

minutes

| TPDC Meeting | | |
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| 11.6.2015 | 9:30 am – 12:30 pm | Cocoa, Bldg. 12-131 |
| Meeting called by | Deborah Anderson | |
| Type of meeting | General/Rank Change Portfolio Review | |
| Facilitator | Deborah Anderson | |
| Note taker | Jill Simser | |
| Attendees | Mevlut Guvendik, Willie Smith, Cordia Simpson, Daryl Davis, Brad Marovich, Joe Wakim, Jill Simser, Asiya Satdanova; Kelli Norris | |
| Standing Committee and Other Affiliates | | |
| 9:30 – 10:00 | TPDC Liaison Reports | |
| Discussion | <p>FMSS – J Simser reported the next meeting will be Friday, Nov. 20th. TPDC requested J Simser get specific goals from FMSS.</p> <p>SLSC – Nothing to report, per K Norris</p> <p>RCSC – M Groome absent</p> <p>PDSC – Nothing to report, per B Marovich</p> <p>CTE – The group is discussing dates to announce workshop proposal submissions</p> | |
| Action Items | Person Responsible | Deadline |
| Request goals from standing subcommittee chairs | All liaisons | Dec. 11 |
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| Professional Learning Activity Update | | |
| 10:00 am – 10:30 am | D Anderson | |
| Discussion | D Anderson shared the final revision of procedural steps/timeline for the Professional Learning Activities Funding – Faculty Requests and Evaluation Process. M Guvendik motioned to approve the document. B Marovich seconded. The motion passed unanimously. | |
| Conclusions | Document to be forwarded to Dr. Miedema, UFF, and CTE. An information seminar open to all faculty is scheduled during Spring 2016 Welcome Back. | |
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| 10:30 am - | D Anderson | |
| Discussion | <p>Applicants were TPDC reviewed four portfolios that were denied by the RCSC. TPDC voted to overturn RCSC recommendations for 3 of the 4 portfolios.</p> <p>TPDC Liaison was not in attendance during the review process. TPDC made the decision last year, and communicated this to the RCSC chair, that the TPDC liaison to the RCSC should be present during portfolio review. The TPDC liaison is not to vote or offer opinion during review. It was decided that there will be two liaison on the RCSC next year.</p> | |
| Conclusions | <p>Confirmed current wording in Handbook that two liaisons may be selected for each standing committee. The following clarifying text will be added to the TPDC Handbook: Standing committee liaisons will be present during any type of meetings, including reviews of applications or portfolios, etc., except during the review of the liaison's own portfolio, application or workshop proposal.</p> <p>RCSC – during rank change portfolio review SLSC – during sabbatical application review PDSC – during workshop proposal submissions</p> <p>Motion to approve text for handbook: J Simser Seconded by K Norris. The motion passed unanimously.</p> | |
| Action Items | Person Responsible | Deadline |

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| On behalf of the TPDC, D Anderson to write a final report to Dr. Richey, copying Dr. Miedema, including justification for overriding the RCSC's decision to deny three of the four portfolios. The report will also include summary of outcomes from both RCSC and TPDC review and a list of faculty applicants, rank information, and qualifying event from Rank Change table in the CBA 11.4. | D Anderson | Nov. 16, 2015 |
| Meeting adjourned: 12:20 pm | | |