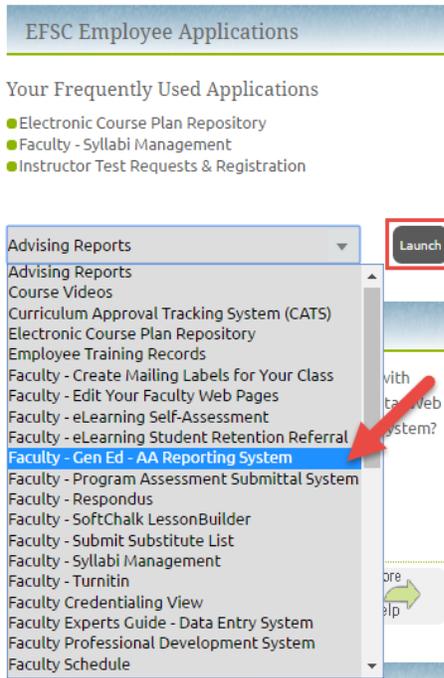


# Gen-Ed-AA Reporting System Instructions

Log into [myEFSC](#) using your B# and Titan Web password. Contact the IT Support Desk at 321-433-7600 or <mailto:ITSupport@easternflorida.edu> if you have trouble logging in.

Under “EFSC Employee Applications” select “Faculty – Gen Ed- AA Reporting System” in the dropdown menu. Then select the “Launch” button.



From the main screen, click on the “Report Assessment” button next to the course you are reporting on. **Be sure to report all course sections listed on the main screen.**

**Gen Ed - AA Reporting System**  
Welcome Cheryl Ann Bacheller

The Gen Ed - AA Reporting System is used to collect student performance results on the EFSC Core Abilities within the general education courses and AA program. Click this link to review the EFSC Core Abilities and the indicators assigned to each: <http://www.easternflorida.edu/faculty-staff/cte/enhance-learning/documents/core-abilities.pdf>

Using the listed Core Abilities indicators, instructors are asked to determine which students met/did not meet instructor standards for that Core Ability.

**Data gathered in this system will ONLY be used to analyze the extent to which the college is promoting student development of the five Core Abilities. Data will not be linked to faculty or student performance.**

Please report the results of the Core Ability assessment for each of the listed courses/sections. After reporting for one course/section, you will be returned to this screen to proceed to the next.

Click on the instructions icon in the upper right for detailed help.

Term	Course	Section	Title	
201640	PSY2012	01Z	General Psychology 1	<a href="#">Report Assessment</a> Submitted:10/24/16
201640	PSY2012	04Z	General Psychology 1	<a href="#">Report Assessment</a>
201640	PSY2012	02Z	General Psychology 1	<a href="#">Report Assessment</a>

[Sign Out](#)

On the next screen,

1. From the dropdown menu, select the Core Ability that you assessed in this course section. With the new expanded assessment process, you may assess any Core Ability in your course. You are not required to use a common assessment tool for your discipline.
2. From the list of assessment methods, select the assessment method that best describes how your students demonstrate the selected Core Ability. If you do not see an assessment method listed that best describes the assessment method that you used, select "Other" and write in the type of assessment method that you used.
3. Write in an explanation of the assessment method used in the text box provided on the right side of the listed assessment methods. This explanation could be a description or instructions for the assessment method you selected.
4. Once you have completed the steps above, click on the "Continue" button at the bottom of the screen.

**Gen Ed - AA Reporting System**  
Cheryl Ann Bacherler  
Term: 201640 Course: PSY2012 01Z  
[Return to Main Menu](#)

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**Core Ability and Method Used**

Warning: Your selections will not be saved until you click the "continue" button at the bottom of the next screen.

Please select the **1** Core Ability assessed from the dropdown.

Core Ability:

Please select the **2** assessment method used for your students to demonstrate the selected Core Ability.

Please provide an explanation of the **3** assessment method used:

Work Cooperatively

**Think Critically & Solve Problems**

Process Information

Model Ethical & Civic Responsibility

Communicate Effectively

Case analysis

Class/Lab Activity

Discussion Forum

Group Project

Laboratory Report

Learning Objects

Oral Presentation

Test Question

Performance piece (e.g. musical recital)

Portfolio/Artifact

Role Play

Written Paper

Other

**4**

**Note: The percentage of students meeting or not meeting our standards for the Core Ability will not be used in association with any individual. This is for use in assessing AA Program outcomes only**

On the last screen, you will see a list of the student's names for each student in this course section. Each student has a check mark next to their name in the "Met Core Ability" field.

1. If the student has met the Core Ability, leave the check mark in the "Met Core Ability" box next to their name.

