collegewide Veteran Affairs  
AA, Brevard Community College  
AS, Brevard Community College

Lee, Lascelles  
Computer Programmer/Analyst  
BS, Florida A & M University

LeGrand, Ed  
Specialist, Accounting  
BA, University of South Florida

Lehrfeld, Michael  
Assistant Professor, Computer Science  
MS, Hood College  
BS, Siena College

Leib, Dale  
Supervisor II, Maintenance

Lemhouse, Ken  
Assistant Professor, Library Science  
MS, Florida State University  
BA, Florida Atlantic University  
BS, Florida Atlantic University  
CER, Florida Atlantic University

Leon, Tammy  
Specialist II, Human Resources

Leslie, Suzanne  
Associate Director, Planetarium

Lewis, Beverly  
Technician, Assessment/Learning  
BFA, Florida International University

Lewis, Denice  
Coordinator, Math Lab  
MSEE, Georgia Institute of Technology  
BEE, Georgia Institute of Technology  
AOS, Scottsdale Culinary Institute

Liechty, Melissa  
Professor, Biology  
PHD, Florida Institute of Technology  
MS, Florida Institute of Technology  
BS, University of the South

Locklair, Paul  
Mail Courier

Lockridge, Judy  
Specialist, Records

Lombard, Bernard  
Specialist, Computer  
AS, Manatee Community College
Margoni, Carolyn  
Coordinator, Applications  
BSBA, University of Central Florida

Markey, Kerry  
Instructor, Emergency Medical Services  
AA, Brevard Community College  
AS, Brevard Community College  
PVC, Brevard Community College

Marks, Diane  
Specialist I, Financial Aid  
AA, Brevard Community College  
AS, Brevard Community College

Marletta, Jennifer  
Specialist II, Human Resources  
BA, Warner Southern College  
AAS, Brevard Community College

Marovich, Mark  
Associate Professor, Mathematics  
EDS, University of Florida  
MED, University of Florida  
BSED, University of Florida

Masny, Wally  
Manager, Accounting  
BS, Rochester Institute of Technology

Matheny, Jay  
Groundskeeper I

McCready, Mark  
Associate Professor, English  
MA, University of Florida  
BA, University of North Florida

McCullough, Dorothy  
Instructor, Humanities  
MLS, Rollins College  
BA, Rollins College

McCaskill, Matt  
Associate Professor, Computer Applications  
MBA, Florida Institute of Technology

McClelland, Gary  
Instructor, Automotive Service Technology

McClelland, Jo Ann  
Director, Collegewide Printing & Graphic Services

McClelland, Kristyn  
Security Officer

McClelland, Deborah  
Assistant Professor, Chemistry  
MS, SUNY at Albany  
BS, SUNY at Albany

McClelland, Martin  
Dean, Academic  
PHD, University of York  
BS, University of York

McCullum, Marjorie  
Specialist I, Admissions/Records

McCulloch, Elspeth  
Director, E-Learning  
BA, University Waterloo
Full-Time Faculty & Staff continued

McCullough, Angela
Coordinator, Advancement/Public Affairs
BA, University of Central Florida
AA, Brevard Community College

McDonald, Jackie
Coordinator, Nursing Clinical Lab
BA, Eckerd College
AAS, Central Piedmont Community College

McDonald, Penny
Assistant Professor, Biology
MS, Long Island University Southampton
BA, Hood College

McGhee, Randy
Receiving Agent

McIntosh, Andrew
Student Advisor
BA, University of Central Florida

McKendry, Karen
Specialist, Administrative Support

McMillan, Nona
Specialist, Accounting

McMurtrie, Christine
Professor, Nursing
MSN, University of Maryland at Baltimore
BSN, University of Maryland at Baltimore

McRee, Chandler
Instructor, English
MFA, Queens University of Charlotte
BA, University of North Carolina Chapel Hill

Mecouch, Paige
Manager, Safety Program
AA, Brevard Community College

Mejia, Al
Specialist II, Admissions/Records
AA, Brevard Community College

Mellish, Karen
Specialist I, Admissions/Records

Messer, Dianne
Director, Workforce Programs
MS, Capella University
BS, Western Carolina University
AS, King’s College

Miedema, Linda
Dean, Academic
MSA, Madonna University
BSN, Northern Michigan University

Mingori, Kathryn
Specialist, Administrative Support

Miracle, Linda
Technician, Accounting

Misa, Elizabeth
Specialist, Enrollment Services
AA, Miami Dade College

Mitchell, Mark
Instructional Designer
MED, University of Texas-Brownsville
BS, Stephen F Austin State University
AAS, Texas Southmost College

Mittauer, Bob
Assistant Professor, Culinary Arts
BA, University of South Florida

Moates, Brian
Supervisor I, Maintenance

Mohammed, Roland
Coordinator, Accounting
BSBA, University of Central Florida

Montgomery, Nancy
Assistant I, Administrative Support

Moore, Carolyn
Specialist I, Admissions/Records

Morin, Jennifer
Technician, Accounting
AA, Brevard Community College

Moultrie, Ray
Investigator I
BA, Columbia College
AA, Brevard Community College
PAV, Brevard Community College

Moyer, Angela
Specialist, Food Service

Mudgett, Shelly
Assistant Professor, Library Science
MS, Florida State University
BA, Florida State University

Myers, Max
Assistant Professor, Nursing
MSN, University of Phoenix
BSN, University of Phoenix

N

Naecker, Robert
Security Officer

Neumann, Shai
Assistant Professor, Mathematics
MS, Texas Tech University

Nichols, Gail
Supervisor, Accounting
AS, Brevard Community College

Niemeyer, Woody
Specialist, A/C

Nolis, Dayla
Instructional Media Designer
BA, University of Central Florida

Norway, Linda
Assistant Manager, Ticket Office
AA, Brevard Community College

Norwich, Vicki
Assistant Professor, Mathematics
MED, Armstrong Atlantic State University
BS, Middle Tennessee State University
O'Brien, Matthew
Specialist II, Collegewide Printing

Ogburn, Natalie
Student Advisor
BA, University of Florida
AA, Brevard Community College

Ogle, Sharon
Assistant Professor, Health & P.E.
MS, Central Missouri State University
BS, Eastern Michigan University

O'Hara, Olivia
Student Advisor
BA, University of Central Florida
AA, Brevard Community College

Oldham, Shelley
Specialist I, Admissions/Records

Oliphant, Cheryl
Preschool Teacher, Lead
AS, Brevard Community College
PAV, Brevard Community College

