

# Educational Technology Advisory Subcommittee

MINUTES

FEBRUARY 28, 2013 2:00 – 4:00 PM

MELBOURNE 10-204

<b>MEETING CALLED BY</b>	Chuck Kise, Chair
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>NOTE TAKER</b>	Michelle Rezeau
<b>ATTENDEES</b>	<p>Chuck Kise, Dustin Files, Linda Parish, Sandi Lanza, Stephen Gallagher, Michelle Rezeau, Salli DiBartolo, Betsy Wetzal, Dr. Suzanne O'Neil, Kelvin Coles, Dr. Kathy Cobb</p> <p>Guests: Liz Craft, Carol Harvest</p>

## Agenda topics

NEW BUSINESS: E-ZINE PROPOSAL

CAROL HARVEST

<b>DISCUSSION</b>	<p>Carol Harvest presented a proposal to revive a BCC/EFSC literary arts magazine to showcase student writing and art. The former <i>Proteus Review</i> was published from 1999 – Spring 2011. With the revamping of the BCC website, the <i>Proteus Review</i> is no longer accessible because of file compatibility issues.</p> <p>Carol is suggesting a different format for the new e-magazine. The new format would be web based, interactive, and much more visual. She demonstrated a sample website, <a href="http://www.paperdarts.org">http://www.paperdarts.org</a>. Students would be able to use the web site as a portfolio to showcase talents when they graduate. Items could be archived on the site.</p> <p>Carol is suggesting that she and Jill Simser create a pilot issue for the Cocoa campus on <a href="http://www.wordpress.org">http://www.wordpress.org</a>. They have a web designer who can set up a web site/content management system for free. Then Carol and Jill can manage the site.</p> <p>There are several questions that need to be addressed:          -who hosts? who maintains?          -what are the costs involved? server or hosting fees? personnel fees?          -are there copyright or intellectual property rights issues?</p>	
<b>CONCLUSIONS</b>	<p>Before the proposal can be considered further by ETAS, Carol and Jill should schedule a meeting with IT and Communications (web site) to resolve some of the questions.</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
e-Zine Proposal Update	Carol Harvest/Jill Simser	April 25 <sup>th</sup> meeting

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>Wi-Fi:</b> installation at Titusville will be completed today (2/28). There are several outside common areas that need to be completed (not parking lots). Betsy is trying to get Brighthouse to bring in hotspots near each campus so then there would be total coverage. Wi-Fi access in buildings is working now. Security will be changed shortly. There will be an email soon to announce service and tell how to access.</li> <li>• <b>Angel Orientation: All</b> students must complete the orientation. Students only have to take the test one time. If there is an Angel update, then the orientation may be required again.</li> <li>• <b>MyITLab:</b> Pearson changes to a new platform in July. Salli is piloting the new platform this semester. ALL faculty at all colleges will be switched overnight in July to the new platform. Chuck sent an email to Pearson asking about the requirements for the new platform. It's not possible to install in <i>every</i> lab. A few workstations can be set aside in each Learning Lab.</li> <li>• <b>Titan Alerts:</b> faculty/staff/students can update their personal information in MyBCC or in Titan Web. Alerts can be sent via text or phone. A new system is in place to send test alerts to all phones on campus once each semester to make sure everything works.</li> <li>• <b>BCC Mobile:</b> there's an app available via iTunes for BCC mobile. Students can view their schedule and grades.</li> <li>• <b>Blackboard Mobile:</b> there's an app available via iTunes.</li> </ul>		
<b>CONCLUSIONS</b>	In the future, eBrevard may have to look at alternative vendors. Pearson's MyITLab requires too many updates and it's not easy to install or update.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>Camtasia:</b> <ul style="list-style-type: none"> <li>○ Storage policy: The policy covers captures from Apreso, Echo360 and Camtasia. It was approved by ETAS in October 2013 and then AAC in November 2012 but never made it to IT. There are some issues with how the policy is currently written.</li> <li>○ Publicity and Training: System has been finalized just recently. Marketing is planned for mid-March and will include AcTec Post and TechTips articles, recorded tutorials, manuals, web site and workshops.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>	<p>Storage policy: Betsy and Dayla or Liz will revise the policy for their needs and return it to ETAS for review and approval. The revised policy will be sent to AAC for approval.</p> <p>It was suggested that AcTec provide a "what's new" session at the fall faculty welcome back meetings to promote Camtasia and other news.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Revise Camtasia storage policy	Betsy Wetzel/Dayla Nolis	By next meeting	

