Collegewide Honors Council

Meeting Minutes

Friday, October 25, 2013

MB 10-206 10:00-11:30 AM

Attendees: Barbara Kennedy, Karyn Ott, David Houk, Ray Wilson, Shai Neumann, Willie Smith, Deana Morone, CJ Baker-Schverak, Joy Walton, Qi Yan, and Dr. Mary Roslonowski

- Welcome and Introductions of 2013-2014 Honors Council
  - Attendees introduced themselves and what they do
  - Student members were introduced to the group
- Review of 2012-2013 and current honors program status
  - Enrollment numbers- Mary reviewed data on seats sold as well as for last four semesters. Enrollment seems to be remaining steady but most courses held on Melbourne campus over the past two terms.
  - Student Satisfaction Surveys
    - Reviewed the results of the 2012-2013 student satisfaction surveys. All 8 students responded that the program met their expectations.
    - There was a suggestion to create Angel Honors site and allow students to take the student honors survey each term.
    - Change the wording of the question “Have you applied to or been accepted to an honors program at your four year school?” This should instead say, have you applied to an honors program and if yes, did you get accepted into that honors program.
  - Activity Reports-Mary reported on the travel and activities of the honors program over the past year which included two honors convocation dinners, travel to Savannah, GA, St. Augustine, FL and Tampa/St. Petersburg, FL
- Honors Faculty Selection
  - Suggestion that James Braun from Palm Bay be nominated for honors teaching.
  - Nominations-had a small issue this term, instructor is on the schedule for Spring 2014 who was not approved by the Council to teach Honors Chemistry.
  - Mary will ask for her resume after the fact and bring forward at the Council meeting in January to decide if she can continue to teach in the honors program.
  - Adjunct Faculty Eligibility- council would need to develop a list of criteria to judge if an adjunct faculty member is honors caliber to teach in the program. Adjunct faculty nominations should be the exception and not the rule.
- Need a nomination for a Philosophy Honors teacher so that we can start to offer the Intro to Philosophy Honors course again.

- Honors Course Checklist discussion—Mary put together a checklist modeled after the Diversity checklist that is used by the ACC to determine if an honors proposed course is of honors caliber.
  - Discussion about what competencies or qualities should be included in the criteria and rewording C1 to say a course must be designed to “promote” rather than “teach” more than one of the following qualities....
  - Can one assess Dependability and Initiative? These may need to be removed.
  - Mary will send out an electronic file of the checklist for the council to review and make edits by December 12, 2013. It will be discussed again at the next council meeting in January and brought forward for approval by the council.
  - Once approved through the council, this checklist would have to go through the AAC Curriculum Committee to approve.

- Honors Program at Palm Bay Campus—Barbara Kennedy
  - Monthly meetings with PB Honors Faculty and HS counselors – PB has had one such meeting so far with Tamara from Heritage in attendance
  - Information table tents on who is qualified for honors distributed to advisors to remind students and advisors about eligibility
  - Karyn, Dr. Stein, and Dr. Roslonowski will be at Heritage high school next Wednesday to promote the program to collegiate high school students.
  - Honors Powerpoint developed for promotions by David Houk. David will distribute to other campuses so that all can place it on their televisions in the advising area.
  - Schedule for Spring 2014 term
    - Needs to be placed on the honors website.
    - The schedule was emailed along with a letter of invitation to join the honors program to the collegiate high school students who meet the honors criteria. This was done last week through the honors office.
    - The honors office will email to the PTK list of eligible Palm Bay EFSC students, a letter of invitation with the schedule next week.
    - CJ Baker is keeping the master list of honors courses for Fall 2014 term.

- New Honors Courses-proposals
  - None received so far but Professor Muro is going to be submitting at least one for an honors political science course.
  - Mary discussed offering an IDH 2001 – one credit class on “Modes of Inquiry” where professors tell their stories and discuss how research is done in their particular discipline.
  - Also, idea of doing a two day one credit “Honors indoctrination” course before the beginning of the Fall term was presented. A team taught two day course was the proposal at the Honors Retreat. Would have to find out interest on who would teach and how—Mary will poll the honors faculty

- Honors Program Advertising Efforts
- New view books and brochures printed and distributed to three campuses offering honors courses
- Flyers and Posters distributed to three campuses offering honors courses. Palm Bay needs smaller poster size for their plexiglass holders.
- Attendance at DE Orientations and Collegiate High School Orientations (at high school) to promote the Honors Program—two slides on honors in DE orientation.
- Instructors can promote Honors to their regular classes.
- Create stickers to remind advisors to ask students if they are interested in honors and/or remind students about the honors program.

- Upcoming Honors Events
  - NCHC New Orleans November 7-10, 2013 Three honors faculty and two honors students will be presenting at this conference. Since this is rather costly, the honors program will not be doing a Spring Break trip this academic year.
  - Student Travel to St. Augustine Friday, Nov 22, 2013 – so far 5 students signed up to attend.
  - Honors Convocation Dinner Thursday, December 12, 2013 6 PM Kiwi Tennis Club

- Additional Privileges for Honors Students
  - Honors students lost the free printing privileges due to Pay for Print
  - Each honors student gets assigned an honors faculty or honors council member as an advisor. Pair the advisor to the field the student will be pursuing. There are over 30 honors faculty who could have 1-2 mentees per term. Mary would send out a email looking for honors faculty who might be interested in this.

- Next Honors Council Meeting: Friday, January 24, 2014 from 10-11:30 AM in MB 10-206.

***ACTION ITEM: All council members review the proposed Diversity Checklist and suggest changes by Dec 12, 2013 to Dr. Roslonowski.