Oscarson, David
Professor, Computer Applications
EDD, Virginia Tech
MBA, SUNY at Buffalo
BS, SUNY College at Buffalo

Osteen-Cochrane, Kieta
Executive Director, Inst Bus Training & CE
BS, University of Tulsa

Ott, Karyn
Assistant Professor, Humanities
MA, University of Mississippi
BA, University of Mississippi

Otto, Kenneth
Engineer, Broadcast Operations
AS, Brevard Community College

P
Padgett, Anthony
Chief Engineer
AA, Brevard Community College

Paine, Barry
Dean, Financial Aid/Veteran Affairs
MSCM, Simmons College

Palko, David
Technician I, Maintenance

Panikowski, Paul
Coordinator, Security
BS, Capitol College

Pappadeas, Erin
Specialist II, Admissions/Records
AA, Brevard Community College

Parker, Renee
Assistant II, Administrative Support
BA, College of New Rochelle

Parks, Terry
Manager, Facilities / Head Men's Basketball Coach
MPA, Columbus State University
BS, Columbus State University

Parnell, Maria
Assistant Professor, Speech
MS, College of New Rochelle
BA, SUNY College at New Paltz

Parrish, Linda
Professor, Mathematics
MST, University of Missouri-Columbia
BSED, Northwest Missouri State University

Parrish, Rick
Professor, History
PHD, Florida State University
MA, Georgia Southern University

Patria, Kathy
Assistant Professor, English
MA, University of Central Florida
BA, Rollins College
AA, Brevard Community College

Patton, Jeffrey
Coordinator, Technical Trades
CAS, Brevard Community College

Payne, Beverly
Coordinator, Career Center
MA, Webster University
BA, Warner Southern College

Peacock, Diane
Technician, Accounting

Peacock, Ernie
Specialist, Computer
AS, Brevard Community College
CCC, Brevard Community College

Peake, Victoria
Director, IBT&CE
MED, Northwest Missouri State University
BSD, Northwest Missouri State University

Peidro, Theresa
Assistant III, Administrative Support

Perdue, Lisa
Specialist, Administrative Support

Perez, Rhonda
Operator, Master Control

Perez, Wendy
Specialist, Multicultural
AOS, Jefferson Community College

Peters, Kathleen
Dean, Enrollment Management
MA, Rollins College

Petrencsik, Richard
Coordinator, Criminal Justice
BA, Columbia College
AS, Brevard Community College

Petrie, Chris
Assistant Professor, Chemistry
MS, Nova Southeastern University
BS, The University of Alabama
AA, Valencia Community College

Pettit, John
Groundskeeper I

Pfimmer, Sandy
Coordinator, Operations

Full-Time Faculty & Staff continued
Phillips, Susan
Assistant Professor, Biology
MS, University of Central Florida
BS, University of Florida

Picchi, Amy
Assistant Professor, Biology
MS, Florida Institute of Technology
BS, Virginia Tech

Pickett, Lynn
Specialist, Administrative Support
BA, Texas Christian University

Pierce, Chris
Specialist, Disability Services
AA, Brevard Community College
AS, Brevard Community College

Piva, Susan
Associate Professor, Nursing
MS, Adelphi University
BS, Adelphi University
AAS, CUNY Queensborough Community College

Poff, Sarah
Specialist, Administrative Support

Poirier-French, Jacquelyn
Student Advisor
BS, St Augustine’s College

Pollard, Robin
Instructor, Nursing
MSN, University of Central Florida
BSN, University of Central Florida
AA, Brevard Community College
AS, Brevard Community College

Poppert, Kim
Specialist I, Admissions/Records

Post, Laurene
Assistant I, Administrative Support

Postmus, Brian
Groundskeeper I

Potts, Ellen
Assistant Professor, Nursing
MSN, University of Central Florida
BSN, Florida Southern College

Powers, Angie
Assistant II, Administrative Support
AA, Pierce College

Price, Diane
Assistant II, Administrative Support
AS, Brevard Community College

Price, Laurel
Specialist, Project
AS, Brevard Community College

Price, Ryan
Technician I, Maintenance

Probus, Ligia
Manager, Systems Support
AS, Brevard Community College

Provenca, Michelle
Specialist, Science Lab
BS, Florida Institute of Technology

Pruitt, Kay
Officer I, Development
MSED, Indiana University at Bloomington
BA, Butler University

Puckett, Cynthia
Associate Professor, Sociology
MS, The University of Memphis
BS, Freed-Hardeman University

Purdy, Carol
Coordinator, Operations

R

Rabsatt, Barbara
Associate Professor, Health & P.E.
MS, CUNY Herbert H Lehman College
MS, University of Bridgeport
BS, CUNY City College

Ramirez, Debra
Assistant Professor, Dental Assisting
BHS, University of Florida
AS, Miami Dade College

Ramos, Francisco
Coordinator, Criminal Justice
BS, Charleston Southern University

Raymond, Michele
Specialist, Program Improvement
AA, Brevard Community College
AS, Brevard Community College

Reaves, Shirley
Coordinator, FWPCOA

Reimers, Gail
Specialist, Accounting

Renee, Cheryl
Assistant Professor, English
MA, University of Central Florida
BA, Rollins College

Reynolds, Jim
Director, Police Testing & Certification Program
MPA, University of Central Florida
BSBA, University of Central Florida
AA, Brevard Community College
AS, Brevard Community College

Rezeau, Michelle
Assistant Professor, Library Science
MLS, University of Maryland
BBA, James Madison University

Richard, Michelle
Assistant III, Administrative Support
AA, Brevard Community College
Riddle, Alyce
Assistant Professor, Nursing
MSN, University of Phoenix
BS, University of Central Florida
AA, Brevard Community College
AS, Brevard Community College

Rieger, Amy
Assistant Professor, History
MA, University of North Dakota
BA, Bemidji State University

Riter, Gloria
Specialist, Learning Lab
BS, University of Central Florida

Rivera, Marjorie
Specialist, Administrative Support

Roberts, Devi
Assistant I, Administrative Support

Roberts, Francine
Assistant I, Administrative Support

Roberts, James
Coordinator, Learning Lab
MA, Eastern Michigan University
CCS, Eastern Michigan University

Roberts, Ray
Associate Professor, Education
MA, Webster University
BSME, University of Washington

