



Travel Purpose/Conference Title: \_\_\_\_\_

Travel Date(s): \_\_\_\_\_

Travel Location(s): *(Include addresses for both conference and lodging if separate.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Budget Proposal</b>		
Please complete electronically. Format each entry as shown to clearly display individual prices and numbers of individuals benefited (i.e., Enter a \$20 total in Student Registration as: \$10 x 2 = \$20).		
	Student(s)	Sponsor(s)
Registration/Tickets		
Hotel		
Food*		
Rental Car		
Gas		
Inflation Funds		
Total		
<b>Grand Total</b>		

*\*See Student Activities Handbook 304.7 for meal money amounts and parameters.*

Current Club/Group Available Funds: \_\_\_\_\_ Student Activity Funds Requested: \_\_\_\_\_

Fundraising Efforts Done/Planned: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Academic Benefit to Participating Students: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Benefit to the College and Student Body as a Whole: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_