Professional Development Committee
Agenda

Where: Melbourne Campus Library
When: August 23, 2013
Time: 3:00 – 5:00p
Chair: Kris Hardy

I. Call to order and introduction of members
II. Approval of minutes – April 12, 2013
   Motion:
   Second:
III. Old Business
   A. None – Start of new two-year cycle.
IV. New Business
   A. Bring committee up-to-date on PD accomplishments to date:
      Assisted with Tenure process and policies
      Moved education components to Barbara Kennedy, CTE and Mark McBride
      Established the guidelines for PD.
   B. Pick sub-committee:
      Eastern Florida State College 50 year Time Capsule Event. Develop criteria for
      selection of students/faculty from all disciplines and campuses.
      What goes in time capsule? What will education look like in 50 years, etc.
      Call…establish the place in ground, have time capsule created, ground cover, date for
      ceremony, and submit budget to chair for approval. Budget through marketing and
      approved project.
   C. Pick sub-committee
      Bring back Endowed Chair Faculty Award, find funding. Call Foundation to see who
      they have worked with in past, who declined, etc. Call community sponsors.
      Establish time-line, committee, application/portfolio process revisions?, etc.
   D. Pick sub-committee
      Bring back Distinguished Educator Award. Find funds. Time-line, committee,
      revision of application, etc.
   E. Member to keep PD web up-to-date?

V. Next meeting date:

VI. Adjourn
   Motion:
   Second:
   Time:____________