Robinson, Melissa
Assistant Professor, Emergency Medical Services
BS, Saint Francis College
AAS, Sinclair Community College

Robinson, Todd
Manager, Energy

Rock, Patricia
Instructor, Medical Assisting
CAS, Brevard Community College

Rodowicz, Edward
Associate Professor, Computer Science
MBA, Embry-Riddle Aeronautical University
AB, Cornell University

Rodriguez, Elizabeth
Specialist, Administrative Support
BS, University of Central Florida
AA, Brevard Community College
AS, Brevard Community College

Rose, Edna
Technician, Accounting

Rose, John
Receiving Agent

Roslonowski, Mary
Associate Professor, Chemistry
PHD, Florida Institute of Technology
MA, University of Scranton
BS, University of Scranton

Ross, Angel
Technician, Accounting

Ross, Dottie
Assistant II, Administrative Support

Rosseau, Ernie
Assistant Professor, Health & P.E.
MED, University of South Alabama
BS, University of South Alabama

Rotan, Celeste
Coordinator, Child Development Center
AA, Modesto Junior College

Roth, Renee
Director, Enrollment Services
MA, Western Michigan University
BS, Central Michigan University

Roy, Darcy
Instructor, Medical Coder Biller
PAVTE, Broward Community College

Rubin, Kathlyn
Investigator I
AA, Monmouth College

Rudnik, Norma
Assistant Professor, Library Science
MLS, University of Toronto
BA, University of Toronto

Russell, Kenneth
Security Officer
AS, Brevard Community College

Russo, Claude
Assistant Professor, Computer Science
MBA, Florida Institute of Technology
BBA, University of Miami

Rye, Rhonda
Assistant Professor, Speech
MS, University of North Texas
BA, University of Central Florida

Sainsbury, Lily
Associate Professor, Mathematics
MS, Florida Institute of Technology

Saling, Christine
Manager, Collegewide Child Dev Centers
MS, Nova Southeastern University
BA, Warner Southern College
AS, Brevard Community College

Sampere, Roberta
Assistant Professor, English
MA, Emporia State University
BS, Emporia State University

Sanchez, Carlos
Technician, Lead
AGS, Miami Dade College

Samsbury, Larry
Technician II, Maintenance

Sardo, Frank
Groundskeeper I

Sbano, Nicholas
Student Advisor
BS, Valley Forge Christian College

Schatte, Judi
Instructor, Surgical Technology
AS, Brevard Community College

Scheirer, Christi
Specialist, Call Center
BM, University of Florida
Schiff, Radhe  
Instructor, Mathematics  
BS, Florida Institute of Technology

Schils, Amy  
Buyer  
AA, Brevard Community College

Schmidt, Mary  
Specialist, Learning Lab  
BS, University of Wisconsin-Oshkosh

Schutte, Nora  
Technician, Cosmetology Lab

Schweitzer, Jennie  
Specialist II, Admissions/Records  
BA, Carnegie Mellon University

Senia, Joe  
Coordinator, Dist Technical Services & Instructional Media

Shannon, Penny  
Assistant I, Administrative Support  
AA, Brevard Community College

Shaver, Kelly  
Instructor, Child Development  
MA, Pacific Oaks College  
BA, Pacific Oaks College  
AS, Brevard Community College

Sheehan, Susan  
Assistant Professor, Radiography  
MS, Florida Institute of Technology  
BS, University of Central Florida

Shelpman, Marian  
Coordinator, Corrections  
MA, Webster University  
BA, University of Central Florida

Shumaker, Gayle  
Specialist, Student Records Processing  
ATD, Brevard Community College

Silvas, Inma  
Student Advisor  
BA, University of Maryland University College  
AA, Gulf Coast Community College

Simmons, David  
Professor, Humanities  
PHD, Florida State University  
MA, AG Theological Seminary  
MA, Florida State University  
BA, Florida State University  
AA, Brevard Community College

Simmons, Will  
Mechanic

Simms, Robert  
Technician, Lead  
AA, Brevard Community College

Simpson, Cordia  
Assistant Professor, Nursing  
MSN, CUNY Hunter College  
BSN, CUNY Medgar Evers College

Simpson, Karen  
Assistant Professor, Library Science  
MS, Western Michigan University  
AB, Hope College

Simpson, Philip  
Dean, Academic  
PHD, Southern Illinois University Carbondale  
MA, Eastern Illinois University  
BA, Eastern Illinois University

Simser, Jill  
Assistant Professor, Library Science  
MA, University of South Florida  
BA, University of Central Florida

Sinclair, Calvin  
Supervisor I, Maintenance

Sizemore, Oscar  
Technician I, Maintenance

Slaughter, Beverly  
Dean, Academic  
MA, University of Central Florida  
BA, University of Central Florida

Smith, Annie  
Assistant Professor, History  
MAT, Grambling State University  
BS, Grambling State University

Smith, Caroline  
Technician, Assessment

Smith, Cheryle  
Specialist, Enrollment Services

Smith, Devin  
Specialist, Dental Clinic

Smith, Helga  
Coordinator, Child Development Center  
AS, Brevard Community College  
CAS, Brevard Community College

Smith, Jerome  
Specialist II, Collegewide Printing

Smith, Kelli  
Assistant Professor, Mathematics  
MS, University of West Florida  
BS, University of West Florida

Smith, Kimberly  
Preschool Teacher, Lead  
AA, Brevard Community College

Smith, Laura  
Specialist, Accounting  
AA, East Los Angeles College

Smith, Steven  
Coordinator, Security

Smith, Willie  
Associate Professor, Biology  
MS, Rensselaer Polytechnic Institute  
BA, Hampton University

Smoot, John  
Assistant Professor, Emergency Medical Services  
BAAS, West Texas A & M University  
AAS, Amarillo College  
AS, Amarillo College

Snapp, Debra  
Specialist, Administrative Support  
PAV, Brevard Community College

Snyder, Nancy  
Specialist I, Collegewide Printing

Sohn, Rolf  
Assistant Professor, Physical Science  
MA, Lehigh University  
BA, Queens College
Souliere, Michelle
Coordinator, Program
BS, Utica College of Syracuse University

Spalding, Beverley
Assistant Professor, Nursing
MS, William Paterson College
BS, William Paterson College

Speed, Jerinae
Director, Student Support Services
MS, Nova Southeastern University
BS, Bethune Cookman College

Spencer, Lynn
Assistant Professor, Humanities
MFA, Louisiana State University and A&M College
BFA, University of Tennessee Knoxville

