



REMEMBER / REMEMBER
Service-Learning Course Deadlines*

FALL 2017

Deadlines to REGISTER for Service-Learning Related Classes

Community Involvement (SOW 2054)	Last day to register for class is Thursday, August 25 th
Human Service Experience (SOW 1051, 1052, 1053)	Last day to register for classes is Thursday, October 26 th
Service-Learning Field Studies I Referred to as 4 th and 5 th Credit Options	Last day to register for classes is Thursday, October 26 th

Deadlines to turn in Service-Learning FORMS

Service-Learning OPTIONS in regular classes Placement Confirmation	Placement Confirmations due Thursday, October 26 th
Release from Liability	Release from Liability forms due Thursday, October 26 th
Community Service-Learning Hours Report (SHOAT)	SHOAT (Timesheet form) due Thursday, November 16 th

IMPORTANT

- Student Service-Learners must do the requisite number of service hours for each service-learning option, or service-learning course. (Hours completed for one class, cannot be used for another class.)

For example:

Psychology	20 hours
Service-Learning Field Studies I (4 th Credit Option)	20 hours
Community Involvement	<u>32 hours</u>
	72 TOTAL hours

- Although faculty and CSLCE set minimum service hour requirements, community partners have their own requirements (please check with CSLCE staff or community contact).
- Orientation/training hours/club meetings are not counted for service hour requirements

*Please note that some instructors may have earlier deadline dates which students must follow