Honors Council Meeting Minutes

2-1-2013
10:00-11:30 AM
Cocoa 12-205

Attendees: Provost Bev Slaughter, Nella Ciciulla, Jeff Johnson, Shai Neumann, Karyn Ott, and Dr. Mary Roslonowski

I. Welcome Back - M. Roslonowski
II. Honors Program Status –M. Roslonowski
   a. Enrollment
      i. Spring 2013-164 seats sold, 22 sections made, 2 sections cancelled, 7 independent study sections
      ii. Fall 2012-163 seats sold, 14 sections made, 7 sections cancelled, 7 independent study sections
   b. Budget
      i. Fund 1- honors class supplies, NCHC membership, honors conference travel for students and faculty ~$4000.00
      ii. Fund 2-student activities budget-Convocation Dinners ( 2 per year), 2 day trips in the Fall term w/ up to 12 students and 1 spring break 4 day trip w/ up to 12 students ~$6000.00
      iii. Fund 2 is requested during Student Activities Budget hearing at the beginning of May. If need to restructure this fund to be used for different purposes other than the historical/college trips, would need to prepare budget request before May. Suggestions are appreciated.
      iv. Need to prioritize funding request for Fund 1-priority given to classroom supplies, NCHC membership, and students traveling who have proposals accepted at Honors Conferences, then faculty travel, etc. Proposed to approve prioritization at the next council meeting.
   c. Honors Trips – Savannah Trip March 22-25, 2013 to Savannah, GA. So far have 12 students w/ 3 faculty/staff ready to go. All are reading “Midnight in the Garden of Good and Evil” which takes place in Savannah as well as gives insight on the history and culture of the area.
   d. Convocation Dinner - 2 graduates attended in Fall with 7 faculty/staff
e. Honors Conferences- Honors office sends out information to Honors Faculty when announcements come out. Since deadlines for proposals are far in advance, honors office will track these three conferences so that faculty can be notified much more in advance of the deadlines.
   i. NCHC Conference (www.nchchonors.org) - November 6-10, 2013 in New Orleans, LA Proposals are due by March 4, 2013.
   ii. Southern Regional Honors Conference (www.srhconline.org) – April 4-7, 2013 in Louisville, KY – J. Johnson’s Student R. Childs submitted for a presentation at this conference. Deadline for proposals was January 31, 2013
   iii. Florida Regional Honors Conference (www.floridacollegiatehonorscouncil.org) – February 22-24, 2013 in Ft. Lauderdale, FL. Deadline for proposal submissions has already passed.

III. SACS Report – Mary completed this report and sent it to SACS team. She will provide a copy of the Honors Program SACS report to council members when she sends out the minutes.

IV. Honors Council Action Items Update
   a. Curriculum packet going to AAC Friday, Feb 8, 2013 for SLS 2261H per council instructions at the last meeting-all full-time SLS 2261 instructors participated in the course writing
   b. Honors coordination meetings with Campus Leadership and Honors Instructors – One scheduled for Thursday, February 7, 2013 at 3:00 PM with Melbourne Campus, waiting to hear from PB and Titusville. Mary should also invite honors advisors to the meeting.
   c. Promotional Items-have not been ordered due to new name change. However, need to get some brochures for the term to send to counselors and recruiters.
   d. Honors Promotion by Advisors and High School Counselors-Honors office sends emails out to advisors and counselors each term-continue this as well as more promotional items around the campus
   e. Follow-up Graduate Survey-draft review – please review this document and let Mary know any feedback on this, council will approve at next meeting. Is it getting at the information we want from students who have graduated from our program 1, 3, and 5 years after.
   f. Provost unilateral policy on minimum enrollment for Honors Course-provost has agreed that 6/12 in honors class is a go, 5/12 would need justification.

V. Honors Curriculum Submissions –Karyn Ott made the motion, Nella Ciciulla seconded the motion to approve the courses. Honors council by unanimous vote approved the following course revisions/additions:
   a. SLS 2261H-new course-Bev brought up course lab fee-we may want to consider one now or in the future as there may be items that students would need every term to put on the event. Approved without lab fee addition. Discussed the need to ensure that provosts understand the SLS 2261/SLS 2261H joint enrollment before implementing.
   b. CHM 1045H/CHML 1045H-revision
   c. CHM 1046H/CHML 1046H-new course
VI. Honors Instructor Nominations-Bev and Mary will work on a process for this. Three names have been submitted. Traditionally an honors council decision but needs some verification process-academic rigor, innovation, creativity and excitement for teaching. Bev and Mary will get together on this before next meeting.

VII. New Business
a. Nella suggested the 20 service hour requirement may be met through the SLS 2261H course event requirement. All agreed.

b. Cocoa Honors program-need for council to recruit honors teachers for program. Difficult to get students to sign up when only offering one honors class on the campus. Mansoor Khan has been trying to keep his courses running but needs others to commit to offering more classes.

c. Suggested that we use PTK advisors and rosters to help promote honors program-reach out to these students as well as college recruiters such as Heather Dedman to reach more students.

d. Suggested using Facebook and u-tube with short videos of faculty and students to advertise the honors program. Honors needs to be more visible.

VIII. Next Meeting moved to Friday, April 12, 2013 at 10:00-11:30 AM MB 10-206