Spindler, Alan
Professor, Biology
DC, Northwestern College of Chiropractic
MD, UTechnologica De Santiago
BS, Excelsior College

Stack, Bob
Director, Infrastructure
AS, Brevard Community College

Stahley, Mem
Dean, Academic
EDD, University of Central Florida
MLS, University of Pittsburgh Main Campus
MPA, University of Central Florida
BA, Geneva College

Stankiewicz, Chris
Supervisor, Admissions/Records
BA, Montclair State College

Stark, James
Specialist, Computer
AA, Brevard Community College
AS, Brevard Community College
CCC, Brevard Community College

Steadman, Pat
Assistant III, Administrative Support

Steger, Carol
Specialist, Veteran Affairs
AA, Brevard Community College

Stein, Wayne
Professor, Psychology
PSYD, Florida Institute of Technology
MA, Connecticut College
MS, University of North Florida
BS, University of Maine

Stetson, Rosemary
Assistant Professor, Nursing
MS, Wagner College
BSN, CUNY Hunter College

Stewart-Dunham, Helen
Director, Enrollment Services
EDD, University of Central Florida
MA, University of Central Florida
BA, University of Central Florida

Stickle, Elaine
Specialist, Computer

Strain, Rebecca
Computer Program/Analyst, Sr.
BS, Florida State University

Strohm, George
Coordinator, Learning Lab
MSE, Eastern Illinois University
BA, Eastern Illinois University

Stubbe, Maggie
Specialist, Learning Resources
BA, University of Central Florida
AA, Brevard Community College

Stutte, Janice
Assistant Professor, Reading
MED, University of Georgia
BS, Appalachian State University

Sullivan, Bob
Coordinator, Career Center
BA, Saint Leo College
AA, Saint Leo College

Sund-Jiran, Candis
Assistant I, Administrative Support

Swartout, Rosanna
Technician, Accounting
AA, Brevard Community College

Syfrett, Robert
Groundskeeper I

Tam, Lynn
Assistant II, Administrative Support

Tawney, Connie
Coordinator, Accounting
AS, Brevard Community College

Taylor, Billie
Specialist, Accounting
AS, Brevard Community College

Teague, Ken
Specialist, Computer
BS, North Carolina State University

Terenzi, Fiorella
Instructor, Physics
MS, University Milan
BS, University Milan

Terry, Stephen
Coordinator, Criminal Justice
MA, Sam Houston State University

Teschke, Chuck
Specialist, Production & Digital Media

Thigpen, Janet
Manager, Operations
AS, Brevard Community College

Thomas, Dexter
Specialist, Computer
BA, Keiser College
AS, Keiser College

Thomas, Zabriel
Groundskeeper I
Full-Time Faculty & Staff continued

Tice, Donna
Specialist, Technical Trades
AA, Brevard Community College

Torres, Mili
Specialist, Student Development
MA, Webster University

Tous-Bryant, Sebastian
Buyer
AA, Brevard Community College

Tran, Annette
Specialist II, Admissions/Records
AA, Brevard Community College

Tran, Lan
Technician, Learning Resources
AA, Brevard Community College
AS, Brevard Community College

Trobaugh, Eileen
Assistant I, Administrative Support
AA, Orange County Cmty College

VanMeter, Susie
Director, IBT&CE
BA, University of Kansas Main Campus

Vemuri, Padma
Assistant Professor, Computer Science
MBA, Florida Institute of Technology
MS, Florida Institute of Technology

Vojtecky, Karen
Preschool Teacher, Lead
PVC, Brevard Community College

Von Achen, Bob
Assistant Professor, English
PHD, University Oxford
BA, SUNY at Albany

Walton, Diane
Assistant Professor, Nursing
MS, University of Rochester
BS, University of Rochester

Warren, Andy
Coordinator, Campus Technical

Warren, Anita
Specialist II, Admissions/Records
AA, Los Angeles Community College

Warren, Patrice
Manager, Education & Outreach Services
BSBA, University of Central Florida
AA, Brevard Community College
AS, Brevard Community College

Waters, Abanne
Professor, English
MA, University of Bombay
MA, University of Leeds
BA, University of Bombay
LLB, University of Bombay

Watson, Donald
Supervisor II, Maintenance

Weaver, Craig
Assistant Professor, Biology
MSED, Florida Institute of Technology
BS, University Massachusetts Dartmouth

Weaver, Janice
Program Facilitator
BS, Johnson & Wales University
AS, Brevard Community College
AS, Johnson & Wales University
CCC, Brevard Community College

Webb, Kristi
Specialist, Community Relations & Marketing
BA, University of Central Florida

Webb, Michelle
Specialist, Child Development

Wei, David
Professor, Sociology
EDD, University of Central Florida
MED, University of Central Florida

Wenz, Joanne
Associate Professor, Reading
MAT, Jacksonville University
BA, Jacksonville University

Wessels, Al
Groundskeeper II

Wessels, Michaela
Specialist, Computer
AS, Brevard Community College

West, Tom
Technician I, Maintenance

Westberry, David
Supervisor I, Maintenance

Wetzel, Betsy
Director, Applications
MIS, University of Phoenix
BSET, University of Central Florida
AA, Brevard Community College
AS, St Johns River Community College
White, Joanna
Instructor, Art
MFA, Florida State University
BFA, Birmingham Southern College

White, Jonathan
Director, Production
BA, University of Central Florida

White, June
Specialist, Administrative Support
AA, Brevard Community College

White, Ronald
Assistant Professor, Nursing
MS, Pace University New York

Wideman, Bertha
Preschool Teacher, Lead
AS, Brevard Community College
CCC, Brevard Community College
CCCR, Brevard Community College

Wiley, Amanda
Specialist II, Admissions/Records
AA, Brevard Community College

Williams, Donald
Assistant Professor, English
MS, Columbia University
BA, Wilberforce University

Williams, Mike
Professor, History
PHD, Ball State University
MA, Ball State University
BPE, Purdue University Main Campus

Williams, Ralph
Supervisor II, Maintenance

Wilson, Chris
Technician, Automotive Program Lab

Wilson, George
Supervisor I, Maintenance

Wilson, Karen
Coordinator, Theatre & Outreach Programs

Wilson, Raymond
Specialist, Student Development
MSA, Central Michigan University
BSS, Penn State University
AS, Harrisburg Area Cmty College

Withers, Gay
Coordinator, Collegewide Testing
MS, Florida State University
BS, Florida State University

