

Minutes – TPDC

Oct. 28, 2016

Melbourne Campus 2-124

Facilitator: Kelli Norris, TPDC Chair

Start time: 9:30am

End time: 12:37pm

Note taker: Jill Simser and Karyn Ott

In attendance: Joe Wakim, Asiya Satdanova, Mevlut Guvendik, Deborah Anderson, Kelli Norris, Jill Simser, Sharon Fletcher, Anne Kenner, Karyn Ott, Darryl Davis

- I. Welcome
 - Welcome new members Sharon Fletcher and Anne Kenner
 - Orientation of new members

- II. Standing Committee Updates
 - TPDC website is updated
 - PLAF - Asiya Satdanova PLAF review completed
 - PDSC-no news
 - CTE-Joe Wakim reported that Susan Houts is the new CTE representative for Palm Bay Campus.
 - RCSC - 30 portfolios, 8 not recommend (See IV). Marika is stepping down as chair.

- III. Reminder of Confidentiality
 - Council members reminded that all are bound to confidentiality concerning Council discussions/work
 - Any violation of confidentiality is grievable

- IV. Review of Rank Change Portfolio
 - General discussion of Application Checklist
 - issues with documentation
 - binder size issues
 - discussion of custody process
 - Eight portfolios were denied by the Rank Change Committee and brought forth to the TPDC. The TPDC upheld seven of the eight denials.
 - Note:** Debbie Anderson and Darryl Davis confirmed that 30 portfolios were going with Kelli Norris, Chair, TPDC

V. RCSC Committee Requests

RCSC requested some changes to the form.

Recommended:

-They have asked if t we can align this so that professional development section is in the same order.

-The word “discipline” needs to be changed on the form – it is a holdover from the old contract.

-On the Appendix R – Change in Rank Form. Date of last rank change boxes confusion, possible carryover from old rank process. “Tenure” does not appear on form.

Motion to recommend the following changes:

1. to edit the CBA rank award boxes
2. to change discipline to profession
3. to aligned the order of evidence on the scoring sheet and Rank Change Committee Checklist. Remove Appendix Q and retain Appendix O
4. multiple signature lines on a common scoring sheet

Motion: That in the rank change app that copies of signed and dated faculty recommend

Second: Jill Simser

Call for vote: 7 yes, 1 no – If we are removing the requirements, we need evidence that an observation has taken place

Re-direct Motion by Asiya Satdanova for the form to include a line to satisfactory evaluation and a date

Second: Darryl Davis

Call for vote: Unanimous – motion passes

VI. Meeting adjourned at 12:37pm