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AREA UPDATES: LEARNING LABS

KELVIN COLES

<b>DISCUSSION</b>	No new or updated business to report.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

AREA UPDATES: LIBRARY

MICHELLE REZEAU

<b>DISCUSSION</b>	<b>eReader update:</b> The Library Science (LS) cluster met and drafted an eReader Recommendation based on low usage statistics and other concerns (shared at the previous ETAS meeting). The Cluster was told that the eReader Recommendation is not a topic for ETAS review since it is a presidential initiative. The initiative will be reviewed at the end of summer term. The eReader recommendation was forwarded to Mem Stahley and Dr. Miedema. The LS Cluster plans on revising the recommendation and resubmitting.	
<b>CONCLUSIONS</b>	Continue to keep ETAS informed on this issue.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

AREA UPDATES: LMS SUBCOMMITTEE

SALLI DIBARTOLO

<b>DISCUSSION</b>	There are three LMS systems currently being reviewed. Angel will be available until December 2014. The committee has developed a list of criteria the new LMS must address.	
	Salli shared the LMS Review timeline: -Select the top two finalists by December 2013 -Pilot testing through Summer 2014 -Run new LMS and Angel in parallel during Fall 2014 -New LMS officially launched Spring 2015.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

NEW BUSINESS: FUTURE OF DISTANCE EDUCATION IN FL

DR. KATHY COBB

<b>DISCUSSION</b>	Dr. Cobb shared information with the committee about a study commissioned by the legislature to review distance learning in Florida. One of the options suggested in the study is to utilize <u>one</u> university to deliver all distance learning content. There is widespread concern regarding the future of distance education at the state college level. There will be an emergency meeting of the Florida Virtual Campus (FLVC) and a white paper is being drafted detailing the impacts to the state college system.	
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	The goal is to have one statewide learning management system, one statewide student information system and one tuition structure for distance education students.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

FACULTY AND STUDENT TECHNOLOGY SURVEYS

CHUCK KISE

<b>DISCUSSION</b>	<p>There is only one meeting of the ETAS remaining this academic year. Chuck is concerned that the committee won't be able to get through reviewing the technology surveys. We need to review, make conclusions, and report what issues need to be addressed to the AAC.</p> <p>A suggestion was made to divide and concur. Divide the committee so several members review the faculty survey and others review the student survey. Each group will draft a summary. At the April meeting the entire committee will discuss the summaries and consolidate into one report for the AAC.</p>	
<b>CONCLUSIONS</b>	<p>The committee will divide into groups. Each group will review their respective survey for:</p> <ul style="list-style-type: none"> <li>-Where are we now and where do we need to go?</li> <li>-What are the needs?</li> <li>-What are the misconceptions?</li> <li>-What is missing, what do faculty/students want to have?</li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Review Faculty Technology Survey	Salli, Stephen, Sandi, Linda, Suzanne	By next meeting
Review Student Technology Survey	Chuck, Michelle, Kelvin	By next meeting

OUTSTANDING ACTION ITEMS

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Learning Lab Coordinators and eBrevard to discuss options for implementing a scheduling application in all testing labs.	Kelvin Coles	As soon as possible.
Update on status of draft textbooks 508 compliance policy	Chuck Kise	Next meeting

Next Meeting: April 25, 2013 Cocoa Campus 12-205 2:00 – 4:00