Woertz, CJ
Technician, Learning Resources
BA, University of Louisville

Wojtowicz, Bogumila
Assistant Professor, Mathematics
MS, Florida Atlantic University

Wonsang, Willem
Groundskeeper I

Wood, Audreylynette
Assistant I, Administrative Support
AA, Brevard Community College

Wood, Christal
Assistant Professor, Library Science
MSLS, Catholic University of America

Wood, Thomas
Groundskeeper III

Woods, Richard
Specialist, A/C
AA, Brevard Community College
PAV, Brevard Community College

Woolley, Cher
Specialist, Curriculum
AAS, Monroe Community College

Y

Yakutova-Lorentz, Elmira
Professor, Mathematics
PHD, Russian State Medical University
MS, Moscow State University
BS, Moscow State University

Yamamoto, Yoshiyuki
Professor, Mathematics
PHD, Polytechnic University
MS, New York University
BA, New York University

Young, Brian
Specialist, Equipment/Gymnasium

Young, Evelyn
Specialist, Project
MS, University of Bridgeport
BS, SUNY College at New Paltz

Young, Lindy
Assistant II, Administrative Support

Young, Robert
Assistant Professor, Mathematics
MS, Nova Southeastern University
BA, University of Central Florida
AA, Brevard Community College

Yount, James
Professor, Biology
PHD, Florida Institute of Technology
EDS, Florida Institute of Technology
MS, Florida Institute of Technology
BS, Gannon University

Z

Zuvich, Tatiana
Associate Professor, Chemistry
PHD, Academy of Science
MS, Syktyvkar State University
BS, Syktyvkar State University
<table>
<thead>
<tr>
<th>Index</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advising</td>
<td>37</td>
</tr>
<tr>
<td>Academic Calendar 2006 - 2007</td>
<td>6-7</td>
</tr>
<tr>
<td>Academic Dishonesty</td>
<td>42</td>
</tr>
<tr>
<td>Academic Freedom</td>
<td>41</td>
</tr>
<tr>
<td>Academic Policies</td>
<td>27</td>
</tr>
<tr>
<td>Academic Responsibility</td>
<td>41</td>
</tr>
<tr>
<td>Academic Scholarships</td>
<td>48</td>
</tr>
<tr>
<td>Accelerated Education Programs</td>
<td>35</td>
</tr>
<tr>
<td>Accounting Technology Management (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Accounting Technology Operations (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Accounting Technology Specialist (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Accounting Operations (PSAV)</td>
<td>86</td>
</tr>
<tr>
<td>Accreditation</td>
<td>1</td>
</tr>
<tr>
<td>Administration, Full-Time Faculty &amp; Staff</td>
<td>152</td>
</tr>
<tr>
<td>Administrative Team</td>
<td>3</td>
</tr>
<tr>
<td>Admission to BCC</td>
<td>16</td>
</tr>
<tr>
<td>Steps to Enroll</td>
<td>16</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>17</td>
</tr>
<tr>
<td>Standard High School Diploma</td>
<td>17</td>
</tr>
<tr>
<td>General Education Diploma (GED)</td>
<td>17</td>
</tr>
<tr>
<td>Home Educated Students</td>
<td>17</td>
</tr>
<tr>
<td>CPT-Eligible Certificate of Completion</td>
<td>17</td>
</tr>
<tr>
<td>Non-Standard and Non-High School Graduate</td>
<td>18</td>
</tr>
<tr>
<td>Admission Types</td>
<td>18</td>
</tr>
<tr>
<td>First Time in College</td>
<td>18</td>
</tr>
<tr>
<td>Transfer Student</td>
<td>18</td>
</tr>
<tr>
<td>Hold a Previous Degree</td>
<td>18</td>
</tr>
<tr>
<td>Transient Student</td>
<td>18</td>
</tr>
<tr>
<td>Readmit Student</td>
<td>18</td>
</tr>
<tr>
<td>Non-Degree Seeking Student</td>
<td>18</td>
</tr>
<tr>
<td>Admission Categories (Other)</td>
<td>19</td>
</tr>
<tr>
<td>Admission of High School Students</td>
<td>19</td>
</tr>
<tr>
<td>Admission of International Students</td>
<td>19</td>
</tr>
<tr>
<td>Intensive English Program</td>
<td>19</td>
</tr>
<tr>
<td>Transfer Credit for International Students</td>
<td>19</td>
</tr>
<tr>
<td>Brevard County Public School Teacher Discount</td>
<td>19</td>
</tr>
<tr>
<td>Senior Citizen Discount</td>
<td>20</td>
</tr>
<tr>
<td>Limited Access Programs (Additional Application)</td>
<td>20</td>
</tr>
<tr>
<td>Servicemen's Opportunity College (SOC)</td>
<td>20</td>
</tr>
<tr>
<td>Advance Standing Credit</td>
<td>33, 35</td>
</tr>
<tr>
<td>Advanced Placement</td>
<td>31</td>
</tr>
<tr>
<td>Aerospace Technology (AAS)</td>
<td>75</td>
</tr>
<tr>
<td>Aerospace Technology (AS)</td>
<td>62</td>
</tr>
<tr>
<td>Air Conditioning, Refrigeration and Heating Technology (PSAV)</td>
<td>86</td>
</tr>
<tr>
<td>Alumni Association, BCC Foundation</td>
<td>11</td>
</tr>
<tr>
<td>American Heart Association Training Center</td>
<td>151</td>
</tr>
<tr>
<td>Appeals Process</td>
<td>44</td>
</tr>
<tr>
<td>Application Fee</td>
<td>50</td>
</tr>
<tr>
<td>Applied Technology Diploma</td>
<td>77</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>58</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>77</td>
</tr>
<tr>
<td>Apprenticeship Programs</td>
<td>85</td>
</tr>
<tr>
<td>Assessment</td>
<td>23</td>
</tr>
<tr>
<td>College Placement Testing</td>
<td>23</td>
</tr>
<tr>
<td>College Preparatory/Devleopmental Courses</td>
<td>23</td>
</tr>
<tr>
<td>Alternative Methods of Preparatory Instruction</td>
<td>23</td>
</tr>
<tr>
<td>Test of Adult Basic Education (TABE)</td>
<td>23</td>
</tr>
<tr>
<td>Limited Access Program Placement Tests</td>
<td>23</td>
</tr>
<tr>
<td>Basic Abilities Test (BATO)</td>
<td>24</td>
</tr>
<tr>
<td>Assessment of Prior Learning</td>
<td>32</td>
</tr>
<tr>
<td>Advance Standing Credit</td>
<td>33</td>
</tr>
<tr>
<td>Credit for Certified Professional Secretary Exam</td>
<td>32</td>
</tr>
<tr>
<td>Credit for Correspondence Courses</td>
<td>32</td>
</tr>
<tr>
<td>Credit for Experiential Learning</td>
<td>32</td>
</tr>
<tr>
<td>Credit for Medical Laboratory Technology</td>
<td>33</td>
</tr>
<tr>
<td>Credit-Prior Military Training/Educational Experience</td>
<td>32</td>
</tr>
<tr>
<td>Associate in Applied Science Degree (AAS)</td>
<td>60</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>58</td>
</tr>
<tr>
<td>Degree Requirements</td>
<td>60</td>
</tr>
<tr>
<td>Associate in Arts Degree (AA)</td>
<td>53</td>
</tr>
<tr>
<td>Degree Requirements</td>
<td>55</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>53</td>
</tr>
<tr>
<td>Associate in Science Degree Programs (AS)</td>
<td>60</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>58</td>
</tr>
<tr>
<td>Degree Requirements</td>
<td>60</td>
</tr>
<tr>
<td>Astronaut Memorial Planetarium and Observatory</td>
<td>9</td>
</tr>
<tr>
<td>Athletics</td>
<td>40</td>
</tr>
<tr>
<td>Attendance Policy</td>
<td>31</td>
</tr>
<tr>
<td>AutoCAD Foundations (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Automotive Service Technology (PSAV)</td>
<td>86</td>
</tr>
<tr>
<td>Auxiliary Correctional Officer (PSAV)</td>
<td>87</td>
</tr>
<tr>
<td>Index continued</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------------------------------------</td>
<td>---</td>
</tr>
<tr>
<td>Auxiliary Law Enforcement Officer (PSAV)</td>
<td>87</td>
</tr>
<tr>
<td>BCC Foundation Scholarships</td>
<td>48</td>
</tr>
<tr>
<td>BCC in Brief</td>
<td>8</td>
</tr>
<tr>
<td>BCC Online Systems</td>
<td>14</td>
</tr>
<tr>
<td>BCC Parent Education/Lab Schools</td>
<td>12</td>
</tr>
<tr>
<td>BCC/UCF Joint-Use Learning Resources Center</td>
<td>10</td>
</tr>
<tr>
<td>Blackboard</td>
<td>14</td>
</tr>
<tr>
<td>Board of Trustees</td>
<td>2</td>
</tr>
<tr>
<td>Brevard Job Link</td>
<td>151</td>
</tr>
<tr>
<td>Broadcast Production (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Business Administration (AAS)</td>
<td>75</td>
</tr>
<tr>
<td>Business Management (CCC)</td>
<td>78</td>
</tr>
<tr>
<td>Campus Administration</td>
<td>3</td>
</tr>
<tr>
<td>Campus Safety</td>
<td>38</td>
</tr>
<tr>
<td>Campus Security</td>
<td>38</td>
</tr>
<tr>
<td>Career Centers</td>
<td>39</td>
</tr>
<tr>
<td>Center for Service-Learning</td>
<td>12</td>
</tr>
<tr>
<td>Chemical Laboratory Specialist (CCC)</td>
<td>79</td>
</tr>
<tr>
<td>Chemical Technology (AS)</td>
<td>62</td>
</tr>
<tr>
<td>Chief Information Officer</td>
<td>3</td>
</tr>
<tr>
<td>Child Care</td>
<td>39</td>
</tr>
<tr>
<td>Child Development Early Intervention (CCC)</td>
<td>79</td>
</tr>
<tr>
<td>Cisco CCNA (CCC)</td>
<td>79</td>
</tr>
<tr>
<td>Clark Maxwell, Jr. Lifelong Learning Center</td>
<td>10</td>
</tr>
<tr>
<td>CLAST (College Level Academic Skills Test)</td>
<td>54</td>
</tr>
<tr>
<td>Clubs and Organizations</td>
<td>41</td>
</tr>
<tr>
<td>Cocoa Campus</td>
<td>8</td>
</tr>
<tr>
<td>Cocoa Campus, Provost</td>
<td>3</td>
</tr>
<tr>
<td>College Administrative Team</td>
<td>3</td>
</tr>
<tr>
<td>College Credit Certificate (CCC)</td>
<td>77</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>59</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>77</td>
</tr>
<tr>
<td>College Level Examination Program (CLEP)</td>
<td>31</td>
</tr>
<tr>
<td>Community Relations &amp; Marketing, Associate Vice President</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Technology (AS)</td>
<td>63</td>
</tr>
<tr>
<td>Computer Labs</td>
<td>15</td>
</tr>
<tr>
<td>Computer Programming (CCC)</td>
<td>80</td>
</tr>
<tr>
<td>Computer Programming and Analysis (AS)</td>
<td>63</td>
</tr>
<tr>
<td>Computer Repair Technology (PSAV)</td>
<td>87</td>
</tr>
<tr>
<td>Computer Specialist (CCC)</td>
<td>80</td>
</tr>
<tr>
<td>Computer Technology in the Classroom, Use of</td>
<td>15</td>
</tr>
<tr>
<td>Cooperative Education and Internship</td>
<td>38</td>
</tr>
<tr>
<td>Correctional Officer (PSAV)</td>
<td>87</td>
</tr>
<tr>
<td>Cosmetology (PSAV)</td>
<td>88</td>
</tr>
<tr>
<td>Cost of Instruction, Full</td>
<td>50</td>
</tr>
<tr>
<td>Course Descriptions</td>
<td>98</td>
</tr>
<tr>
<td>Course Number Prefixes</td>
<td>98</td>
</tr>
<tr>
<td>Course Waiver/Substitution</td>
<td>30</td>
</tr>
<tr>
<td>Credit in Escrow</td>
<td>35</td>
</tr>
<tr>
<td>Credit by Examination</td>
<td>31</td>
</tr>
<tr>
<td>Crime Scene Technology (AS)</td>
<td>64</td>
</tr>
<tr>
<td>Criminal Justice Technology (AAS)</td>
<td>76</td>
</tr>
<tr>
<td>Culinary Operations (PSAV)</td>
<td>88</td>
</tr>
<tr>
<td>Customer Assistance Technology (PSAV)</td>
<td>88</td>
</tr>
<tr>
<td>Dantes Exams</td>
<td>32</td>
</tr>
<tr>
<td>Database Technology (AS)</td>
<td>64</td>
</tr>
<tr>
<td>Dental Assisting (PSAV)</td>
<td>89</td>
</tr>
<tr>
<td>Dental Hygiene (AS)</td>
<td>65</td>
</tr>
<tr>
<td>Digital Design (PSAV)</td>
<td>89</td>
</tr>
<tr>
<td>Digital Television/Digital Media Production (AS)</td>
<td>66</td>
</tr>
<tr>
<td>Digital Video Fundamentals and Production (CCC)</td>
<td>80</td>
</tr>
<tr>
<td>Disabilities (Office for Students with)</td>
<td>38</td>
</tr>
<tr>
<td>Disciplinary Sanctions</td>
<td>42</td>
</tr>
<tr>
<td>Diversity-Infused Courses</td>
<td>54</td>
</tr>
<tr>
<td>Drafting (CCC)</td>
<td>80</td>
</tr>
<tr>
<td>Drafting and Design Technology (AS)</td>
<td>66</td>
</tr>
<tr>
<td>Dual Enrollment</td>
<td>35</td>
</tr>
<tr>
<td>Early Admission</td>
<td>35</td>
</tr>
<tr>
<td>Early Alert</td>
<td>30</td>
</tr>
<tr>
<td>Early Childhood Education (AS)</td>
<td>67</td>
</tr>
<tr>
<td>Early Childhood Education (PSAV)</td>
<td>90</td>
</tr>
<tr>
<td>Educational Assisting (CCC)</td>
<td>80</td>
</tr>
<tr>
<td>Educator Preparation Institute</td>
<td>12</td>
</tr>
<tr>
<td>Electronic Commerce (CCC)</td>
<td>81</td>
</tr>
<tr>
<td>Electronics Engineering Technology (AAS)</td>
<td>76</td>
</tr>
<tr>
<td>Emergency Medical Services (AS)</td>
<td>67</td>
</tr>
<tr>
<td>Emergency Medical Technician (ATD)</td>
<td>77</td>
</tr>
<tr>
<td>Enrollment Certification</td>
<td>26</td>
</tr>
<tr>
<td>Enrollment Terminology</td>
<td>26</td>
</tr>
<tr>
<td>Executive Assistant to the President</td>
<td>3</td>
</tr>
<tr>
<td>Executive Vice President/Chief Learning Officer</td>
<td>3</td>
</tr>
<tr>
<td>Facials Specialty (PSAV)</td>
<td>90</td>
</tr>
</tbody>
</table>
INDEX CONTINUED

Family Education Rights & Privacy Act ........................................... 33
Fee Schedule ................................................................. 50
Finance & Administrative Services, Vice President ............... 3
Financial Aid .............................................................. 45
Fire Fighter II (PSAV) ...................................................... 90
Fire Science Technology (AS) ............................................. 68
Florida Bright Futures Scholarships .................................. 48
Florida Residency for Tuition Purposes ...................... 20
Florida’s Statewide Course Numbering System .......... 97
Follow-up Report 2004-2005 .......................................... 95
Foreign Language Labs .................................................... 38
Geographical Information Systems (CCC) .................... 81
Gordon Rule ................................................................. 54
Governing Catalog ........................................................ 29
Grade Changes ............................................................... 28
Grade Forgiveness Policy .................................................. 30
Grade Point Average (GPA) Computation .................... 28
Grades .................................................................................. 28
Grading Policies ............................................................... 27
Graduation ......................................................................... 28
Graduation Fees .............................................................. 29, 51
Graduation with Honors ........................................................ 29
Graduation with Multiple Degrees ....................................... 29
Graphic Design Production (CCC) .................................. 81
Graphic Design Support (CCC) ......................................... 81
Graphics Technology (AS) ................................................ 68
Harassment/Discrimination Policy .................................. 43
Health Sciences Campus .................................................... 8
Health Sciences Campus, Provost ..................................... 3
Help Desk Specialist (CCC) ............................................... 81
Hepatitis B ................................................................. 40
Historic Cocoa Village Playhouse, The ................................. 9
HIV, AIDS & Other Life-Threatening Diseases ............... 39
Honors Program .............................................................. 36
Housing ................................................................. 39
Human Resources, Associate Vice President ..................... 3
Hybrid Classes .............................................................. 15
IMAIL: Student E-Mail Accounts .................................. 14
Information Technology Certificate (CCC) ................. 82
Institute for Business Training & Community Education ... 149
Institute for Continuing Education (ICE) ...................... 151
Institutional Course Challenge Exam ................................. 32
Institutional Effectiveness & Strategic Management, AVP .... 3
Institutional Scholarships ..................................................... 48
Interactive Media Productions (CCC) .............................. 82
Interactive Media Support (CCC) ........................................ 82
Interior Design Technology (AS) ...................................... 69
International Baccalaureate (IB) Program ......................... 32
International Education ................................................... 12
Internet Services Technology (AS) .................................... 69
King Center for the Performing Arts ..................................... 10
Law Enforcement Officer CMS (PSAV) ......................... 91
Learning Labs ................................................................. 37
Learning Resources (Libraries) .......................................... 37
Library Resources, Online .............................................. 14
Marketing Operations (CCC) ............................................ 82
Maximum Attempts per Course ........................................ 30
Medical Assistant (PSAV) .................................................. 92
Medical Clinical Laboratory Technology (ATD) .................. 77
Medical Information Coder/Biller (CCC) ......................... 83
Medical Laboratory Technician (AS) ................................... 70
Medical Secretary (PSAV) .................................................. 92
Melbourne Campus ........................................................... 8
Melbourne Campus, Provost ............................................. 3
Meningococcal Disease .................................................... 39
Microcomputer Repairer/Installer (CCC) ......................... 83
Mission Statement ............................................................. cover
Moore Multicultural Center .............................................. 11
Nails Specialty (PSAV) ....................................................... 93
Network Systems Developer (CCC) ................................. 92
Networking Services Technology (AS) ............................ 70
Non-Credit Courses .......................................................... 50
Nursing (RN) (AS) ............................................................. 70
Office Administration (AS) ................................................. 72
Office Specialist (CCC) ..................................................... 83
Online Classes ............................................................... 15
Oracle Certified Database Administrator (CCC) ................. 84
Palm Bay Campus ............................................................. 8
Palm Bay Campus, Provost ................................................ 3
Paralegal (AS) .............................................................. 73
Paramedic (CCC) ............................................................. 84
Parking Regulations .......................................................... 40
## INDEX continued

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Care Technician (PSAV)</td>
<td>93</td>
</tr>
<tr>
<td>Phlebotomy (PSAV)</td>
<td>93</td>
</tr>
<tr>
<td>Photography Policy</td>
<td>26</td>
</tr>
<tr>
<td>Policy Statement of Non-Discrimination</td>
<td>1</td>
</tr>
<tr>
<td>Postsecondary Adult Vocational Certificate (PSAV)</td>
<td></td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>59</td>
</tr>
<tr>
<td>Graduation Requirements</td>
<td>85</td>
</tr>
<tr>
<td>Practical Nursing (PSAV)</td>
<td>93</td>
</tr>
<tr>
<td>President</td>
<td>3</td>
</tr>
<tr>
<td>Programs of Instruction</td>
<td>52</td>
</tr>
<tr>
<td>Public Safety Telecommunication (PSAV)</td>
<td>94</td>
</tr>
<tr>
<td>Radiography (AS)</td>
<td>73</td>
</tr>
<tr>
<td>Refund Policy</td>
<td>51</td>
</tr>
<tr>
<td>Registration</td>
<td>24</td>
</tr>
<tr>
<td>Registration Holds</td>
<td>24</td>
</tr>
<tr>
<td>Student ID Numbers</td>
<td>24</td>
</tr>
<tr>
<td>Student Photo ID</td>
<td>24</td>
</tr>
<tr>
<td>Auditing a Class</td>
<td>25</td>
</tr>
<tr>
<td>Dropping a Class</td>
<td>25</td>
</tr>
<tr>
<td>Payment of Fees</td>
<td>25</td>
</tr>
<tr>
<td>Online Services for Students</td>
<td>25</td>
</tr>
<tr>
<td><a href="http://www.FACTS.org">www.FACTS.org</a></td>
<td>25</td>
</tr>
<tr>
<td>Student E-Mail</td>
<td>25</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>50</td>
</tr>
<tr>
<td>Reserve Officers’ Training Corps</td>
<td>12</td>
</tr>
<tr>
<td>Retirees Emeritus</td>
<td>172</td>
</tr>
<tr>
<td>Return Check Policy</td>
<td>51</td>
</tr>
<tr>
<td>ROTC Admission Requirements</td>
<td>12</td>
</tr>
<tr>
<td>Scholarships</td>
<td>48</td>
</tr>
<tr>
<td>Scholastic Achievement</td>
<td>28</td>
</tr>
<tr>
<td>Smarthinking</td>
<td>15</td>
</tr>
<tr>
<td>Spaceport Center</td>
<td>9</td>
</tr>
<tr>
<td>Student Appeals</td>
<td>44</td>
</tr>
<tr>
<td>Student Bill of Rights and Responsibilities</td>
<td>41</td>
</tr>
<tr>
<td>Student Code of Conduct</td>
<td>41</td>
</tr>
<tr>
<td>Student Demographics</td>
<td>4</td>
</tr>
<tr>
<td>Student Directory Information</td>
<td>34</td>
</tr>
<tr>
<td>Student Disciplinary Procedures</td>
<td>42</td>
</tr>
<tr>
<td>Student Government Association</td>
<td>41</td>
</tr>
<tr>
<td>Student ID Numbers &amp; PIN (BCC Online Systems)</td>
<td>15</td>
</tr>
<tr>
<td>Student Insurance</td>
<td>40</td>
</tr>
<tr>
<td>Student Insurance Requirements</td>
<td>61</td>
</tr>
<tr>
<td>Student Ombudsman (Advocates)</td>
<td>37</td>
</tr>
<tr>
<td>Student Records, Change to</td>
<td>26</td>
</tr>
<tr>
<td>Student Right to Privacy</td>
<td>34</td>
</tr>
<tr>
<td>Student Services</td>
<td>37</td>
</tr>
<tr>
<td>Student Support Services</td>
<td>38</td>
</tr>
<tr>
<td>Student Services, Vice President</td>
<td>3</td>
</tr>
<tr>
<td>Study Abroad</td>
<td>12</td>
</tr>
<tr>
<td>Surgical Technology (PSAV)</td>
<td>94</td>
</tr>
<tr>
<td>Technology Enhanced Classes</td>
<td>15</td>
</tr>
<tr>
<td>Television Studio Production (CCC)</td>
<td>84</td>
</tr>
<tr>
<td>Titan Portal/Banner Web</td>
<td>14</td>
</tr>
<tr>
<td>Titusville Campus</td>
<td>9</td>
</tr>
<tr>
<td>Titusville Campus, Provost</td>
<td>3</td>
</tr>
<tr>
<td>Transcripts</td>
<td>31</td>
</tr>
<tr>
<td>Transfer, College or University</td>
<td>56</td>
</tr>
<tr>
<td>Transfer Student Bill of Rights</td>
<td>53</td>
</tr>
<tr>
<td>Transient Student from BCC</td>
<td>31</td>
</tr>
<tr>
<td>Transition to Associate Degree Nursing</td>
<td>71</td>
</tr>
<tr>
<td>UCF Consortium Students</td>
<td>37</td>
</tr>
<tr>
<td>UCF Regional Campuses</td>
<td>57</td>
</tr>
<tr>
<td>University Parallel Program</td>
<td>53</td>
</tr>
<tr>
<td>Veterans’ Affairs</td>
<td>49</td>
</tr>
<tr>
<td>Veterinary Technology (AS)</td>
<td>74</td>
</tr>
<tr>
<td>Virtual Campus</td>
<td>9</td>
</tr>
<tr>
<td>Virtual Campus Calendar</td>
<td>7</td>
</tr>
<tr>
<td>Visual and Performing Arts</td>
<td>41</td>
</tr>
<tr>
<td>Vocational Certificate Programs</td>
<td>85</td>
</tr>
<tr>
<td>WBCC TV</td>
<td>10</td>
</tr>
<tr>
<td>Web Development Specialist (CCC)</td>
<td>84</td>
</tr>
<tr>
<td>Welcome</td>
<td>3</td>
</tr>
<tr>
<td>Welding (PSAV)</td>
<td>94</td>
</tr>
<tr>
<td>Withdrawal from a Course</td>
<td>30</td>
</tr>
</tbody>
</table>